



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, DECEMBER 9, 2025 AT 6:00 PM**

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Josh Tomerlin, Utilities Director; Joni Westcott, Parks and Recreation Director; Angela Benavides, Human Resources Director; Lou Andersen, Public Works Director; Ashley Beale, Administrative Supervisor; Randy Taylor, Police Chief; Derek Johnston, Police Sergeant; Lawrence Jackson, Lead Officer; Sean Guth; Police Sergeant and Andres Quiles, Officer

Zoom: Two members of the public were present.

Audience: Approximately ten members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT
No public comment.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPPO – Verde Valley Transportation Planning Organization
No meeting in November. Next meeting in two weeks.
- NACOG - Northern Arizona Council of Governments
Executive Committee meeting held today. Next Regional Council meeting schedule in January.

- NAMWUA - Northern Arizona Municipal Water Users Association
No meeting.
- TPAC – Transportation Policy Advisory Council
Meeting in November and Council Member Babbitt-Pierce was named Chair. Now planning for Conference in October 2026 and meetings with State Representatives.
- VFCL – Verde Front Leadership Council
No meeting.
- Sustaining Flows Committee
Holding series of webinars.
- Yavapai Communities for Young Children
Focusing on new goal area. Everyone under five years old is enrolled on insurance.
- Vulnerable Road Users SHSP Emphasis Area Team
No meeting scheduled.
- NACOG Community Action Board (CAB)
Next meeting is in February.
- Cottonwood Airport Noise Working Group
Conversation continues.

5. REPORTS

A. Departmental Reports (submitted with Council packet) – Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Grants Report
- Human Resources Report
- Magistrate Court Report
- Parks and Recreation Report
- Police Department Report
- Verde Valley Humane Society
- Water and Wastewater Report
- Finance Report

6. STAFF INTRODUCTIONS

A. Swearing-in of Derek Johnston as Police Sergeant

B. Swearing-in of Lawrence Jackson as Lead Officer

7. MEMORANDUM TO COUNCIL

A. Liquor License Recommendation for Extension of Premises

Information provided by the Clarkdale Police Department regarding the approval of an

extension of premises at 910 Main Street for the 12th Annual Rhodes Blues Summit Review on Jan. 29, 2026 from 2 to 10 p.m.

8. **CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the Special Meeting held on Nov. 12, 2025 at 5 p.m. and the Special Meeting held on Nov. 12, 2025 at 6 p.m.

B. Revised Human Resources Policy: Classification & Compensation – Promotions, Demotions, & Transfers

Consider and act upon a revision to the Human Resources Policy: Classification & Compensation – Promotions, Demotions, & Transfers.

C. Donation of Land from Selna-Mongini Investments for the Town of Clarkdale Water Campus

Consider and act upon a Land Donation Agreement from Selna-Mongini Investments for approximately 1.36 acres located on Old Jerome Highway and abutting the existing water campus on SR 89A.

Action: Approve consent agenda items A thru C as presented:

Motion: Council Member O’Neill

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

9. **NEW BUSINESS**

A. Verde Valley Community Development Organization (VVCDO) Program Update

The Council received an update and presentation from the Verde Valley Community Development Organization.

B. Ordinance #446 - Making Amendments to Town Code Chapter 19 Section 7-2 Water Utility Customers Responsibilities

Discuss, consider and act upon Ordinance #446, making amendments to Town Code Chapter 19, Section 7-2 Water Utility Customer's Responsibilities.

Action: Approve Ordinance #446 - Making amendments to Town Code Chapter 19 Section 7-2 Water Utility Customers Responsibilities and authorize the Town Attorney, Mayor and Town Clerk to execute all documents:

Motion: Council Member Jones

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

10. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

11. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:06 p.m.

APPROVED:

DocuSigned by:

Robyn Prud'homme-Bauer

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

Charity Brooks

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 9th day of December 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Jan. 13, 2026

DocuSigned by:

Charity Brooks

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Charity Brooks, Town Clerk