



**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, SEPTEMBER 14, 2022, AT 5 PM**

Members Present: Chairperson Backus and Commissioners Cheryl Kessel, Ben Kramer, Jeri Miuccio and Gail Worden

Other Municipal Officials Present: Joni Westcott, Parks and Recreation Manager; Chell Smart, Parks and Recreation Specialist

Audience: No members of the public were in attendance.

1. CALL TO ORDER – *Chairperson Backus called the meeting to order at 5:09 p.m.*

2. PUBLIC COMMENT – *No public comment.*

3. REPORTS

A. Special Interest Reports -*Manager Westcott updated the Commission on the following topics:*

- Verde River @ Clarkdale.
- Concerts in the Park.
- Land Water Conservation Fund (LWCF) Grant Update.
- 4th of July update.
- Upcoming community events.

4. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Action: Approve May 11 Parks and Recreation minutes with the understanding that reports referenced in the minutes be available for public review.

Motion: Commissioner Kramer

Second: Commissioner Kessel

Vote: Approved 5-0

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Gail Worden	Aye

5. NEW BUSINESS

A. PARKS AND RECREATION STRATEGIC PLAN

No discussion, item was tabled.

B. CABALLERO PARK REVITALIZATION PLAN

Presentation regarding the proposed Caballero Park Revitalization Plan including elements such as a playground unit, ramada, improvements to the basketball court, fencing and Wi-Fi table. Discussion was had regarding park components. The proposed design was influenced by community engagement, safety, sustainability, and durability concerns.

Action: Approve the Caballero Park Revitalization Plan as proposed.

Motion: Chairperson Backus

Second: Commissioner Worden

Vote: Approved 5-0

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Gail Worden	Aye

C. CLARKDALE TRAILS MASTER PLAN

Discussion took place regarding pursuit of a proposed comprehensive Clarkdale Trails Master Plan. Staff proposed hiring an outside accompany to develop the plan for Clarkdale. The plan will include suggestions for future trails in Clarkdale including connecting trails, neighborhood trails, and river trails.

Action: Approval of staff to pursue a comprehensive Clarkdale Trails Master Plan as proposed.

Motion: Commissioner Kramer

Second: Vice Chairperson Kessel

Vote: Approved 5-0

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Gail Worden	Aye

D. 2022 HALLOWEEN EVENT PLANNING

Discussion took place regarding the 2022 Halloween Event Plan which includes a proposal for increased use of volunteer oversight for some aspects of Halloween planning.

Action: Approval of 2022 Halloween Event Plan as presented.

Motion: Commissioner Kramer

Second: Vice Chair Kessel

Vote: Approved 5-0

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Gail Worden	Aye

Manager Westcott noted Gail Worden's participation on the Parks and Recreation Commission and thanked her for her service.

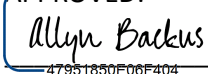
6. FUTURE AGENDA ITEMS

The Parks and Recreation may propose items to be placed on a future agenda. This item is for discussion only.

- 1. Parks and Recreation Strategic Plan*
- 2. Trails*

7. ADJOURNMENT – *Chairperson Backus adjourned the meeting without objection at 6:15 p.m.*

APPROVED by:


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Chairperson, Allyn Backus

SUBMITTED BY:


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Parks and Recreation Specialist, Chell Smart