



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JULY 26, 2022 AT 3:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ
OR

Join Zoom Meeting

<https://us02web.zoom.us/j/86217847662?pwd=N0FsdmlpSEJ1OUlGM29yNGRiejhjUT09>

Meeting ID: 862 1784 7662

Passcode: 778080

One tap mobile

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Town Council will hold a Regular Meeting open to the public on Tuesday, July 26, 2022, at 3:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each Speaker is asked to limit their comments to five minutes.

3. INTRODUCTIONS

A. New Finance Director - Julie Goucher

4. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written Reports from Town Departments and Other Agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- CAT/LYNX Transit Report

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the Council Meeting held on June 28, 2022.

B. Approval of Minutes - Design Review Board

Consider and act upon the Design Review Board draft minutes from their meeting on March 2, 2022 and their joint meeting with the Historic Preservation Commission on June 1, 2022.

C. Proclamation - Child Support Awareness Month

Consider and act upon a Proclamation to declare August 2022 as Child Support Awareness Month.

D. Proclamation - Nancy Smith

Consider and act upon a Proclamation honoring Nancy Smith for her dedication to historical preservation.

E. Resolution #1672 - Making an Appointment to the Municipal Property Corporation

Consider and act upon Resolution #1672, appointing Chell Smart to the Municipal Property Corporation.

6. NEW BUSINESS

A. PUBLIC HEARING - FISCAL YEAR 2022-2023 FINAL BUDGET AND PROPERTY TAX LEVY

A public hearing to receive public input regarding the Town of Clarkdale's primary tax levy and the final budget for fiscal year 2022-2023.

7. ADJOURNMENT TO SPECIAL MEETING FOR BUDGET ADOPTION ACTION

A. RESOLUTION #1673 - ADOPTION OF THE FINAL BUDGET FOR FISCAL YEAR 2022-2023

Discuss, consider and act upon Resolution #1673, adopting the fiscal year 2022-2023 Final Budget per A.R.S. 42-17105 (A) as published.

8. RESUMPTION OF REGULAR MEETING

9. FUTURE AGENDA ITEMS

Town Council will propose items to be placed on a future agenda. This item is for discussion only.

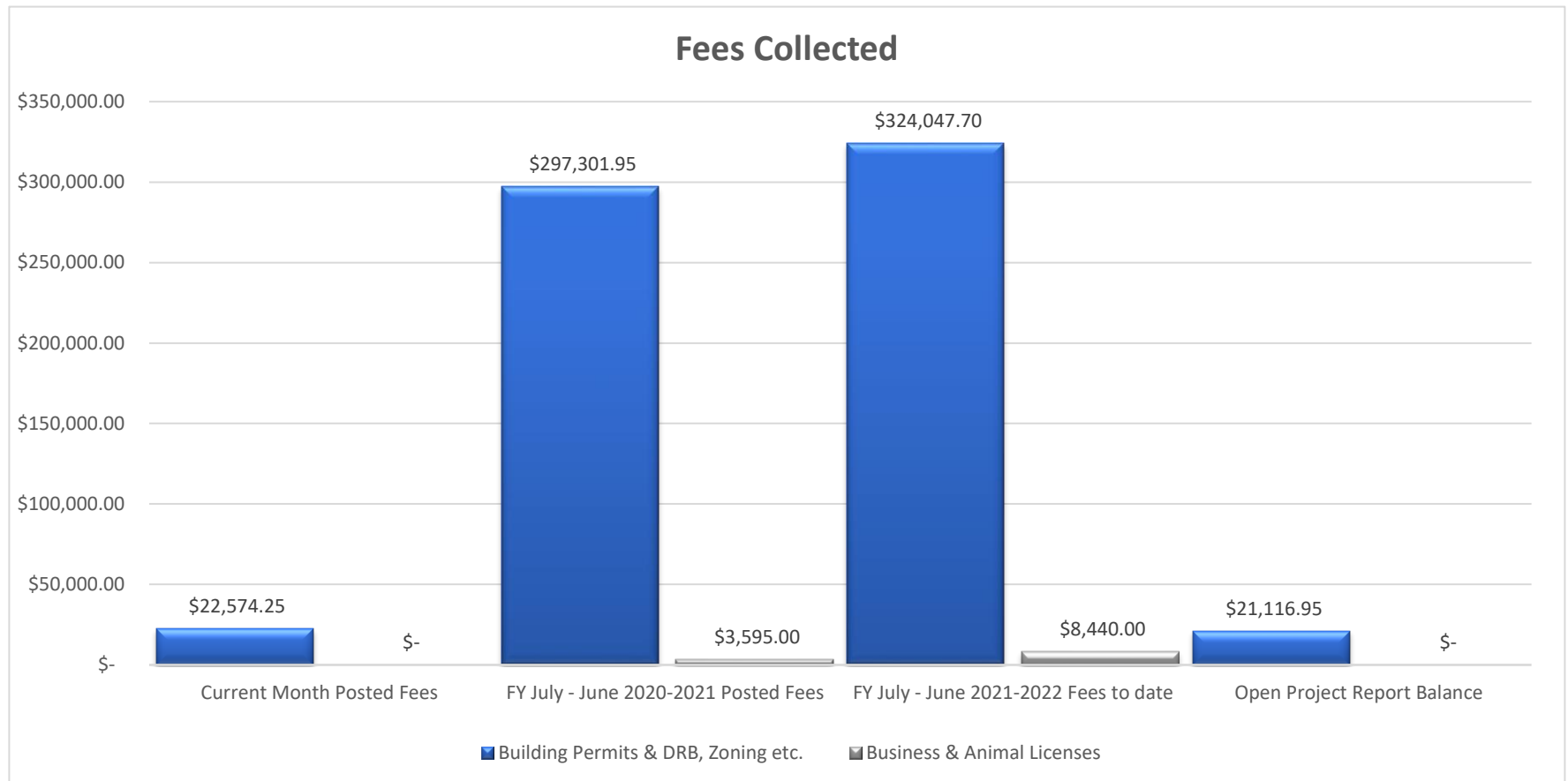
10. ADJOURNMENT

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

Building Permit Report June 2022

CDD History Transaction Report: JUNE

Permit Type	Current Month Numbers	Current Month Posted Fees	FY Numbers	FY July - June 2020-2021 Posted Fees	FY Numbers	FY July - June 2021-2022 Fees to date	Open Numbers	Open Project Report Balance
Building Permits & DRB, Zoning etc.	24	\$ 22,574.25	338	\$ 297,301.95	395	\$ 324,047.70	371	\$ 21,116.95
Business & Animal Licenses	0	\$ -	128	\$ 3,595.00	284	\$ 8,440.00	0	\$ -
TOTAL	24	\$ 22,574.25	466	\$ 300,896.95	679	\$ 332,487.70	371	\$ 21,116.95



Clarkdale Magistrate Court

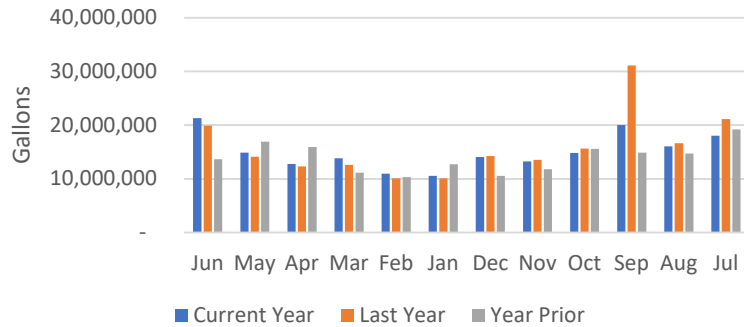
June 2021-2022 Comparative Stats

	June 2021	June 2022
Criminal Cases	7	4
Civil Traffic Cases	33	40
Total Cases	40	44
Revenue to city	\$4,945	\$3,813

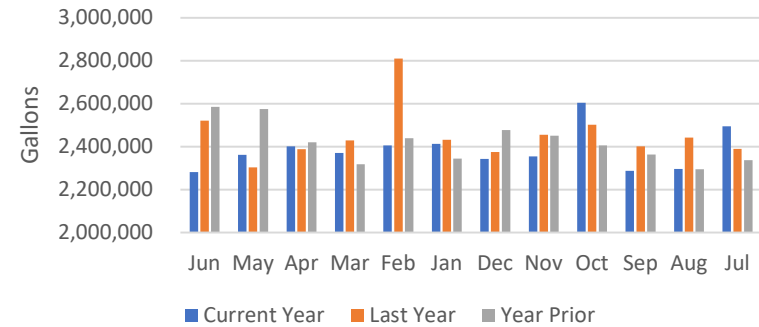
Public Works Monthly Report

7/11/2022

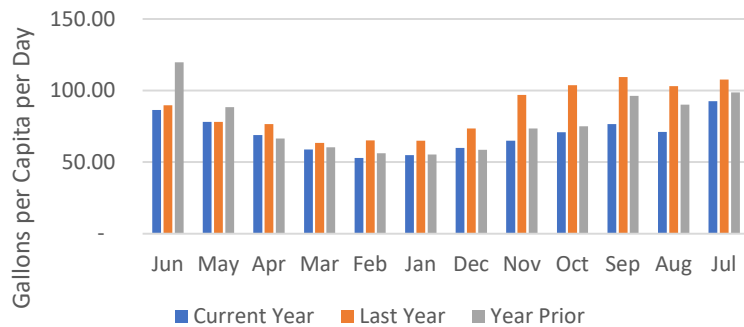
Water Production



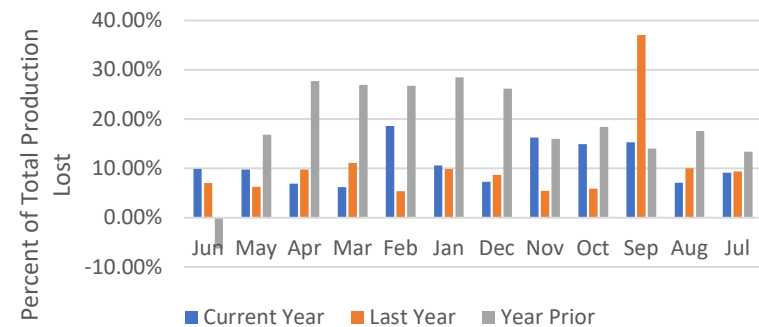
Stored Water



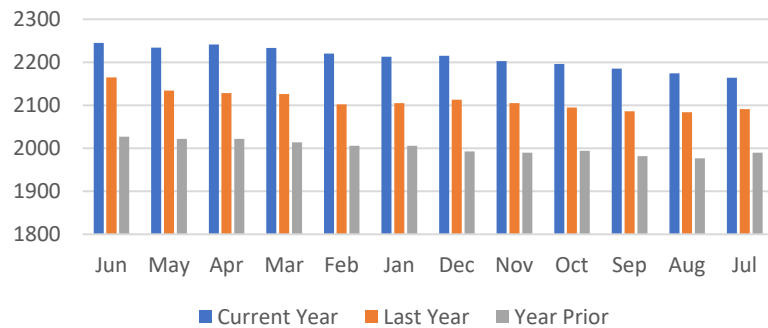
Residential GPCD



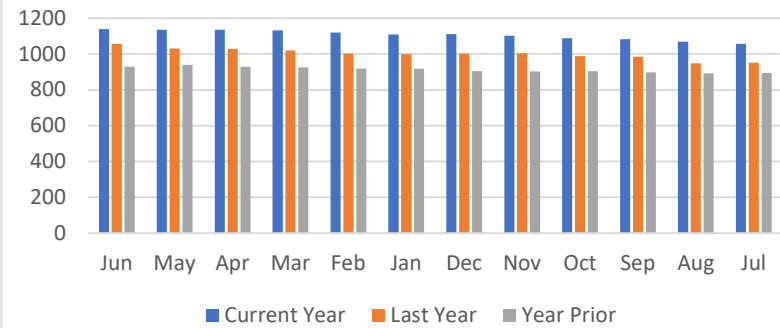
Lost/Unaccounted For Water



Number of Water Accounts



Number of Wastewater Accounts



	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
* Primarily Level of Effort Activities	June 2022	May 2022		Jan - Jun 2022	Jan - Jun 2021	
Traffic						
Collision - Property Damage	5	5	0%	19	14	36%
Collision - Injury/Fatal	0	0	0%	1	2	-50%
DUI Arrests *	0	0	0%	6	8	-25%
Citations *	33	25	32%	130	163	-20%
Written Warnings *	25	19	32%	105	130	-19%
Traffic Stops *	70	50	40%	317	411	-23%
Parking *	0	1	-100%	5	16	-69%
Total Traffic	133	100	33%	583	744	-22%
Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0%	0	0	0%
Sexual Assault	0	0	0%	0	0	0%
Robbery	0	0	0%	0	0	0%
Aggravated Assault	0	0	0%	2	1	100%
Total Violent Crimes	0	0	0%	2	1	100%
Index Property Crimes						
Burglary	0	1	-100%	5	1	400%
Theft	0	1	-100%	7	6	17%
Auto Theft	0	0	0%	1	0	100%
Arson	0	0	0%	0	0	0%
Total Property Crimes	0	2	-100%	13	7	86%
Index Crimes	0	2	-100%	15	8	88%
Index Crime Rate (per 100,000)	0.0000	0.0870	-100%	0.6524	0.3479	88%
Town Population	4,349	4,349	0%	4,349	4,349	0%
Other Crimes						
Assault	0	0	0%	7	5	40%
Criminal Damage	1	0	100%	6	9	-33%
Disorderly Conduct	1	0	100%	16	23	-30%
Domestic Violence	0	0	0%	4	14	-71%
Drug Offenses *	3	1	200%	11	11	0%
Trespass	2	3	-33%	8	3	167%
Juvenile Problem	1	1	0%	5	10	-50%
Harassment	3	2	50%	7	5	40%
Animal Offenses *	12	24	-50%	104	55	89%
Other Town Ordinances *	2	5	-60%	21	50	-58%
All Other Offenses	5	7	-29%	48	27	78%
Total Other Crimes	30	43	-30%	237	212	12%

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	June 2022	May 2022		Jan - Jun 2022	Jan - Jun 2021	
Other Activities						
Alarms	10	8	25%	38	23	65%
Doors/Windows Open	1	3	-67%	5	2	150%
Suspicious Persons/Vehicles	21	18	17%	92	118	-22%
Weapon Offenses	1	0	100%	3	3	0%
Citizen Assists	39	46	-15%	229	207	11%
Serve Papers	0	0	0%	2	1	100%
EMS/Rescue/Fire Calls (Clarkdale)	1	6	-83%	27	24	13%
Assist Other LE Agencies	25	19	32%	100	95	5%
Suicide	0	1	-100%	1	1	0%
Total Other Activities	98	101	-3%	497	474	5%
Total All Categories Above	261	246	6%	1,332	1,438	-7%
House Watch						
House Watch (Total Houses Per Month)	8	4	100%	21	12	75%
Arrests						
Adult	4	2	100%	35	27	30%
Juvenile	0	1	-100%	1	4	-75%
Total Arrests	4	3	33%	36	31	16%
Reserve Time	10	30	-67%	200	330	-39%
Ambassador Time	210	169	24%	920	828	11%
Volunteer Time	53	31	69%	232	162	43%

Traffic

As we began to catch up to last year's totals, we will be down an officer next month and self-initiated activity could slow due to the associated increased case loads.

Crime

Index crimes took a breather last month but we remain 88% higher than this time last year. Adult arrests are up considerably. Our reserve officer time is down as we now only have one reserve officer.

end of report

Weekly Ridership Reports
Cottonwood Area Transit
June/July 2022

		6/5/2022	6/6/2022	6/7/2022	6/8/2022	6/9/2022	6/10/2022	6/11/2022	Weekly
Service for week ending 6/11/2022	Daily Average 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Weekdays									
ADA/Paratransit	44.4		39	28	51	57	47		222
Blue Line	0		0	0	0	0	0		0
Yellow Line (SOUTH ROUTE)	128.8		154	138	121	128	103		644
Red Line (NORTH ROUTE)	67.6		69	57	61	89	62		338
Green Line	0		0	0	0	0	0		0
CAT Connect (1845 - 0000 Wed-Sun)	0	0	0	0	0	0	0	0	0
Shuttle 1 - (600 - 1330 Wed - Sun)	88.8	86			89	71	103	95	444
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	63	65			66	67	69	48	315
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0			0	0	0	0	0
Weekend LYNX									
Monday (600 - 1915)	148		148						148
Tuesday (600 - 1915)	147			147					147
Totals		151	410	370	388	412	384	143	2258

Weekly Ridership Reports
Cottonwood Area Transit
June/July 2022

		6/12/2022	6/13/2022	6/14/2022	6/15/2022	6/16/2022	6/17/2022	6/18/2022	Weekly
Service for week ending 6/18/2022	Daily Average 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Weekdays									
ADA/Paratransit	53.6		50	56	36	72	54		268
Blue Line	0								0
Yellow Line (SOUTH ROUTE)	102		98	76	86	120	130		510
Red Line (NORTH ROUTE)	82.2		91	108	75	61	76		411
Green Line	0								0
CAT Connect (1845 - 0000 Wed-Sun)	0								0
Shuttle 1 - (600 - 1330 Wed - Sun)	129.8	99	92	86	85	86	109	92	649
Shuttle 2 - (645 - 1415 Wed - Sun)	0								0
Shuttle 3 - (1330 - 1915 Wed - Sun)	92.4	72	67	60	77	69	58	59	462
Shuttle 4 - (1415 - 1845 Wed - Sun)	0								0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0								0
Weekend LYNX									
Monday (600 - 1915)	148		148						148
Tuesday (600 - 1915)	147			147					147
Totals		171	546	533	359	408	427	151	2595

Weekly Ridership Reports
Cottonwood Area Transit
June/July 2022

		6/19/2022	6/20/2022	6/21/2022	6/22/2022	6/23/2022	6/24/2022	6/25/2022	Weekly
Service for week ending 6/25/2022	Daily Average 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Weekdays									
ADA/Paratransit	50		40	43	39	69	59		250
Blue Line	0								0
Yellow Line (SOUTH ROUTE)	109.8		119	108	93	114	115		549
Red Line (NORTH ROUTE)	53.8		58	49	57	55	50		269
Green Line	0								0
CAT Connect (1845 - 0000 Wed-Sun)	0								0
Shuttle 1 - (600 - 1330 Wed - Sun)	124	82	88	94	78	79	98	101	620
Shuttle 2 - (645 - 1415 Wed - Sun)	0								0
Shuttle 3 - (1330 - 1915 Wed - Sun)	95.6	60	64	72	64	73	70	75	478
Shuttle 4 - (1415 - 1845 Wed - Sun)	0								0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0								0
Weekend LYNX									
Monday (600 - 1915)	0								0
Tuesday (600 - 1915)	0								0
Totals		142	369	366	331	390	392	176	2166

Weekly Ridership Reports
Cottonwood Area Transit
June/July 2022

		7/3/2022	7/4/2022	7/5/2022	7/6/2022	7/7/2022	7/8/2022	7/9/2022	Weekly
Service for week ending 7/9/2022	Daily Average 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Weekdays									
ADA/Paratransit	38.4		17	38	34	55	48		192
Blue Line	0		0	0	0	0	0		0
Yellow Line (SOUTH ROUTE)	124		70	141	138	144	127		620
Red Line (NORTH ROUTE)	59		36	63	62	74	60		295
Green Line	0		0	0	0	0	0		0
CAT Connect (1845 - 0000 Wed-Sun)	0	0			0	0	0	0	0
Shuttle 1 - (600 - 1330 Wed - Sun)	89.8	78			90	85	99	97	449
Shuttle 2 - (645 - 1415 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 3 - (1330 - 1915 Wed - Sun)	62.8	44			66	70	72	62	314
Shuttle 4 - (1415 - 1845 Wed - Sun)	0	0			0	0	0	0	0
Shuttle 5 - (1845 - 2315 Wed - Sun)	0	0			0	0	0	0	0
Weekend LYNX									
Monday (600 - 1915)	130		130						130
Tuesday (600 - 1915)	154			154					154
Totals		122	253	396	390	428	406	159	2154



Staff Report

Item Number: 5.A.

<u>Agenda Item:</u>	Approval of Minutes of the Common Council Consider and act upon the draft minutes from the Council Meeting held on June 28, 2022.
<u>Staff Contact:</u>	Charity Brooks, Town Clerk
<u>Meeting Date:</u>	July 26, 2022
<u>Background:</u>	Draft minutes from the Council Meeting held on June 28, 2022.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends approval of the draft minutes from the Council Meeting held on June 28, 2022.



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JUNE 28, 2022, AT 3:00 PM**

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Hunseder and Council Members Bill Regner, Marney Babbitt-Pierce and Lisa O'Neill

Other Municipal Officials Present: Susan Guthrie, Town Manager; Randy Taylor, Police Chief; Randi Stephens, Human Resources Manager; Kristine Capite, Finance Manager; Cory Franek, Public Works Director

Audience: Approximately three members of the public were present

1. CALL TO ORDER – *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

2. PUBLIC COMMENT – *No public comment received.*

3. REPORTS

Departmental Reports (*submitted with Council packet*) –
Summary of written Reports from Town Departments and Other Agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- CAT/LYNX Transit Report

4. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Mayor Prud'homme-Bauer asked if any Councilmember wished to have an item pulled from the consent agenda. No items were pulled.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the Council Meeting held on June 14, 2022.

B. Resolution #1670 - Designating Clarkdale's Chief Fiscal Officer (CFO)

Consider and act upon Resolution #1670, designating Town Manager, Susan Guthrie, as the Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General.

Action: Accept Consent Agenda Items A and B as written:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Passed 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

5. NEW BUSINESS

A. RESOLUTION #1671 - DESTINATION MARKETING APPLICATION

Discuss, consider and act upon Resolution #1671, designating the Town Manager as the authorized representative for the Town of Clarkdale, and authorizing the Town Manager to sign the Designation of Destination Marketing Organization Affidavit and submit it to the Arizona Department of Tourism.

Town Manager, Susan Guthrie, explained that the Destination Marketing Application is an Arizona Office of Tourism requirement that must be completed to access funds from a state co-op.

Action: Approve Resolution #1671 – authorizing Susan Guthrie to sign the Designation of Destination Marketing Organization Affidavit and submit it to the Arizona Department of Tourism on behalf of the Town of Clarkdale:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Passed 5-0

Voting Member	Aye/Nay
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Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

B. FISCAL YEAR 2022-2023 TENTATIVE BUDGET

Discuss, consider and act upon the adoption of a Tentative Budget for Fiscal Year 2022-2023.

Town Manager, Susan Guthrie, and Finance Manager, Kristine Capite, gave a presentation on the Fiscal Year 2023 Proposed Budget.

Action: Approve Fiscal Year 2023 Tentative Budget:

Motion: Council Member Regner

Second: Vice Mayor Hunseder

Vote: Passed 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

6. FUTURE AGENDA ITEMS

No future agenda items proposed.

7. ADJOURNMENT – adjourned without objection at 3:24 p.m.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 5.B.

<u>Agenda Item:</u>	Approval of Minutes - Design Review Board Consider and act upon the Design Review Board draft minutes from their meeting on March 2, 2022 and their joint meeting with the Historic Preservation Commission on June 1, 2022.
<u>Staff Contact:</u>	Charity Brooks, Town Clerk
<u>Meeting Date:</u>	July 26, 2022
<u>Background:</u>	Draft minutes of the Design Review Board for their meeting held on March 3, 2022 and their joint meeting with the Historic Preservation Commission on June 1, 2022.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends approval of the minutes of the Design Review Board for their meeting held on March 3, 2022 and their joint meeting with the Historic Preservation Commission on June 1, 2022.

DRAFT



MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE Wednesday, March 2, 2022, at 6:30 p.m.

1. ALL TO ORDER:

Chair Snyder called the meeting to order at 6:30 p.m.

2. OLL CALL:

Board Member	Present/Absent
Chair Snyder	Present
Vice Chair Kaempfe	Absent
Board Member Foutz	Present
Board Member Robbins	Present
Board Member Kelly	Present

Attending Staff
Community Development Director Ruth Mayday
Senior Planner Tom Blanchard
Community Development Technician Guss Espolt

3. PUBLIC COMMENT:

Sandy Booth: Was happy with last month's meeting; there was lots of information shared; but I could not find the minutes online.

Chair Snyder: We will direct staff to look into that, because we do have minutes.

4. MINUTES:

- a. Motion by Foutz, second by Kelly to approve the following minutes:
Meeting of Jan. 5, 2022 - Approved with revisions.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kaempfe	Absent
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Kelly	Aye

- b. Motion by Foutz, second by Robbins to approve the following minutes:
Meeting of Feb. 2, 2022 - Approved with revisions.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kaempfe	Absent
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Kelly	Aye

DRAFT

5. REPORTS:

- a. Board Member Reports: None
- b. Staff Reports: **Director Mayday** stated that Vice Chair Kaempfe had resigned.
Chair Snyder moved up elections, without Board objection, to replace Vice Chair Kaempfe.
Director Mayday reminded the Board to elect a new Chair as well.

6. ACTION ITEMS (NOT REQUIRING A PUBLIC HEARING)

A. Election of Officers

Motion by Foutz, second by Kelly to re-elect Chair Snyder.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kaempfe	Absent
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Kelly	Aye

Motion by Robbins, second by Foutz to elect Vice Chair Kelly.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kaempfe	Absent
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Kelly	Aye

7. PUBLIC HEARINGS:

a. Highlander Laundromat Wall Sign

Senior Planner Blanchard presented a PowerPoint showing the wall sign location on the front of the building, facing 9th Street, with a total size of 10 feet long and 3 feet, 2 inches tall. The sign is very similar in appearance to the sign at the side entrance that was approved in October 2021.

Snyder: Carrie Snyder, the applicant, stated that the sign is similar to the one approved in October, except for the larger size and the added silhouette of Mingus Mountain. Also, it's the same bold colors as the sign approved in October.

Foutz: Stated that the sign colors are really bold, and wished the sign was smaller and the color was more toned down to match the light tan brick color; she said to paint the brick darker to tone down the bright contrast of the sign colors.

Snyder: The bold orange and yellow colors tie into the other sign and the bright interior colors and it's like Arizona sunsets.

Robbins agreed that the sign is bold, but it is under the maximum size by 17 square feet and could be larger.

Foutz: Agreed that the sign meets code, and it was a matter of taste. The sign just seems too strong because of the light tan building color and proximity to the street.

Snyder: It's at the discretion of the Board. I envisioned the big, bold colors to attract business. The Arizona weather and elements will mute the colors fast.

Vice Chair Kelly: Asked for more comments, including Allen, the online Zoom guest, who had no Comments on the Highlander Laundromat wall signage.

DRAFT

MOTION TO CLOSE PUBLIC HEARING

Motion by Robbins, second by Foutz.

MOTION TO APPROVE THE HIGHLANDER LAUNDROMAT WALL SIGN

DRB APPLICATION NUMBER 093330

Motion by Robbins, second by Kelly.

Board Member	Aye/Nay
Chair Snyder	Recused
Vice Chair Kaempfe	Absent
Board Member Foutz	Nay
Board Member Robbins	Aye
Board Member Kelly	Aye

Vice Chair Kelly: Motion to approve DRB application 093330 approved.

8. PUBLIC HEARINGS:

- b. Verde Canyon Railroad: Applicant: Reynold P. Radoccio, AIA, LEED_AP, BD+C, Architecture Works Green, Inc.

Senior Planner Blanchard summarized and presented a PowerPoint of the proposed improvements including applicable code requirements as follows:

1. New metal canopies to cover public outdoor waiting and bar areas.
(Existing wood trellises to be removed).
2. Relocate existing outdoor beer bar.
3. New shade canopies over windows on existing train station / visitor center.
4. Paint exterior walls of existing train station/visitor center.
5. Replace decorative wood vigas with new decorative metal covering on existing train station/visitor center.
6. New building sign "VERDE CANYON RAILROAD" in 10" white painted metal letters, "Century" font on new shade canopy on train station/ visitor's center.
7. New 4' diameter acrylic logos on metal panel, mounted in six locations on new canopy cupolas and one location on new shade canopy on train station/ visitor's center.
8. New lighting under canopies and along railroad tracks.
9. Expand existing concrete patio areas.
10. New metal fencing and gates.
11. Verde Canyon Railroad Letter of Intent.
12. Relocate existing sculptures.
13. New trees in interior planters. Existing zoning required 15' wide landscape area along right-of-way to remain as existing.
14. New fire hydrants (water line to be extended).

Town of Clarkdale Zoning Code, Section 7:

Section 7-080.B Awning (Canopy) 1. Signs may be attached to awnings made of rigid materials or applied or painted on the awning surface. 2. Signage on awnings shall not project above the awning. 3. Signage on awnings shall count toward the maximum signage square footage in Section 7-090.

Section 7-090 Commercial business located in commercial zoning districts shall use a combination of awnings, wall, window, freestanding, and projecting signage on-site to promote their business. Maximum cumulative signage is calculated based on linear street frontage. The maximum allowance is available for each

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street frontage on which the commercial building has a public entrance.- 436 square feet allowed this location - 292 square feet proposed.

Town of Clarkdale Zoning Code, Section 11-040, Review Criteria for Design Review:

A. The Design Review Board shall review applications for design approval of new construction, alterations, additions, or renovations to existing buildings or structures and shall have the power to approve, conditionally approve, or disapprove all such requests. The decisions will be based on the following criteria:

6. ENTRANCES, PORCHES AND PROJECTIONS: The height, projection, supports and relationship to streets and sidewalks, of entrances, porches, awnings, canopies and balconies of a buildings shall be visually compatible to the buildings, structures and places to which it is related.

7. MATERIAL, TEXTURE AND COLOR: The materials, textures and colors of the façade of a building shall be visually compatible with the predominant materials, textures and colors used in the buildings and structures to which they are related.

10. ACCESSORY FEATURES: Garages, carports, sheds, enclosures, walkways, stairways, and landings shall be visually compatible with building and structures to which they are related.

12. LIGHTING: Any on-site illumination shall be architecturally compatible to the overall project and not create a negative or visually detrimental effect on the building or neighboring properties.

B. The Design Review Board may review applications for design approval of signs and shall have the power to approve, conditionally approve, or disapprove all such requests based on the following criteria:

1. The sign shall be in appropriate scale, proportion, color and overall design relative to the exterior architectural character of the building, structure or site. (Prior code § 11-4)

Reynold P. Radoccio (applicant), provided more detail on the proposed improvements as follows:

Entrance: The new entrance will be on the south side of the building at the existing stairs and ramp and be marked by a steel frame structure topped with a cupola bearing 4' diameter turquoise colored Verde Valley Railroad logo.

Shade Canopy: The existing wood trellis shade structures are unsafe and will be removed and replaced with two new shade canopies constructed of steel railroad track beams with steel trusses supporting the corrugated rusted metal gable and flat roof canopies. The west side main canopy will cover 4,024, sq. ft. of expanded patio area and the east canopy will cover 775 sq. ft. for a total of 4,799 sq. ft. of additional shade and seating for approximately 300 people.

Beer Bar: A new bar will be centered on the east side of the main canopy and have two bar lengths running along the north and south side of the bar.

Lighting: New lights will be metal shielded with a historic design and mounted under the canopy or on a steel pole with additional LED strip lighting under the canopy entrance and building window canopies.

Signage: Six new 4 feet diameter acrylic turquoise colored logo signs on metal panels; three located on the cupola, two on canopies and one on the depot building canopy. One "Railroad Entrance" sign, located on the front entry canopy, measuring 9 feet 2 inches with 4-inch steel letters in "Century" font, painted white. A 16-foot sign consisting of 10-inch white stud-mounted metal letters, "Century" font, canopy mounted on the west side of the building.

Fencing: New metal fence and gates along the track will be constructed of four inch by four inch rusted metal mesh in a metal frame with gates.

Concrete Patio: Will be expanded and the new concrete dyed to match the existing concrete salmon color.

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Snyder: Any questions from the Board?

Foutz: In the winter, will you move the tables from the shade or would you add heating elements up in the canopy ceiling. And it will be hot in the summer.

Adair: We would not move anything in the winter and don't have plans for heaters for winter or fans in the summer but will install junction boxes in the ceiling for the future option of fans.

Kelly: What color is the circle, entrance canopy sign?

Radoccio: The circular sign color is turquoise with white lettering.

MOTION TO OPEN PUBLIC HEARING

Motion by Kelly, second Foutz.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kaempfe	Absent
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Kelly	Aye

No public comment.

MOTION TO CLOSE PUBLIC HEARING

Motion by Foutz, second Robbins.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kaempfe	Absent
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Kelly	Aye

Snyder: Does the board have any other questions, comments or discussion?

Robbins: I did not receive an email with the agenda and packet information this month, but I did find it on the website, but it didn't have the PowerPoint presentation. There are many design elements that I did not see until tonight. I'm not sure I feel comfortable making a decision without getting the information ahead of the meeting.

Director Mayday: I will double check to see if your email is correct on the email list. I'm not sure what happened. I apologize.

Kelly: I was up there today and looked around and I think the changes will be good, the shade structures and improvements are certainly welcome there.

Foutz: I love the character of the metal materials, the colors and the detailed renderings.

Adair: Of all the colors shown on the presentation, only three colors are new: Behr-Sonoran Desert, stucco; Sherwin Williams-Red Cent, accent; and Sherwin Williams-Gulf Stream (turquoise) logo/signs.

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Radoccio: The depot building will be repainted the same color ‘barnwood’ which is a stain, not a solid painted color.

Snyder: These improvements are long overdue. Your application was very thorough, covering all the elements of design, colors and textures. I commend you on your application and presentation. I love the metal, colors and everything about it. I echo Rob’s concerns about getting the materials from staff ahead of time and the staff report was lacking in detail.

Kelly: Getting the information ahead of the meeting would be helpful, but I think a lot of our questions were answered during the presentation.

MOTION TO APPROVE THE VERDE VALLEY RAILROAD DRB APPLICATION NUMBER 093330

Motion by Foutz, second Kelly.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kaempfe	Absent
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Kelly	Aye

Vice Chair Kelly: Motion to approve DRB application 093330 passed.

8. ACTION ITEMS (NOT REQUIRING A PUBLIC HEARING)

a. Election of Officers – After discussion, the Board decided to move the election of officers from Action Item #8 to Action Item #6 to fill the vacant Vice Chair position since Chair Snyder was the applicant for the Highlander Laundromat Sign and would need to recuse herself due to conflict of interest, during the Highlander Laundromat Sign application hearing.

9. DISCUSSION ITEMS - NO ACTION TO BE TAKEN: None

10. FUTURE AGENDA ITEMS : None

11. ADJOURNMENT: 7:34 p.m.

Motion: Foutz

Second: Kelly

All opposed: None

Motion approved to adjourn.

Chairperson Kerrie Snyder

Community Development Director Ruth Mayday

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Minutes of a Joint Meeting of the Design Review Board and the Historic Preservation Commission of the Town of Clarkdale, AZ

Wednesday, June 1, 2022, at 6:30 p.m.

1. ALL TO ORDER:

Chair Snyder called the DRB meeting to order at 6:30 p.m.

Chair Gibson called the HPC meeting to order at 6:30 p.m.

2. OLL CALL Design Review Board:

Board Member	Present/Absent
Chair Snyder	Present
Vice Chair Kelly	Present
Board Member Foutz	Present
Board Member Robbins	Present
Board Member Jernigan	Present

ROLL CALL Historic Preservation Board:

Commissioner	Present/Absent
Chair Gibson	Present
Vice Chair Baird	Absent
Commissioner Emmett	Present
Commissioner Lindner	Present
Commissioner Loesch	Present

Attending Staff
Community Development Director Ruth Mayday
Senior Planner Tom Blanchard
Community Development Technician Guss Espolt

3. PUBLIC COMMENT: None

4. MINUTES:

a. Design Review Board Meeting Minutes of March 2, 2022. Approved as written.

Motion by Foutz, Second by Robbins to approve as written.

Approved: 5-0

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

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b. Historic Preservation Commission Meeting Minutes of May 3, 2022, approved with the following revision: *Bill Otwell stated: "the best solution will be a wheelchair lift on the side opposite the stairway."*

Motion by Emmett, Second by Loesche to approve minutes with above revision.

Approved: 4-0

Commissioner	Aye/Nay
Chair Gibson	Aye
Vice Chair Baird	Absent
Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Loesch	Aye

5. REPORTS:

a. Board Member Reports:

Member Foutz and **Commissioner Loesche** attended the Volunteer Appreciation Dinner, and both stated it was a wonderful time, with great food and gifts that included river and train trips. The volunteers had a great time and felt appreciated for their efforts.

b. Staff Reports: **Director Mayday** introduced a new Design Review Board Member, Brennan Jernigan, who has a background in public sector work. Staff has a new agenda software that is causing some issues, which should be resolved soon. The agenda and packets are available on the Town's website. If you are not receiving the meeting packet by email, check your SPAM or Junk Mail folder. Paper copies of meeting packets are also available at the Community Development Office upon request.

6. PUBLIC HEARINGS:

a. **Application No. DRB-093478 Clarkdale Newstand** 909, 909 ½, and 911 Main Street, Clarkdale, Az. The applicant is Reynold P. Radoccia, AIA, LEED-AP, BD+C, Architecture Works Green, Inc. on behalf of the owner, '909 Main, LLC.'

Director Mayday presented a PowerPoint showing color building elevations and renderings of the proposed project improvements for rehabilitation of three (3) historic structures including the Newstand, adjacent retail space, and the residential duplex building at the rear of the property. The facades and store fronts will be restored in a manner that protects its historic character according to the following guidelines:

Zoning and General Plan Compliance: Current zoning for the subject parcels is Central Business, which allows for various forms of commercial, retail, and residential uses as a permitted use (no use permit required).

The General Plan Designation of Central Business District also allows for historic mixed uses including retail and residential. Therefore, no change to the General Plan designation or zoning district is required.

This area is also subject to the Central Business District Focus Area Plan and the Arts and Entertainment Overlay District, of which the following guidelines apply:

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1. Establishment of a relationship to adjoining spaces: The use of materials, architectural styles, and colors also tie this project into the existing built environment. The original façade will remain largely intact. *New metal awnings similar to those found at Smelter Town Brewery will be added; the proposed sidewalk seating area will employ a decorative iron fence, missing and damaged glass block will be replaced, and the most recent (original) Newstand sign will be retained. While the proposed awnings are not original to the buildings, they provide much needed shade on the sidewalk and acknowledge the Town's industrial past.*
2. Continuity of street scape along Main Street through inclusion of benches and appropriate landscaping: *As this project is a rehabilitation of existing mid-block buildings, the addition of benches and additional landscaping is not required.*
3. Brick facades and/or partial brick inlays: *No significant changes are proposed to the existing, historic brick facades.*
4. Clerestory windows are not an appropriate addition to the historic subject properties. *This project proposes the preservation and restoration of the existing transom windows, which is appropriate for this project.*
5. A strong pedestrian connection to existing sidewalks or extension of the sidewalk system: *The historic entrances to these buildings will be maintained, which are predicated on the original design for the Town. The pedestrian connection to Main Street is a feature of this project; the additional access through the alleyway improvements compliments and encourages pedestrian use and access to the subject properties.*
6. Main entrance from a public sidewalk: *Both the 909 and 911 Main Street buildings are oriented with the primary entrance from Main Street.*
7. Rounded arches: *The parapet wall of the 911 Main Street building is one of the basis for this requirement in the Arts and Entertainment District, along with brick inlay arches found at 917 Main Street and the Smelter Town Brewery. This theme is echoed in the arched signage feature included in the rooftop lounge improvements.*
8. Large storefront windows: *The existing historic storefront windows will be maintained.*
9. Varied roof lines: *The existing historic rooflines will be maintained.*
10. Where feasible, place public parking behind buildings. *Additional improved parking is provided behind the buildings. The parking surface is a permeable material that allows for the ground to absorb water.*
11. Where feasible, the front yard setback shall be reduced to zero if the main building abuts a public sidewalk. *No changes are proposed to the existing zero front lot line of the buildings.*
12. Where feasible, landscaping shall include shade trees along the front boundary. *Street trees are provided in the public right-of-way; no further permanent landscaping is proposed for the front of the project. Additional landscaping is proposed for the alleyway, including plantings in front of the 909 ½, the parking islands, and near the new stairways.*

The Design Review will review this proposal per the following design review criteria found in **Clarkdale Zoning Code, Chapter 11-040**, as follows:

1. ARCHITECTURAL MERIT: The architecture and design shall be visually compatible with the buildings and structures and places to which it is related. *This project does not propose any substantive changes to the architecture of the existing historic structures. The restoration of missing*

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glass block, new windows and doors that replicate the originals, and the addition of integral and wall mounted lighting are fitting in the context in which they are proposed.

6. ENTRANCES, PORCHES AND PROJECTIONS: The height, projection, supports and relationship to streets and sidewalks, of entrances, porches, awnings, canopies and balconies of a buildings shall be visually compatible to the buildings, structures and places to which it is related. *The restoration of the historic entrances with period identical doors and new paint will enhance the aesthetic of the historic downtown. The proposed outdoor seating area with the "Clarkdale" ornamental iron fence further ties the project into the historic feel of the area. This project proposes the addition of metal awnings on the Main Street façade of the buildings.*

7. MATERIAL, TEXTURE AND COLOR: The materials, textures and colors of the façade of a building shall be visually compatible with the predominant materials, textures and colors used in the buildings and structures to which they are related. *This project proposes to retain the existing brick in its natural state. New concrete will be poured for stair treads in the alleyways, and a deck coating will be added to the rooftop bar and private rooftop patios for the apartments. The Clarkdale fence used for the outdoor seating on the Main Street side will be painted black to match period fencing, and the metal framing for the stairs, metal trims, and canopy over the Newstand will be a deep brown.*

8. ROOFS: The Roof shape and materials of a building shall be visually compatible with the building to which it is related. *Currently, the roof of the 909 and 911 is a flat roof with skylights, which is typical for downtown Clarkdale and not visible from the public right-of-way. The project proposed to develop a rooftop terrace and bar for the 911 Main Street building, and two (2) smaller rooftop decks for the apartments in the 909 Main Street building. The proposed features of the rooftop bar include preservation of the existing parapet wall, and addition of corrugated metal panels to provide privacy and safety for the patrons of the bar as well as the tenants of the apartments on the second floor of the 909 Main Street building. Both the rooftop bar and the stairwell will likely be visible over the parapet wall, but the use of corrugated metal and dark framing for the panels will complement the existing built environment.*

9. ARCHITECTURAL DETAILS: Doors, windows, eaves, cornices and other architectural details of a building or structure shall be visually compatible with building and structure to which they are related. *The addition of architectural details such as new doors and windows will be visually indistinguishable from the existing period features. New details, such as the rooftop signage and patio, are designed to complement the historic nature of downtown Clarkdale. Staff suggests, and the applicant has agreed to, retain the stamped tin Greek key trim around the windows on the Main Street facades.*

10. ACCESSORY FEATURES: Garages, carports, sheds, enclosures, walkways, stairways, and landings shall be visually compatible with building and structures to which they are related. *This project proposes new stairwells and landings on the alley side of the building. Made of metal, they will be painted black, which compliments the existing historic brick and is fitting for the period in which the buildings were constructed. The treads and landings will be concrete, the risers will be open for the traditional appearance of alley facing stairways.*

11. LANDSCAPING: Landscaping shall be visually compatible with the landscaping around the buildings, structures and places to which it is related. *Minimal landscaping is proposed for this project. The parking stalls in the alley will be separated by raised medians with minimal vegetation. The 909 ½ building will feature a small, landscaped area on the side facing the parking stall. This vegetation softens the visual impact of the area and compliments the other proposed improvements.*

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12. LIGHTING: Any on-site illumination shall be architecturally compatible to the overall project and not create a negative or visually detrimental effect on the building or neighboring properties. *Lighting proposed for this project is designed to project downward and have a limited footprint. The fixtures are complimentary to the Town's streetlighting scheme and surrounding properties in the historic downtown. Fixtures will be black.*

B. SIGNAGE: The Design Review Board may review applications for design approval of signs and shall have the power to approve, conditionally approve, or disapprove all such requests based on the following criteria:

The sign shall be in appropriate scale, proportion, color and overall design relative to the exterior architectural character of the building, structure or site.

The iconic red and white Newstand sign will be retained and relocated from above the glass block on the façade of 911 Main Street to a location under the new metal canopy and above the double doors. A new arched, black metal sign with cutout letters spelling 'Newstand' will be displayed over the rooftop bar.

Clarification Questions:

Robbins: With a potential of four apartment residents, will three spaces provide adequate parking?

Mayday: Main Street parking is available.

Kelly: What is the checkerboard pattern above the door?

Mayday: Glass block, which will remain, and missing block replaced.

Jernigan: What is the construction timeline?

Mayday: About 1917

Reynold P. Radoccia, the project architect and applicant on behalf of the owner, 909 Main, LLC. Provided more details on the project as follows:

Newstand - 911 Main Street

First Floor: Interior renovations include a serving bar, seating areas, gas fireplace, two ADA bathrooms, two restored skylights and fire suppression system. Exterior renovations include recessing the front entrance door, to compliment the other recessed doorways, restoring original look of the front entrance with new period-like dark bronze windows, doors and metal shade canopy and sidewalk seating area. Exterior rear renovations include renovated detached two-bedroom apartment, exterior black metal stairs to access rooftop bar and studio apartments, permeable paving parking for three vehicles, landscaped areas with plants from approved plant list and drip irrigation system and lighting.

Second Floor/Mezzanine: Renovations include a mezzanine area, with a restroom and storage room. The mezzanine also serves as a landing between the second floor and the proposed roof top bar.

Rooftop: Renovations include an uncovered rooftop terrace at the rear of the building, with serving bar, seating space for 50 people, portable gas fire table and lighting. The windows on the bar and stairwell will be covered with black and white photo images of historic Clarkdale. The rooftop will be accessed via a new interior staircase and an exterior black metal staircase that also leads to the ground floor and parking area. A black metal arched Newstand sign will be attached to the serving bar and stairwell roof enclosure and be visible only from the alley. Historic Clarkdale photos will be displayed on the windows of the bar enclosure and stairwell enclosure. The dark colors of the bronze window and enclosure trim will blend with the black metal stairs that mimic historic fire escape stairs.

Rear of 911 Main Street: Renovate the existing, detached 'duplex' in the rear of 909 Main Street into a single, two-bedroom, detached residential apartment. Exterior will be stuccoed and painted a dark green and it will include an enclosed private patio and landscaping.

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Adjacent Retail - 909 Main Street

First Floor Plan Renovations include two (2) identical 927.5 sq. ft. commercial spaces, known as 909A and 909B, each having an ADA bathroom, rough-in for future kitchens, restored exposed brick walls, two restored skylights, restored 16' ceiling, restored storefront, display boxes and a new outdoor shade canopy. The two commercial spaces have the flexibility to be combined as one commercial space, via an existing wall opening between the two spaces, for a total of 1,855 sq. ft. The front entrance will be refurbished with new period-like windows and doors with dark teal green metal door, window frames and metal shade canopy.

Second Floor Plan: Renovations include two (2) identical 505 sq. ft. studio apartments, with separate bathrooms and laundry and restored skylights. The apartments are accessed via exterior black metal stairs that also access the roof top terrace and rear yard parking area.

Roof Plan: Renovations include two (2) identical 224 sq. ft. roof terrace spaces, separated by an existing parapet wall and privacy fence, portable gas fire pits and shielded lights mounted on ornamental metal poles. Exterior black metal stairs will access the roof top terrace, studio apartment and rear parking area.

Signage: The original red and white Newstand sign will be refurbished and installed above the entry. An arched, black metal sign with cutout letters spelling 'Newstand' will be displayed over the rooftop bar area.

Parking: Three new parking spaces will be located on permeable pavers, to improve drainage and be outlined by raised landscape planters. The three parking spaces are designated for the three proposed apartment units, one parking space per apartment unit.

Landscaping: Eight proposed landscaped areas, located in the rear yard and parking area will soften the view of the alley, parking area, exterior metal staircases and utility boxes. Plant materials will be chosen from Clarkdale's approved plant list.

Clarification Questions:

Emmett: Will there be retail spaces?

Radoccia: Yes, the 909 building will have retail on the main floor and two studio apartments on the second floor, accessed by exterior stairs.

Loesch: Will the roof top photos on the windows be UV protected?

Radoccia: The rooftop will have urethane decking and the photos will be UV protected.

Emmett: Will the skylights on the roof remain the same or refurbished?

Radoccia: Yes, the paint on the skylights will be removed and cleaned up.

Kelly: The tree appears to be too close to the building, what is the distance between the tree from the building?

Radoccia: 4-5 feet, which should be adequate for pedestrian traffic.

Phillip Tavasci: As owner of this property, and having lived here for 18 years, this is a project of passion for restoring the Newstand into something special.

Open Public Hearing – Design Review Board

Motion by Kelly, Second by Foutz.

Approved: 4-0

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

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Richard Dehner: Happy for project and new business in community. Concern is view, noise and light from rear of rooftop bar. Perhaps a solid wall on the rear of the rooftop bar would reduce the noise and light.

Toby Paine: Fire sprinkler in bar area only? Why not in the apartments and retail?

Radoccia: Sprinklers will be required in all buildings.

David Parel: Will the pool tables remain?

Radoccia: Yes, one or two tables will remain.

Todd Green: Great project, supportive of historic preservation. Concern for water usage; need a water comprehensive plan.

Craig Backus: Sprinklers not required, per Fire Department. Likes more retail.

Close Public Hearing-DRB

Motion by Kelly, Second by Jernigan.

Approved: 4-0

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

7. ACTION ITEMS -Historic Preservation Commission

a. Consideration and possible action by the Historic Preservation Commission to approve application no. DRB-093478 for Clarkdale Newstand 909, 909 ½ and 911 Main Street for improvements to the former Newstand Bar and apartments.

HPC Discussion:

Lindner: Original doors and windows should remain. Historical preservation is more important than the code. The building dates to 1915 and is the most historically intact building on Main Street. The doors look industrial, not like the original.

Radoccia: The turquoise painted plywood panels will be removed, new glass installed, the tin Greek trim will be restored. The entry doors are not original and will be replaced with a replica-look door. Will restore and replicate as needed.

Lindner: Double hung or slider windows? The two lights at the entrance to 911 are not historically correct. Maybe consider lighting in the recessed doorway ceiling.

Radoccia: Windows will be double hung and they will consult with the owners concerning the lighting.

MOTION TO RECOMMEND APPROVAL OF THE NEWSTAND DRB APPLICATION NUMBER 093478

Motion by Emmett, Second Loesche

Approved: 4-0 with HPC following stipulations:

1. Remove two lights from entrance.
2. Retain original doors or replicate.
3. New window trim to match original.

Commissioner	Aye/Nay
Chair Gibson	Aye
Vice Chair Baird	Absent
Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Loesch	Aye

DRAFT

7. ACTION ITEMS – Design Review Board

- b. Consideration and possible action by the Design Review Board to approve application no. DRB-093478 for Clarkdale Newstand 909, 909 ½ and 911 Main Street for improvements to the former Newstand Bar and apartments.

Motion by Kelly, Second Robbins

Approved: 5-0 with HPC following stipulations:

1. Remove two lights from entrance.
2. Retain original doors or replicate.
3. New window trim to match original.

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

8. FUTURE AGENDA ITEMS – DRB : None

9. DRB-ADJOURNMENT: 8:13 p.m.

Motion: Robbins, Second: Kelly

Approved: 5-0 to adjourn

Board Member	Aye/Nay
Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

8. FUTURE AGENDA ITEMS – HPC

Commissioner Lindner asked that the following items be placed on the agenda: The removal of non-historic exterior light fixtures from the Clark Memorial Clubhouse and Town Utilities & Community Development Buildings, restoration of the Ladies' Lounge entry door with historically accurate materials / size.

9. HPC-ADJOURNMENT: 8:14 p.m.

Motion: Emmett, Second: Lindner

Approved: 4-0 to adjourn

Commissioner	Aye/Nay
Chair Gibson	Aye
Vice Chair Baird	Absent
Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Loesch	Aye

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Chairperson Kerrie Snyder
Design Review Board

Community Development Director Ruth Mayday

Chairperson Terry Gibson
Historic Preservation Commission



Staff Report

Item Number: 5.C.

<u>Agenda Item:</u>	Proclamation - Child Support Awareness Month Consider and act upon a Proclamation to declare August 2022 as Child Support Awareness Month.
<u>Staff Contact:</u>	Charity Brooks, Town Clerk
<u>Meeting Date:</u>	July 26, 2022
<u>Background:</u>	The Town of Clarkdale joins the Nation in recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Arizona's families by providing child support services to improve the economic stability and well-being of children.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends the approval of a Proclamation to declare August 2022 as Child Support Awareness Month.



PROCLAMATION

Child Support Awareness Month

WHEREAS, the Town of Clarkdale joins the Nation in recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Arizona's families by providing child support services to improve the economic stability and well-being of children; and

WHEREAS, the State of Arizona will always be committed advocates for our children, whose safety and security remains top of mind; and

WHEREAS, a child who receives emotional and financial support is more likely to feel safe and secure and is better equipped with the courage to be their very best in life; and

WHEREAS, the Department of Economic Security Division of Child Support Services (DCSS), is robustly committed to putting Arizona's children first and to humbly serving Arizonans with excellence, respect, integrity and kindness, as well as being an overall champion for economic growth and opportunity; and

WHEREAS, DCSS is a strong advocate for shared parenting responsibilities because parents and children benefit when both parents are engaged with their child at every stage, regardless of marital status; and

WHEREAS, strengthening individuals and families with an emphasis on fiscal responsibility promotes the safety and well-being of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children's future; and

WHEREAS, Child Support Awareness Month salutes diligent parents who spend time with their children and who make regular child support payments to safeguard their children's future.

NOW THEREFORE, I, Robyn Prud'homme-Bauer, Mayor of the Town of Clarkdale, do hereby proclaim the month of August 2022 as "**CHILD SUPPORT AWARENESS MONTH**" in the Town of Clarkdale.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Clarkdale, Arizona to be affixed this 26th day of July 2022.

ATTEST:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk



Staff Report

Item Number: 5.D.

Agenda Item:

Proclamation - Nancy Smith

Consider and act upon a Proclamation honoring Nancy Smith for her dedication to historical preservation.

Staff Contact:

Ruth Mayday, Community Development Director

Meeting Date:

July 26, 2022

Background:

Cherished historian, Nancy Smith, from the Clarkdale sister city of Jerome, has recently passed away. Nancy devoted much of her life to local historical preservation and some of her efforts include placement of the Clarkdale Memorial Clubhouse on the National Register of Historic Places in 1982 and working to open the Clarkdale Heritage Center, now known as the Clarkdale Historical Society and Museum.

Budget Impact:

No budget impact.

Recommendation:

Staff recommends approval of the Proclamation to honor Nancy Smith for her dedication to historical preservation.



PROCLAMATION

Nancy Smith

WHEREAS, Nancy Smith, cherished historian from the Clarkdale sister city, Jerome, has recently passed on; and

WHEREAS, Nancy Smith devoted much of her life to local historic preservation and her efforts included:

- The placement of the Clarkdale Memorial Clubhouse on the National Register of Historic Places in 1982; and
- Volunteered as a contributing historian for the *A Historic Resource Survey of Clarkdale, Arizona* in 1989; and
- Prepared the final application for the Clarkdale Historic District placement of the National Register of Historic Places in 1997 – accepted in 1998; and
- Finalized the status as a 501(c)3 non-profit for the Clarkdale Heritage Center in 2003; and
- Worked to open the Clarkdale Heritage Center, now known as the Clarkdale Historical Society and Museum in 2007; and
- Served on the Board of Directors for the Clarkdale Heritage Center; and
- Served as the featured speaker at the September 2019 CHSM First Friday event; and
- Served as the Society Museum’s accountant from 2019 thru 2021.

WHEREAS, Nancy Smith’s achievements have helped an appreciative community preserve the historic legacy that means so much to the citizens and the Town of Clarkdale.

THEREFORE, LET IT BE KNOWN, on July 26, 2022, the Historic Preservation Commission of Clarkdale Arizona hereby recognizes Nancy Smith of Jerome, Arizona, for her lifetime contributions to the historic preservation of the Town of Clarkdale, Arizona.

ATTEST:

Robyn Prud’homme-Bauer – Mayor

Charity Brooks, Town Clerk



Staff Report

Item Number: 5.E.

Agenda Item: **Resolution #1672 - Making an Appointment to the Municipal Property Corporation**
Consider and act upon Resolution #1672, appointing Chell Smart to the Municipal Property Corporation.

Staff Contact: Charity Brooks, Town Clerk

Meeting Date: July 26, 2022

Background: The Municipal Property Corporation (MPC) is an "affiliate of the governmental unit". The charge of the MPC is to finance the cost of acquisition, construction and equipping of certain facilities by the Town of Clarkdale. The MPC Board normally meets once a year to instruct the Town Attorney to file its annual report to the Corporation Commission. If and when the Town is obtaining financing through the MPC, additional Board meetings would be required.

Former member, Ruth Wicks, resigned from the Municipal Property Corporation in April 2022, leaving a vacant seat for the remainder of her term that will expire on Sept. 30, 2022.

The Board and Commission Selection Panel, in coordination with Town Manager Susan Guthrie, selected Chell Smart to fill the vacancy, with a term set to expire on Sept. 30, 2022.

Budget Impact: No budget impact.

Recommendation: Staff recommends approval of Resolution #1672, appointing Chell Smart to the Municipal Property Corporation.

RESOLUTION # 1672

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1653 TO MAKE APPOINTMENTS TO THE MUNICIPAL PROPERTY CORPORATION BOARD OF DIRECTORS.

WHEREAS, the Mayor and Common Council have previously approved by resolution the formation of the Municipal Property Corporation; and

WHEREAS, there is currently one vacant seat due to a resignation on the Board; and

WHEREAS, the bylaws of the Municipal Property Corporation state that each director shall hold office until the term expires and a successor shall be appointed; and

WHEREAS, the following people are currently seated as members of the Municipal Property Corporation Board of Directors with terms ending as follows:

Name	Term
Kerrie Snyder	Oct. 1, 2021, to Sept. 30, 2024
VACANT	Aug. 1, 2019, to Sept. 30, 2022
Robyn Prud'homme-Bauer – Mayor/President	N/A

BE IT RESOLVED THAT the following person is hereby appointed to fill the expiring seat on the Municipal Property Corporation Board of Directors, with term to expire as follows:

Name	Term Ends
Chell Smart	Sept. 30, 2022

PASSED AND ADOPTED this 26th day of July 2022, by the Mayor and Common Council of the Town of Clarkdale, Arizona.

APPROVED

ATTEST

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk



Staff Report

Item Number: 6.A.

Agenda Item: **PUBLIC HEARING - FISCAL YEAR 2022-2023 FINAL BUDGET AND PROPERTY TAX LEVY**

A public hearing to receive public input regarding the Town of Clarkdale's primary tax levy and the final budget for fiscal year 2022-2023.

Staff Contact: Susan Guthrie, Town Manager

Meeting Date: July 26, 2022

Background: On June 28, 2022, the Common Council adopted the Tentative Budget for the Town of Clarkdale that set the maximum limits the Town could spend for fiscal year 2022-2023. The Tentative Budget identified revenue and expenditure estimates discussed during the Council's April 26, 2022, Budget Workshop, inclusive of the FY 2022-2023 Capital Improvement Program expenditures.

State statutes require a public hearing be held to allow the public a chance to speak in favor of, or against, the proposed (tentative) budget and property tax levy prior to final adoption. The budget has been published in the newspaper for two consecutive weeks and was available at Town Hall, the Clark Memorial Library and the Town's website for inspection, per State statutes.

There have been no changes in the Final Budget from the Preliminary Budget.

Budget Impact: No budget impact.

Recommendation: This is a public hearing only. No action is required.

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Common Council of the Town of Clarkdale, at a regular meeting held on Tuesday, June 28, 2022, adopted a Tentative Budget for Fiscal Year 2022-2023, as outlined in Schedules A and B below and prepared per Arizona Revised Statutes §42-17101 and §42-17102. The Council will meet on Tuesday, July 26, 2022 at 3 p.m. in the Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, AZ 86324, and hold a public hearing where any taxpayer of the Town of Clarkdale may appear in favor or against any proposed expenditure. Taxpayers may also attend the meeting virtually by visiting clarkdale.az.gov and following the link to 'Agenda Center & Meetings' and selecting the July 26, 2022 Council Agenda. Copies of the Tentative Budget are available for public inspection by visiting the clarkdale.az.gov website or in person at Clarkdale Town Hall, 39 N. Ninth Street, Clarkdale, AZ - Monday through Thursday, 8:00 a.m. to 5:30 p.m. and Friday, 8:00 a.m. to Noon, or Clark Memorial Library, 39 N. Ninth Street, Clarkdale, AZ - Monday through Thursday, 1:00 p.m. to 5:30 p.m. and Friday 8:00 a.m. to Noon.

Town of Clarkdale Summary Schedule of Estimated Revenues and Expenditures/Expenses Fiscal year 2023

Fiscal year		S	c	h	Funds							
					General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2022	Adopted/adjusted budgeted expenditures/expenses*	E	1		4,687,775	5,949,503	0	925,823	0	3,791,960	0	15,355,061
2022	Actual expenditures/expenses**	E	2		4,157,854	594,073	0	499,756	0	2,497,728	0	7,749,411
2023	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		3		2,876,956	868,427	0	1,491,236	0	5,943,536	0	11,180,155
2023	Primary property tax levy	B	4		620,127							620,127
2023	Secondary property tax levy	B	5									0
2023	Estimated revenues other than property taxes	C	6		4,985,040	10,394,773	0	51,000	0	3,605,891	0	19,036,704
2023	Other financing sources	D	7		0	0	0	0	0	0	0	0
2023	Other financing (uses)	D	8		0	0	0	0	0	0	0	0
2023	Interfund transfers in	D	9		213,892	0	0	613,370	0	17,218	0	844,480
2023	Interfund Transfers (out)	D	10		603,370	46,100	0	0	0	195,010	0	844,480
2023	Line 11: Reduction for fund balance reserved for future budget year expenditures											
	Maintained for future debt retirement									660,698		660,698
	Maintained for future capital projects											0
	Maintained for future financial stability				954,542					449,560		1,404,102
												0
												0
2023	Total financial resources available		12		7,138,103	11,217,100	0	2,155,606	0	8,261,377	0	28,772,186
2023	Budgeted expenditures/expenses	E	13		5,393,534	10,035,175	0	1,408,152	0	4,966,316	0	21,803,177

Expenditure limitation comparison

1 Budgeted expenditures/expenses	
2 Add/subtract: estimated net reconciling items	
3 Budgeted expenditures/expenses adjusted for reconciling items	
4 Less: estimated exclusions	
5 Amount subject to the expenditure limitation	
6 EEC expenditure limitation	

2022	2023
\$ 15,355,061	\$ 21,803,177
15,355,061	21,803,177
\$ 15,355,061	\$ 21,803,177
\$ 39,346,542	\$ 40,975,601

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes expenditure/expense adjustments approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Schedule A

Town of Clarkdale Tax levy and tax rate information Fiscal year 2023

	2022	2023
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 623,503	\$ 658,768
2. Amount received from primary property taxation in the <u>current year</u> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 598,685	\$ 620,127
Property tax judgment		
B. Secondary property taxes		
Property tax judgment		
C. Total property tax levy amounts	\$ 598,685	\$ 620,127

Town of Clarkdale Tax levy and tax rate information Fiscal year 2023

4. Property taxes collected*	
A. Primary property taxes	
(1) <u>Current</u> year's levy	\$ 596,173
(2) Prior years' levies	\$ 5,241
(3) Total primary property taxes	\$ 601,414
B. Secondary property taxes	
(1) <u>Current</u> year's levy	\$
(2) Prior years' levies	\$
(3) Total secondary property taxes	\$
C. Total property taxes collected	\$ 601,414

5. Property tax rates
 A. City/Town tax rate

(1) Primary property tax rate 1.5318
 Property tax judgment 1.4765

Schedule B



Staff Report

Item Number: 7.A.

Agenda Item:

RESOLUTION #1673 - ADOPTION OF THE FINAL BUDGET FOR FISCAL YEAR 2022-2023

Discuss, consider and act upon Resolution #1673, adopting the fiscal year 2022-2023 Final Budget per A.R.S. 42-17105 (A) as published.

Staff Contact:

Kristine Capite, Finance Manager

Meeting Date:

July 26, 2022

Background:

On June 28, 2022, the Common Council adopted the Tentative Budget for the Town of Clarkdale, which set the maximum limits the Town could spend for fiscal year 2022-2023. The Tentative Budget identified revenue and expenditure estimates discussed during the Council's April 25, 2022, Budget Workshop, inclusive of the fiscal year 2022-2023 Capital Improvement Program expenditures.

State statutes require cities and towns to publish the tentative budget for two consecutive weeks in a newspaper of general circulation prior to holding a public hearing and then ultimately considering the jurisdiction's Final Budget. Additionally, jurisdictions must make a copy available on their website, at Town Hall and a city/town/county library. Town staff confirmed publications occurred on July 6, 2022, and July 13, 2022, in addition to copies available for inspection at Community Development, Town Hall and the Library.

Per State Statutes, the Council may approve a final budget equal to or less than the tentative budget, but not greater. The Town's final budget totals \$21,803,177, inclusive of all funds per the attached State schedules. There have been no changes to the final budget since the Council adopted the tentative budget. Once adopted by the Council, the final budget will be published on the Town's website for a period of 60 months, per State statute.

Budget Impact:

Adoption of fiscal year 2022-2023 budget.

Recommendation:

Staff recommends approval of Resolution #1673, adopting the final budget for fiscal year 2022-2023 for the Town of Clarkdale.

Town of Clarkdale
Summary Schedule of estimated revenues and expenditures/expenses
Fiscal year 2023

Fiscal year	S c h	Funds							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2022 Adopted/adjusted budgeted expenditures/expenses*	E 1	4,687,775	5,949,503	0	925,823	0	3,791,960	0	15,355,061
2022 Actual expenditures/expenses**	E 2	4,157,854	594,073	0	499,756	0	2,497,728	0	7,749,411
2023 Beginning fund balance/(deficit) or net position/(deficit) at July 1***	3	2,876,956	868,427	0	1,491,236	0	5,943,536	0	11,180,155
2023 Primary property tax levy	B 4	620,127							620,127
2023 Secondary property tax levy	B 5								0
2023 Estimated revenues other than property taxes	C 6	4,985,040	10,394,773	0	51,000	0	3,605,891	0	19,036,704
2023 Other financing sources	D 7	0	0	0	0	0	0	0	0
2023 Other financing (uses)	D 8	0	0	0	0	0	0	0	0
2023 Interfund transfers in	D 9	213,892	0	0	613,370	0	17,218	0	844,480
2023 Interfund Transfers (out)	D 10	603,370	46,100	0	0	0	195,010	0	844,480
2023 Line 11: Reduction for fund balance reserved for future budget year expenditures									
Maintained for future debt retirement							660,698		660,698
Maintained for future capital projects	11								0
Maintained for future financial stability		954,542					449,560		1,404,102
									0
									0
2023 Total financial resources available	12	7,138,103	11,217,100	0	2,155,606	0	8,261,377	0	28,772,186
2023 Budgeted expenditures/expenses	E 13	5,393,534	10,035,175	0	1,408,152	0	4,966,316	0	21,803,177

Expenditure limitation comparison

1 Budgeted expenditures/expenses
2 Add/subtract: estimated net reconciling items
3 Budgeted expenditures/expenses adjusted for reconciling items
4 Less: estimated exclusions
5 Amount subject to the expenditure limitation
6 EEC expenditure limitation

	2022	2023
\$	15,355,061	\$ 21,803,177
	15,355,061	21,803,177
\$	15,355,061	\$ 21,803,177
\$	39,346,542	\$ 40,975,601

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes expenditure/expense adjustments approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Town of Clarkdale
Tax levy and tax rate information
Fiscal year 2023

	<u>2022</u>	<u>2023</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 623,503	\$ 658,768
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 598,685	\$ 620,127
Property tax judgment		
B. Secondary property taxes		
Property tax judgment		
C. Total property tax levy amounts	\$ 598,685	\$ 620,127
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 596,173	
(2) Prior years' levies	5,241	
(3) Total primary property taxes	\$ 601,414	
B. Secondary property taxes		
(1) Current year's levy	\$	
(2) Prior years' levies		
(3) Total secondary property taxes	\$	
C. Total property taxes collected	\$ 601,414	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	1.5318	1.4765
Property tax judgment		
(2) Secondary property tax rate		
Property tax judgment		
(3) Total city/town tax rate	1.5318	1.4765
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>zero</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

Town of Clarkdale
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
General Fund			
Local taxes			
Local Sales Taxes	\$ 1,819,379	\$ 2,630,000	\$ 2,550,000
Franchise Fees	95,000	98,000	98,000
Licenses and permits			
Building Permits	175,000	250,000	280,000
General Planning and Zoning Permits	1,250	4,100	3,000
Remediation and Grading Permits	7,500	5,700	7,500
Business and Home Occupation Licenses	3,250	8,500	8,500
Special Event Permits	750	650	750
Liquor Licenses	300	400	300
Intergovernmental			
State Shared - Sales Tax	500,000	575,000	633,229
State Shared - Income Tax	565,000	565,000	853,870
State Shared - County Vehicle Licenses Tax	320,000	320,000	366,728
Charges for services			
Facility Rentals	10,000	14,000	14,000
Animal Control	2,000	1,800	2,000
Verde River Outfitters Fees	30,000	29,000	30,000
Verde River Membership Fees	600	600	600
Other Charges for Service	13,150	10,805	13,100
Fines and forfeits			
Court Fines	50,000	44,000	50,000
Forfeiture, Auctions and Impounds	2,500		2,500
Interest on investments			
Interest	7,515	1,015	3,515
Contributions			
Voluntary contributions			
Verde River Day Use Contribution	9,000	6,000	9,000
Miscellaneous			
Reimbursements	53,771	68,120	54,163
Miscellaneous	4,285	5,435	4,285
Total General Fund	\$ 3,670,250	\$ 4,638,125	\$ 4,985,040

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Special revenue funds			
Highway User Revenue Funds (HURF)	\$	\$	\$
HURF via State	375,000	372,930	461,988
Interest	1,500	500	1,000
	\$ 376,500	\$ 373,430	\$ 462,988
Grant Funds	\$	\$	\$
CDBG			406,016
Miscellaneous Grants			1,975,114
American Rescue Plan Act	1,466,507	733,253	733,254
GITEM Grant	70,000	65,000	84,251
Grant Contingency	5,000,000		5,000,000
	\$ 6,536,507	\$ 798,253	\$ 8,198,635
Court Special Revenue Funds	\$	\$	\$
Court Enhancement	5,000	2,712	5,000
Court JCEF	500		
Court FARE	200		
Court Fill-the-Gap	700		
Court - Officer Safety	700	375	600
	\$ 7,100	\$ 3,087	\$ 5,600
Other Special Revenue Funds	\$	\$	\$
Developer Reimbursement	500,000		540,000
Smart & Safe AZ		9,109	15,000
Donations	55,050	28,700	1,172,550
	\$ 555,050	\$ 37,809	\$ 1,727,550
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total special revenue funds	\$ 7,475,157	\$ 1,212,579	\$ 10,394,773

Official City/Town Budget Forms
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Town of Clarkdale
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Debt service funds			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total debt service funds	\$	\$	\$
Capital projects funds			
Streets (Unrestricted) Funds	\$	\$	\$
UVSP Agreement	50,000	59,950	50,000
Interest	1,000	1,000	1,000
	\$ 51,000	\$ 60,950	\$ 51,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total capital projects funds	\$ 51,000	\$ 60,950	\$ 51,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Permanent funds			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total permanent funds	\$	\$	\$
Enterprise funds			
Water	\$	\$	\$
Water Fee Revenue	1,996,775	2,089,894	2,087,778
Interest	4,225	1,173	1,324
Miscellaneous	14,505	25,826	9,145
	\$ 2,015,505	\$ 2,116,893	\$ 2,098,247
Wastewater	\$	\$	\$
Wastewater Fee Revenue	829,000	957,899	995,669
Lease Revenue	19,500	19,670	19,500
Interest	3,625	744	3,875
Miscellaneous	1,000	1,298	900
	\$ 853,125	\$ 979,611	\$ 1,019,944
Sanitation	\$	\$	\$
Sanitation Fee Revenue	406,000	435,199	451,000
Interest	50	12	50
Miscellaneous	1,000	1,150	1,000
	\$ 407,050	\$ 436,361	\$ 452,050
Cemetery	\$	\$	\$
Cemetery Fee Revenue	26,500	102,465	30,000
Interest	225	225	125
Perpetual Care	6,000	47,085	5,525
	\$ 32,725	\$ 149,775	\$ 35,650
Total enterprise funds	\$ 3,308,405	\$ 3,682,640	\$ 3,605,891

Official City/Town Budget Forms
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Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Internal service funds			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total internal service funds	\$	\$	\$
Total all funds	\$ 14,504,812	\$ 9,594,294	\$ 19,036,704

Official City/Town Budget Forms
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Town of Clarkdale
Other financing sources/(uses) and interfund transfers
Fiscal year 2023

Fund	Other financing 2023		Interfund transfers 2023	
	Sources	(Uses)	In	(Out)
General Fund				
HURF Fund	\$	\$	\$ 46,100	\$
Wastewater Fund			52,443	
Sanitation Fund			37,320	
Water Fund			74,145	
Cemetery Fund			3,884	
Streets (Unrestricted) Fund				327,547
Capital Improvements Fund				275,823
Total General Fund	\$	\$	\$ 213,892	\$ 603,370
Special revenue funds				
HURF Fund	\$	\$	\$	\$ 46,100
Total special revenue funds	\$	\$	\$	\$ 46,100
Debt service funds				
	\$	\$	\$	\$
Total debt service funds	\$	\$	\$	\$
Capital projects funds				
Streets (Unrestricted) Fund	\$	\$	\$ 327,547	\$
Capital Improvements Fund			275,823	
Streets (Unrestricted) Fund			10,000	
Total capital projects funds	\$	\$	\$ 613,370	\$
Permanent funds				
	\$	\$	\$	\$
Total permanent funds	\$	\$	\$	\$
Enterprise funds				
Wastewater Fund	\$	\$	\$	\$ 52,443
Sanitation Fund				37,320
Sanitation Fund				10,000
Water Fund				74,145
Cemetery Fund			17,218	3,884
Perpetual Care				17,218
Total enterprise funds	\$	\$	\$ 17,218	\$ 195,010
Internal service funds				
	\$	\$	\$	\$
Total Internal Service Funds	\$	\$	\$	\$
Total all funds	\$	\$	\$ 844,480	\$ 844,480

Town of Clarkdale
Expenditures/expenses by fund
Fiscal year 2023

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
General Fund				
Administration	\$ 197,552	\$	\$ 259,381	\$ 217,020
Town Clerk	137,002		146,045	155,735
Human Resources	110,713		153,520	144,063
Finance	256,560		260,870	293,262
Community Development	502,900		448,984	679,993
Parks and Recreation	155,096		155,490	201,180
Court	237,232		193,562	185,542
Police	1,392,214		1,390,055	1,660,041
Verde River RAPs	51,564		46,903	53,213
Public Works	392,179		438,267	513,540
Town Wide	572,763		536,344	627,181
CIP	182,000		128,433	237,764
Contingency	500,000			425,000
Total General Fund	\$ 4,687,775	\$	\$ 4,157,854	\$ 5,393,534
Special revenue funds				
Highway User Rev (HURF)	\$ 5,000	\$	\$ 2,500	\$ 5,000
HURF Contingency	93,750			25,000
Dev Reimbursement Contingency	500,000			540,000
Donations Fund	135,890		13,700	1,208,890
CDBG				406,016
Grants O&M and CIP	1,939,628		508,052	2,708,368
Grants Contingency	3,000,000			5,000,000
Court Enhancement	35,000		2,712	35,000
Court JCEF	5,500			
Court FARE	1,000			
Court Fill-the-Gap	4,450			
Court - Officer Safety	7,650		500	7,650
GITEM Grant	71,635		57,500	84,251
Smart & Safe AZ Contingency	150,000		9,109	15,000
Total special revenue funds	\$ 5,949,503	\$	\$ 594,073	\$ 10,035,175
Debt service funds				
Contingency	\$	\$	\$	\$
Total debt service funds	\$	\$	\$	\$
Capital projects funds				
Capital Construction	\$ 421,660	\$	\$ 182,052	\$ 917,105
Capital Const Contingency	100,000		50,000	102,500
Streets (Unrestricted)	344,163		267,704	343,547
Streets (Unrestrict) Contingency	60,000			45,000
Total capital projects funds	\$ 925,823	\$	\$ 499,756	\$ 1,408,152
Permanent funds				
	\$	\$	\$	\$
Total permanent funds	\$	\$	\$	\$
Enterprise funds				
Water O&M	\$ 636,902	\$	\$ 620,156	\$ 916,604
Water CIP & Debt Svc	1,196,222		629,565	1,852,709
Water Contingency	170,000			185,000
Total Water Fund	2,003,124		1,249,721	2,954,313
Wastewater O&M	442,777		548,059	572,574
Wastewater CIP & Debt Svc	591,198		295,830	734,245
Wastewater Contingency	210,000			75,000
Total Wastewater Fund	1,243,975		843,889	1,381,819
Sanitation O&M and CIP	337,833		321,899	369,841
Sanitation Contingency	55,000			55,000
Total Sanitation Fund	392,833		321,899	424,841
Cemetery O&M	34,028		44,502	47,343
Cemetery CIP	99,500		23,342	100,000
Cemetery Contingency	3,500			
Perpetual Care Contingency	15,000		14,375	58,000
Total Cemetery Fund	152,028		82,219	205,343
Total enterprise funds	\$ 3,791,960	\$	\$ 2,497,728	\$ 4,966,316
Internal service funds				
	\$	\$	\$	\$
Total internal service funds	\$	\$	\$	\$
Total all funds	\$ 15,355,061	\$	\$ 7,749,411	\$ 21,803,177

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Clarkdale
Full-time employees and personnel compensation
Fiscal year 2023

	Full-time equivalent (FTE)	Employee salaries and hourly costs	Retirement costs	Healthcare costs	Other benefit costs	Total estimated personnel compensation
Fund	2023	2023	2023	2023	2023	2023
General Fund	34.63	\$ 2,104,268	\$ 363,020	\$ 495,864	\$ 215,369	\$ 3,178,521
Special revenue funds						
Grant Fund	0.75	\$ 48,082	\$ 13,790	\$ 16,349	\$ 6,030	\$ 84,251
Total special revenue funds	0.75	\$ 48,082	\$ 13,790	\$ 16,349	\$ 6,030	\$ 84,251
Debt service funds						
		\$	\$	\$	\$	\$
Total debt service funds		\$	\$	\$	\$	\$
Capital projects funds						
Streets (Unrestricted) Fund	3.03	\$ 168,850	\$ 19,860	\$ 55,589	\$ 21,762	\$ 266,061
Total capital projects funds	3.03	\$ 168,850	\$ 19,860	\$ 55,589	\$ 21,762	\$ 266,061
Permanent funds						
		\$	\$	\$	\$	\$
Total permanent funds		\$	\$	\$	\$	\$
Enterprise funds						
Water Fund	4.73	\$ 255,907	\$ 30,750	\$ 71,297	\$ 28,155	\$ 386,109
Wastewater Fund	3.00	156,011	18,790	50,874	18,480	244,155
Sanitation Fund	0.93	43,720	5,321	7,128	3,589	59,758
Cemetery Fund	0.35	18,254	2,231	5,876	1,819	28,180
Total enterprise funds	9.01	\$ 473,892	\$ 57,092	\$ 135,175	\$ 52,043	\$ 718,202
Internal service funds						
		\$	\$	\$	\$	\$
Total internal service fund		\$	\$	\$	\$	\$
Total all funds	47.42	\$ 2,795,092	\$ 453,762	\$ 702,977	\$ 295,204	\$ 4,247,035

Town of Clarkdale
Full-time employees and personnel compensation
Fiscal year 2023

	Full-time equivalent (FTE)	Employee salaries and hourly costs	Retirement costs	Healthcare costs	Other benefit costs	Total estimated personnel compensation
Fund	2023	2023	2023	2023	2023	2023

RESOLUTION # 1673

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR 2022-2023.

WHEREAS, in accordance with the provisions of Arizona Revised Statutes (A.R.S.), Title 42, Chapter 17, Articles 1-5, the Common Council did, on the 28th day of June, 2022, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, as well as an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the Town of Clarkdale, Arizona; and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met in a Regular Meeting on the 26th of July 2022, at which any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS, it appears that publication was duly made as required by law, of said estimates together with a notice that the Common Council would meet on the 26th of July, 2022, at the office of the Council for the purpose of hearing taxpayers and adopting the budget for the Town of Clarkdale, Arizona, and that the Council will meet on the 9th day of August, 2022 for the purpose of making tax levies as set forth in said estimates; and

WHEREAS it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A),

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Town of Clarkdale, Arizona, that the said estimates of revenues and expenditures/expenses shown on the accompanying State Schedules A-G, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Clarkdale for the Fiscal Year 2022-2023.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 26th day of July 2022.

APPROVED:

ATTEST:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk