



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, OCTOBER 28, 2025 AT 3:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; D.K. Green, Assistant to the Town Manager and Grants Manager (via Zoom); Angela Benavides, Human Resources Director; Ruth Mayday, Assistant Town Manager; Scott Ellis, Community Development Director; Virginia Smith, Assistant Public Works Director; Joni Westcott, Parks and Recreation Director; Chell Smart, Parks and Communications Manager; Brittany Earles, Finance Director; Randy Taylor, Police Chief

Zoom: No members of the public were present.

Audience: Approximately six members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Ruth Wicks – Clarkdale resident. Would like to see the Town honor the Yavapai-Apache people and their heritage.

Drake Meinke – Clarkdale resident. Provided Council with an update on the remodeling project at 901 Main St.

Carol Schmitt – Clarkdale resident. Concerned about the water leak at the Crossroads at Mingus.

Town Manager, Susan Guthrie, stated that the Town of Clarkdale is aware of the leak but other issues have taken priority over the past few days, and the leak will be fixed ASAP.

4. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Grants Report

- Magistrate Court Report
- Parks and Recreation Report
- Police Department Report
- Verde Valley Humane Society
- Water and Wastewater Report
- Finance Report

5. STAFF INTRODUCTIONS

A. Introduction of Scott Ellis, Community Development Director

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the Special Meeting and from the Regular Meeting held on Oct. 14, 2025.

B. Resolution #1749 - Making Appointments to the Public Safety Personnel Retirement System (PSPRS) Local Pension Board

Consider and act upon Resolution #1749, making appointments to the Public Safety Personnel Retirement System (PSPRS) Local Pension Board.

Action: Approve consent agenda items A and B as presented:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Ratification of a Grant Application and Award from The Nature Conservancy

Discuss, consider and act upon the ratification of a grant application and award from The Nature Conservancy (TNC) for \$12,500 for an update of Town Code

Article 19-11 Drought and Water Shortage Preparedness Plan and a new Water Conservation Code.

Action: Approve the ratification of a grant application and award from The Nature Conservancy (TNC) for \$12,500 for an update of Town Code Article 19-11 Drought and Water Shortage Preparedness Plan and a new Water Conservation Code and authorize the Town Manager to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Community Survey Agreement with Polco

The Manager of Parks and Communications provided the Council with an update on the service agreement with Polco, who will provide a community survey.

C. Updates from the Town Manager

Town Manager Susan Guthrie provided updates to the Council regarding the following:

- *Halloween candy needs.*
- *NACOG events.*
- *Federal Government shutdown.*
- *Eye on Water.*

8. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

9. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 3:56 p.m.

APPROVED:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 28th day of October 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Nov. 12, 2025

DocuSigned by:

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Charity Brooks, Town Clerk