



**NOTICE OF A SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE  
WEDNESDAY, NOVEMBER 19, 2025 AT 5:30 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/85998911182>

Meeting ID: 859 9891 1182

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the start of the meeting.

**Town of Clarkdale Vision**

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, November 19, 2025, at 5:30 PM. Members of the Parks and Recreation Commission will attend either in person, by telephone or via Zoom. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take any action on items. All members of the public are welcome to attend.

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to three

minutes unless a different amount of time is noted on the agenda or is determined by the Presiding Officer or by a majority vote of the Council, Commission or Committee.

#### **4. INTRODUCTIONS**

##### **A. Introduction of New Commissioners**

Director Joni Westcott will introduce the newly appointed Parks and Recreation Commissioners.

#### **5. UPDATES**

##### **A. General Updates on Parks and Recreation Events**

Staff will provide updates on items related to Parks and Recreation events.

#### **6. MINUTES**

##### **A. Approval of Minutes**

Discuss, consider, and act upon the draft minutes from the Regular Meeting held on Sept. 10, 2025.

#### **7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**

##### **A. Park Hours and Signage**

Discussion only regarding park hours of operation and signage.

##### **B. Selna Mongini S.T.E.A.M. Park Status**

Discussion only regarding Selna Mongini S.T.E.A.M. Park status.

##### **C. Trails and Active Transportation Master Plan**

Discussion only regarding the Trails and Active Transportation Master Plan.

#### **8. ACTION ITEMS**

##### **A. Chairperson Selection**

Discuss, consider, and act upon the selection of a Chairperson.

##### **B. Vice Chairperson Selection**

Discuss, consider, and act upon the selection of a Vice Chair.

##### **C. Verde Valley SciTech Participation**

Discuss, consider, and act upon participation in the 2026 Verde Valley SciTech Festival.

#### **9. FUTURE AGENDA ITEMS**

Parks and Recreation Commission may propose items to be placed on a future agenda. This item is for discussion only.

#### **10. ADJOURNMENT**

**Values**

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

**COPPER**

**Customer focused**

**Open, transparent and equitable**

**Preserving our history, charm, and environment**

**Planning for a sustainable future**

**Economic and social resiliency**

**Resourceful and innovative**

***Mission***

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

*Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.*



# Staff Report

Item Number: 5.A.

**Agenda Item:**            **General Updates on Parks and Recreation Events**  
 Staff will provide updates on items related to Parks and Recreation events.

**Staff Contact:**            Joni Westcott, Parks and Recreation Director

**Meeting Date:**            November 19, 2025

**Strategic Goal:**            This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

**Background:**            Parks and Recreation updates on events:

## 2025 Concerts in the Park

Seven bands were hired this year, with a total cost of \$8,050. The total raffle intake was \$11,131 and Jen Griffin sponsorship was \$5,000. The final concert, Naughty Bits, brought the highest recorded attendance (1,539) and 50/50 raffle intake (\$2,759).

The accounting breakdown is as follows:

Revenue		Expense	
Raffle proceeds	\$7,934	Bands	\$8,050
Sponsor	\$5,000	Portable Restrooms	\$1,056
		Music Licensing	\$899
		Misc Exp-Onsite storage box	\$2,112
<b>Total</b>	<b>\$12,934</b>	<b>Total</b>	<b>\$12,117</b>
<b>Balance</b>	<b>\$817</b>		

## **Halloween**

- Approximately 1,233 children attended Clarkdale's Safe Trick or Treating event.
- Sixty homes on Main, First North, and First South Streets requested supplemental candy.
- Staff spent just over \$5,000 on candy. Cash donations, including State Farm Agent Jen Griffin's sponsorship, totaled \$2,790. Additional funds were used from Parks and Rec general donation account and the Town's general fund to provide the same level of support as in previous years.
- Staff will consider increasing the sponsorship amount and doing a more robust solicitation for candy donations next year.
- Thank you to the Police Department, Verde Valley Fire District, Verde Valley Ambulance, and Clarkdale volunteers for the amazing support to help this event remain safe for families.

## **Santa Comes to Clarkdale**

- The event takes place on Saturday, Dec. 6 in Clarkdale Town Park (weather permitting). Staff have increased the event hours by 30 minutes to begin at 11:30 a.m. and end at 2 p.m. to accommodate more families.
- Verde Canyon Railroad confirmed they will provide elves for the Santa event again this year.
- There is currently no sponsor for this event.

**Budget Impact:** No budget impact.

**Recommendation:** Updates only. No action required.



# Staff Report

Item Number: 6.A.

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<b><u>Agenda Item:</u></b>	<b>Approval of Minutes</b> Discuss, consider, and act upon the draft minutes from the Regular Meeting held on Sept. 10, 2025.
<b><u>Staff Contact:</u></b>	Joni Westcott, Parks and Recreation Director
<b><u>Meeting Date:</u></b>	November 19, 2025
<b><u>Strategic Goal:</u></b>	Not applicable.
<b><u>Background:</u></b>	Approval of minutes.
<b><u>Budget Impact:</u></b>	No budget impact.
<b><u>Recommendation:</u></b>	Approval of the minutes from the Regular Meeting held on Sept. 10, 2025.



**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE  
WEDNESDAY, SEPTEMBER 10, 2025 AT 5:00 PM**

**Members Present:** *Chairperson Cheryl Kessel; Vice Chair Ben Kramer; Commissioners - Becky Keck, Robyn Aasmundstad, John Jones, Youth Advisor Jalexa Villegas.*

**Municipal Officials Present:** *Joni Westcott, Parks and Recreation Director; Chell Smart, Manager of Parks and Communications/ PIO.*

**Audience:** *Two members of the public were present in the audience, one member on zoom.*

1. **CALL TO ORDER** – Chairperson Kessel called the meeting to order at 5 p.m.
2. **ROLL CALL** – All members present.
3. **PUBLIC COMMENT** – *No public comment.*
4. **REPORTS** – Vice Chair Kramer was thanked for past service on Commission as his term ended.
  - A. **No reports submitted.**
5. **UPDATES** – Updates provided.
  - A. **Copper Penny Park Pickleball**  
Update given. Director Westcott noted the Town is aware of pickleball concerns at Copper Penny Park related to dimensions of play area.
6. **MINUTES**
  - A. **Approval of Minutes**  
Discuss, consider, and act upon the draft minutes from the Special Meeting held on July 23, 2025.

**Action: Approval of minutes from the Special Meeting held on July 23, 2025.**

**Motion:** *Vice Chairperson Kramer.*

**Second:** *Commissioner Keck.*

**Vote:** Approved 5-0

<b>Voting Member</b>	<b>Aye/Nay</b>
Chairperson Cheryl Kessel	Aye
Vice Chairperson Ben Kramer	Aye
Commissioner Becky Keck	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner John Jones	Aye

**7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**

**A. Selna Mongini S.T.E.A.M. Park Status**

*Discussion only regarding the Selna Mongini S.T.E.A.M. Park.*

**B. Selna Mongini S.T.E.A.M. Park Security**

*Discussion was had regarding security considerations for Selna Mongini STEAM Park. Commissioners recommended: a checklist for neighbors to follow, a staged approach starting with enlisting neighbors, and increased lighting as first steps to secure the park. If problems escalate, consider cameras in the future.*

**8. ACTION ITEMS**

**A. 2025 Santa Comes to Clarkdale Event Plan**

Discuss, consider, and act upon the 2025 Santa Comes to Clarkdale Event Plan.

*Discussion was had regarding the event plan.*

**Action:** *Approve the 2025 Santa Comes to Clarkdale Event Plan with the recommendations included.*

**Motion:** *Vice Chairperson Kramer.*

**Second:** *Commissioner Jones.*

**Vote:** Approved 5-0

<b>Voting Member</b>	<b>Aye/Nay</b>
Chairperson Cheryl Kessel	Aye
Vice Chairperson Ben Kramer	Aye
Commissioner Becky Keck	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner John Jones	Aye

**B. Town of Clarkdale Park Hours Community Survey Proposal**

Discuss, consider, and act upon the Town of Clarkdale Park Hours Community Survey Proposal.

*Discussion was had regarding the Park Hours Community Survey proposal.*

**Action:** *Approve the public outreach plan for park hours.*

**Motion:** *Vice Chairperson Kramer.*

**Second:** *Chairperson Jones.*

**Vote:** Approved 5-0

<b>Voting Member</b>	<b>Aye/Nay</b>
Chairperson Cheryl Kessel	Aye
Vice Chairperson Ben Kramer	Aye
Commissioner Becky Keck	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner John Jones	Aye

**9. FUTURE AGENDA ITEMS**

Parks and Recreation Commission did propose items to be placed on a future agenda. This item is for discussion only.

- *Trails Master Plan progress.*

**10. ADJOURNMENT** - Chairperson Kessel adjourned the meeting without objection at 6:01 p.m.

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Chairperson, Cheryl Kessel

SUBMITTED BY:

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Manager of Parks and Communications/PIO, Chell Smart

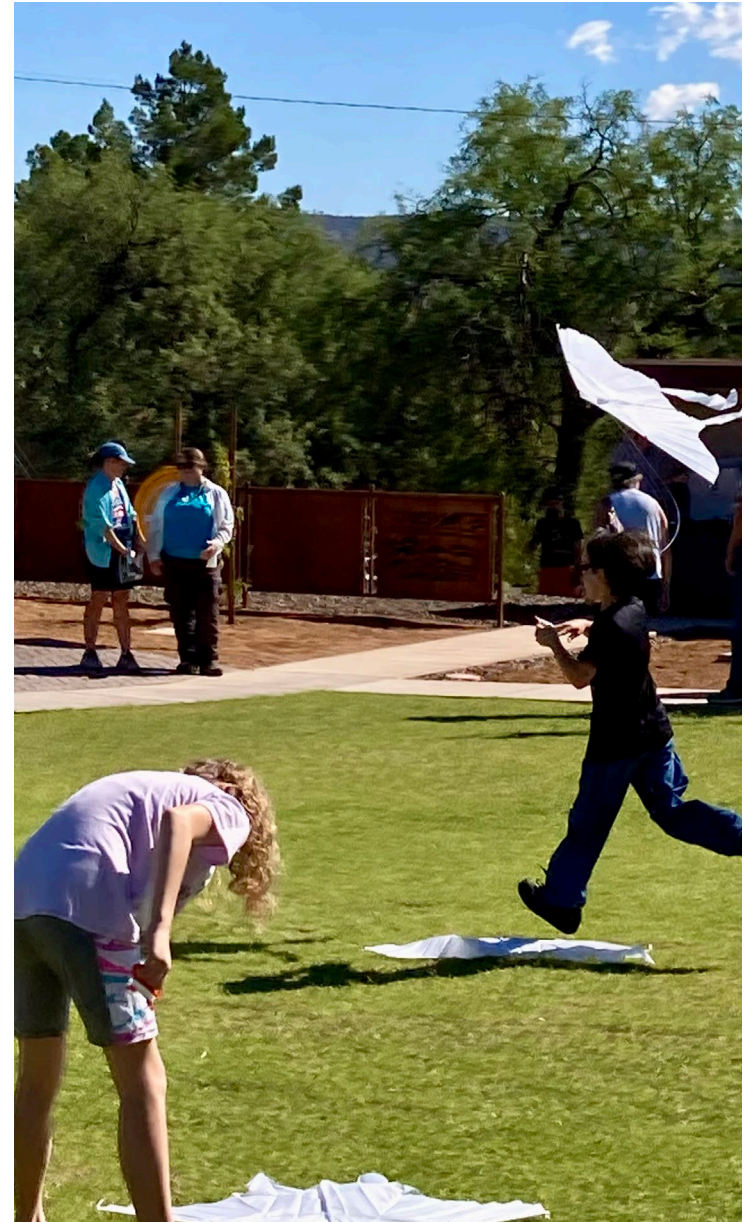
Selna  
Mongini  
STEAM Park  
Status







Our park well  
used and  
appreciated!



# Selna Mongini S.T.E.A.M. Park Project Timeline

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OUR JOURNEY

**The park design  
by Landscape  
Architect,  
Barnabas Kane.**





# November 2024

Freeport McMoran  
contracts with Entact to  
perform initial project  
grading.



December 2024



Preliminary grading complete.

# January 22, 2025

- Groundbreaking with community, contractors, Council and AZ State Parks and Trails Grant Manager, Mickey Rogers.





# January 2025

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Fann Contracting begins the project.



# February 2025

Sitting wall installed by Manzanita Landscaping.

B's Contracting begins bathroom construction begins.

Sport Court begins basketball court preparations.



# March 2025

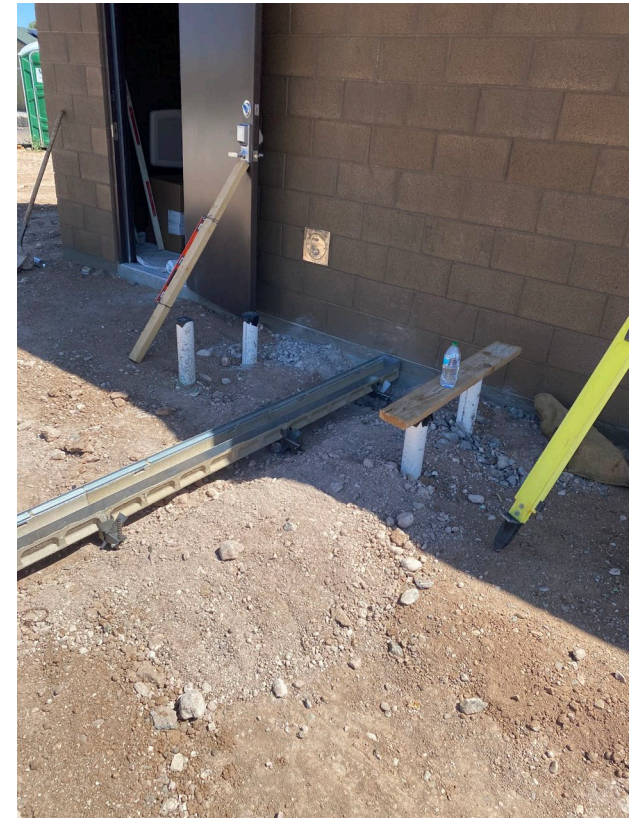
Playground equipment arrives.

JCo Contracting completed basketball court pour.



April 2025

AZ Rec installed toddler playground.



# May 2025

Sidewalk installed.

B's Contracting installed the gray water demonstration equipment.



# June 2025

JP Playground installs big kid's playground and pavilion.

APS generously completes hard dig with special equipment for the zipline shade structure.





# July and August 2025

Freeport completed landscaping work. Fann and Town PW completed the work



Community Art Wall installed. Art designs were created by local artists. Thanks to B.J. from Barnwerks!



Vincent Hood was chosen to create a design for the snake bike rack that was fabricated by Hot as Hell Welding.

# August 2025

- Sport Court completes basketball court.
- N.J. Shaum Electric turns the lights on.
- SRMG delivers donated geological specimens.





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The first in Arizona, solar charging station from Enerfusion.





# CONTRACTOR PUNCH LIST

- AZ Recreation
  - Remove and Replace Octagonal and Square Ramada Panels that are the wrong color or damaged. (3-4 weeks)
  - Delivery of Park Signage. (Shipping on 10/23)
  - Repair Crack Curb at Zipline.
  - ADA Zipline pinning against track ride, needs fixed. (waiting on parts, hopeful to reinstall in 3-4 weeks)
  - Welcome sign replacement. (Waiting on new print)



## Manzanita Landscaping

- Holland Pavers by Basketball Court touch up. (Worked on it today. Needs inspection.)
- Retaining Wall drainage vent installation.

## Sport Court - Unknown

- South Goal post to be squared up
- Pin Holes in Court Acrylic to be addressed

## B's Contracting

- Dog Fountain repair. (Waiting on parts- 2 weeks)
- Bathroom sink repair. (Waiting on parts- 2 weeks)

# UPCOMING S.T.E.A.M. ITEMS

- Cornhole bag storage. Score boards.
- Anatomy and Physiology Fitness Zone.
- Kids Only Zone development.
- Hands on magnet activity.
- Lending library.
- Game loaner storage.
- Pollinator gardens.
- Art sculptures.
- Ballfield dedication plaque.



## PARK SIGNAGE

- Educational – Lollipop signs.
- Parks rules and hours.
- No smoking signage.
- Lost and found.

## OTHER ITEMS:

- Storage for volunteer tools.
- Dugouts being refaced and painted.
- Barrier boulders from SRMG.
- Onsite lost and found.
- Additional trash receptacles near picnic areas.
- Additional bike rack.



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How are we taking care of the park:

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Town PW staff has added the park to their daily list of tasks that includes trash removal and bathroom cleaning as needed.

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PW will be adding a 20 hour a week position to assist with park general maintenance.

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Volunteers/Park Stewards will have access to an outdoor tool storage cabinet to assist with sweeping and fluffing wood chips.

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Weed volunteers lead by Marsha Foutz will be assigned sections of wildflower hill to weed.

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Manzanita Landscaping will maintain the vegetation and ground cover for 90 days.

**Thank you,  
Parks and Recreation  
Commission!**

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# Staff Report

Item Number: 7.A.

**Agenda Item:**            **Park Hours and Signage**  
Discussion only regarding park hours of operation and signage.

**Staff Contact:**            Chell Smart, Manager of Parks and Recreation and Communications/PIO

**Meeting Date:**            November 19, 2025

**Strategic Goal:**            This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

**Background:**            **Staff will provide updates on the following items:**

- 2025 Park hours survey.
- Draft signage for rules, address, hours, and contact details at parks.

**2025 Park hours survey:**  
The Town of Clarkdale received 119 responses from residents regarding park hours in Clarkdale. After receiving feedback from the community and considering balancing park use with the neighborhood's quality of life, park hours will remain 6 a.m. to 9 p.m. at all parks except the two river parks. The river park hours (Lower TAPCO and Tuzigoot) will remain 7 a.m. to 1 hour after sunset.

These park hours allow for day use in parks, while preserving quiet evenings in neighborhoods. Residents who experience any disturbance in the parks, including noise-oriented violations, should call the Clarkdale Police Department to report the concern at any time of day.

**Draft signage for park rules, address, hours, and contact details at**

## **parks:**

The following items are proposed to be included on updated park rules signs to be installed at each park (except river parks):

1. Name of park.
2. Address of park.
3. Park rules.
4. Contact details for reporting concerns.

This is a draft version of the sign to discuss:

Welcome to Town Park  
1001 Main St. Clarkdale, AZ

**Park hours: 6 a.m. to 9 p.m.**

**Per Clarkdale Municipal Town Code:**

- Damage to Town property is prohibited.
- Alcoholic beverages are prohibited.
- No smoking.
- No glass containers allowed.
- No open fires. Fires are permitted in approved receptacles only.
- Sound ordinance in effect.
- Do not litter.
- All pets to be on a leash. Owner is responsible for clean up of waste.
- No overnight camping.

Follow all playground safety signage.

Children under 5 must be assisted by an adult at all times.

The Town assumes no responsibility for injury or loss.

Use at your own risk. Injury can result from misuse of park equipment.

For general information or park related concerns,  
call Parks and Recreation at 928-639-2460.

For public safety concerns, call 911 for emergencies or call  
Police Dispatch for non-emergency matters at 928-634-2921.

For irrigation, broken items, or bathroom concerns, call Public Works at  
928-639-2520.



Staff proposes placing updated signage on site to clarify hours of operation, rules, names of parks, location details, and the best Town contact to reach regarding park related concerns.

The Commission is asked to review the proposed draft sign and size. The current proposed size is 24" x 36", manufactured in a thick gauge (0.080 inches). At this proposed size, the smallest font would be size 43 and the largest font size would be 80.

**Budget Impact:** Sign purchase price to be determined.

**Recommendation:** Discussion only. No action is necessary.



# Staff Report

Item Number: 7.B.

**Agenda Item:** **Selna Mongini S.T.E.A.M. Park Status**  
Discussion only regarding Selna Mongini S.T.E.A.M. Park status.

**Staff Contact:** Chell Smart, Manager of Parks and Recreation and Communications/PIO

**Meeting Date:** November 19, 2025

**Strategic Goal:** This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

**Background:** Staff will provide updates on the following items:

- Pollinator gardens.
- Damaged backboard.
- Lower Clarkdale Neighborhood Meeting.
- Sculptures.
- Lending library.
- Game cabinet.

## **Pollinator gardens**

Two pollinator gardens were installed in the last two weeks by a team of 10 volunteers. The gardens feature native and low-water pollinator-friendly plants, introducing another sustainable and educational element to the park.

Public Works assisted with temporary fencing to protect the plants while they become established. Staff has scheduled the landscaping company that installed the other park vegetation to return and install the drip irrigation system for the gardens.

These gardens were supported with donated funds and grant funding. Two concrete pedestals were installed in the gardens to hold future sculptures.

### **Damaged backboard**

Clarkdale Police Department responded to a report of vandalism at the S.T.E.A.M. Park on Sunday, Nov. 9. The perpetrators have been identified, and the Police Department is working through the restitution process so the costs of replacing the item can be offset. Manager Westcott ordered a replacement backboard, which will be installed in the coming weeks. This incident will be discussed at the Community Meeting planned for the S.T.E.A.M. Park on Nov. 20 at 5:30 p.m., when other security and maintenance items are considered.

### **Lower Clarkdale Neighborhood Meeting**

As suggested by the Parks and Recreation Commission, a Neighborhood Meeting is taking place in Lower Clarkdale at the S.T.E.A.M. Park on Nov. 20 at 5:30 p.m. The Police Department, Public Works and Parks will attend to discuss security and maintenance items.

Volunteers delivered a flyer to all Lower Clarkdale residents inviting them to the meeting. The flyer includes information about which departments to contact for different park related concerns.

Commissioners are encouraged to attend this community outreach event.

## Lower Clarkdale Community Meeting on Nov. 20 at 5:30 p.m.

Town of Clarkdale wants to hear from you!

Join us for a Lower Clarkdale neighborhood meeting to discuss thoughts or concerns about park security and maintenance.

When? Nov. 20 at 5:30 p.m.  
Where? S.T.E.A.M. Park pavilion.



**See something, say something!**

**Report public safety issues, noise, or activity in the park after 9 p.m.:**

Non-emergency? Call Clarkdale Police Dispatch:  
928-634-2921 (available 24/7).

Emergency? Call 911.

**Bathroom, irrigation, broken items, or plumbing concerns:**

If you notice an irrigation issue, a clogged toilet or other restroom emergency, call the Public Works on-call line:  
928-639-2520.

**General park questions:**

Call Parks and Recreation at 928-639-2460 or email  
[parks.rec@clarkdale.az.gov](mailto:parks.rec@clarkdale.az.gov).



### Sculptures

The Clarkdale Artist Working Group designed a Request for Proposal that went out to local sculptors this month. The opportunity was shared via the November Small Talk newsletter, the weekly e-newsletter, the website, social media, and the Yavapai College art department. Here is what it noted:

The Town of Clarkdale is seeking local artists (Clarkdale and the surrounding areas) to design and build three sculptures to be displayed at Selma Mongini S.T.E.A.M. Park! The commission amount is \$7,000 per sculpture. These sculptures are grant funded and must be made of 100% American-sourced and manufactured metal and materials.

Selected works will reflect one of the following themes:

- S.T.E.A.M. (Science, Technology, Engineering, Art, and Math), or
- Local river animals native to the Verde River and surrounding riparian areas.

This project is part of Clarkdale’s art initiative at the park to create a welcoming, educational, and inclusive experience for residents and visitors.

Learn more and apply at [clarkdale.az.gov/sculptures](http://clarkdale.az.gov/sculptures).

The submission deadline is Nov. 20. Selected artists will have until March to complete and install their sculptures.

### **Lending Library and Game Cabinet**

Two metal containers have been acquired for installation at the S.T.E.A.M. Park. One will contain lending library books that are related to S.T.E.A.M. concepts. The other will hold games.

The Lending Library was painted by local artist, Florence Flynn, and features scenes of Clarkdale, river creatures, and the Verde River.

All games in the game cabinet have been donated and include chess, checkers, puzzles, and card games. A sign is intended to go on the game cabinet, which will read:

1. S.T.E.A.M. Game Cabinet
2. Enjoy a game while you spend time at the park.
3. Return the game as you found it. If a game is missing a piece or broken, please recycle or dispose of it responsibly.
4. All games are donated, so please consider leaving one you love for the community to enjoy!
5. Parents always supervise your children, and do not allow small children to play with game pieces.



**Budget Impact:** No budget impact.

**Recommendation:** Discussion only. No action required.



# Staff Report

Item Number: 7.C.

**Agenda Item:** **Trails and Active Transportation Master Plan**  
Discussion only regarding the Trails and Active Transportation Master Plan.

**Staff Contact:** Joni Westcott, Parks and Recreation Director

**Meeting Date:** November 19, 2025

**Strategic Goal:** This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

**Background:** Staff will provide progress updates from Grants Manager, D.K. Green, related to the Trails and Active Transportation Master Plan on the following projects:

- Clarkdale Parkway (Multi-use path/bike lanes).
- Cement Plant Road/Main Street (Multi-use path/bike lanes).
- Broadway/Luke Lane (multi-use path/bike lanes).
- Centerville Road extension to Broadway projects (Multi-use path/bike lanes).

## **Clarkdale Parkway**

- This project will add bike lanes, sidewalk, curb and gutter to Clarkdale Parkway, completing connectivity between Town Park and the #1 Store round-about.
- The Town was awarded a \$142K Transportation Alternatives (TAP) Grant for project design in 2023.
- ADOT is managing this project, and we have experienced lengthy delays.
- Design is currently at 60%, and we will apply for another TAP grant for

construction in 2026.

- We hope to have the project completed in 2027.

### **Cement Plant Road/Main Street**

- This project will add bike lanes, sidewalk, curb, gutter and enhanced safety crosswalks to Cement Plant Road and Upper Main Street.
- Completes connectivity from #1 Store round-about to Hawk Hollow Way on Cement Plant Road and safer connectivity to Clarkdale Jerome School on Upper Main Street.
- The Town was awarded a \$280K AZ State Match Advantage for Rural Transportation (SMART) Grant for design in 2024.
- ADOT is also managing this grant, so we have experienced lengthy delays in the project as well.
- Design is currently at 60%, and we will apply for a second federal BUILD grant for construction in 2026.
- We hope to have the project completed in 2027.

### **Broadway/Luke Lane**

- Awarded a \$1.3M SMART grant for design in 2025.
- This project will pave Luke Lane and add sidewalks, bike lanes, curb and gutter to Broadway and Luke Lane, including connectivity to Patio Park.
- ADOT will manage this project, and we are awaiting word from ADOT as to when design work can begin.
- We will apply for a BUILD grant (or similar) for construction in 2026.
- In addition, this project was brought by NACOG to the State of Arizona's Rural Transportation Advocacy Council (RTAC).
- If approved through RTAC, the entire project will be a part of their bill and could be funded and completed via State funding (approximately \$8M).

### **Lower Centerville Road extension to Broadway**

- Applied for a \$364K Rural and Tribal Assistance (RTA) grant for design in 2025.
- This project will complete the connection of sidewalks, bike lanes, curb and gutter from Lower Centerville Road to Broadway.
- This project will coincide with the anticipated completion of the Calle Medina clean-up and connection, ultimately completing Centerville connectivity between Broadway and 89-A.
- Grant award status pending.

The Master Plan may be found at this link:  
<https://www.clarkdale.az.gov/375/Trails>

**Budget Impact:** No budget impact.

**Recommendation:** Discussion only. No action required.



# Staff Report

Item Number: 8.A.

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<b><u>Agenda Item:</u></b>	<b>Chairperson Selection</b> Discuss, consider, and act upon the selection of a Chairperson.
<b><u>Staff Contact:</u></b>	Joni Westcott, Parks and Recreation Director
<b><u>Meeting Date:</u></b>	November 19, 2025
<b><u>Strategic Goal:</u></b>	Not applicable.
<b><u>Background:</u></b>	<p>Each year the Commission as a whole selects a chairperson for the group. The role of the Chairperson is to:</p> <ul style="list-style-type: none"><li>• Ensure that meetings operate efficiently, and that decorum is maintained.</li><li>• Work closely with the staff liaison to develop agendas and review the requested agenda items.</li><li>• Ensure that the meetings are run as closely as practical by Robert’s Rules of Order and that they move along without delay.</li><li>• Be open enough to allow individuals to speak without being unfairly restricted.</li><li>• Make sure that items that are not on the agenda are not discussed.</li><li>• See that the Commission considers the major issues and does not become sidetracked by insignificant concerns.</li><li>• Attempt to educate the public as to the process and policies of the Town.</li><li>• Attempt to bridge the differences that may exist among the opinions of the Commissioners to reach a consensus.</li><li>• Build an atmosphere where it is okay to disagree, as long as you are not disagreeable.</li><li>• Be the last representative to give his/her opinion after all others have spoken.</li></ul> <p>Commissioners will discuss and select a new Chairperson for the Parks and Recreation Commission.</p>
<b><u>Budget Impact:</u></b>	No budget impact.

**Recommendation:** Staff recommends that the Commission select a Chairperson for the Parks and Recreation Commission.



# Staff Report

Item Number: 8.B.

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<b><u>Agenda Item:</u></b>	<b>Vice Chairperson Selection</b> Discuss, consider, and act upon the selection of a Vice Chair.
<b><u>Staff Contact:</u></b>	Joni Westcott, Parks and Recreation Director
<b><u>Meeting Date:</u></b>	November 19, 2025
<b><u>Strategic Goal:</u></b>	Not applicable.
<b><u>Background:</u></b>	Each year the Commission selects a Vice Chairperson.  The Vice Chairperson's role is to complete the tasks of the Chairperson if they are not available.
<b><u>Budget Impact:</u></b>	No budget impact.
<b><u>Recommendation:</u></b>	Staff recommends that the Commission select a Vice Chair for the Parks and Recreation Commission.



# Staff Report

Item Number: 8.C.

**Agenda Item:**            **Verde Valley SciTech Participation**  
Discuss, consider, and act upon participation in the 2026 Verde Valley SciTech Festival.

**Staff Contact:**            Joni Westcott, Parks and Recreation Director

**Meeting Date:**            November 19, 2025

**Strategic Goal:**            This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

**Background:**            The 2026 Regional Verde Valley SciTech Festival invites organizations across the region to help ignite curiosity, inspire innovation, and celebrate the power of STEAM learning. Held throughout the month of February, the Festival showcases hands-on events designed to introduce community members of all ages to science, technology, engineering, art, and math in fun and accessible ways.

The Town has received an invitation to participate in this annual science-oriented event. This year’s Festival presents an especially exciting opportunity with the opening of the **Selna Mongini STEAM Park**. Hosting an event at the park would highlight the many innovative STEAM elements intentionally woven into the park’s design. From the science-themed drinking fountain and gray water recycling system to the low water plant irrigation demonstration, geological specimens, interpretive signage, and educational QR codes, the park itself functions as an outdoor classroom. An event held here can naturally build on these features, showcasing sustainability, engineering, water conservation, biodiversity, and the integration of STEAM principles in everyday public spaces.

In addition to its educational value, the Selna Mongini STEAM Park offers an engaging venue that is likely to draw families and community members who are eager to experience Clarkdale's newest amenity. Events here can also help strengthen public understanding of the Town's commitment to environmental stewardship and hands-on learning.

**Budget Impact:** To be determined.

**Recommendation:** Staff recommends approval of participation in the 2026 Verde Valley SciTech Festival.



**VERDE VALLEY**  
**SCITECH**  
festival



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## **Be a Part of the 2026 Regional Verde Valley SciTech Festival by Hosting an Event (or Several!)**

### **Goals of Festival, Participants will:**

- Gain exposure to new STEAM concepts and skills
- Engage in hands-on learning experiences
- Develop critical-thinking skills
- Become familiar with VV STEM organizations and their offerings

### **Festival events must:**

- Take place in February 2026
- Be free-of-cost to the public
- Relate to a STEAM topic (science, technology, engineering, art, math) & activities should be fun, engaging, hands-on, educational
- Maximum of 10 events per organization

### **How can you register your event(s)?**

- **Complete the event registration form [BY DECEMBER 5th](https://forms.gle/sSp7qH6pQb6ckKbPA)**  
<https://forms.gle/sSp7qH6pQb6ckKbPA>

### **What are the responsibilities of participating organizations?**

- Let the public know about your events with promotional emails and social media (press releases encouraged, too!)- please use the We <3 STEM VV logo on your marketing materials
- Administer a survey for each event and share results with Science Vortex by mid-March
- All organizations participating will attend the kick-off event with a tabling activity (bring your own tables/chairs/tents):

**Saturday, January 31st, 10AM-1PM at the Science Vortex**

### **Questions?**

- Email [vvscitechfest2026@gmail.com](mailto:vvscitechfest2026@gmail.com)





VERDE VALLEY  
**SCITECH**  
festival



VERDE VALLEY **STREAM**

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## **Organizations can receive materials for events thanks to the support of the City of Cottonwood!**

(Up to \$100 per event or maximum of \$200 per organization)

### **Process to request materials:**

**1st:** Register your events using the Event Registration Form:

- <https://forms.gle/sSp7qH6pQb6ckKbPA>

**2nd: BY DECEMBER 5th**- Complete a clear, organized list of desired materials, including:

- Item
- Quantity
- Price
- Purchase link
- Include the total requested from your organization
- **Address of event** that materials should be shipped to

\*Please make a copy of this Google Spreadsheet template and share with email listed below.

- <https://docs.google.com/spreadsheets/d/1SSTsldGRNpcNOVOqqQxVK6xcwsTGnWhu3sEMj2EmrZo/copy>

### **Questions?**

- Email Laurie Altringer at [vvscitechfest2026@gmail.com](mailto:vvscitechfest2026@gmail.com)

# Sample SciTech Festival Event Ideas for Selna Mongini STEAM Park

## 1. Water & Sustainability

- Graywater Exploration Station: Demonstrate how the park's drinking fountain and irrigation system reuse water. Kids and adults can design their own mini-water-recycling systems using simple materials.
- Desert Plant Irrigation Workshop: Teach about low-water landscaping and plant survival strategies. Participants can plant native species in small take-home planters.

## 2. Engineering & Technology

- Bridge & Structure Challenge: Use building materials (sticks, straws, or LEGOs) to design bridges or towers that mimic park features like pathways or benches. Test for strength and stability.
- Engineering Obstacle Course: Set up simple ramps, levers, or pulleys that illustrate physics and engineering principles in action.

## 3. Science & Nature

- Biodiversity Scavenger Hunt: Explore the park's plants, rocks, and habitat features using observation guides and interactive QR codes.
- Soil & Water Testing Lab: Collect soil and water samples around the park to test pH, moisture, or nutrient content, teaching participants about environmental science.

## 4. Math in Real Life

- STEAM Geometry Walk: Use the park's layout and structures to teach geometry, angles, measurement, and pattern recognition.
- Park Data Detective: Collect observational data (number of birds, types of plants, or water flow) and create graphs or charts to analyze trends.

## 5. Art & Creativity

- Nature-Inspired Art Station: Use natural elements from the park (rocks, leaves, sticks) to create art while exploring concepts like symmetry, pattern, and design.
- STEAM Story Maps: Participants create illustrated maps connecting science, engineering, and environmental features of the park.

## 6. Interactive Demonstrations

- Water Filtration Experiment: Demonstrate how water can be cleaned and reused using simple filtration materials.
- Renewable Energy Demo: Small solar-powered models or wind turbines to show how energy can power park features.

## 7. Family-Friendly Challenges

- STEAM Passport: Kids complete stations around the park with fun activities (math puzzles, plant ID, mini experiments) and earn a stamp for each.
- Engineering Relay: Teams solve quick, hands-on challenges inspired by the park's design, like building a small water channel or balancing structures.