

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, April 12, 2022, at 6 p.m.**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, April 12, 2022, at 6 p.m. at the Clubhouse at 19 N. Ninth St., in person and via Zoom Video Conference.

CALL TO ORDER –Mayor Prud’homme-Bauer called the meeting to order at 6:00 p.m.

Town Council:

Mayor	Robyn Prud’homme-Bauer
Vice Mayor	Debbie Hunseder
Councilmember	Bill Regner
Councilmember	Marney Babbitt-Pierce
Councilmember	Lisa O’Neill

Town Staff:

Town Manager	Susan Guthrie
Police Chief	Randy Taylor
Town Clerk	Charity Brooks
Interim Finance Director	Carlton Woodruff
Public Works Director	Cory Franek
Parks and Recreation Manager	Joni Westcott
Public Works Superintendent	David Brinkley

Mayor Prud’homme-Bauer announced a change of order of agenda items – moving item 6 (2021 Annual Financial Audit Report) to the beginning of the meeting, following introductions.

PUBLIC COMMENT – *No public comment received.*

3. INTRODUCTIONS

- Cory Franek – Public Works Director
- Erin Brand – Finance / HR Administrative Assistant

6. 2021 ANNUAL FINANCIAL AUDIT PRESENTATION – moved to the beginning of the meeting by Mayor Prud’homme-Bauer

Town Council received a presentation from Scott Graff with Colby & Powell, PLC, regarding the 2021 Annual Financial Audit for the Town of Clarkdale.

Mayor Prud’homme-Bauer thanked Mr. Graff for completing the audit.

4. REPORTS**A. Current Events – (*submitted electronically*)**

A summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Report

B. Organizational Reports – (*submitted electronically*)

Reports regarding regional organizations submitted electronically.

- CAT – Cottonwood Area Transit – *No meeting*
- VVTPO – Verde Valley Transportation Planning Organization – *Minutes submitted electronically*
- NACOG - Northern Arizona Council of Governments – *No meeting. Next meeting, Council Member O'Neill will attend on behalf of Vice Mayor Hunseder*
- NAMWUA - Northern Arizona Municipal Water Users Association – *No meeting*
- VVREO – LRSPC - Verde Valley Regional Economic Organization's Long Range Strategic Plan – *No meeting*
- TPAC – Transportation Policy Advisory Council – *Minutes submitted electronically*
- VFLC – Verde Front Leadership Council – *No meeting*
- Greater AZ Mayor's Organizational Report – *Minutes submitted electronically*

C. Board and Commission Minutes (*submitted with Council packet*) -

Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.

- Feb. 1, 2022 - Historic Preservation Commission
- Feb. 2, 2022 – Design Review Board Meeting

D. Claims (*submitted with Council packet*) –

List of specific expenditures made by the Town during the previous month.

- February 2022 check log and pay period ending dated February 2022

Mayor Prud'homme-Bauer made note that the Board and Commission minutes and the claims reports were included in the packet.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Mayor Prud'homme-Bauer asked if any Council Member wished to have an item removed from the Consent Agenda. Council Member Regner requested consent agenda item 4f

be pulled for separate consideration.

A. Approval of Minutes of the Common Council

Consider and act upon a request to approve the minutes of (1) Strategic Planning Work Session held on March 8, 2022; and (2) Regular Meeting held on March 22, 2022; and (3) Special Meeting held on March 28, 2022.

B. Resolution #1668 – Call to the Public Policy

Consider and act upon Resolution #1668, adopting Council Meeting procedure for Call to the Public.

C. Resolution #1669 – Congressionally Directed Spending Request

Consider and act upon approving Resolution #1669 to ratify the Town of Clarkdale's application to Senator Kelly for a Congressionally Directed Spending Request to fund the replacement of the Clark Memorial Clubhouse windows.

D. Proclamation - Volunteer Appreciation Week

Consider and act upon a Proclamation declaring April 17 thru April 24, 2022, as Volunteer Appreciation Week in the Town of Clarkdale.

E. Proclamation – Designating Police Week from May 15-21, 2022

Consider and act upon the Proclamation that designates the week of May 15 as "Police Appreciation Week".

F. Verde Sol Air Proposal – *Pulled from consent at the request of Council Member Regner*

Consider and act upon a proposal from Verde Sol Air for providing and installing a new heating and air conditioning system for the Clark Memorial Building Auditorium.

Action: Accept Consent Agenda Items A thru E as written:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote:

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

THE FOLLOWING ITEM WAS PULLED FROM THE CONSENT AGENDA TO BE VOTED ON SEPARATELY:

F. Verde Sol Air Proposal – *Pulled from consent at the request of Council Member Regner*

Consider and act upon a proposal from Verde Sol Air for providing and installing a new heating and air conditioning system for the Clark Memorial Building Auditorium

Council Member Regner expressed concern regarding the installation of the new heating and cooling system and how that might affect the historical value and aesthetics of the auditorium.

It was also recommended that the Historical Preservation Commission members are given the opportunity to provide input (via invitation to the appropriate Council meeting).

Mayor Prud'homme-Bauer opened the floor for public comment.

Clarkdale resident and Historic Preservation Commissioner, Mike Lindner, expressed his support for the repairs; however, Mr. Lindner expressed concerns of having gas as a source of ignition in a historic building in addition to details of the cost proposal. Mr. Lindner would also like to see items of this historic nature brought before the Historic Preservation Commission prior to final decisions being made.

David Brinkley, Public Works Superintendent, explained that the current heating system is fueled with a present gas source. Additionally, Mr. Brinkley provided details pertaining to the installation of the new system to include exposed cooling/heating ducts in the auditorium.

Conversation ensued during public comment and multiple concerns were expressed regarding the exposed duct work and how that would affect the historical status of the building.

It was decided by Mayor and Council to table this item until the April 26, 2022, meeting.

Action: Table Item F – Verde Sol Air Proposal until the April 26, 2022, Council Meeting:

Motion: Council Member Regner

Second: Council Member Babbitt-Pierce

Vote:

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

NEW BUSINESS

6. **2021 ANNUAL FINANCIAL AUDIT PRESENTATION –** *Presented at beginning of meeting. See notes above.*
Town Council will receive a presentation from Colby & Powell, PLC, regarding the 2021 Annual Financial Audit for the Town of Clarkdale.
7. **VERDE VALLEY FIRE DISTRICT UPDATE**
Town Council received a presentation from Fire Chief, Danny Johnson, regarding the Verde Valley Fire District.
Mayor and Council expressed gratitude for the partnership with the Verde Valley Fire District.
8. **OLD JEROME HIGHWAY DRAINAGE**
Discuss, consider, and act upon a bid proposal from Rayburn Electric LLC for the construction of curb, gutter, and sidewalks along Old Jerome Highway from Mescal Spur Road to Reta Street.

Public Works Superintendent, David Brinkley, provided a detailed summary of the project and the bid process.

Mr. Brinkley further explains the Town's history with the chosen contractor, Rayburn Electric LLC, and feels confident the project will be completed per specifications and within the scheduled allotted time.

Mr. Brinkley answered questions brought forth by Council and provided information regarding plans and/or drawings for the desired work, proper licensing held by Rayburn Electric LLC. and drainage concerns.

Action: Approve contract for Rayburn Electric for the construction of curb, gutter, and sidewalks along Old Jerome Highway from Mescal Spur Road to Reta Street:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote:

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

9. **FUTURE AGENDA ITEMS** – *Verde Sol Air Proposal will be discussed further at the April 26, 2022, meeting.*
10. **ADJOURNMENT:** *Without objection Mayor Prud'homme-Bauer adjourned the meeting at 7:33 p.m.*

APPROVED:

DocuSigned by:

 8929EEE8DC34438...
 Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

 DB39AF68C12F414...
 Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 12 day of April 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: April 26, 2022

DocuSigned by:

 DB39AF68C12F414...
 Charity Brooks, Town Clerk