



**MINUTES OF A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE
TUESDAY, OCTOBER 4, 2022, AT 6:30 PM**

Members Present: *Chair Gibson, Emmett, Lindner, Loesche*

Other Municipal Officials Present: *Community Development Director Ruth Mayday,
Senior Planner Tom Blanchard, Planning Technician Guss Espolt*

Audience: *Approximately two members of the public present*

- 1. CALL TO ORDER** – *Chair Gibson called the meeting to order at 6:35*
- 2. ROLL CALL** – *Emmett Present, Lindner Present, Loesche Present, Baird Absent, Gibson Present*
- 3. PUBLIC COMMENT** – *No public comment*

4. MINUTES

A. Approval of Minutes

Consider and act upon approval of draft minutes from the joint meeting with the Design Review Board held on June 1, 2022 and the regular meeting held on Sept. 6, 2022.

Motion by Lindner, second by Loesche to: *Approve both the June 1, 2022, minutes and Sept. 6, 2022, minutes.*

Approved: 4-0 Aye

Commissioner	Aye/Nay
Chair Gibson	Aye
Vice Chair Baird	Absent
Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Loesche	Aye

5. REPORTS

A. Historic Preservation Ordinance

Community Development Director Ruth Mayday provided an update stating that the RFP/RFQ was sent to two consultants; John Froch and Urbana Preservation and Planning with an anticipated response within two weeks.

B. Annual Meeting with Town Council

Community Development Director Ruth Mayday will provide an update on the historic preservation ordinance to the Town Council December 13, 2022.

C. Action Minutes Policy

Community Development Director Ruth Mayday updated the board on the Action Minutes Policy that was approved by Council on Sept. 13, 2022.

D. Call to the Public

Community Development Director Ruth Mayday discussed the Attorney General's opinion regarding responses by individual members of a public body during Call to the Public and only respond to agenda items. Topics other than agenda items would be referred to staff for review.

6. ACTION ITEMS - NOT REQUIRING A PUBLIC HEARING

A. Architect and Structural Engineer Reports for the Bandstand

Consideration and possible action to approve the amended Architect and Structural Engineer reports for the Bandstand, and forward the recommendation to Town Council for approval.

Commission discussed that quality materials that should be required and specified the bidding and specification documents. Additionally, Commission recommended that a maintenance schedule be established once the renovations are complete.

Motion by Lindner, second by Loesche to *Approve the amended Architect and Structural Engineer reports for the Bandstand and forward the recommendation to Town Council for approval.*

Stipulation: Clarifications to specify appropriate quality control specifications within the bids and to forward that onto Council for consideration.

Approved: 4-0 Aye

Commissioner	Aye/Nay
Chair Gibson	Aye
Vice Chair Baird	Absent
Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Loesche	Aye

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Historic Photo Display in Clubhouse

Cindy Emmett shared historic (Staley) photos and script mounted on four poster boards. Commission agreed that an advisory panel would be formed to select specific photos and script that would be relevant to the Men's Club and Women's Lounge, Auditorium and Library. Public Works Director Corey Franek will advise on best locations to mount the final framed works.

8. FUTURE AGENDA ITEMS

A. Historic Preservation Ordinance Update

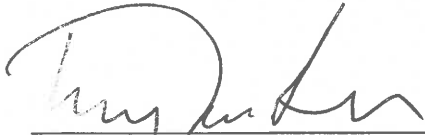
Community Development Director Mayday will update progress of historic preservation ordinance proposals from two consultants.

B. Historic Photo Display Update

Historic Preservation Commission advisory Committee will present update on selection of historic photos and wordage.

DRAFT

9. ADJOURNMENT – *Chair Gibson adjourned the meeting without objection at 7:18 p.m.*



Chairperson Terry Gibson
Historic Preservation Commission

11/3/2022



Community Development Director Ruth Mayday

