



**MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD
OF THE TOWN OF CLARKDALE
WEDNESDAY, AUGUST 3, 2022, AT 6:30 PM**

1. CALL TO ORDER - *Chair Snyder called the meeting to order at 6:30 p.m.*

2. ROLL CALL –

Members Present: Kerrie Snyder, Chair; Andrew Kelly, Vice Chair; Board Members Marsha Foutz, Rob Robbins and Brennan Jernigan

Staff Present: Tom Blanchard, Senior Planner; Guss Espolt, Community Development Technician

3. PUBLIC COMMENT – *No public comment.*

4. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the joint meeting with the Historic Preservation Commission held on June 1, 2022.

MOTION: Approve June 1, 2022, Minutes
First Motion Jernigan, Second Robbins
Approved 5-0

Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

5. PUBLIC HEARINGS

A. Signage Application: Copper Cactus Coffee & Gifts / Stardust Books and Art

Public hearing regarding DRB-093530 for window signage, A-frame signage, and a sidewalk cafe permit for Copper Cactus Coffee & Gifts and Stardust Books and Art. Both businesses are located at 907 Main Street, Clarkdale, AZ. (APN 400-03-163) Applicant: Joy Rhodes and Kylee Bell. Owner: Memi Perkins.

Senior Planner, Tom Blanchard, presented a PowerPoint presentation. The following clarification questions were asked by the board members:

Kelly: Is the enclosure required if they're not serving alcohol?

Blanchard: The outdoor patio area is enclosed to protect the 5 feet sidewalk clearance for access. (Section 4-160.H.6 Sidewalk Café Permit).

Chair Snyder: Will there be outdoor heating or lighting, or a trash can?

Kylee Bell, Applicant: We will not have heating and lights. We can provide a trash can. We have brewed coffee and tea and pre-packaged pastries, so trash is minimal. We have trash cans in the café and there are garbage cans on the street.

Jernigan: The sign code says one temporary single sided sign, and the A-frame sign has two sides?

Kylee Bell, Applicant: We will use the a-frame. It has two sides, one side for each business using the same window decal signs.

Blanchard: The sign code also allows A-frame signs, which is also a portable sign.

MOTION: Open public hearing

First Motion Foutz, Second Kelly

Approved 5-0

Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

No public comment received.

MOTION: Close public hearing

First Motion Robbins, Second Jernigan

Approved 5-0

Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

6. ACTION ITEMS

A. Signage Application: Copper Cactus Coffee & Gifts / Stardust Books and Art

Consider and act upon application DRB-093530 for window signage, A-frame signage and a sidewalk cafe permit for Copper Cactus Coffee & Gifts and Stardust Books and Art. Both businesses are located at 907 Main Street, Clarkdale, AZ. (APN 400-03-163)

MOTION: Approve application DRB-093530
First Motion Kelly, Second Robbins
Approved 5-0

Chair Snyder	Aye
Vice Chair Kelly	Aye
Board Member Foutz	Aye
Board Member Robbins	Aye
Board Member Jernigan	Aye

7. FUTURE AGENDA ITEMS

The Design Review Board did not propose items to be placed on a future agenda.

8. ADJOURNMENT – meeting adjourned without objection at 6:45 p.m.



Kerrie Snyder, Chair

Ruth Mayday, Community Development Director