



**SUMMARIZED MINUTES OF A SPECIAL MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

WEDNESDAY, NOVEMBER 12, 2025 AT 6:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Josh Tomerlin, Utilities Director; Joni Westcott, Parks and Recreation Director; Angela Benavides, Human Resources Director; Chell Smart, Parks and Communications Manager; Scott Ellis, Community Development Director; Ruth Mayday, Assistant Town Manager; Clover Pinion, Senior Planner; Ashley Beale, Administrative Supervisor; Yesenia Chheo, PD Administrative Assistant; Randy Taylor, Police Chief

Zoom: Two members of the public were present.

Audience: Approximately one member of the public was present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL – *All members present.*

3. PUBLIC COMMENT

No public comment.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPPO – Verde Valley Transportation Planning Organization
All communities in the Verde Valley have presented. Next steps coming soon.
- NACOG - Northern Arizona Council of Governments
Meeting on Dec. 9.

- NAMWUA - Northern Arizona Municipal Water Users Association
Meeting on Oct. 17. Discussed by-laws.
- TPAC – Transportation Policy Advisory Council
Meeting scheduled for tomorrow.
- VFLC – Verde Front Leadership Council
No meeting until February.
- Sustaining Flows Committee
Meeting scheduled for Monday.
- Yavapai Communities for Young Children
Meeting scheduled for tomorrow.
- Vulnerable Road Users SHSP Emphasis Area Team
No date is set for the next meeting.
- NACOG Community Action Board (CAB)
Meeting scheduled for tomorrow.
- Cottonwood Airport Noise Working Group
Ongoing conversation if the group will continue.

5. STAFF INTRODUCTIONS

A. Introduction of Yesenia Chheo - Police Department Administrative Assistant

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the special meeting and the regular meeting held on Oct. 28, 2025.

B. Clarkdale Newstand Liquor License Application - Series 06 - Bar

Consider and act upon an application submitted by Connor Dean Barrett on behalf of the Clarkdale Newstand for a Series 6 Bar License.

Action: Approve consent agenda item E as presented:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye

Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. PUBLIC HEARING: Ordinance #445 - Amending Chapter 11, Design Review and Site Plan Review, and Chapter 12, Subdivision Regulations, of the Town Zoning Code

The Council will hold a public hearing to take comments regarding Ordinance #445, amending Chapter 11, Design Review and Site Plan Review, and Chapter 12, Subdivision Regulations, of the Town Zoning Code.

Assistant Town Manager Ruth Mayday spoke to the item.

Mayor Prud'homme-Bauer opened up public comment. No comments were provided. Mayor Prud'homme-Bauer closed public comment.

B. Ordinance #445 - Amending Chapter 11, Design Review and Site Plan Review, and Chapter 12, Subdivision Regulations, of the Town Zoning Code

Discuss, consider and act upon Ordinance #445, amending Chapter 11, Design Review and Site Plan Review, and Chapter 12, Subdivision Regulations, of the Town Zoning Code.

Action: Approve Ordinance #445 - Amending Chapter 11, Design Review and Site Plan Review, and Chapter 12, Subdivision Regulations, of the Town Zoning Code and authorize the Town Attorney, Mayor and Town Clerk to execute all documents:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 4-1

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Nay
Council Member Laura Jones	Aye

C. Town Manager Annual Evaluation - Letter of Findings

Discuss, consider and act upon the Mayor's Letter of Findings from the Town Manager's Annual Performance Evaluation that was conducted on Oct. 28, 2025.

Action: Approve the Mayor's Letter of Findings from the Town Manager's Annual Performance Evaluation that was conducted on Oct. 28, 2025:

Motion: Mayor Prud'homme-Bauer

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Town Manager Employment Agreement

Discuss, consider and act upon the renewal of the employment agreement for the Town Manager.

Action: **Approve the renewal of the employment agreement for the Town Manager:**

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Action: **Motion to Adjourn:**

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:38 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

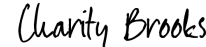
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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 12th day of November 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Dec. 9, 2025

DocuSigned by:

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Charity Brooks, Town Clerk