



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, MAY 11, 2022 AT 5:00 PM (HYBRID ZOOM AND IN PERSON MEETING)**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Parks and Recreation Commission will hold a Regular Meeting open to the public on Wednesday, May 11, 2022, at 5:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Chairperson's Report

- Staff Report

B. Special Interest Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically

- Town Park Gazebo and Play System
- Verde River @ Clarkdale - Outfitter Updates
- NACOG - CDBG Grant for Caballero Park
- Tract K Park in Crossroads
- Concerts in the Park
- River Adventure Day
- Programs

4. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Discuss and act upon the minutes of the regular meeting held on March 12, 2022.

5. NEW BUSINESS

A. CLARKDALE'S OLD-FASHIONED 4TH OF JULY CELEBRATION

Discussion and possible action regarding Clarkdale's Old-Fashioned 4th of July Celebration event elements.

B. LOWER TAPCO RESTROOM

Discuss, consider and act upon the implementation of a restroom facility at Lower TAPCO.

C. RIVER ADVENTURE DAY

Discussion and direction regarding the 2022 River Adventure Day event.

6. FUTURE AGENDA ITEMS

Town Council will propose items to be placed on future agenda. This item is for discussion only.

7. ADJOURNMENT

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 4.A.

Agenda Item:

Approval of Minutes

Discuss and act upon the minutes of the regular meeting held on March 12, 2022.

Staff Contact:

Joni Westcott, Parks Manager

Meeting Date:

May 11, 2022

Background:

Discuss and act upon the minutes of the regular meeting held on March 12, 2022.

Budget Impact:

No budget impact.

Recommendation:

Staff recommends approval of the minutes of the regular meeting held on March 12, 2022.

**MINUTES OF A REGULAR MEETING
OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

A regular meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on Wednesday, March 9, 2022, at 5 p.m. in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Allyn Backus
Vice Chairperson: Cheryl Kessel
Commissioners: Gail Worden

Town Staff:
Parks and Recreation Manager: Joni Westcott
Parks and Recreation Coordinator: Chell Smart

1. AGENDA ITEM: CALL TO ORDER – Meeting was called to order at **5 p.m.** by Chairperson Backus.

2. AGENDA ITEM: PUBLIC COMMENT – There was no public comment.

3. AGENDA ITEM: REPORTS

Current Events- A brief summary of current events. The Commission will not propose, discuss, deliberate, or act on any legal matter in the summary.

- **Chairperson's report – NO REPORT**
- **Staff report – Upcoming events**
 - **Clarkdale Car Show, March 12 Downtown Clarkdale- 9 a.m. - 2 p.m.**
 - **Clarkdale Historical Society & Museum Plant Sale, March 26 from 8 a.m. - 2 p.m. in Town Hall Parking lot.**

Special Interest Reports- A summary of information on topics of interest to the Commission. The Commission may discuss these items but will not take legal action on any matter listed. (Electronically submitted)

- **Town Park gazebo construction update**

Foster Engineering out of Prescott is doing an assessment of the structure and will provide a report in the next few weeks. There is not a plan to move forward with construction until the fall, however, this plan may change if there are structural safety concerns.

- **Verde River @ Clarkdale**

- **Freeport McMoRan- Brewers Tunnel Dam removal**

Freeport has reported that all dam metal has been successfully removed and the channel to help guide the river back to its historic central path is complete. This effort will mitigate future riverbank erosion. Launch sites that have been closed to river access were reopened on March 4. Freeport had presented a temporary agreement for permitted outfitters to launch from the Upper TAPCO area because their project completion date was estimated to be April 1. They were successful in completing the project earlier than planned so the agreement has been terminated. It has been the Town's pleasure to work with Freeport throughout this project. Their concern and accommodations for the outfitters and their businesses was unprecedented and their professionalism and attention to public/worker safety was very appreciated.

Permitted outfitters ran the river on Friday, March 4 to make sure it was safe for their customers and the public.



- **Outfitter permitting updates**

Outfitters have submitted their annual operating plans and all three permits will be renewed for the 2022 river runner season to include: Clarkdale Kayak Company, Verde River Institute, and OAC/Adventure Encounter.

- **SELNA MONGINI PARK**

ASU Project Cities Program- Staff met with ASU students to discuss their work on developing "smart park" ideas for Selna Mongini. Students are planning for Wi-Fi options and educational smart board kiosks to assist with learning stations throughout the park.

- AZ State Parks Board approved funding for the Heritage Fund grant, administered through Arizona State Parks and Trails (\$500,000). They also approved the application for the Land and Water Conservation Fund (LWCF) grant (\$1,000,000). The application now moves on to the National Park Service (NPS) for review and approval. Notification of award is expected in September. We congratulate and thank Felicia Coates who volunteered countless hours to assist with the grant application and project budget. We could not have done it without her.

- **NACOG – CDBG grant public process**

Council approved moving forward with the CDBG application for an estimated \$348,000 to be used for Caballero Park rehabilitation and Patio Park sidewalk construction. The grant application deadline is June 1, 2022. As part of the process, an income survey needs to be conducted and since the neighborhood is small staff has elected to do this in two ways: Mail the survey to every household with a self-addressed, stamped envelope for return; visit the homes we do not receive surveys from to collect the information. In addition, we will promote a neighborhood meeting opportunity where community members can come and share what they would like to see in the park. We are curious, how is the park used now? Do they desire more playground equipment or larger gathering spaces? This will be their chance to tell us what best suits the needs of their neighborhood.

- **Trails updates**

Staff met with Marsha Foutz, the Clarkdale Trails Captain to review goals for 2022 volunteer trail engagement. Future events will be planned at both Benatz Trail and Crystal Springs Trail. Marsha and her crew have been planting some native, draught tolerant species of plant along the Benatz Trail and Crystal Springs Trail areas to beautify and reduce erosion



and increase shade at these sites. Two new trails tools were purchased to be used for invasive species removal at Clarkdale trails.

- **Volunteers**

Staff has enlisted a part time Volunteer Coordination Assistant. Cheryl Kessel will assist staff with:

- a. Planning, organizing, and coordinating volunteer activities and communication.

- b. Promoting volunteer opportunities in Clarkdale.
- c. Supervising volunteer personnel and ordering supplies and equipment when directed.
- d. Maintaining volunteer records and files.

Staff continues to look for volunteers to assist with: putting up flags on National holidays, grant management, photography, trails, new free programs for the public, events, holiday decorating.

- **Event Sponsor**

Concert sponsor, Jennifer Griffin-State Farm, has requested to sponsor all community events offered by Parks & Recreation in 2022. This makes her total contribution to 2022 community events \$11,000. We are extremely thankful for her support!

- Concerts (\$5,000)
- 4th of July (\$1,500)
- Halloween gazebo decorations (\$1,500)
- River Adventure Day (\$500)
- Santa Comes to Clarkdale (\$500)
- Holiday music event (\$500)
- Holiday lighting/decorations (\$1,500)

4. MINUTES – Approval of the minutes of the Regular Meeting held on Jan. 12, 2022.

Action: Approval of the minutes of the Regular Meeting held on Jan. 12, 2022.

Motion: Chairperson Backus

Second: Commissioner Worden

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Gail Worden	Aye

5. 2022 CONCERTS IN THE PARK – Discussion and possible action regarding the 2022 Concerts in the Park event times and 50/50 raffle.

Due to community feedback related to temperature and lighting, staff is proposing changing the concert times back to 7 p.m. to 9 p.m. The following points were discussed:

- There have been two different times in the past.
- September raffle ticket sales happen when it is dark.
- Consistency is better for public.
- Raffle ticket sales could take place earlier in the night.

- Raffle ticket sale tables could be set up in several locations, so sellers don't need to mingle through the crowd.

Action: Motion to hold concerts from 7 p.m. to 9 p.m. and resume the 50/50 raffle for the 2022 concert season.

Motion: Commissioner Kessel

Second: Chairperson Backus

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Gail Worden	Aye

6. PARK PLAYGROUND SAFETY REPLACEMENT PROGRAM- Discussion and possible action regarding options for replacement of the Town Park play system.

The Park Playground Safety Replacement Program is funding replacement of the Town Park playground equipment first per the Commission's request. A play system that is similar in nature is being pursued. Keeping the ramp and replacing the surfacing will increase the cost. Dave Bang and Exerplay have both submitted playground replacement options.

A slideshow was presented by Manager Westcott:

TOWN PARK PLAYGROUND



WHAT WE LOOKED AT LAST MEETING



\$80,640 NOT INCLUDING SURFACING

OPTION A – DAVE BANG



OPTION B- EXERPLAY



QUOTES FOR EACH SYSTEM INCLUDING THE FOLLOWING:

Town Park Playground Replacement Quotes	Exerplay	Dave Bang
Playstructure	\$ 48,140.00	\$ 50,286.00
Welcome Sign	NA	\$ 1,412.00
Discount on playstructure	\$ (2,407.00)	\$ (9,305.64)
Wood Fiber and install	\$ 10,277.12	\$ 10,099.65
Site Preparation and excavation of sand and dirt to 12" depth	\$ 17,922.00	\$ 11,270.00
Displacement/Redistribution 700 sq/ft sand	\$ 3,000.00	NA
Demo of existing structure	\$ 3,160.00	\$ 4,600.00
Preparation for curbing (excavation & disposal of existing curb)	\$ 4,538.00	NA
Concrete Curbing	\$ 855.00	NA
Temp. Fencing	\$ 2,673.30	\$ 1,648.50
Private Utility Locator Fee	NA	\$ 765.00
Playworld Shipping	\$ 4,891.00	\$ 6,000.00
Installation of playground equip by certified contractor	\$ 15,423.00	\$ 16,100.00
Tax	\$ 7,650.02	\$ 6,550.05
Total	\$ 116,122.44	\$ 99,425.56

Westcott presented quotes from both companies.
The following items were considered:

Public Works staff has limited resources; therefore, all labor is included in the quote.

The Dave Bang quote does not include an expense for curbing because the Dave Bang system does not get close enough to the current curb.

The Exerplay equipment use-zone approaches the curb and so an area of the curb will need to be adjusted.

Alternative sources of funding to assist with the cost of the playground equipment are being pursued.

- The Clarkdale News Stand is donating \$1377 towards the play equipment at Town Park.
- Mold in Graphics has offered to support the purchase as well and will be confirming the final amount they will contribute.
- Phasing the purchase of equipment and the surfacing may be an option.

A conversation was had comparing both playground options. Commissioners agreed that the Exerplay system is preferred if funding can be secured to cover the additional cost. Preferred aspects of the Exerplay equipment included:

- More options for play
- Better ADA accessibility
- Similar to equipment currently on site
- Circular monkey bar structure

- Appearance of higher quality

Action: Move to purchase the Exerplay playground equipment on the condition that the funding can be secured.

Motion: Commissioner Kessel

Second: Commissioner Worden

Vote:

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Gail Worden	Aye

7. CROSSROADS @ MINGUS TRACT K PARK – Discussion regarding updates on the park plan.

At the July meeting, the Crossroads @ Mingus Tract K Park plan was presented and discussed. This is a passive park surrounded by a rocky deep wash on two sides. The developer will maintain the park for three years.

In July Commissioners requested some changes to the park plan and those requested changes have been included in the final park plan with some noted exceptions:

- Trail lighting (a minimal amount of low trail lighting will be used)
- Wi-Fi (will not be included at this time due to operational challenges)
- USB charging stations (the ideal system has not yet been located, but may be included once a solar option has been identified)

Design Review Board recently looked at the park plan. Benches will be throughout the park.

Manager Westcott presented a Power Point presentation regarding what was approved through the Design Review Process.

CROSSROADS @ MINGUS

TRACT K PARK
March 2022



Commission recommended the following for the park in July 2021:

- Picnic tables under each of the shade structures
- Benches
- Potential dog walking area
- Drinking fountain with a pet watering area

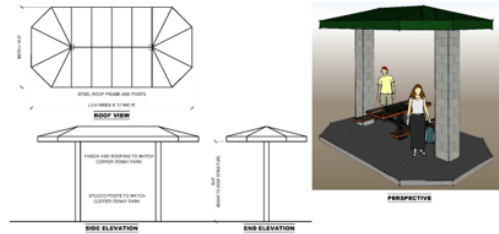
Exhibit B: Park Plan, shows the location of the trail, proposed landscaping, benches, and shelters. The applicant proposes six (6) shelters at various locations throughout the park in the following configurations:

- 2 Ramadas with seating to accommodate four (4) persons
- 2 Ramadas with seating to accommodate eight (8) persons
- 2 Ramadas with seating to accommodate twelve (12) persons

In addition, eight (8) benches are scattered throughout the park, mostly along the walking path identified on the Plan as the meandering brown line. Pet waste cans can be found at various locations, and a single restroom can be found near the parking area along Skyline Boulevard.

Exhibit C: Proposed Shelters illustrates the design for the shelters to be built in the Park. The structures consist of two (2) Concrete Masonry Unit (CMU) block pillars supporting an oval roof. The notes included in the drawings state that the fascia and roofing materials will match those of Copper Penny Park, as will the stucco finish on the pillars.

Exhibit C: Proposed Shelters



DRB Meeting – Public Concerns 2/2/22

Privacy- Park users have direct view to backyards of houses located on the perimeter

Picnic Shelters – Visible from back yards and block views

View – Proposed trees will grow too tall and block views of mountains

Benches – Request to move benches to face into the park rather than directly into backyards

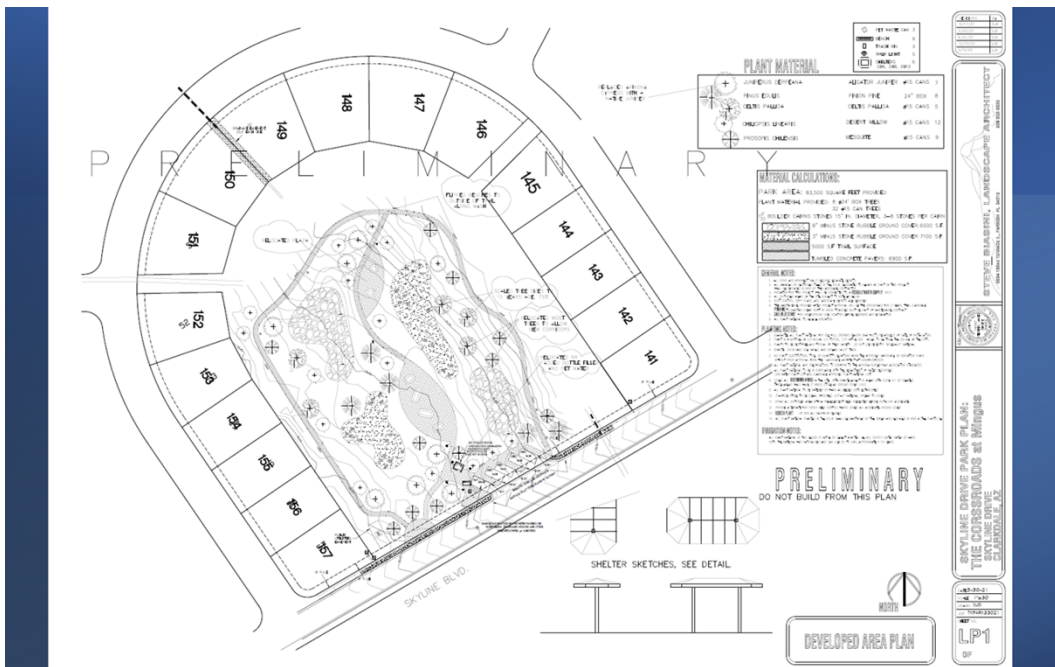
Rocks – Too many rock piles, add shrubs and local art/sculptures

Recreation – Request for a flat open area for frisbee golf

Restroom – Request to add plant material to soften hard edges

DRB approved the park plan with the following stipulations:

- 1 Provide bottle filling station in place of drinking fountain
- 2 Build shade structures compatible with Copper Penny Park with the roof supported by 2 or 4 columns, depending on the engineer report
- 3 Provide additional landscaping to provide privacy on the north end of the park
- 4 Provide shade trees from the approved plant list that do not obstruct views
- 5 Move two small ramadas from the north end of the park to a more centralized location
- 6 Substitute Arizona Cypress for a different tree from the approved plant list that will not obstruct views of adjacent homeowners.



A discussion was had regarding the type of trees that will be planted. Ramadas have been moved further from the houses. Trees have been added along the wash and changed to Junipers.

8. TUZIGOOT RIVER ACCESS POINT KIOSK – Discussion and possible action regarding the Tuzigoot River Access Point voluntary donation station.

Donation collection has been approved by State Parks. The kiosk has been constructed and input on the signage that will be on the kiosk is being requested. Lower TAPCO signage will be reviewed and compared for messaging at the Tuzigoot site.

Town of Clarkdale is carefully considering messaging at this site. New messaging should clarify that it is a donation station rather than a fee area.

Current Lower TAPCO signage says that all vehicles must fill out the envelope to receive a pass for access.

Manager Westcott presented a PowerPoint presentation on current signage at Lower TAPCO:



TUZIGOOT RIVER ACCESS POINT KIOSK

March 2022

ARIZONA STATE PARKS APPROVED A
VOLUNTARY DONATION STATION TO
BE PLACED AT TUZIGOOT RIVER
ACCESS POINT



WHAT
MESSAGING
DO WE WANT
ON THIS
KIOSK?



Welcome to the

Lower TAPCO River Access Point

A Verde River @ Clarkdale Site





A Rare Arizona Treasure

The Verde River's riparian ecosystem is a cottonwood/willow gallery forest, one of the rarest forest types in the United States and the world.

Protection of this precious resource is extremely important. Humans can unknowingly impact vegetation and wildlife with trash, noise, foot traffic, fire or even their presence.

Take Nothing But Photos, Leave Nothing But Footprints




The Lower TAPCO RAP is located on approximately 110 acres of private property owned by Freeport-McMoRan Copper and Gold, Inc. The site is managed by, and subject to the jurisdiction of, the Town of Clarkdale under an Access License Agreement. The Access License is revocable, so it is up to all of us to work together to make sure the area is used responsibly. Please follow posted rules to keep this access to the Verde River open to the public!

**3400 N. Sycamore Canyon Road
Clarkdale, AZ 86324**

Fee Area

Fees collected at this park help to offset the costs of keeping it open to the public. Fees are used for annual operations and maintenance, as well as current and future park improvements.

Please pay your fees at the Self-Pay Station or other designated location on this site.

Day Use Only

The Lower TAPCO RAP is a Day Use facility that is subject to the jurisdiction of the Town of Clarkdale. Please limit your activities to Day Use hours and follow the posted rules for this park.



Park Rules

Keep This Area Litter Free - Pack It In/Pack It Out! Pack out any litter that you create, and properly dispose of it in refuse containers.

Keep Your Wheels Where They Belong - The Lower TAPCO RAP is a TRAVEL RESTRICTED AREA. Motorized vehicles must travel on designated roadways and parking areas only!

Drive Responsibly and Legally - Vehicle use must comply with State and Local laws as referenced to their use on any public road or highway, including, but not limited to, vehicle registration, insurance, operator's age and licensing requirements.

Fishing - Fishing is permitted in accordance with State regulations, including the need for proper fishing licenses.

Cooking - The use of propane or gas flame-producing barbecue cooking devices is allowed as long as they are attended and in an enclosed device. Campfires are not permitted.

Pets - Pets must be kept on a leash at all times. Always clean up after your pets and dispose of waste in appropriate trash receptacles.

Prohibited Activities - The following activities/uses are prohibited at this park (per Clarkdale Town Code):

Off Road Vehicle Travel	Driving Vehicles in the Verde River
Hunting	Glass Containers/Bottles
Trapping	Fireworks
Discharge of Firearms	Campfires

For questions regarding the rules for use of this park site, contact the Clarkdale Parks & Recreation Department
Phone: (928) 634-2460
Email: Parks.Rec@clarkdale.az.gov

Report any vandalism or violations of these rules to: Clarkdale Police Department, (928) 634-2921.

IN AN EMERGENCY CALL 911

Lower TAPCO RAP

A Public Boat Launch on the Verde River




BOATER SAFETY GUIDELINES

You are boating at your own risk
Know the Flow!

This river is subject to flooding. River conditions and ratings change with water flow levels.

Plan ahead based on your skill level. Know your limits and abilities.

Always wear a properly sized lifejacket.

Dress for cold water and be prepared for changing weather.

Commercial operators use trained guides and provide safety talks to their guests.

Private boaters should have the ability to rescue themselves and others in case of an accident. Never boat alone!

Consider labeling your boat with your name, address and phone number.

In case of emergency, Call 911



Check www.USGS.gov for the stream flow at the Clarkdale Gauge to get current flow rates.

Normal River Flows are 60-100 CFS





Welcome to the

Lower TAPCO River Access Point

A Verde River @ Clarkdale Site



Self-Pay Station



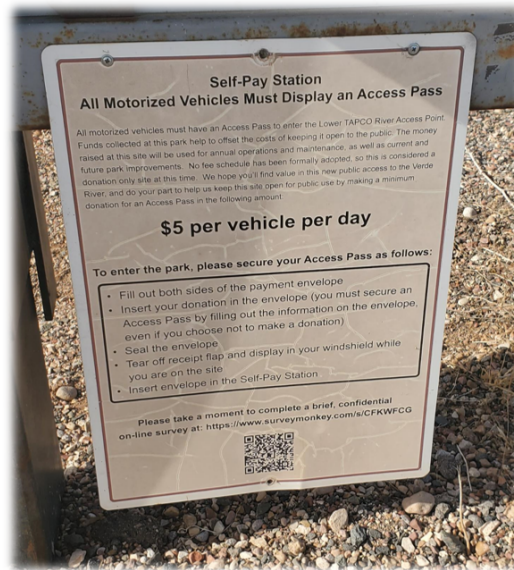
**3400 N. Sycamore Canyon Road
Clarkdale, AZ 86324**

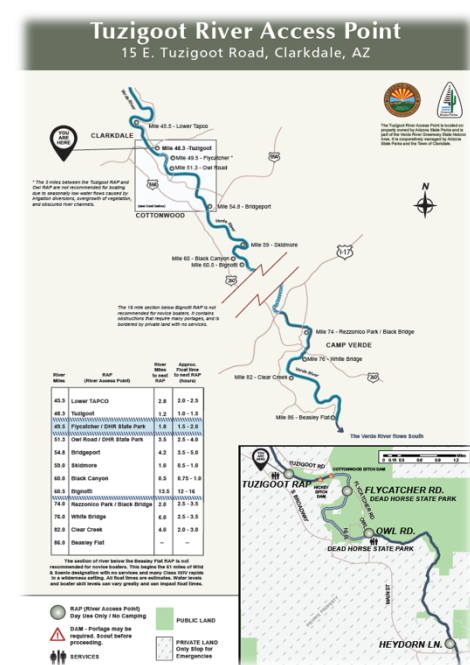


SIGNAGE AT LOWER TAPCO



SELF-PAY STATION MESSAGING





Welcome to the VERDE RIVER String of Pearls

Know Before You Go

- Call service is intermittent on the river! The only thing you might get in touch with is nature.
- River conditions can change rapidly during / after a flood. Check daily conditions report, and watch for rising water. Be aware of branches and other hazards that can trap you!
- Weather can change minute to minute. Monitor forecasts and plan for extreme weather changes. Treat every trip like it's your first.

You Are the Key to Your Safety

- No lifeguards. This river is not patrolled. Be prepared to rescue yourself and others if an accident occurs.
- Have at least one first aid kit on every trip.
- Stay hydrated! It's the only drinking game you should play on the river.
- Know your limit! Paddle at your skill level.

Respect Nature

- Pack it in... Pack it out! Go before you float. Tickets are available at most river access points. Otherwise, bring a portable reusable toilet or WAG bag to pack out at waste.
- Take nothing but photos, leave nothing but footprints.
- Pick up after your pets, and keep all dogs on leash.
- Keep a safe and respectful distance from wildlife.
- Spare yourself and others the need for stitches! No glass containers... ever!

Be Prepared

- Wear a lifejacket. They float... you don't!
- Tell friends / family your plans. Use a map and paddle guide to plan your trip and never boat alone or after dark.
- Be an expert Creek in layers, wear sun protection, and bring a dry change of clothes. Water and air temps can be extreme.

Respect Private Property

- Consult maps in advance and watch for private property signage. Honor our community by avoiding private property.
- Support local agriculture. Please do not alter or damage diversion gates, ditches, or fences along the river corridor.
- Enjoy your float! Only stop on shorelines in emergency situations.



A discussion was had concerning the following:

- TAPCO verbiage is confusing
- Bullets should explain where collected funds go, including to maintenance and operations.
- Include a map showing Lower TAPCO and Tuzigoot

- Clarify that boaters should not launch at Tuzigoot. IE: *"If you are here to kayak? Start up here. If kayaking, please fill out the donation envelope at Lower TAPCO."*
- Messaging should be simple
- Verbiage at the VR@Clarkdale webpage can be updated to let people know about the donation station.
- "DISPLAY ON YOUR DASH" should be noted on the envelopes.
- Additional funds are needed to help support the site. Note that envelopes will help track the number of visitors.
- Don't use 'fee area'

DO INCLUDE:

- STOP SIGN
- "Visitor Check in Station" rather than "Self-Pay/Suggested Donation Station"
- Kayak process (Lower TAPCO access for put in)
- \$5 suggested donation station
- Give plea for what it's used for and why we need it
- Park Rules
- "Visitor check in →" sign should be added at the trailhead on site to direct to check in
- Kayakers are parking near the new sign location
- Simplified map

9. FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Tuzigoot Rap Kiosk
Selna Mongini
CDBG

10. ADJOURNMENT

Adjourned at 6:16 p.m.

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 5.A.

<u>Agenda Item:</u>	CLARKDALE'S OLD-FASHIONED 4TH OF JULY CELEBRATION Discussion and possible action regarding Clarkdale's Old-Fashioned 4th of July Celebration event elements.
<u>Staff Contact:</u>	Joni Westcott, Parks Manager
<u>Meeting Date:</u>	May 11, 2022
<u>Background:</u>	Clarkdale's Old-Fashioned 4th of July celebration began in 1976 with a kids' parade and an ice cream social. It has grown over the years. Most recently the following components were enjoyed by the public: • Pancake breakfast 7 a.m.-9 a.m. hosted by the Clarkdale Police Department and Verde Valley Fire District. The cost of breakfast is \$5 for adults and \$4 for 12 years and under. • Verde Valley Fire District fire truck rides from 7:30 a.m.-11 a.m. • Children's Carnival Games 8 a.m. hosted by Clarkdale Jerome School • Bubble Machine play activity • Food, information, retail sales vendor booths • Ice Cream Social - hosted by the Clarkdale Historical Society and Museum • Kids Parade 9 a.m. (Main Street from Clarkdale Jerome School to Town Hall) • Cottonwood Community Band 9:30 a.m.-10:30 a.m. • Parade Prize Announcements 10:30 a.m. All event elements, with the exception of the bubble machine activity, have been ongoing for years. The bubble machine was added as a fun activity for kids in 2018. Staff recommends review of the previous event elements and a discussion regarding elements for the 2022 Old-Fashioned 4th of July event.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Discussion and possible action regarding Clarkdale's Old Fashioned 4 th of July Celebration event elements.



Staff Report

Item Number: 5.B.

Agenda Item: **LOWER TAPCO RESTROOM**

Discuss, consider and act upon the implementation of a restroom facility at Lower TAPCO.

Staff Contact: Joni Westcott, Parks Manager

Meeting Date: May 11, 2022

Background: In 2020, the Public Works Director presented to this Commission an innovative plan to provide restroom facilities at the Lower TAPCO River Access Point. This included a plan for a container to be placed on site and renovated as a restroom facility. As part of the plan a septic system would be installed at the site and a 5,000-gallon water holding tank would be built into the container. The water tank would need to be filled regularly by the Public Works team for the system to work.

In addition, the Public Works Director applied for and was awarded a \$5,000 grant through Friends of the Verde River (FOVR) to implement restroom facility improvements at the Lower TAPCO River Access Point. The grant funds were to be used in 2020 and the Town was required to report to the FOVR on the project completion. This did not happen, and the Town was in jeopardy of losing the funds awarded.

Parks and Recreation Manager Westcott and Public Works Superintendent Brinkley met with the FOVR last month to attempt to salvage our relationship and funding. It was agreed that more time could be allowed for the completion of the project.

It was also discussed that a septic system, which was not reported in the grant, was not acceptable to the FOVR due to its proximity to the river. In addition, a concern regarding the staff resources to continually fill the tank was presented by Public Works Superintendent Brinkley. Following a discussion among staff, an alternative plan for restroom beautification using existing portable restrooms will be presented to the Commission.

Budget Impact: No budget impact. Paid for with grant funding.

Recommendation: Staff recommends approval of the restroom facility at Lower TAPCO.



Staff Report

Item Number: 5.C.

<u>Agenda Item:</u>	RIVER ADVENTURE DAY Discussion and direction regarding the 2022 River Adventure Day event.
<u>Staff Contact:</u>	Joni Westcott, Parks Manager
<u>Meeting Date:</u>	May 11, 2022
<u>Background:</u>	River Adventure Day began in August of 2018 and ran for 2 years. Its purpose was to bring families to the river for education and kayak adventures. In the past staff only promoted this event to Clarkdale Jerome Elementary School students/families and about 25 people were in attendance each year. New Commissioner Jeri Miuccio has volunteered to spearhead the event, assisting staff with necessary event development and coordination. Staff will discuss possible options for the event and hope to receive direction from the Commission on desired outcomes.
<u>Budget Impact:</u>	Budget impact will be determined as decisions are made.
<u>Recommendation:</u>	Discussion and direction regarding the 2022 River Adventure Day event.