



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE  
ZONING CODE UPDATE CITIZEN ADVISORY COMMITTEE  
OF THE TOWN OF CLARKDALE**

**THURSDAY, SEPTEMBER 18, 2025 AT 4:30 PM**

(To listen to the full audio/video of the meeting,  
please visit [www.clarkdale.az.gov](http://www.clarkdale.az.gov) – agendas & minutes)

**Members Present:** *Becky Keck, Joe Conk, Kerrie Snyder, Selena Pao, Laura Jones, Virginia Smith, Robyn Prud'homme-Bauer, Ray Selna (Zoom).*

**Members Absent:** *Allen Spence, Craig Backus.*

**Other Municipal Officials Present:** *Community Development Director Ruth Mayday; Community Development Admin Guss Espolt, Town Manager Susan Guthrie.*

**Audience:** *No members of the public were present.*

**Zoom:** *One member of the public was present.*

**1. CALL TO ORDER** - *Community Development Admin Guss Espolt called the meeting to order at 4:32 p.m.*

**2. ROLL CALL - Present:** *Becky Keck, Joe Conk, Kerrie Snyder, Selena Pao, Laura Jones, Virginia Smith, Robyn Prud'homme-Bauer, Ray Selna (Zoom).*  
**Absent:** *Allen Spence, Craig Backus.*

**3. PUBLIC COMMENT**  
*No public comment.*

**4. MINUTES**

**A. Approval of Minutes**

Discuss, consider and act upon the draft minutes from the regular meeting held on June 17, 2025, and the special meetings held on July 24, 2025, and on Sept. 11, 2025.

**Motion by Kerrie Snyder, second by Robyn Prud'homme-Bauer, to** Approve the draft minutes from the regular meeting held on June 17, 2025, and the special meetings held on July 24, 2025, and on Sept. 11, 2025.

**Vote:** - 7-0

Advisory Member	Aye/Nay
Selena Pao	Aye
Ray Selna	Absent
Virginia Smith	Aye
Laura Jones	Aye
Becky Keck (Vice Chair)	Aye
Joe Conk	Aye
Craig Backus	Absent
Robyn Prud'homme-Bauer	Aye
Kerrie Snyder	Aye
Allen Spence (Chair)	Absent

*Note: Ray Selna entered the meeting.*

**5. ACTION ITEMS**

**A. Zoning Code Revisions - Chapter 1: Zoning Code of the Town of Clarkdale**

Discuss, consider and act upon the amendments to Chapter 1: Zoning Code of the Town of Clarkdale and forward the same to the Planning Commission for review and discussion.

**Motion by Kerrie Snyder second by Robyn Prud'homme-Bauer, to:** *Table the amendments to Chapter 1: Zoning Code of the Town of Clarkdale.*

**Vote: - 8/0**

Advisory Member	Aye/Nay
Selena Pao	Aye
Ray Selna	Aye
Virginia Smith	Aye
Laura Jones	Aye
Becky Keck (Vice Chair)	Aye
Joe Conk	Aye
Craig Backus	Absent
Robyn Prud'homme-Bauer	Aye
Kerrie Snyder	Aye
Allen Spence (Chair)	Absent

**B. Zoning Code Revisions - Chapter 4: General Provisions**

Discuss, consider and act upon the amendments to Chapter 4: General Provisions and forward the same to the Planning Commission for review and discussion.

**Motion by Laura Jones second by Selena Pao to:** *Table the amendments to Chapter 4: General Provisions.*

**Vote: - 8/0**

<b>Advisory Member</b>	<b>Aye/Nay</b>
Selena Pao	Aye
Ray Selna	Aye
Virginia Smith	Aye
Laura Jones	Aye
Becky Keck (Vice Chair)	Aye
Joe Conk	Aye
Craig Backus	Absent
Robyn Prud'homme-Bauer	Aye
Kerrie Snyder	Aye
Allen Spence (Chair)	Absent

**6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**

**A. Zoning Code Revisions - Chapter 7: Signs**

*Discussion only regarding Chapter 7: Signs.*

**B. Zoning Code Revisions: Chapter 8: Outdoor Lighting**

*Discussion only regarding Chapter 8: Outdoor Lighting.*

**C. Zoning Code Revisions - Chapter 9: Landscaping Design Standards**

*Discussion only regarding Chapter 9: Landscaping Design Standards. – Tabled for future Discussion*

**7. FUTURE AGENDA ITEMS**

*Zoning Code Update Citizen Advisory Committee proposed items to be placed on a future agenda. - Continue discussion of Zoning update.*

**8. ADJOURNMENT - 5:58 p.m.**

**Motion by Robyn Prud'homme-Bauer, second by Kerrie Snyder, to: Adjourn the meeting.**

**Vote: - 8/0**

<b>Advisory Member</b>	<b>Aye/Nay</b>
Selena Pao	Aye
Ray Selna	Aye
Virginia Smith	Aye
Laura Jones	Aye
Becky Keck (Vice Chair)	Aye
Joe Conk	Aye
Craig Backus	Absent
Robyn Prud'homme-Bauer	Aye
Kerrie Snyder	Aye
Allen Spence (Chair)	Absent

DocuSigned by:

*Allen Spence*

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Chairperson Spence  
Zoning Code Advisory Committee

DocuSigned by:

*Ruth Mayday*

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Assistant Town Manager, Ruth Mayday