



**NOTICE OF A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE
TUESDAY, JULY 7, 2026 AT 6:30 PM**

AMENDED AGENDA

The wrong minutes were referenced and attached, corrected the date and attached the correct minutes.

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://zoom.us/j/82434856112>

Meeting ID:824 3485 6112

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the start of the meeting.

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Historic Preservation Commission will hold a Regular Meeting open to the public on Tuesday, July 7, 2026, at 6:30 PM at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take action on any items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. CALL TO THE PUBLIC

The Historic Preservation Commission invites the public to provide comments at this time.

Members of the Historic Preservation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism,

or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to three minutes unless a different amount of time is noted on the agenda or is determined by the Presiding Officer or by a majority vote of the Council, Commission or Committee.

4. MINUTES

A. Approval of Minutes

Discuss, review, and act upon the draft minutes from the regular Historic Preservation Commission meeting on June 2, 2026.

5. UPDATES

A. Fourth of July Recap

The Historic Preservation Commission and staff will discuss the 2026 Fourth of July event.

B. Certified Local Government (CLG)

CLG update.

6. NEW BUSINESS

A. Strategic Plan

Discuss, review and act upon the Historic Preservation Commission Strategic Plan.

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Historic Markers

Discussion only regarding the revitalization of Clarkdale's thirteen historic markers.

8. FUTURE AGENDA ITEMS

Historic Preservation Commission may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 4.A.

<u>Agenda Item:</u>	Approval of Minutes Discuss, review, and act upon the draft minutes from the regular Historic Preservation Commission meeting on June 2, 2026.
<u>Staff Contact:</u>	Clover Pinion, Senior Planner
<u>Meeting Date:</u>	July 7, 2026
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Discuss, review, and act upon the draft minutes from the regular Historic Preservation Commission meeting on June 2, 2026.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends the approval of the draft minutes from the regular Historic Preservation Commission meeting on June 2, 2026. Suggested Motion: "I move to approve the draft minutes from the regular Historic Preservation Commission meeting on June 2, 2026."



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OF THE TOWN OF CLARKDALE
TUESDAY, JUNE 2, 2026 AT 6:30 PM**

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

Members' Present: *Matthew Guebard, Amy Stein, Mike Westcott, Cynthia Malla, Kerrie Snyder.*

Other Municipal Officials Present: *Community Development Director Scott Ellis, Community Development Senior Planner Clover Pinion, Community Development Technician Guss Espolt.*

Audience: *No public were present.*

Zoom: *No public were present.*

1. CALL TO ORDER *Chair Guebard called the meeting to order at 6:30 p.m.*

2. ROLL CALL *See above.*

3. CALL TO THE PUBLIC *No public.*

4. MINUTES

A. Approval of Minutes

Discussed, considered and approved and act upon the draft minutes from the regular Historic Preservation Commission meeting on May 5, 2026.

Motion: *To approve the draft minutes from the regular meeting of the Historic Preservation Commission on May 5, 2026.*

First: *Stein*

Second: *Snyder*

Vote: *5-0*

Commissioner

Chair Guebard

Commissioner Snyder

Commissioner Westcott

Commissioner Malla

Vice Chair Stein

Aye/Nay

Aye

Aye

Aye

Aye

Aye

5. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Fourth of July Booth

Discussed materials to be brought, and the schedule of the booth for the Fourth of July celebration.

B. Grants

Staff *discussed* with the Commissioners regarding grants that may support the Historic Marker Rehabilitation Project, as well as Historic Preservation outreach and education efforts such as brochures, community events, and public engagement activities.

6. NEW BUSINESS

A. Strategic Plan

Discussed, review and act upon the Historic Preservation Commission Strategic Plan.

7. FUTURE AGENDA ITEMS

Historic Preservation Commission *did not* propose items to be placed on a future agenda. This item is for discussion only.

8. ADJOURNMENT

Motion: *To adjourn meeting.*

First: *Stein*

Second: *Westcott*

Vote: *5-0*

Commissioner	Aye/Nay
Chair Guebard	<i>Aye</i>
Commissioner Snyder	<i>Aye</i>
Commissioner Westcott	<i>Aye</i>
Commissioner Malla	<i>Aye</i>
Vice Chair Stein	<i>Aye</i>

Chair Guebard called the meeting adjourned at 7:24 p.m.

Matt Guebard, Chair

Scott Ellis, Community Development Director



Staff Report

Item Number: 6.A.

Agenda Item: **Strategic Plan**
Discuss, review and act upon the Historic Preservation Commission Strategic Plan.

Staff Contact: Clover Pinion, Senior Planner

Meeting Date: July 7, 2026

Strategic Goal: This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.

Background: The Commission and staff have been working collaboratively on refining the Historic Preservation Commission Strategic Plan. Staff has prepared a working document that will serve as both the Strategic Plan and an ongoing tracking tool for the Historic Preservation Commission. The document is intended to be updated regularly at Commission meetings to monitor progress on goals and action items, identify upcoming priorities, and help keep projects and initiatives moving forward throughout the year. We will discuss and prioritize our goals and action items.

Budget Impact: No budget impact.

Recommendation: Staff recommends approval of the Historic Preservation Commission Strategic Plan.

Suggested Motion: "I motion to recommend approval to the Town Council of the Historic Preservation Commission Strategic Plan."

Historic Preservation Commission Strategic Plan

2026–2027 Strategic Plan • One-Year Work Program

Purpose: Establish focused priorities for the Historic Preservation Commission to support historic preservation efforts, strengthen partnerships, and improve public access to preservation resources.

Goal	Focus	Key Actions	Outcome
Goal 1: Update Historic Markers and Interpretive Content	Accurate, inclusive, and engaging historical storytelling.	Review existing markers for accuracy, condition, and relevance; update language to better reflect Clarkdale's full history, including Hispanic and Native American heritage; coordinate with local partners; prioritize high-visibility updates; develop a consistent format for future markers; research grants; present project proposal to council.	Clear, inclusive, and well-maintained historic markers that better represent Clarkdale's history and community identity.
Goal 2: Continue/Expand Outreach	Increase public awareness of Clarkdale's historic resources and preservation efforts; expand educational and interpretive opportunities related to local history; strengthen partnerships with local organizations, schools, and community groups; improve visibility of HPC programs, events, and preservation initiatives.	Meet with tribal representatives; coordinate a joint meeting with Cottonwood's HPC; conduct outreach to new owners of historic homes; create preservation and restoration resource links on the Town website.	Increased public awareness, stronger regional and community partnerships, and improved access to historic preservation resources and education.

Implementation	Lead	Support	Timeframe
One-year work program aligned to annual meetings and commission reporting.	Historic Preservation Commission	Historic Preservation Commission; Town staff; local partners	July 2026 - June 2027

Council-ready summary priorities

- Improve public-facing interpretation through updated, inclusive markers.
- Continue and expand public outreach and preservation education efforts through community partnerships, regional coordination, and improved access to historic preservation resources and information.

Implementation Tracker

Use the drop-downs in Status, Priority, Quarter, Lead, and Support to keep the work program up to date.

Goal	Action ID	Action Item	Lead	Support	Quarter	Start Date	End Date	Status	Priority	Notes
Goal 1	G3-1	Review existing historic markers for accuracy, condition, and relevance	HPC	Town staff	Q3/26			Not Started	Low	
Goal 1	G3-2	Prioritize replacement or updates for key/high-visibility locations	HPC	Town staff	Q4/26			Not Started	Low	
Goal 1	G3-3	Update language to better reflect Clarkdale's full history, including Hispanic and Native American	HPC	Local partners	Q4/26			Not Started	Low	
Goal 1	G3-4	Develop a consistent format and design for future markers	HPC	Town staff	Q1/27			Not Started	Low	
Goal 1	G3-5	Research grants to fund the project	Town staff	HPC	Ongoing			Not Started	Low	
Goal 1	G3-6	Present Council with a project proposal to request a budget	HPC	Town staff	Q1/27			Not Started	Low	
Goal	Action ID	Action Item	Lead	Support	Quarter	Start Date	End Date	Status	Priority	Notes
Goal 2	G2-1	Meet with tribal representatives	Town staff	HPC	Q3/26			Not Started	Low	
Goal 2	G2-2	Coordinate Joint meeting with Cottonwood HPC	Town staff	HPC	Q4/26			Not Started	Low	
Goal 2	G2-3	Conduct outreach to new owner's of historic homes; mailers; drop bys;	HPC	Town staff	Q1/27			Not Started	Low	
Goal 2	G2-4	Review and update the Town's historic resource inventory; Coordinate with local partners for data	HPC	Local partners	Ongoing			Not Started	Low	

2026 Quarterly Timeline

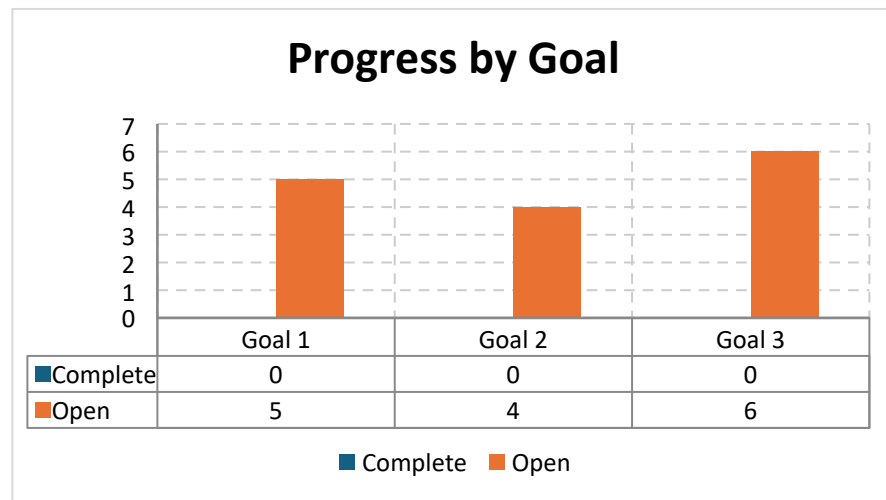
Goal	Action ID	Action Item	Q3/26	Q4/26	Q1/27	Q2/27	Primary Lead	Current Status	Notes
Goal 1	G3-1	Review existing historic markers for accuracy, condition, and relevance	•				HPC	Not Started	
Goal 1	G3-2	Prioritize replacement or updates for key/high-visibility locations		•			HPC	Not Started	
Goal 1	G3-3	Update language to better reflect Clarkdale's full history, including Hispanic and Native American heritage		•			HPC	Not Started	
Goal 1	G3-4	Develop a consistent format and design for future markers			•		HPC	Not Started	
Goal 1	G3-5	Research grants to fund the project	•	•	•	•	HPC	Not Started	
Goal 1	G3-6	Present Council with a project proposal to request a budget				•	HPC	Not Started	
Goal	Action ID	Action Item	Q3/26	Q4/26	Q1/27	Q2/27	Primary Lead	Current Status	Notes
Goal 2	G2-1	Meet with tribal representatives	•				Town staff	Not Started	
Goal 2	G2-2	Coordinate Joint meeting with Cottonwood HPC		•			Town staff	Not Started	
Goal 2	G2-3	Conduct outreach to new owners of historic homes			•		HPC	Not Started	
Goal 2	G2-4	Review and update the Town's historic resource inventory; Coordinate with local partners for data and	•	•	•	•	HPC	Not Started	

HPC Strategic Plan Dashboard

Total Actions	Complete	In Progress	% Complete	Status Focus
10	0	0	0%	Update Tracker statuses to refresh dashboard summaries.

Goal	Total Actions	Complete	In Progress	Not Started	% Complete
Goal 1	6	0	0	6	0%
Goal 2	4	0	0	4	0%

Recommended next steps	
1.	Enter target start/end dates in Tracker.
2.	Use Status and Priority drop-down menus before each HPC meeting.
3.	Review the Timeline sheet quarterly and use the Goals Overview sheet for packets or Council updates.



Status	Priority	Quarter	Lead/Support Options
Not Started	High	Q3/26	HPC
In Progress	Medium	Q4/26	Town staff
Complete	Low	Q1/27	Local partners
On Hold		Q2/27	
		Ongoing	



Staff Report

Item Number: 7.A.

Agenda Item: **Historic Markers**
Discussion only regarding the revitalization of Clarkdale's thirteen historic markers.

Staff Contact: Clover Pinion, Senior Planner

Meeting Date: July 7, 2026

Strategic Goal: This agenda item supports the following Clarkdale Strategic Goal Area:

- Goal Area 1 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 2 - Enhance the quality and availability of parks, recreation and cultural opportunities.

Background: Staff and the Historic Preservation Commission will discuss the future revitalization of Clarkdale's thirteen historic markers, including project priorities, scope, responsibilities, timeline, funding strategy and next steps. The Commission will also determine whether to continue the discussion during a regular meeting or schedule a work session to develop a comprehensive implementation plan.

Budget Impact: No budget impact.

Recommendation: No recommendation, discussion only.