



**NOTICE OF A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION  
OF THE TOWN OF CLARKDALE  
TUESDAY, FEBRUARY 3, 2026 AT 5:30 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://zoom.us/j/82434856112>

Meeting ID:824 3485 6112

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the start of the meeting.

***Town of Clarkdale Vision***

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Historic Preservation Commission will hold a Regular Meeting open to the public on Tuesday, February 3, 2026, at 5:30 PM at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take action on any items. All members of the public are welcome to attend.

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

The Historic Preservation Commission invites the public to provide comments at this time. Members of the Historic Preservation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to three minutes unless a different amount of time is noted on the agenda or is determined by the

Presiding Officer or by a majority vote of the Council, Commission or Committee.

#### **4. MINUTES**

##### **A. Approval of Minutes**

Discuss, consider and act upon the draft minutes from the regular meeting on Jan. 6, 2026.

#### **5. NEW BUSINESS**

#### **6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**

##### **A. Gazebo Sign**

Discussion only regarding updating the language in the Gazebo sign to reflect the recent renovation.

##### **B. Historic Markers**

Discussion only regarding the Historic Marker project.

#### **7. FUTURE AGENDA ITEMS**

Historic Preservation Commission may propose items to be placed on a future agenda. This item is for discussion only.

#### **8. ADJOURNMENT**

### **Values**

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

#### **COPPER**

**Customer focused**

**Open, transparent and equitable**

**Preserving our history, charm, and environment**

**Planning for a sustainable future**

**Economic and social resiliency**

**Resourceful and innovative**

### **Mission**

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

*Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.*



# Staff Report

Item Number: 4.A.

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<b><u>Agenda Item:</u></b>	<b>Approval of Minutes</b> Discuss, consider and act upon the draft minutes from the regular meeting on Jan. 6, 2026.
<b><u>Staff Contact:</u></b>	Scott Ellis, Community Development Director
<b><u>Meeting Date:</u></b>	February 3, 2026
<b><u>Strategic Goal:</u></b>	Not applicable.
<b><u>Background:</u></b>	Review of the draft minutes from the regular meeting on Jan. 6, 2026.
<b><u>Budget Impact:</u></b>	No budget impact.
<b><u>Recommendation:</u></b>	Staff recommends that the Historic Preservation Commission approve the draft minutes of the regular meeting held on Jan. 6, 2026.



**SUMMARIZED MINUTES OF A REGULAR MEETING OF  
THE HISTORIC PRESERVATION COMMISSION  
OF THE TOWN OF CLARKDALE  
TUESDAY, JANUARY 6, 2026 AT 5:30 PM**  
(To listen to the full audio/video of the meeting,  
please visit [www.clarkdale.az.gov](http://www.clarkdale.az.gov) – agendas & minutes)

**Members Present:** *Matthew Guebard, Amy Stein, Mike Westcott and Cynthia Malla, Kimberly Hellin.*

**Members Absent:** *Kerrie Snyder (arrived late at 6:16 p.m.)*

**Other Municipal Officials Present:** *Community Development Director Scott Ellis; Community Development Senior Planner Clover Pinion; Community Development Admin Guss Espolt.*

**Audience:** *No members of the public were present.*

**Zoom:** *No members of the public were present.*

- 1. CALL TO ORDER** – *Chair Guebard called the meeting to order at 5:30 p.m.*
- 2. ROLL CALL** - *Present: Matthew Guebard, Amy Stein, Mike Westcott and Cynthia Malla, Kimberly Hellin.*  
*Absent: Kerrie Snyder arrived at 6:16 p.m.*
- 3. PUBLIC COMMENT**  
*No public comment.*
- 4. MINUTES**

**A. Approval of Minutes**

Discuss, consider and act upon the draft minutes from the regular meeting held on Oct. 7, 2025.

**Motion:** *To approve the draft minutes from the regular meeting held on Oct. 7, 2025.*

**First: Stein Second: Malla**

**Vote: 4-0**

<b>Commissioner</b>	<b>Aye/Nay</b>
Vice Chair Guebard	Aye
Commissioner Snyder	Absent
Commissioner Westcott	Aye
Commissioner Malla	Aye
Commissioner Stein	Aye

**5. NEW BUSINESS**

**A. Selection of the Chair**

Discuss, consider and act upon the selection of the Chair.

**Motion:** *To keep Guebard as HPC Chair.*

**First: Stein Second: Malla**

**Vote: 4-0**

<b>Commissioner</b>	<b>Aye/Nay</b>
Vice Chair Guebard	Aye
Commissioner Snyder	Absent
Commissioner Westcott	Aye
Commissioner Malla	Aye
Commissioner Stein	Aye

**B. Selection of the Vice Chair**

Discuss, consider and act upon the selection of the Vice Chair.

**Motion:** *To keep Stein as HPC Vice Chair.*

**First: Westcott Second: Malla**

**Vote: 4-0**

<b>Commissioner</b>	<b>Aye/Nay</b>
Vice Chair Guebard	Aye
Commissioner Snyder	Absent
Commissioner Westcott	Aye
Commissioner Malla	Aye
Commissioner Stein	Aye

**6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**

**A. Past Projects**

*Discussion only of the Historic Preservation Commission's recent projects and their current status. Staff will research past documents and bring them back as an agenda item for future meetings.*

**B. Strategic Plan**

*Discussion only of the Historic Preservation Commission's Strategic Plan. Director and Staff will research the Town code and bring more directions to the HPC board at a future date.*

**7. FUTURE AGENDA ITEMS**

Historic Preservation Commission proposed the following item to be placed on a future agenda. This item is for discussion only:

- *Discuss, consider and act upon recommendations for meeting times.*

*Note: Kerrie Snyder arrived at 6:16 p.m.*

**8. ADJOURNMENT**

**Motion:** *To adjourn meeting.*

**First: Snyder Second: Malla**

**Vote: 5-0**

<b>Commissioner</b>	<b>Aye/Nay</b>
Vice Chair Guebard	Aye
Commissioner Snyder	Aye
Commissioner Westcott	Aye
Commissioner Malla	Aye
Commissioner Stein	Aye

*Chair Guebard adjourned the meeting without objection at 6:20 p.m.*

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Chair Guebard  
Historic Preservation Commission

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Scott Ellis  
Community Development Director



# Staff Report

Item Number: 6.A.

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**Agenda Item:**

**Gazebo Sign**

Discussion only regarding updating the language in the Gazebo sign to reflect the recent renovation.

**Staff Contact:**

Scott Ellis, Community Development Director

**Meeting Date:**

February 3, 2026

**Strategic Goal:**

This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

**Background:**

The Gazebo in Town Park recently went through a major renovation. Staff would like to explore options for an update to the Gazebo sign with the Historic Preservation Commission. We'd like the narrative to include a summary of the most recent project.

**Budget Impact:**

No budget impact.

**Recommendation:**

No recommendation, discussion only.



# Staff Report

Item Number: 6.B.

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- Agenda Item:**            **Historic Markers**  
Discussion only regarding the Historic Marker project.
- Staff Contact:**            Scott Ellis, Community Development Director
- Meeting Date:**            February 3, 2026
- Strategic Goal:**            This agenda item supports the following Clarkdale Strategic Goal Area:
- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Background:**            The Historic Preservation Commission is working on a project to update 26 historic markers in Clarkdale. The proposed narratives will include expanded sections on Spanish and Native American history. Commissioners will present project materials completed to date, including a proposed budget, draft narratives, and design mockups. A project timeline and priorities must be established before the request is presented to the Town Council for budget consideration.
- Budget Impact:**            No budget impact.
- Recommendation:**        Discussion only. No recommendation.