



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, AUGUST 9, 2022, AT 6:00 PM**

Members Present: Mayor Prud'homme-Bauer and Council Members Debbie Hunseder, Bill Regner (via zoom), Lisa O'Neill and Marney Babbitt-Pierce

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Randy Taylor, Police Chief; Julie Goucher, Finance Director; Randi Stephens, Human Resources Director; Cory Franek, Public Works Director; Joni Westcott, Parks & Recreation Director; Tom Blanchard, Planner; Lisa Waldschmidt, Water Resource Manager

Audience: Approximately three members of the public were present

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER – *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. PUBLIC COMMENT – *No public comment*

3. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically

- CAT – Cottonwood Area Transit
- VVTPO – Verde Valley Transportation Planning Organization
- NACOG - Northern Arizona Council of Governments
- NAMWUA - Northern Arizona Municipal Water Users Association

- VVREO – LRSPC - Verde Valley Regional Economic Organization's Long Range Strategic Plan
- TPAC – Transportation Policy Advisory Council
- VFLC – Verde Front Leadership Council
- Greater AZ Mayor's Organizational Report

C. Claims and Budget Report (*submitted with Council packet*)

List of specific expenditures made by the Town during the previous month.

4. NEW BUSINESS

A. ORDINANCE - ADOPTION OF THE PROPERTY TAX LEVY FOR FISCAL YEAR 2022-2023

Discussion and possible action regarding the approval of Ordinance #417, adopting a Primary Tax Levy upon each one hundred dollars (\$100) of the assessed valuation of property subject to the taxation within the Town of Clarkdale for fiscal year 2022-2023.

Action: Approve Ordinance #417 as written:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

B. KIDS CONSERVE WATER

Presentation regarding Water Conservation Programs designed to engage Clarkdale-Jerome students and teachers in activities relating to water conservation, water stewardship, and the importance of the Verde Watershed.

C. PUBLIC HEARING - T-MOBILE CELL TOWER

Town Council held a public hearing to take comment on the proposed Conditional Use Permit (DRB-093530) for T-Mobile Cell Tower equipment upgrades to an existing 195-foot monopole cell tower located at 555 Miller Road. (APN 400-06-003A) Applicant: SBA Communications. No comments were received.

D. T-MOBILE CELL TOWER

Discussion and possible action regarding the Conditional Use Permit (DRB-093530) for T-Mobile Cell Tower upgrades to an existing 195-foot monopole cell tower located at 555 Miller Road (APN 400-06-003A). Applicant: SBA Communications.

Motion: I MOVE TO APPROVE THE CONDITOINAL USE PERMIT BASED UPON THE FOLLOWING FINDINGS OF FACT:

a. The proposed antennae addition and associated equipment requires a Conditional Use Permit (CUP) per Clarkdale Zoning Code, Section 4-180.B: Wireless Communication Tower:

"a substantial change means any change or cumulative changes over time: (1) changing the physical dimensions (height or width) of the Wireless Communication Tower or its supporting structures by more than 10%."

b. The proposed CUP, as reviewed and approved, will not be detrimental to the public health, safety, and general welfare.

c. Environmental concerns conform to adopted standards and have either been addressed or will be addressed prior to approval of the CUP.

d. The proposed CUP is sensitive to the physical characteristics of the site.

e. The proposed CUP is consistent with provisions and intents of Zoning Code requirements applicable to the property.

f. The proposed CUP conforms to the improvement standards and design standards set forth in these Regulations and other applicable Town, County, State and Federal regulations.

AND WITH THE FOLLOWING STIPULATIONS:

1. The new antennae match the rusted patina finish of the current pole and equipment.

Action: Approve the conditional use permit for T-Mobile Cell Tower with removal of item B from motion and with additional stipulation:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. APS Utility Easement

Consider and act upon granting a utility easement to APS for the installation of car charging stations and electrical feeds in the Town Complex.

B. Approval of Minutes

Consider and act upon the draft minutes from the Council Meeting held on July 26, 2002.

C. Personnel Policy Amendments

Consider and act upon amendments to the Town's Personnel Policy and Procedure Manual.

D. Bridge Investment Program Grant Ratification

Consider and act upon the ratification of an application for the Bridge Investment Federal Grant Program (BIP) to further study and design an additional bridge to cross Bitter Creek.

E. Cottonwood Area Transit Funding Request

Consider and act upon approving a letter of support for Cottonwood Area Transit's funding request from the Federal Transit Administration.

F. Fiscal Year 2021-2022 Budget Transfers

Consider and act upon approval of fiscal year 2021-2022 budget transfers within the adopted budget.

G. Audit Services - Colby & Powell, PLC

Consider and act upon approving an audit engagement with Colby & Powell, PLC to conduct the audit of the Annual Financial Report, Expenditure Limitation Report, Single Audit of Federal Expenditures, if necessary, and the agreed upon procedures for the Clarkdale Magistrate Court (FY22).

Action: Accept Consent Agenda Items A thru G as written:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**A. 2022 LEAGUE RESOLUTIONS COMMITTEE REPORT**

Mayor Prud'homme-Bauer provided an update to Council on the 2022 League Resolutions Committee Report. This item was for discussion only.

7. FUTURE AGENDA ITEMS

Town Council may proposed the following items for a future agenda:

1. Verde Valley Medical Center – Consolidation of services to Flagstaff

8. ADJOURNMENT – Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:57 p.m.

APPROVED:

DocuSigned by:
Robyn Prud'homme-Bauer
8929FF8DC34438

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:
Charity Brooks
ECEB3101FE8144B

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 9th day of August 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: Aug. 22, 2022

DocuSigned by:
Charity Brooks
ECEB3101FE8144B

Charity Brooks, Town Clerk

