



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, MARCH 24, 2026 AT 2:30 PM**

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Joni Westcott, Parks and Recreation Director; Lou Andersen, Public Works Director; DK Green, Assistant to the Town Manager; Chell Smart, Parks and Communications Manager; Windy Mickle, Accounting Supervisor; Chief Taylor, Police Chief

Zoom: No members of the public were present.

Audience: Approximately nine members of the public were present.

- 1. CALL TO ORDER** - *Mayor Prud'homme-Bauer called the meeting to order at 2:30 p.m.*
- 2. ROLL CALL** – *Present: Mayor Prud'homme-Bauer, Vice Mayor Hunseder and Council Members O'Neill and Jones.*
Absent: Council Member Babbitt-Pierce (arrived at 3 p.m.)

Mayor Prud'homme-Bauer asked the Council Members for a Point of Privilege to allow each member of Council to thank retiring Town Manager Susan Guthrie for her service to the Town and the Community.

3. PUBLIC COMMENT

Doug Von Gausig – Clarkdale resident. Complimented Susan Guthrie on her achievements as Town Manager for Clarkdale and how remarkable of a person she is.

4. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Grants Report
- Human Resources Report
- Magistrate Court Report

- Parks and Recreation Report
- Police Department Report
- Verde Valley Humane Society
- Water and Wastewater Report
- Finance Report

5. STAFF INTRODUCTIONS

A. Swearing-in of Police Officer Timothy Hinrichs

Town Manager Susan Guthrie administered the Oath of Office to Officer Hinrichs.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on March 10, 2026, and the special meeting held on March 12, 2026.

B. Magistrate Services for the Town of Clarkdale

Consider and act upon an agreement for Clarkdale Magistrate Services and re-appoint Catherine Kelley to serve as the Clarkdale Town Magistrate.

C. Resolution #1757 - Designating the Chief Fiscal Officer for 2027

Consider and act upon Resolution #1757 - Designating the Chief Fiscal Officer for officially submitting the Fiscal Year 2027 Expenditure Limitation Report to the Arizona Auditor General.

D. Mingus Union High School Facility Use Agreement

Consider and act upon the Facility Use Agreement for the use of Town facilities by Mingus Union High School.

E. Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy

Consider and act upon the annual Town of Clarkdale Public Safety Retirement System (PSPRS) Pension Funding Policy for fiscal year ending June 30, 2027.

F. NACOG Regional Priority Projects List

Consider and act upon the Northern Arizona Council of Governments (NACOG) 2027 Regional Priority Projects List (RPPL) application for construction of the Luke Lane and Broadway Improvement Project in the amount of \$8,306,560.

G. Ratification of the 2026 Better Utilizing Investments to Leverage Development (BUILD) Grant Application

Consider and act upon the ratification of the 2026 BUILD grant application for construction of the Cement Plant Road Multi-Modal Improvement Project in the amount of \$8,283,737.

H. Ratification of Two Congressionally Directed Spending (CDS) FY27 Federal Appropriations Applications

Consider and act upon the ratification of two CDS FY27 Federal Appropriations applications to fund construction of a new water storage tank in the amount of \$3,018,164 and design of a new wastewater treatment plant in the amount of \$1,494,572.

I. Purchase of New Vehicles for the Police Department

Consider and act upon proposals from UP.FIT for the purchase of two electric vehicles and upfitting for \$210,670.65 for the Clarkdale Police Department.

Action: Approve consent agenda item A thru I presented:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

Clerk Note: Council Member Babbitt-Pierce arrived at 3 p.m.

7. NEW BUSINESS

A. Proclamation - Week of the Young Child

Discuss, consider and at upon a proclamation declaring April 11-17, 2026, as the Week of the Young Child in the Town of Clarkdale.

Action: Approve the proclamation declaring April 11-17, 2026, as the Week of the Young Child in the Town of Clarkdale:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. 2026 Transportation Alternatives Program (TAP) Grant

Discuss, consider, and act upon approval of the TAP grant application for construction of the Clarkdale Parkway Project, in the amount of \$4,427,016.

Action: Approve the 2026 TAP grant application in the amount of \$4,427,016, accept the grant funding if awarded, and allow the Town Manager to sign all documents related to this grant, including up to 10% project cost in change orders, and execute necessary budget amendments:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. POSSIBLE VOTE TO ENTER EXECUTIVE SESSION - The Council may vote to discuss the following matters in executive session pursuant to A.R.S. § 38-431.03(A)(1) discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries and disciplining or resignation of a public officer and/or A.R.S. § 38-431.03 (A)(3) discussion or consultation for legal advice with the attorney or attorneys of the public body and or A.R.S. § 38-431.03 (A)(7) discussion or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

A. Town Manager Position

B. Mountain Gate Street Lights

C. Land For Sale on Broadway

Action: Motion to enter into executive session:

Motion: Council Member O'Neill

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
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Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

9. RESUMPTION OF REGULAR MEETING - Immediately following the executive session, the Council resumed public session at 4:29 p.m.

A. Town Manager Position

Discuss, consider and act upon the Town Manager position.

Action: Authorize the Mayor to accept the contract as presented and appoint Lou Andersen as Town Manager, effective April 7, 2026.

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Mountain Gate Street Lights

Discuss, consider and act upon Mountain Gate street lights.

Action: Instruct Town staff to proceed as directed in executive session:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
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Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Land For Sale on Broadway

Discussed, considered and did not take action land for sale on Broadway.

10. FUTURE AGENDA ITEMS

Town Council propose items to be placed on a future agenda.

11. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 4:36 p.m.

APPROVED:

ATTESTED/SUBMITTED:

DocuSigned by:

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DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 24th day of March 2026. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: April 14, 2026

DocuSigned by:
Charity Brooks
DB39AF58C12E414



Charity Brooks, Town Clerk