



**NOTICE OF A REGULAR MEETING OF THE MUNICIPAL PROPERTY CORPORATION
OF THE TOWN OF CLARKDALE
WEDNESDAY, AUGUST 3, 2022 AT 9:00 AM**

In Person: 19 N. Ninth St., Administration Conference Room

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Municipal Property Corporation will hold a Regular Meeting open to the public on Wednesday, August 3, 2022, at 9:00 AM in the Administration Building Conference Room. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take action on any items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES

A. Approval of Minutes

Consider and act upon the minutes from the Annual Meeting held on July 21, 2021.

4. REPORT ON TERMS OF OFFICE MEMBERS

A. Terms of Office for Members

Discussion only regarding terms of board members.

5. ELECTION OF OFFICERS

A. Election of Board Officers

Consider and act upon the election of Vice President and Secretary/Treasurer.

6. APPOINTMENT OF STEPHEN W. POLK AS STATUTORY AGENT FOR THE CORPORATION

A. New Statutory Agent for the Town of Clarkdale

Discuss, consider and act upon the appointment of Stephen W. Polk as statutory agent to allow the filing of the Annual Report with the Arizona Corporation Commission on behalf of the Town of Clarkdale.

7. ARIZONA CORPORATION COMMISSION ANNUAL REPORT

A. Filing of Annual Report

Discuss, consider and act upon authorizing Town Attorney, Stephen W. Polk, to file the Arizona Corporation Commission Annual Report.

8. FUTURE AGENDA ITEMS

The Board may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 3.A.

-
- Agenda Item:** **Approval of Minutes**
Consider and act upon the minutes from the Annual Meeting held on July 21, 2021.
- Staff Contact:** Charity Brooks, Town Clerk
- Meeting Date:** August 3, 2022
- Background:** Approval of the minutes from the Annual Meeting held on July 21, 2021.
- Budget Impact:** No budget impact.
- Recommendation:** Staff recommends approval of the minutes from the Annual Meeting held on July 21, 2021.

MINUTES of the ANNUAL MEETING OF THE CLARKDALE MUNICIPAL PROPERTY CORPORATION OF THE TOWN OF CLARKDALE

The Annual Meet of the Clarkdale Municipal Property Corporation of the Town of Clarkdale was held on Wednesday, July 21, 2021, at 9:00 a.m., in the Administration Building Conference Room 39 N. Ninth St., Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 9 a.m. by President Robyn Prud’homme-Bauer. A quorum was present.

ROLL CALL OF MEMBERS:

Members: President	Robyn Prud’homme-Bauer, Mayor
Vice President	Ruth Wicks - absent
Member	Kerrie Snyder

Staff Member: Mary Ellen Dunn, Board Secretary

CALL TO ORDER.

ROLL CALL OF MEMBERS. All members are present.

MINUTES – Discussion and consideration of minutes of the Annual Meeting held on Aug. 12, 2020.

Ruth Wicks moved to approve the minutes of the Annual Meeting held Aug. 12, 2020. Kerrie Snyder seconded the motion. The motion carried unanimously.

REPORT ON TERMS OF OFFICE OF MEMBERS.

Mayor Prud’homme-Bauer	Permanent President
Ruth Wicks	Term expires Sept. 30, 2022
Kerrie Snyder	Term expires Sept. 30, 2021 (to renew for 2-year term)

ELECTION OF OFFICERS – Discussion and consideration of election of Vice President and Secretary/Treasurer.

Robyn Prud’homme-Bauer moved that Kerrie Snyder be Vice President and Ruth Wicks serve as Secretary/Treasurer. Kerrie Snyder seconded. The motion was approved unanimously.

ARIZONA CORPORATION COMMISSION ANNUAL REPORT – Discussion and consideration to authorize legal counsel to prepare and file the Arizona Corporation Commission Annual Report and authorization for the President to sign the Annual Report.

Robyn Prud'homme-Bauer moved that Clarkdale's legal representation prepare the Arizona Corporation Commission Annual Report, with approval of the Town Attorney, that the President sign the report and it be filed with the Arizona Corporation Commission. Kerrie Snyder seconded and the motion passed unanimously.

FUTURE AGENDA ITEMS – Listing of items to be placed on a future board agenda.

ADJOURNMENT: With no further business before the Board, Mayor Prud'homme-Bauer adjourned the meeting at 9:17 a.m.

Submitted by:

Approved by:

Charity Brooks, Town Clerk

Robyn Prud'homme-Bauer, Mayor and President

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the July 21, 2021 meeting of the local board of the Clarkdale Municipal Property Corporation of the Town of Clarkdale, Arizona held on the _____ day of _____, 20____.

SEAL

Charity Brooks, Town Clerk



Staff Report

Item Number: 4.A.

<u>Agenda Item:</u>	Terms of Office for Members Discussion only regarding terms of board members.
<u>Staff Contact:</u>	Charity Brooks, Town Clerk
<u>Meeting Date:</u>	August 3, 2022
<u>Background:</u>	<p>Former member, Ruth Wicks, resigned from the Municipal Property Corporation in April 2022, leaving a vacancy until September 30, 2022.</p> <p>On July 26, 2022, Chell Smart was appointed to fill the vacancy by Mayor and Council.</p> <p>Terms of Office for the Municipal Property Board members are as follows: Mayor Prud'homme-Bauer - Permanent President Kerrie Snyder - term ends September 30, 2024 Chell Smart - term ends September 30, 2022</p>
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Discussion only.



Staff Report

Item Number: 5.A.

-
- Agenda Item:** **Election of Board Officers**
Consider and act upon the election of Vice President and Secretary/Treasurer.
- Staff Contact:** Charity Brooks, Town Clerk
- Meeting Date:** August 3, 2022
- Background:** Election of Vice President and Secretary/Treasurer.
- Budget Impact:** No budget impact.
- Recommendation:** Staff recommends electing a Vice President and Secretary/Treasurer for the Municipal Property Corporation.