



**NOTICE OF A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE
TUESDAY, JUNE 2, 2026 AT 6:30 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://zoom.us/j/82434856112>

Meeting ID:824 3485 6112

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the start of the meeting.

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Historic Preservation Commission will hold a Regular Meeting open to the public on Tuesday, June 2, 2026, at 6:30 PM at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take action on any items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. CALL TO THE PUBLIC

The Historic Preservation Commission invites the public to provide comments at this time. Members of the Historic Preservation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to three minutes unless a different amount of time is noted on the agenda or is determined by the

Presiding Officer or by a majority vote of the Council, Commission or Committee.

4. MINUTES

A. Approval of Minutes

Discuss, review, and act upon the draft minutes from the regular Historic Preservation Commission meeting on May 5, 2026.

5. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Fourth of July Booth

Discuss and finalize the schedule of the booth for the Fourth of July celebration.

B. Grants

Discussion regarding grants that may support the Historic Marker Rehabilitation Project, as well as Historic Preservation outreach and education efforts such as brochures, community events, and public engagement activities.

6. NEW BUSINESS

A. Strategic Plan

Discuss, review and act upon the Historic Preservation Commission Strategic Plan.

7. FUTURE AGENDA ITEMS

Historic Preservation Commission may propose items to be placed on a future agenda. This item is for discussion only.

8. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 4.A.

| | |
|-------------------------------|--|
| <u>Agenda Item:</u> | Approval of Minutes Discuss, review, and act upon the draft minutes from the regular Historic Preservation Commission meeting on May 5, 2026. |
| <u>Staff Contact:</u> | Clover Pinion, Senior Planner |
| <u>Meeting Date:</u> | June 2, 2026 |
| <u>Strategic Goal:</u> | Not applicable. |
| <u>Background:</u> | Discuss, review, and act upon the draft minutes from the regular Historic Preservation Commission meeting on May 5, 2026. |
| <u>Budget Impact:</u> | No budget impact. |
| <u>Recommendation:</u> | Staff recommends the approval of the draft minutes from the regular Historic Preservation Commission meeting on May 5, 2026. Suggested Motion: "I move to approve the draft minutes from the regular Historic Preservation Commission meeting on May 5, 2026." |



**NOTICE OF A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE
TUESDAY, MAY 5, 2026 AT 6:30 PM**

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION,
UNLESS OTHERWISE NOTED.**

Members' Present: *Matthew Guebard, Amy Stein, Mike Westcott (Zoom), Cynthia Malla (Zoom),
Kerrie Snyder, Kimberly Hillen*

Other Municipal Officials Present: *Community Development Director Scott Ellis, Development
Technician Guss Espolt.*

Audience: *No public were present.*

Zoom: *No public were present.*

CALL TO ORDER *Chair Guebard called the meeting to order at 6:30 p.m.*

1. ROLL CALL See above.

2. CALL TO THE PUBLIC *No public.*

3. MINUTES

A. Approval of Minutes

*Discussed, considered and approved the draft minutes of the Historic Preservation Commission
regular meeting on April 7, 2026.*

Motion: *To approve the draft minutes of the Historic Preservation Commission regular meeting
on April 7, 2026.*

First: *Snyder*

Second: *Stein*

Vote: *5-0*

Commissioner

Chair Guebard

Commissioner Snyder

Commissioner Westcott

Commissioner Malla

Aye/Nay

Aye

Aye

Aye

Aye

4. STAFF UPDATES

A. Adopted Proclamation

Updated Town Council declared May as Historic Preservation Month in the Town of Clarkdale.

5. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Historic Preservation Commission Strategic Plan

Discussed the Historic Preservation Commission Strategic Plan, which will include one to three realistic and achievable goals that could be completed within the upcoming year (July 2026 through July 2027.)

B. Gazebo/Bandstand Sign

Discussed the language of the Gazebo/Bandstand sign in Clarkdale's Town Park.

6. FUTURE AGENDA ITEMS

Historic Preservation Commission *did not* propose items to be placed on a future agenda. This item was for discussion only.

7. ADJOURNMENT

Motion: *To adjourn meeting.*

First: *Stein*

Second: *Snyder*

Vote: *5-0*

Commissioner

Chair Guebard

Commissioner Snyder

Commissioner Westcott

Commissioner Malla

Vice Chair Stein

Aye/Nay

Aye

Aye

Aye

Aye

Aye

Chair Guebard called the meeting adjourned at 7:05 p.m.

Matt Guebard, Chair

Scott Ellis, Community Development Director



Staff Report

Item Number: 5.A.

- Agenda Item:** **Fourth of July Booth**
Discuss and finalize the schedule of the booth for the Fourth of July celebration.
- Staff Contact:** Clover Pinion, Senior Planner
- Meeting Date:** June 2, 2026
- Strategic Goal:** Not applicable.
- Background:** The Commission and Historic Society will be coordinating and manning a booth at this year's Fourth of July celebration.
- Budget Impact:** No budget impact.
- Recommendation:** No recommendation. Discussion only.



HPC Sign Up Sheet

Event Name Fourth of July Celebration

Event Date 7/4/2026

Event Time _____

| Name | Set Up | Time Slot 2 | Time Slot 3 | Time Slot 4 | Time Slot 5 | Break-down | Phone Number |
|-----------------|--------|-------------|-------------|-------------|-------------|------------|--------------|
| Matthew Guebard | | | | | | | |
| Amy Stein | | | | | | | |
| Mike Westcott | | | | | | | |
| Kerrie Snyder | | | | | | | |
| Cynthia Malla | | | | | | | |
| Kimberly Hillen | | | | | | | |
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Town of Clarkdale





Staff Report

Item Number: 5.B.

Agenda Item:

Grants

Discussion regarding grants that may support the Historic Marker Rehabilitation Project, as well as Historic Preservation outreach and education efforts such as brochures, community events, and public engagement activities.

Staff Contact:

Clover Pinion, Senior Planner

Meeting Date:

June 2, 2026

Strategic Goal:

This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

Staff and Commissioners are currently researching potential grant opportunities to help offset project costs associated with the rehabilitation and updating of Clarkdale's historic markers, interpretive signage, and related Historic Preservation education and outreach efforts.

Budget Impact:

No budget impact.

Recommendation:

No recommendation. Discussion only.

Cynthia Woods Mitchell Fund for Historic Interiors: Guidelines & Eligibility

In July 1997, George P. Mitchell made a generous gift to the National Trust for Historic Preservation to establish the **Cynthia Woods Mitchell Fund for Historic Interiors** in honor of his wife. Learn more about Cynthia Woods Mitchell in [this story](#). The purpose of the fund is to assist in the preservation, restoration, and interpretation of historic interiors. Grants from the Cynthia Woods Mitchell Fund for Historic Interiors generally range from \$2,500 to \$15,000. The selection process is very competitive.

Application and Review Timeline

The Cynthia Woods Mitchell Fund is an annual opportunity. **The next deadline will be March 2, 2026.** If the first of the month falls on a weekend, applications will be due on the following Monday. The application will be available about eight weeks before the deadline through the link at the bottom of this page. Applicants will be notified via email on July 1.

Eligible Applicants

Applicants must be either a public agency, 501(c) (3), or other nonprofit organization to be considered eligible. Individuals and for-profit businesses may apply only if the project for which funding is requested involves a [National Historic Landmark](#). Programs of the National Trust are also eligible to apply for grants from the Mitchell Fund. Applicants that have received previous National Trust financial assistance are eligible provided that all grant requirements are current.

No more than three grants will be awarded in any two-year period to a single grantee. Only one grant will be awarded per organization in any grant round. Only one grant will be awarded for a particular project phase.

Only [Organizational Level Preservation Leadership Forum Members](#), [Main Street America Community Members](#), and [Main Street America General Members](#) are eligible to receive funding from the Cynthia Woods Mitchell Fund. Organizations do not need to have an active membership to apply for a grant, but selected grantees will be required to become members prior to the release of funds.

Your membership status will be verified by our grants office once award decisions have been made. If you have questions about your membership status, check your membership status by logging into the [National Trust Member Hub](#) or email members@savingplaces.org.

Grant Conditions

Applicants are encouraged to match their awarded grant amount on a one-to-one basis. Additional funding can come from private or public sources, or from income earned from registration fees or fundraising activities. Only one National Trust grant will be awarded per project phase. Other conditions include:

- Grants or matching funds cannot be used directly or indirectly to influence a member of Congress to favor or oppose any legislation or appropriation.
- Any documents or plans for preservation work that result from the project must conform to the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.
- At least three (3) competitive bids/quotes must be obtained for any procurement of services that exceed \$50,000. This provision applies only to portions of the project supported by National Trust grant funds.
- Consultants must be approved by the National Trust before grant funds are disbursed.
- Mitchell Fund grants cannot be used to pay staff salaries. Board members of the application organization cannot serve as consultants unless appropriate conflict of interest procedures are followed and documented.
- Grant recipients are required to sign a contract agreeing to the conditions of the program.
- Grant projects must begin within six months of award date. Failure to begin the project in this timeframe may result in the cancellation of the grant and you will need to reapply for funding.
- Grant recipients must include appropriate acknowledgment of National Trust financial support in all printed materials generated for the project.
- Within one year from the grant disbursement date, a final report and financial accounting of the expenditure of the grants must be submitted. An online final report form will be provided. If the project is not completed in accordance with the contract, the grant funds must be returned.
- Applicants must agree not to discriminate against any employee or applicant for employment because of actual or perceived race, color, national origin, creed, age, gender, marital status, sexual orientation, religion, mental and physical disabilities, sex (including pregnancy), personal appearance, gender identity or expression,

family responsibilities, genetic information, matriculation, political affiliation or veteran status.

Eligible Activities

Mitchell Fund grants are awarded for planning activities and education efforts focused on the preservation of historic interiors. Grants may be made for activities and projects such as:

- Obtaining professional expertise in areas such as architecture, planning, paint analysis, archeology, or graphic design
- Hiring a preservation architect to create an interior restoration plan
- Hiring a consultant to develop a conservation plan for an interior's textiles
- Producing a historic furnishings plan
- Sponsoring a workshop on the preservation of historic interiors
- Restoration, rehabilitation, stabilization, and preservation of designated historic interiors, including bricks-and-mortar interior construction

Ineligible Activities

- Academic research
- Fundraising-related activities
- Projects focused on the building's exterior

Eligible Expenses

- Fees for consultant services
- Speaker/faculty costs (honoraria, travel, and lodging), room rental for conferences
- Mailing costs for distribution of materials
- Web site development
- Materials and services such as printing, photographs, telephone, and supplies. With the exception of publications projects, these costs may not exceed 10 percent of the project budget.
- Interior construction or other capital improvement costs

Ineligible Expenses

- Staff or faculty salaries
- Organizational overhead costs
- Catering, food and beverage, entertainment
- Expenses incurred prior to award date

Criteria

The selection committee will place particular importance on the likelihood that a grant will make a significant contribution to the preservation, restoration, or interpretation of one or more historic interiors. The committee will also consider:

- The historic significance of the property to be assisted
- The extent to which the requested assistance will act as seed money to make a difference in preservation, restoring or interpreting the historic interior, including what other funds might be leveraged by an award
- The potential of the project to be a catalyst for further positive action to benefit other historic interiors, properties, neighborhoods, or communities
- The adequacy of plans for the future maintenance of the property or the continuation for the activity for which grant support is requested
- The need for funding and the urgency of the project
- The project's timeline
- The project's budget and the applicant's proven ability to secure additional funding needed to complete the project
- Evidence of community support for the project
- The long-term objectives or impact of the project
- The qualifications of the key personnel, including consultants
- The demonstrated ability of the applicant to complete preservation projects
- The potential to replicate the project in other communities

How to Apply

All applicants must complete the Cynthia Woods Mitchell Fund application form online. You will need the following items as part of your application:

- Up to six digital images of high quality (300 dpi) with caption and credit information

- Applicant's Internal Revenue Service determination letter of tax-exempt status. If tax-exempt status has not been fully approved by the IRS, please provide evidence of filing for certification and letter of opinion from an attorney concerning the applicant's tax status (nonprofit organizations)
- Resume of consultant for project (if the consultant has been chosen)
- Letter of consent from property owner (if applicant does not own property)
- Up to two letters of endorsement (optional)
- Completed Cynthia Woods Mitchell Fund for Historic Interiors application form, which includes a budget section that outlines proposed expenses and revenue for the project.

National Trust grants staff can provide helpful guidance for the application process. If you have specific questions about your project's eligibility, please contact our grants staff at grants@savingplaces.org.

Application

[Access the application for the Cynthia Woods Mitchell Fund for Historic Interiors.](#)

You will be taken to the National Trust grants application system where you will need to create a user profile for your organization. If your organization has applied for a grant previously, you will sign into your existing organization profile. If you have questions please [email us](#).

Johanna Favrot Fund for Historic Preservation: Guidelines & Eligibility

In July 1994, the Johanna Favrot Fund for Historic Preservation was created in honor of Johanna Favrot's 80th birthday. Learn more about Johanna Favrot in [this story](#). The fund aims to save historic environments in order to foster an appreciation of our nation's diverse cultural heritage and to preserve and revitalize the livability of the nation's communities. Grants from the Johanna Favrot Fund for Historic Preservation generally range from \$2,500 to \$15,000. The selection process is very competitive.

Application and Review Timeline

The Johanna Favrot Fund is an annual opportunity. **The next deadline will be March 2, 2026.** If the first of the month falls on a weekend, applications will be due on the following Monday. The application will be available about eight weeks before the deadline through the link at the bottom of this page. Applicants will be notified via email on July 1.

Eligible Applicants

Applicants must be either a public agency, 501(c) (3), or other nonprofit organization to be considered eligible. Individuals and for-profit businesses may apply only if the project for which funding is requested involves a [National Historic Landmark](#). Programs of the National Trust are also eligible to apply for grants from the Favrot Fund. Applicants that have received previous National Trust financial assistance are eligible provided that all grant requirements are current.

No more than three grants will be awarded in any two-year period to a single grantee. Only one grant will be awarded per organization in any grant round. Only one grant will be awarded for a particular project phase.

Only [Organizational Level Preservation Leadership Forum Members](#), [Main Street America Community Members](#), and [Main Street America General Members](#) are eligible to receive funding from the Johanna Favrot Fund. Organizations do not need to have an active membership to apply for a grant, but selected grantees will be required to become members prior to the release of funds.

Your membership status will be verified by our grants office once award decisions have been made. If you have questions about your membership status, check your membership status by logging into the [National Trust Member Hub](#) or email members@savingplaces.org.

Grant Conditions

Applicants are encouraged to match their awarded grant amount on a one-to-one basis. Additional funding can come from private or public sources, or from income earned from registration fees or fundraising activities. Only one National Trust grant will be awarded per project phase.

Other conditions include:

- Grants or matching funds cannot be used directly or indirectly to influence a member of Congress to favor or oppose any legislation or appropriation.
- Any documents or plans for preservation work that result from the project must conform to the *[Secretary of the Interior's Standards for the Treatment of Historic Properties](#)*.
- At least three (3) competitive bids/quotes must be obtained for any procurement of services that exceed \$50,000. This provision applies only to portions of the project supported by National Trust grant funds.
- Consultants must be approved by the National Trust before grant funds are disbursed.
- Favrot Fund grants cannot be used to pay staff salaries. Board members of the application organization cannot serve as consultants unless appropriate conflict of interest procedures are followed and documented.
- Grant recipients are required to sign a contract agreeing to the conditions of the program.
- Grant projects must begin within six months of award date. Failure to begin the project in this timeframe may result in the cancellation of the grant and you will need to reapply for funding.
- Grant recipients must include appropriate acknowledgment of National Trust financial support in all printed materials generated for the project.
- Within one year from the grant disbursement date, a final report and financial accounting of the expenditure of the grants must be submitted. An online final report form will be provided. If the project is not completed in accordance with the contract, the grant funds must be returned.
- Applicants must agree not to discriminate against any employee or applicant for employment because of actual or perceived race, color, national origin, creed, age, gender, marital status, sexual orientation, religion, mental and physical disabilities, sex (including pregnancy), personal appearance, gender identity or expression,

family responsibilities, genetic information, matriculation, political affiliation or veteran status.

Eligible Activities

Favrot Fund grants are awarded for planning activities and education efforts focused on preservation. Grants may be made for activities and projects such as:

- Obtaining the services of consultants with expertise in areas such as architecture, planning, economics, archeology, fundraising, media relations, education or graphic design
- Obtaining professional advice to strengthen management capabilities
- Designing, producing and marketing print and video communications materials
- Sponsoring preservation conferences and workshops
- Designing and implementing innovative preservation and education programs
- Restoration, rehabilitation, stabilization, and preservation of designated historic sites and structures, including bricks-and-mortar construction
- Restoration, rehabilitation, stabilization, and preservation of archaeological sites or cultural landscapes

Ineligible Activities

- Academic research
- Historic resource surveys to create inventories or to list resources in the National Register

Eligible Expenses

- Fees for consultant services
- Speaker/faculty costs (honoraria, travel, and lodging), room rental for conferences
- Mailing costs for distribution of materials
- Web site development
- Materials and services such as printing, photographs, telephone, and supplies. With the exception of publications projects, these costs may not exceed 10 percent of the project budget.
- Construction or other capital improvement costs

Ineligible Expenses

- Staff or faculty salaries
- Organizational overhead costs
- Catering, food and beverage, entertainment
- Expenses incurred prior to award date

Criteria

The selection committee will place particular importance on the likelihood that the requested assistance will contribute to the preservation or recapture of an authentic sense of place. The committee will also consider:

- The historic significance of the property
- The need for funding and the urgency of the project
- The project's budget and the applicant's proven ability to secure additional funding needed to complete the project
- Evidence of community support for the project
- The project's timeline
- The long-term objectives or impact of the project
- The qualifications of the key personnel, including consultants
- The demonstrated ability of the applicant to complete preservation projects
- The potential to replicate the project in other communities
- The potential of the project to be a catalyst for further positive action to benefit other historic properties, neighborhoods, or communities

How to Apply

All applicants must complete the Johanna Favrot Fund for Historic Preservation application form online. You will need the following items as part of your application:

- Up to six digital images of high quality (300 dpi) with caption and credit information
- Applicant's Internal Revenue Service determination letter of tax-exempt status. If tax-exempt status has not been fully approved by the IRS, please provide evidence of filing for certification and letter of opinion from an attorney concerning the applicant's tax status (nonprofit organizations)

- Resume of consultant for project (if the consultant has been chosen)
- Letter of consent from property owner (if applicant does not own property)
- Up to two letters of endorsement (optional)
- Completed Johanna Favrot Fund for Historic Preservation application form, which includes a budget section that outlines proposed expenses and revenue for the project.

National Trust grants staff can provide helpful guidance for the application process. If you have specific questions about your project's eligibility, please contact our grants staff at grants@savingplaces.org.

Application Procedure

[Access the application for the National Trust Preservation Funds.](#)

You will be taken to the National Trust grants application system where you will need to create a user profile for your organization. If your organization has applied for a grant previously, you will sign into your existing organization profile. If you have questions please [email us](#).

National Trust Preservation Funds: Guidelines & Eligibility

Grants from **National Trust Preservation Funds (NTPF)** are intended to encourage preservation at the local level by supporting on-going preservation work and by providing seed money for preservation projects. These grants help stimulate public discussion, enable local groups to gain the technical expertise needed for preservation projects, introduce the public to preservation concepts and techniques, and encourage financial participation by the private sector. A small grant at the right time can go a long way and is often the catalyst that inspires a community to take action on a preservation project. Grants generally start at \$2,500 and range up to \$5,000.

For the June 1, 2026 grant round, the National Trust Preservation Funds grant program has dedicated funding to award in the following states: Alabama, Alaska, Arkansas, Arizona, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Iowa, Indiana, Kansas, Kentucky, Louisiana, Maine, Maryland (Annapolis only), Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, New Hampshire, New Mexico, New York, North Carolina, Ohio, Oklahoma, Oregon, Central Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, Washington, D.C., and Wisconsin.

If your project is located in a state not listed above, we encourage you to contact us at grants@savingplaces.org to discuss other National Trust grant opportunities that might be available.

Application and Review Timeline

There are three deadlines per year in February, June, and October. The selection process is very competitive. **The next deadline for this program will be June 1, 2026.** The application becomes available in our online grants application portal about 6-8 weeks prior to the deadline. The review process is generally completed within ten weeks of the application deadline, and applicants are notified via email once the review process is complete.

Eligible Applicants

Applicants must be either a public agency, 501(c) (3), or other nonprofit organization to be considered eligible. Applicants that have received previous National Trust financial assistance are eligible provided that all grant requirements are current.

No more than three grants will be awarded in any two-year period to a single grantee. Only one grant will be awarded per organization in any grant round. Only one grant will be awarded for a particular project phase.

Only [Organizational Level Preservation Leadership Forum Members](#), [Main Street America Community Members](#), and [Main Street America General Members](#) are eligible to receive funding from the National Trust Preservation Fund. Organizations do not need to have an active membership to apply for a grant, but selected grantees will be required to become members prior to the release of funds.

Your membership status will be verified by our grants office once award decisions have been made. If you have questions about your membership status, check your membership status by logging into the [National Trust Member Hub](#) or email members@savingplaces.org.

Grant Conditions

Applicants are encouraged to match their awarded grant amount on a one-to-one basis. Additional funding can come from private or public sources, or from income earned from registration fees or fundraising activities. Only one National Trust grant will be awarded per project phase.

Other conditions include:

- Grants or matching funds cannot be used directly or indirectly to influence a member of Congress to favor or oppose any legislation or appropriation.
- Any documents or plans for preservation work that result from the project must conform to the [*Secretary of the Interior's Standards for the Treatment of Historic Properties*](#).
- At least three (3) competitive bids/quotes must be obtained for any procurement of services that exceed \$50,000. This provision applies only to portions of the project supported by NTPF grant funds.
- Consultants, if being used, must be approved by the National Trust before grant funds are disbursed. This approval process will happen post-notification. Board members of the applicant organization cannot serve as consultants unless appropriate conflict of interest procedures are followed and documented.
- Grant recipients are required to sign a contract agreeing to the conditions of the program.
- Grant projects must either begin within six months of award date or a formal extension must be requested by email. Failure to begin the project or request an extension in this time frame may result in the cancellation of the grant and you will need to reapply for funding.

- Grant recipients must include appropriate acknowledgement of National Trust financial support in all printed materials generated for the project.
- Within one year from the grant award date, a final report and financial accounting of the expenditure of the grant must be submitted. A final report form will be provided. If the project is not completed in accordance with the contract, the grant funds must be returned.
- Applicants must agree not to discriminate against any employee or applicant for employment because of actual or perceived race, color, national origin, creed, age, gender, marital status, sexual orientation, religion, mental and physical disabilities, sex (including pregnancy), personal appearance, gender identity or expression, family responsibilities, genetic information, matriculation, political affiliation or veteran status.

Eligible Activities

National Trust Preservation Fund grants are awarded for planning activities and education efforts focused on preservation. Grant funds can be used to launch new initiatives or to provide additional support to on-going efforts.

Planning: Supporting existing staff (nonprofit applicants only) or obtaining professional expertise in areas such as architecture, archaeology, engineering, preservation planning, land-use planning, and law. Eligible planning activities include, but are not limited to:

- Hiring a preservation architect or landscape architect, or funding existing staff with expertise in these areas, to produce a historic structure report or historic landscape master plan.
- Hiring a preservation planner, or funding existing staff with expertise in this area, to produce design guidelines for a historic district.
- Hiring a real estate development consultant, or funding existing staff with expertise in this area, to produce an economic feasibility study for the reuse of a threatened structure.
- Sponsoring a community forum to develop a shared vision for the future of a historic neighborhood.
- Organizational capacity building activities such as hiring fundraising consultants, conducting board training, etc.

Education and Outreach: Support for preservation education activities aimed at the public. The National Trust is particularly interested in programs aimed at reaching new audiences.

Funding will be provided to projects that employ innovative techniques and formats aimed at introducing new audiences to the preservation movement, whether that be through education programming or conference sessions.

Ineligible Activities

- Building or other construction activities
- Academic research
- Acquisition of real property or objects
- General support for conferences

Eligible Expenses

- Nonprofit applicants may include staff salaries for staff members directly working on the funded project
- Fees for consultant services
- Speaker fees/faculty costs for educational programs and conference sessions
- Mailing costs for distribution of materials
- The development of materials for education and outreach campaigns
- Materials and services such as printing, photographs, telephone, and supplies. With the exception of publications projects, these costs may not exceed 10 percent of the project budget.

Ineligible Expenses

- Organizational overhead costs
- Catering, food and beverage, entertainment
- Construction or other capital improvement costs
- Acquisition of real property or objects
- Expenses incurred prior to application date

Criteria

Grant recipients will be selected by considering, among other points, the following criteria:

- The significance of the project or resource.
- The need for funding and the urgency of the project.

- The project's budget and the applicant's proven ability to secure a match.
- The project's timeline.
- The long-term objectives or impact of the project.
- The qualifications of the key personnel, including consultants or staff.
- The demonstrated ability of the applicant to complete preservation projects.
- The potential to replicate the project in other communities.

Emergency/Intervention Funding

Through the National Trust Preservation Funds grant program, the National Trust has very limited emergency/intervention funding available for which we accept inquiries on a rolling basis. Funding is awarded in emergency situations when immediate and unanticipated work is needed to save a historic property or site, such as when a fire or other natural disaster strikes or if a building is immediately threatened with demolition. Funding follows the same guidelines outlined on this page, however, a match is not required. If you have an emergency project that fits this description, please contact our Grants Office at grants@savingplaces.org and share a brief description of the historic property or site, the nature of the emergency, and the expected use of funds. A representative from our Grants Office will follow up to share if we have funding available in your geographic area, if your project qualifies for this type of funding, and how to submit a formal application.

How to Apply

You will need the following items as part of your Preservation Funds application:

- Up to three digital images of high quality (300 dpi) with caption and credit information.
- Applicant's Internal Revenue Service determination letter of tax-exempt status. If tax-exempt status has not been fully approved by the IRS, please provide evidence of filing for certification and letter of opinion from an attorney concerning the applicant's tax status (nonprofit organizations).
- Letter of consent from property owner (if applicant does not own property).
- Completed National Trust Preservation Funds application, which includes a budget section that outlines proposed expenses and revenue for the project.

National Trust grants staff can provide helpful guidance for the application process if you have questions. If you have specific questions about your project's eligibility, please contact our grants staff.

Application Procedure

[Access the application for the National Trust Preservation Funds.](#)

You will be taken to the National Trust grants application system where you will need to create a user profile for your organization. If your organization has applied for a grant previously, you will sign into your existing organization profile. If you have questions please email us at grants@savingplaces.org.

Arizona Community Foundation

Grant Opportunities

The Arizona Community Foundation awards grants year-round to support nonprofits, educational institutions, tribal entities, government agencies, and most religious organizations.

Open Grant Cycles

To be eligible to apply for the grants listed below, your organization must belong to one of the following categories: 501(c)(3) nonprofit organization, school, faith-based organization, tribal entity, or government agency.

No grants available

There are no grants available at this time. Please check back soon.

Types of Grants

The Arizona Community Foundation performs the due diligence to ensure grantees are qualified, viable organizations in good standing.

[Apply Now](#)

Competitive Grants

Competitive grant applications are submitted online through the online grants portal during grant cycles. Unique competitive grant opportunities are available annually statewide and in each of our six regions:

Cochise and eastern Santa Cruz County, Flagstaff and northern Arizona, Graham and Greenlee counties, Sedona and the Verde Valley, Yavapai County, and Yuma and San Luis. Workshops are offered in each community to answer questions and assist applicants with their grant proposals.

Discretionary Grants

Awarded throughout the year from our Field of Interest Funds and Funds for the Common Good, in alignment with our Philanthropic Agenda and community needs. Proposals are solicited and evaluated by ACF board members, regional boards of advisors, community leaders, staff, and subject-matter experts.

Advised Grants

ACF reviews grants recommended by our donors from their charitable funds and then makes distributions to qualified organizations. These grants cannot be applied for and represent over half of ACF's annual grant distributions.

Watch our virtual grant application workshop

Manage Your Grant Application

Through our grant management portal, you can apply for grants, manage your applications online, submit eligibility quizzes, and more.

[Learn More](#)

Impact Areas

ACF's grants support projects and programs in five key areas of impact.

Arts & Culture

We support a thriving arts scene and diverse cultural offerings in Arizona communities

Community Improvement & Development

We support affordable housing and other essential needs for Arizona's underserved populations

Environment & Sustainability

We help protect, preserve, and responsibly manage Arizona's natural resources

Health Innovations

We invest in community health, research, and human services to improve our shared quality of life

Quality Education

We support innovation and high-quality reforms for students from Pre-K through graduate school

Arizona Humanities Public Grants

What We Fund

Arizona Humanities supports innovative, community-based projects that use humanities disciplines to connect Arizonans to the cultures, peoples, and histories of the state and beyond. We welcome proposals from a wide range of nonprofit, educational, and governmental organizations and encourage projects that are innovative in their approach toward the humanities and public programming. Projects should use the humanities to provide context, depth, and perspective to issues of significance to Arizonans.

Our grants program aims to stimulate thoughtful community exchange, build new audiences for the humanities, innovate new methods in the humanities, and advocate for the importance of the humanities in maintaining a healthy democracy.

Eligible grant projects include, but are not limited to:

- Interactive lectures and discussions
- Exhibits
- Publications (must be published through a third-party, peer-review process)
- Public broadcasts; online and/or radio
- Film documentaries
- Discussions before or after performances

For questions, please reach out at grants@azhumanities.org

Gazebo Sign

The William G. Pomeroy Foundation is proud to fund roadside historical markers that help celebrate local history, promote heritage tourism, and educate the public. We generally offer marker grants through two types of programs: Signature Programs, which we fully manage, and Partner Programs, developed in collaboration with other organizations.

Eligibility and Guidelines

Marker grants are generally available to:

- 501(c)(3) organizations
- Nonprofit academic institutions
- Local, state, and federal government entities

Our funding is focused on cast aluminum, roadside-style markers consistent with our Signature Program designs. We do not fund plaques, interpretive signs, or markers made from other materials. All signage must be created in partnership with the Pomeroy Foundation.

Signature Programs

Our [Signature Programs](#) are administered entirely by our team of knowledgeable staff, who work closely with applicants from start to finish. We provide support with the application process and help ensure historical accuracy by reviewing required primary sources. These programs span a variety of themes, from folklore and food history to historic transportation and beyond. Explore our Signature Program offerings to find the marker grant that best aligns with the stories you want to share.

Partner Programs

We also support [Partner Programs](#) through collaborations with nonprofits, academic institutions, and government entities. These programs are created to recognize historically significant topics that may be local, regional, or national in scope. If your organization is working on a heritage trail, scenic byway, or other historic preservation project, and you see the value in roadside markers for storytelling, tourism, and community engagement—we want to hear from you.

Pomeroy Markers Are the Gold Standard

Markers play an important role in educating the public, inspiring pride of place, and supporting heritage tourism. Since 2005, we have funded more than 2,800 markers in 49

states and Washington, D.C., from small towns to major cities and even remote areas of Alaska.

What makes a Pomeroy Marker unique is our commitment to historical accuracy. Every inscription is carefully reviewed by professional historians using primary source documentation. When you receive a marker, you are not just telling a story. You are setting a standard.

[Explore Our Marker Map](#)

Looking for ideas or simply enjoy discovering local history? Our interactive map is your gateway to thousands of Pomeroy Foundation markers across the country. Explore what others have commemorated and get inspired to share your community's story.



Staff Report

Item Number: 6.A.

Agenda Item:

Strategic Plan

Discuss, review and act upon the Historic Preservation Commission Strategic Plan.

Staff Contact:

Meeting Date:

June 2, 2026

Strategic Goal:

This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.

Background:

The Commission and staff have been working collaboratively on refining the Historic Preservation Commission Strategic Plan. Staff has prepared a working document that will serve as both the Strategic Plan and an ongoing tracking tool for the Historic Preservation Commission. The document is intended to be updated regularly at Commission meetings to monitor progress on goals and action items, identify upcoming priorities, and help keep projects and initiatives moving forward throughout the year. We will discuss and prioritize our goals and action items.

Budget Impact:

No budget impact.

Recommendation:

Staff recommends approval of the Historic Preservation Commission Strategic Plan.

Suggested Motion: "I motion to recommend approval to the Town Council of the Historic Preservation Commission Strategic Plan.

Historic Preservation Commission Strategic Plan

2026–2027 Strategic Plan • One-Year Work Program

Purpose: Establish focused priorities for the Historic Preservation Commission to support historic preservation efforts, strengthen partnerships, and improve public access to preservation resources.

| Goal | Focus | Key Actions | Outcome |
|---|--|---|---|
| Goal 1: | | | |
| Goal 2: Continue/Expand Outreach | Increase public awareness of Clarkdale’s historic resources and preservation efforts; expand educational and interpretive opportunities related to local history; strengthen partnerships with local organizations, schools, and community groups; improve visibility of HPC programs, events, and preservation initiatives. | Meet with tribal representatives; coordinate a joint meeting with Cottonwood’s HPC; conduct outreach to new owners of historic homes; create preservation and restoration resource links on the Town website. | Increased public awareness, stronger regional and community partnerships, and improved access to historic preservation resources and education. |
| Goal 3: Update Historic Markers and Interpretive Content | Accurate, inclusive, and engaging historical storytelling. | Review existing markers for accuracy, condition, and relevance; update language to better reflect Clarkdale's full history, including Hispanic and Native American heritage; coordinate with local partners; prioritize high-visibility updates; develop a consistent format for future markers; reasearch grants; present project proposal to council. | Clear, inclusive, and well-maintained historic markers that better represent Clarkdale's history and community identity. |
| Implementation | Lead | Support | Timeframe |
| One-year work program aligned to annual meetings and commission | Historic Preservation Commission | Historic Preservation Commission; Town staff; local partners | July 2026 - June 2027 |

- Council-ready summary priorities**
- Achieve Certified Local Government (CLG) certification; Maintain an accurate, decision-ready historic resource inventory.
 - Improve public-facing interpretation through updated, inclusive markers.
 - Continue and expand public outreach and preservation education efforts through community partnerships, regional coordination, and improved access to historic preservation resources and information.

Implementation Tracker

Use the drop-downs in Status, Priority, Quarter, Lead, and Support to keep the work program up to date.

| Goal | Action ID | Action Item | Lead | Support | Quarter | Start Date | End Date | Status | Priority | Notes |
|--------|-----------|--|------------|----------------|---------|------------|----------|-------------|----------|-------|
| Goal 1 | G1-1 | | | | | | | Not Started | | |
| Goal 1 | G1-2 | | | | | | | Not Started | | |
| Goal 1 | G1-3 | | | | | | | Not Started | | |
| Goal 1 | G1-4 | | | | | | | Not Started | | |
| Goal 1 | G1-5 | | | | | | | Not Started | | |
| Goal 2 | G2-1 | Meet with tribal representatives | Town staff | HPC | Q3/26 | | | Not Started | Medium | |
| Goal 2 | G2-2 | Coordinate Joint meeting with Cottonwood HPC | Town staff | HPC | Q4/26 | | | Not Started | Medium | |
| Goal 2 | G2-3 | Conduct outreach to new owner's of historic homes; mailers; drop bys; | HPC | Town staff | Q1/27 | | | Not Started | Medium | |
| Goal 2 | G2-4 | Review and update the Town's historic resource inventory; Coordinate with local partners for data and research; create preservation and restoration resource links on the Town website; create brochures | HPC | Local partners | Ongoing | | | Not Started | Medium | |
| Goal 3 | G3-1 | Review existing historic markers for accuracy, condition, and relevance | HPC | Town staff | Q3/26 | | | Not Started | High | |
| Goal 3 | G3-2 | Prioritize replacement or updates for key/high-visibility locations | HPC | Town staff | Q4/26 | | | Not Started | High | |
| Goal 3 | G3-3 | Update language to better reflect Clarkdale's full history, including Hispanic and Native American heritage | HPC | Local partners | Q4/26 | | | Not Started | High | |
| Goal 3 | G3-4 | Develop a consistent format and design for future markers | HPC | Town staff | Q1/27 | | | Not Started | High | |
| Goal 3 | G3-5 | Research grants to fund the project | Town staff | HPC | Ongoing | | | Not Started | High | |
| Goal 3 | G3-6 | Present Council with a project proposal to request a budget | HPC | Town staff | Q1/27 | | | Not Started | High | |

2026 Quarterly Timeline

| Goal | Action ID | Action Item | Q3/26 | Q4/26 | Q1/27 | Q2/27 | Primary Lead | Current Status | Notes |
|--------|-----------|---|-------|-------|-------|-------|--------------|----------------|-------|
| Goal 1 | G1-1 | | • | | | | | Not Started | |
| Goal 1 | G1-2 | | • | | | | | Not Started | |
| Goal 1 | G1-3 | | | • | | | | Not Started | |
| Goal 1 | G1-4 | | | • | | | | Not Started | |
| Goal 1 | G1-5 | | | | | • | | Not Started | |
| Goal 2 | G2-1 | Meet with tribal representatives | • | | | | Town staff | Not Started | |
| Goal 2 | G2-2 | Coordinate Joint meeting with Cottonwood HPC | | • | | | Town staff | Not Started | |
| Goal 2 | G2-3 | Conduct outreach to new owner's of historic homes | | | • | | HPC | Not Started | |
| Goal 2 | G2-4 | Review and update the Town's historic resource inventory; Coordinate with local partners for data and research; create preservation and restoration resource links on the Town website; create brochure | • | • | • | • | HPC | Not Started | |
| Goal 3 | G3-1 | Review existing historic markers for accuracy, condition, and relevance | • | | | | HPC | Not Started | |
| Goal 3 | G3-2 | Prioritize replacement or updates for key/high-visibility locations | | • | | | HPC | Not Started | |
| Goal 3 | G3-3 | Update language to better reflect Clarkdale's full history, including Hispanic and Native American heritage | | • | | | HPC | Not Started | |
| Goal 3 | G3-4 | Develop a consistent format and design for future markers | | | • | | HPC | Not Started | |
| Goal 3 | G3-5 | Research grants to fund the project | • | • | • | • | HPC | Not Started | |
| Goal 3 | G3-6 | Present Council with a project proposal to request a budget | | | | • | HPC | Not Started | |

HPC Strategic Plan Dashboard

| Total Actions | Complete | In Progress | % Complete | Status Focus |
|---------------|----------|-------------|------------|---|
| 15 | 0 | 0 | 0% | Update Tracker statuses to refresh dashboard summaries. |

| Goal | Total Actions | Complete | In Progress | Not Started | % Complete |
|--------|---------------|----------|-------------|-------------|------------|
| Goal 1 | 5 | 0 | 0 | 5 | 0% |
| Goal 2 | 4 | 0 | 0 | 4 | 0% |
| Goal 3 | 6 | 0 | 0 | 4 | 0% |

Recommended next steps

| | |
|----|--|
| 1. | Enter target start/end dates in Tracker. |
| 2. | Use Status and Priority drop-down menus before each HPC meeting. |
| 3. | Review the Timeline sheet quarterly and use the Goals Overview sheet for packets or Council updates. |

Progress by Goal

