



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION
OF THE TOWN OF CLARKDALE**

TUESDAY, DECEMBER 16, 2025 AT 4:30 PM

(To listen to the full audio/video of the meeting,
please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: *Chair de Blanc, Advisory member Johnson, Commissioner Spence, Commissioner Foutz, Commissioner Bayless.*

Members Absent: *Vice Chair Conk.*

Other Municipal Officials Present: *Community Development Director Scott Ellis, Community Development Senior Planner Clover Pinion, Community Development Technician Guss Espolt.*

Audience: *No members of the public were present.*

Zoom: *One member was present, Carol Johnson Advisory Member.*

1. CALL TO ORDER

Chair de Blanc called the meeting to order at 4:30 p.m.

2. ROLL CALL

Present: *Chair de Blanc, Advisory member Johnson, Commissioner Spence, Commissioner Foutz, Commissioner Bayless.*

Absent: *Vice Chair Conk.*

3. PUBLIC COMMENT

No public comment.

4. MINUTES

A. Approval of Minutes

Discuss, consider and act upon the draft minutes of the special meeting held on Nov. 4, 2025.

Community Development Technician Guss Espolt read the following before the minutes were approved. *"Madam Chair and Commissioners, the document to your left is the updated minutes to the Nov. 4, 2025, Planning Commission Special Meeting Draft minutes. The only change is the removal of Advisory Member Carol Johnson's vote, as the Advisory Member's vote is only recorded when a PC Commissioner or Vice Chair is absent."*

Motion: *Approve the draft minutes from the regular meeting held on Nov. 4, 2025.*

First motion: *Foutz*

Second: *Spence*

Approved 5-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Vice Chair Conk	Absent
Commissioner Foutz	Aye
Commissioner Spence	Aye
Commissioner Bayless	Aye
Advisory Johnson	Aye

5. ACTION ITEMS

A. Ordinance No. 447, Zoning Code Amendment to Chapter 4 - General Provisions

Discuss, review and act upon on Ordinance No. 447, amending Chapter 4 – General Provisions of the Town Zoning Code, to conform to Senate Bill 1105, which amends Section 36-2804 and 36-2857 of Arizona Revised Statutes relating to medical marijuana.

Motion: *To recommend approval of Ordinance No. 447, amending Chapter 4 – General Provisions of the Town Zoning Code, subject to the stipulations indicated in the staff report, that staff replaces the word "allows" in paragraph one of ordinance 447 with the word "prohibits".*

First motion: *Spence*

Second: *Foutz*

Approved 5-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Vice Chair Conk	Absent
Commissioner Foutz	Aye
Commissioner Spence	Aye
Commissioner Bayless	Aye
Advisory Johnson	Aye

6. FUTURE AGENDA ITEMS

Planning Commission did not propose items to be placed on a future agenda.

7. ADJOURNMENT

Motion: *To adjourn.*

First motion: *Foutz*

Second: *Spence*

Approved 5-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Vice Chair Conk	Absent
Commissioner Foutz	Aye

Commissioner Spence	Aye
Commissioner Bayless	Aye
Advisory Johnson	Aye

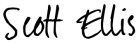
Chair de Blanc adjourned the meeting without objection at 4:45 p.m.

Signed by:


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Ida Meri de Blanc, Chair

Signed by:


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Scott Ellis, Community Development Director