



**SUMMARIZED MINUTES OF A SPECIAL MEETING OF THE PLANNING COMMISSION
OF THE TOWN OF CLARKDALE**

TUESDAY, NOVEMBER 4, 2025 AT 4:30 PM

(To listen to the full audio/video of the meeting,
please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: *Chair de Blanc, Vice Chair Conk, Advisory Member Johnson, Commissioner Spence, Commissioner Foutz, Commissioner Bayless.*

Other Municipal Officials Present: *Community Development Director & Assistant Town Manager Ruth Mayday, Community Development Director Scott Ellis, Town Manager Susan Guthrie, Community Development Technician Guss Espolt.*

Audience: *One member of the public was present.*

Zoom: *Two members were present.*

- 1. CALL TO ORDER** - *Chair de Blanc called the meeting to order at 4:30 p.m.*
- 2. ROLL CALL** - Present: *Chair de Blanc, Vice Chair Conk, Advisory Member Johnson, Commissioner Spence, Commissioner Foutz, Commissioner Bayless.*
- 3. PUBLIC COMMENT**
No public comment.
- 4. MINUTES**

A. Approval of Minutes

Discuss, consider and act upon the draft minutes from the regular meeting held on Aug. 19, 2025.

Motion: Approve the draft minutes from the regular meeting held on Aug. 19, 2025.

First motion: *Spence* **Second:** *Foutz*

Approved 6-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Vice Chair Conk	Aye
Commissioner Foutz	Aye
Commissioner Spence	Aye
Advisory Johnson	Aye

Commissioner Bayless	Aye
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5. NEW BUSINESS

A. PUBLIC HEARING: Ordinance #445 - Amending Chapters 11 - Design Review and Site Plan Review and 12 - Subdivision Regulations of the Town Zoning Code to Conform with House Bill 2447

Public hearing to take comments on Ordinance #445, amending Chapters 11 - Design Review and Site Plan Review and 12 - Subdivision Regulations of the Town Zoning Code, to conform to House Bill 2447, which amends Section 9-500.49 of the Arizona Revised Statutes relating to municipal administrative reviews.

B. Ordinance #445 - Amending Chapters 11 - Design Review and Site Plan Review and 12 - Subdivision Regulations of the Town Zoning Code to Conform with House Bill 2447

Discuss, consider and act upon Ordinance #445, amending Chapters 11 - Design Review and Site Plan Review and 12 - Subdivision Regulations of the Town Zoning Code, to conform to House Bill 2447, which amends Section 9-500.49 of the Arizona Revised Statutes relating to municipal administrative reviews.

Motion: *To approve the Ordinance #445, and ask Council to go ahead with the approval.*

First motion: Bayless **Second:** Conk

Approved 6-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Vice Chair Conk	Aye
Commissioner Foutz	Aye
Commissioner Spence	Aye
Advisory Johnson	Aye
Commissioner Bayless	Aye

6. FUTURE AGENDA ITEMS

Planning Commission *did not* propose items to be placed on a future agenda.

7. ADJOURNMENT

Motion: *To adjourn.*

First motion: Foutz **Second:** Spence

Approved 6-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Vice Chair Conk	Aye
Commissioner Foutz	Aye
Commissioner Spence	Aye
Advisory Johnson	Aye

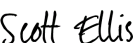
Commissioner Bayless	Aye
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Chair de Blanc adjourned the meeting without objection at 5:36 p.m.

Signed by:

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Ida Meri de Blanc, Chair

Signed by:

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Scott Ellis, Community Development Director