



**NOTICE OF A REGULAR MEETING OF THE ZONING CODE UPDATE CITIZEN ADVISORY  
COMMITTEE  
OF THE TOWN OF CLARKDALE  
THURSDAY, MARCH 5, 2026 AT 4:30 PM**

(To listen to the full audio/video of the meeting, please visit [www.clarkdale.az.gov](http://www.clarkdale.az.gov) – agendas & minutes)

**UNAPPROVED**

**These minutes were prepared following the Committee’s final meeting and were not formally approved due to the dissolution of the Committee.**

**Members Present:** *Allen Spence, Joe Conk, Robyn Prud'homme-Bauer, Virginia Smith, Laura Jones, Craig Backus, Kerrie Snyder, Selena Pao.*

**Members Absent:** *Ray Selna.*

**Other Municipal Officials Present:** *Community Development Director Scott Ellis, Community Development Senior Planner Clover Pinion, Community Development Technician Guss Espolt.*

**Audience:** *No members of the public were present.*

**Zoom:** *No members of the public were present.*

**1. ALL TO ORDER**

Chair Allen Spence called the meeting to order at 4:44 p.m.

**2. ROLL CALL**

*See above.*

**3. PUBLIC COMMENT**

*No comment.*

**4. MINUTES**

**A. Approval of Minutes**

*Discussed, considered and acted upon the draft minutes from the regular meeting on Feb. 18, 2026.*

**Motion:** *Approve the draft minutes from the CAC regular meeting on Feb. 18, 2026 as presented.*

**First:** *Robyn Prud'homme-Bauer*

**Second:** *Joe Conk*

**Approved: 8-0**

<b>Board Member</b>	<b>Ayes/Nays</b>
Chair Spence	<i>Aye</i>
Vice Chair Conk	<i>Aye</i>
Commissioner Prud'homme-Bauer	<i>Aye</i>
Commissioner Smith	<i>Aye</i>
Commissioner Jones	<i>Aye</i>
Commissioner Backus	<i>Aye</i>
Commissioner Selna	<i>Absent</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Pao	<i>Aye</i>

## **5. NEW BUSINESS**

### **A. Chapter 2 - Definitions**

*Discussed, considered and acted upon the Zoning Code update to Chapter 2 - Definitions.*

**Motion:** *I move that we approve the Zoning Code update to Chapter 2 – Definitions with the proposed changes and additions from the committee.*

**First:** *Robyn Prud'homme-Bauer*

**Second:** *Joe Conk*

**Approved: 8-0**

<b>Board Member</b>	<b>Ayes/Nays</b>
Chair Spence	<i>Aye</i>
Vice Chair Conk	<i>Aye</i>
Commissioner Prud'homme-Bauer	<i>Aye</i>
Commissioner Smith	<i>Aye</i>
Commissioner Jones	<i>Aye</i>
Commissioner Backus	<i>Aye</i>
Commissioner Selna	<i>Absent</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Pao	<i>Aye</i>

### **B. Chapter 3 - Zoning Districts**

*Discussed, considered and acted upon the Zoning Code update to Chapter 3 Zoning Districts.*

**Motion:** *I recommend approval to the town council the updates of the Zoning Code update to Chapter 3 - Zoning Districts. With stipulations as stated in the staff report.*

**First:** *Robyn Prud'homme-Bauer*

**Second:** *Kerrie Snyder*

**Approved: 8-0**

<b>Board Member</b>	<b>Ayes/Nays</b>
Chair Spence	<i>Aye</i>
Vice Chair Conk	<i>Aye</i>
Commissioner Prud'homme-Bauer	<i>Aye</i>
Commissioner Smith	<i>Aye</i>
Commissioner Jones	<i>Aye</i>
Commissioner Backus	<i>Aye</i>

Commissioner Selna	<i>Absent</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Pao	<i>Aye</i>

**C. Chapter 10 - Historic Preservation District**

*Discussed, considered and acted upon the Zoning Code addition of Chapter 10 - Historic Preservation District.*

**Motion:** *We accept the Chapter 10 as presented.*

**First:** *Kerrie Snyder*

**Second:** *Virginia Smith*

**Approved:** *8-0*

<b>Board Member</b>	<b>Ayes/Nays</b>
Chair Spence	<i>Aye</i>
Vice Chair Conk	<i>Aye</i>
Commissioner Prud'homme-Bauer	<i>Aye</i>
Commissioner Smith	<i>Aye</i>
Commissioner Jones	<i>Aye</i>
Commissioner Backus	<i>Aye</i>
Commissioner Selna	<i>Absent</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Pao	<i>Aye</i>

**D. Chapter 1 - Zoning Code of the Town of Clarkdale**

*Discussed, considered and acted upon the Zoning Code update to Chapter 1 - Zoning Code of the Town of Clarkdale.*

**Motion:** *I recommend approval to the town council the updates the Zoning Code update to Chapter 1 - Zoning Code of the Town of Clarkdale with the with stipulations as stated in the staff report, and with any comments that have been made this evening.*

**First:** *Laura Jones*

**Second:** *Kerrie Snyder*

**Approved:** *8-0*

<b>Board Member</b>	<b>Ayes/Nays</b>
Chair Spence	<i>Aye</i>
Vice Chair Conk	<i>Aye</i>
Commissioner Prud'homme-Bauer	<i>Aye</i>
Commissioner Smith	<i>Aye</i>
Commissioner Jones	<i>Aye</i>
Commissioner Backus	<i>Aye</i>
Commissioner Selna	<i>Absent</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Pao	<i>Aye</i>

**E. Chapter 4 - General Provisions**

*Discussed, considered and acted upon the Zoning Code update to Chapter 4 - General Provisions.*

**Motion:** *Approve the changes to Zoning Code update to Chapter 4 - General Provisions,*

*along with the recommended changes.*

**First:** *Kerrie Snyder*  
**Second:** *Joe Conk*  
**Approved:** *7-0*

<b>Board Member</b>	<b>Ayes/Nays</b>
Chair Spence	<i>Aye</i>
Vice Chair Conk	<i>Aye</i>
Commissioner Prud'homme-Bauer	<i>Aye</i>
Commissioner Smith	<i>Aye</i>
Commissioner Jones	<i>Aye</i>
Commissioner Backus	<i>Absent 5:56</i>
Commissioner Selna	<i>Absent</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Pao	<i>Aye</i>

## **6. ADJOURNMENT**

**Motion:** *I motion to adjourn.*

**First:** *Robyn Prud'homme-Bauer*  
**Second:** *Kerrie Snyder*  
**Approved:** *7-0*

<b>Board Member</b>	<b>Ayes/Nays</b>
Chair Spence	<i>Aye</i>
Vice Chair Conk	<i>Aye</i>
Commissioner Prud'homme-Bauer	<i>Aye</i>
Commissioner Smith	<i>Aye</i>
Commissioner Jones	<i>Aye</i>
Commissioner Backus	<i>Absent 5:56</i>
Commissioner Selna	<i>Absent</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Pao	<i>Aye</i>

Chair Allen Spence adjourned the meeting without objection at *8:43 p.m.*

**I, Scott Ellis, Staff Liaison, certify that the foregoing minutes are a true and correct record of the final meeting of the Zoning Code Update Citizen Advisory Committee held on March 5, 2026.**



Scott Ellis, Community Development Director