



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL  
OF THE TOWN OF CLARKDALE  
TUESDAY, SEPTEMBER 13, 2022, AT 6:00 PM**

**Members Present:** Mayor Prud'homme-Bauer and Council Members Debbie Hunseder, Bill Regner, Lisa O'Neill and Marney Babbitt-Pierce

**Other Municipal Officials Present:** Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Cory Franek, Public Works Director; Virginia Smith, Administrative Supervisor; Randy Taylor, Police Chief

**Audience:** One member of the public was present

**1. CALL TO ORDER** – *Mayor Prud'homme-Bauer called the meeting to order at 6:01 p.m.*

**2. ROLL CALL** – *Mayor and all Council Members present*

**3. PUBLIC COMMENT** – *No public comment*

**4. REPORTS**

**A. Current Events – (submitted electronically)**

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report

**Remembering Herculano "Henry" Dominguez Ontiveros**

*Mayor Prud'homme-Bauer honored Mr. Ontiveros.*

- Vice-Mayor's Report
- Councilmembers' Reports

*Town Manager Susan Guthrie shared that the grant applications submitted by the Town of Clarkdale have been placed on the NACOG priority project list.*

**B. Organizational Reports – (submitted electronically)**

Reports regarding regional organizations submitted electronically

- CAT – Cottonwood Area Transit – *no meeting*
- VVTP – Verde Valley Transportation Planning Organization – *no meeting*

- NACOG - Northern Arizona Council of Governments – *minutes shared with the group electronically*
- NAMWUA - Northern Arizona Municipal Water Users Association – *no meeting*
- VVREO – LRSPC - Verde Valley Regional Economic Organization's Long Range Strategic Plan – *no meeting*
- TPAC – Transportation Policy Advisory Council – *meeting held on Aug. 10<sup>th</sup>. Will share minutes once received.*
- VFLC – Verde Front Leadership Council – *meeting held*
- Greater AZ Mayor's Organizational Report – *Candidate webinar will be held on Oct. 5.*

**C. Claims (submitted with Council packet)**

List of specific expenditures made by the Town during the previous month.

## 5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**A. Approval of Minutes**

Considered and approved the draft minutes from the Special Meeting held on Aug. 22, 2022.

**B. Action Minutes Policy**

Considered and approved a policy for action minutes for all public meetings as described in A.R.S. §38-431.01(A).

**C. Ratification of Arizona Office of Tourism Grant**

Considered and approved a request by staff to ratify an application for an Outdoor Recreation Revitalization Grant through the Arizona Office of Tourism for an amount of \$78,316.

**Action: Approve consent agenda items A-C as written:**

**Motion:** Council Member Babbitt-Pierce

**Second:** Vice Mayor Hunseder

**Vote:** Approved 5-0

| Voting Member                        | Aye/Nay |
|--------------------------------------|---------|
| Council Member Marney Babbitt-Pierce | Aye     |
| Vice Mayor Debbie Hunseder           | Aye     |
| Council Member Lisa O'Neill          | Aye     |
| Mayor Robyn Prud'homme-Bauer         | Aye     |
| Council Member Bill Regner           | Aye     |

## 6. NEW BUSINESS

### A. WATER METERS PURCHASE

Discussed, considered and approved an update on water meter projects and request for approval of Sole Source Badger Meter Quote.

**Action: Approval of the Sole Source quote submitted by Badger Meter in the amount of \$166,082.01:**

**Motion:** Council Member Babbitt-Pierce

**Second:** Council Member Regner

**Vote:** Approved 5-0

| Voting Member                        | Aye/Nay |
|--------------------------------------|---------|
| Council Member Marney Babbitt-Pierce | Aye     |
| Vice Mayor Debbie Hunseder           | Aye     |
| Council Member Lisa O'Neill          | Aye     |
| Mayor Robyn Prud'homme-Bauer         | Aye     |
| Council Member Bill Regner           | Aye     |

### B. RECLAIM - REUSE FEASIBILITY STUDY

Discussed, considered and approved a Reuse Feasibility Study to determine ways to eliminate unnecessary use of potable water and find additional solutions to use reclaimed water within the Town for irrigation and other non-potable purposes, in order to conserve our potable water supply.

**Action: Approval to move forward with Sunrise Engineering to conduct the Reclaim Feasibility Study:**

**Motion:** Vice Mayor Hunseder

**Second:** Council Member Regner

**Vote:** Approved 5-0

| Voting Member                        | Aye/Nay |
|--------------------------------------|---------|
| Council Member Marney Babbitt-Pierce | Aye     |
| Vice Mayor Debbie Hunseder           | Aye     |
| Council Member Lisa O'Neill          | Aye     |
| Mayor Robyn Prud'homme-Bauer         | Aye     |
| Council Member Bill Regner           | Aye     |

## 7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

**A. Call to the Public**

*Mayor Robyn Prud'homme-Bauer discussed the Attorney General's opinion regarding Calls to the Public under Open Meeting Law.*

**8. FUTURE AGENDA ITEMS**

*Town Council did not propose items to be placed on a future agenda.*

**9. ADJOURNMENT – Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:28 p.m.**

APPROVED:

DocuSigned by:  
  
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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:  
  
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Charity Brooks, Town Clerk

**CERTIFICATION AND ATTESTATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 13th day of September 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: <sup>DS</sup>Sept. 27, 2022

DocuSigned by:  
  
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Charity Brooks, Town Clerk

