



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, MAY 11, 2022 AT 5:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

A regular meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, March 9, 2022, at 5 p.m. in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Allyn Backus
Vice Chairperson: Cheryl Kessel
Commissioners: Jeri Miuccio

Town Staff:
Parks and Recreation Manager: Joni Westcott
Parks and Recreation Coordinator: Chell Smart

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER – Chair Backus called the meeting to order at 5:06 p.m.

2. PUBLIC COMMENT – There was no public comment.

3. REPORTS

A. Special Interest Reports – (submitted electronically – Included at end of minutes)

Reports regarding regional organizations submitted electronically

- Chairperson's report – There was no Chairperson's report.
- Staff Report – Manager Westcott shared information about the upcoming repairs to the gazebo in Town Park
 - Town Park Gazebo and Play System
- Verde River @ Clarkdale - Outfitter Updates
- NACOG - CDBG Grant for Caballero Park
 - Tract K Park in Crossroads
- Concerts in the Park

- River Adventure Day
- Programs

4. Approval of Minutes

Approval of the minutes of the Regular Meeting held on March 12, 2022.

Action: Approval of the minutes of the Regular Meeting held on March 12, 2022.

Motion: Chair Backus

Second: Vice Chair Kessel

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Gail Worden	Absent
Commissioner Jeri Miuccio	Aye
Commissioner Ben Kramer	Absent

NEW BUSINESS

5. CLARKDALE'S OLD-FASHIONED 4TH OF JULY CELEBRATION

The Commission discussed and approved Clarkdale's Old-Fashioned 4th of July Celebration event elements as proposed.

Action: Approval of the 4th of July event as presented with all traditional components.

Motion: Vice Chair Kessel

Second: Chair Backus

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Gail Worden	Absent
Commissioner Jeri Miuccio	Aye

Commissioner Ben Kramer

Absent

6. LOWER TAPCO RESTROOM

Commission discussed and considered implementation of the restroom facility at Lower TAPCO. *Manager Westcott shared the new design concept for the restroom facility with the group.*

Action: Approval of the design concept of the new restroom facility at Lower TAPCO as presented and request that Staff investigate hand sanitizer options.

Motion: Chair Backus

Second: Vice Chair Kessel

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Gail Worden	Absent
Commissioner Jeri Miuccio	Aye
Commissioner Ben Kramer	Absent

7. RIVER ADVENTURE DAY

Discussion and direction regarding the 2022 River Adventure Day event.

Manager Westcott discussed elements of past River Adventure Day events with Commissioners. Commissioner Miuccio was named as the lead volunteer to manage the event under the direction of Parks and Recreation. Some changes are anticipated based upon staffing availability. More information will be provided at a future meeting.

8. FUTURE AGENDA ITEMS

Town Council will propose items to be placed on future agenda. This item is for discussion only.

Caballero Park Plan

Volunteer Appreciation (to be noted in future reports)

9. ADJOURNMENT – Meeting adjourned unanimously at 6:15 p.m.

APPROVED by:



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Chairperson, Allyn Backus

SUBMITTED BY:



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Parks and Recreation Specialist, Chell Smart



Parks & Recreation Department Updates

May 11, 2022

Town Park Gazebo Construction update

Foster Engineering out of Prescott completed their assessment of the structure and have determined it is sound. They presented suggestions for structural repairs that can be completed without a complete structure tear down and rebuild.

Verde River @ Clarkdale

- Arizona State Parks contacted staff regarding the possible paving of Tuzigoot River Access Road, which has been an ongoing discussion. They do not currently have funding but are hopeful the project will be on the FY23 project list. We will know more in the next few months. In the meantime, Public Works will do another temporary fix on the road when resources allow.
- Outfitters 2022 permits have been approved. Trips began in March with 289 total customers reported, \$2,456 collected. One outfitter reported largest March numbers to date.
- Recreational visitors at the Lower TAPCO RAP totaled 343 in March, \$703.91 collected.
- The Town is in desperate need of more Verde River and Clubhouse Ambassadors! Please encourage those you might know to be interested to apply [here](#).
- Four new concrete picnic tables have been ordered to be placed in the ramadas at Lower TAPCO River Access Point. They will arrive sometime in May or June. Funds from the Yavapai Apache Nation are being used for the project. Backus Building Company will provide the heavy equipment needed to remove and place the picnic tables upon arrival.
- Freeport McMoRan officially donated some pieces of the recently removed Brewers Tunnel Dam.
- Marsha Foutz led a graffiti cleanup under Tuzi bridge. Thank you to our valued volunteers for keeping these areas looking good!





Parks:

Selna Mongini Park -No updates.

Tract K Park in Crossroads- Developer is finalizing grading and drainage plan.

NACOG – CDBG grant for Caballero Park-

Council approved moving forward with the CDBG application for an estimated \$348,000 for Caballero Park rehabilitation and Patio Park sidewalk construction. The grant application deadline is June 1, 2022. As part of the process, an income survey is necessary. Since the neighborhood is small, staff elected to do this in two ways:

1. A survey was mailed to every household with a self-addressed, stamped envelope for return.
2. A neighborhood canvass took place. Homes that did not return their surveys were visited by teams of staff and volunteers. Work is still needed here but we have about 90% of the needed surveys.

In addition, a neighborhood meeting for community members to come and share what they would like to see in the park was completed. About seventeen people from the neighborhood attended. They had great input and loved the pizza and soda we brought for them.

Evaluation of the Community Development Block Grant (CDBG) grant process has taken place and a timeline was developed to address all required steps. Staff is working with NACOG on grant details.



Town Park - The playground system for Town Park was ordered and is expected to arrive in mid to late May. The timeline for installation will be presented shortly. The Parks and Recreation Commission directed staff to move forward with a system most like the existing system.

- A donation of \$1,377 was received from the new owners of the Clarkdale Newsstand Philip and Kayla Tavasci. As part of their remodeling project, they sold unwanted items from the building to the public and chose to donate all the funds to the Parks and Recreation Department to be used toward the new playground equipment at Town Park. Thank you to the Tavasci family for the generous support of parks in Clarkdale.

Volunteers

Flag Corps volunteers are needed! This crew is responsible for placing the flags along Historic Main Street 12 days each year. If you know of anyone who might be interested in helping with this important and much beloved tradition in Clarkdale have them contact our Volunteer Coordinator, Cheryl.Kessel@Clarkdale.az.gov or call (928) 639-2460.

Events:

Concerts in the Park

All MOU agreements have been received from the bands and their first disbursement of funds has been processed. Promotional materials have been received and staff has initiated press releases out to media contacts.

In other news:

The Town is implementing a new website-Public launch date was May 3. This is a work in progress and will offer additional functionality for residents and visitors once all elements are active.

Verde Valley Stream -The Parks and Recreation Department hosted the Annual Verde Valley Stream Council Networking event Friday, March 25th.

The annual Volunteer Appreciation event is scheduled for Wednesday, May 25th at 5 pm in the Clark Memorial Clubhouse Auditorium. There will be food and gifts for all volunteers who have given their time to the Town of Clarkdale in the past year. Please make your calendars to attend!

Freeport McMoRan officially donated pieces of the recently removed Brewers Tunnel Dam for a future art project.

More than thirty science minded community partners came together on March 25 in the Clark Memorial Clubhouse to discuss STREAM related efforts in the Verde Valley. The Town Parks and Recreation staff had the opportunity to share the Selma Mongini Park plan including the STEM focused educational water feature. It was well received by the group and outreach with some organizations about funding and other resources has begun. Staff appreciated the support of attendance from Council members Babbitt-Pierce and O'Neill, and Mayor Prud'homme Bauer.



Events & Programs

- Welcoming Birds & Butterflies to Your Backyard workshop and garden tour is back. Master Gardener Jim Mast will present this popular workshop in a two-part series. The workshop will be held on May 18 from 9 a.m. – 10:30 a.m. in the Clark Memorial Clubhouse Men's Lounge. The Garden and Orchard tour will take place the following day, May 19 from 8 a.m. to 9:30 a.m. Pre-registration required. Visit the [Town of Clarkdale website to sign up or learn more](#). The class is nearly full.