



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, OCTOBER 25, 2022 AT 3:00 PM**

Members Present: Mayor Prud'homme-Bauer and Council Members Debbie Hunseder, Bill Regner (via Zoom), Lisa O'Neill and Marney Babbitt-Pierce

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Cory Franek, Public Works Director; Ruth Mayday, Community Development Director; Randi Stephens, Human Resources Director; Randy Taylor, Police Chief; Joni Westcott, Parks and Recreation Manager; Chell Smart, Public Information Officer

Audience: Approximately 14 members of the public were present, including the Clarkdale-Jerome Student Council.

- 1. CALL TO ORDER** - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*
- 2. ROLL CALL** - *All members present*
- 3. PUBLIC COMMENT** – *No public comment*

Mayor Prud'homme-Bauer expressed her condolences to the families of Janice Benatz and David Boles, two long-time Clarkdale residents that recently passed away.

4. REPORTS

Departmental Reports (*submitted with Council packet*) –
Summary of written Reports from Town Departments and Other Agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- CAT/LYNX Transit Report
- Verde Valley Humane Society

5. PRESENTATIONS

A. Domestic Violence Awareness Month

Tracey McConnell received the Proclamation for Domestic Violence Awareness Month that was approved by the Mayor and Council on Sept. 27, 2022. She said a few words of appreciation.

B. Clarkdale/Jerome Elementary School Check Presentation

The Mayor and Council presented a check from the Shred-a-Thon proceeds to Clarkdale-Jerome Student Council in the amount of \$424. The Student Council president and treasurer provided a school year update.

C. Tuzigoot Monument Activities

Tuzigoot Park Manager Lloyd Masayumptewa provided an update on the happenings at Tuzigoot National Park.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on Oct. 11, 2022.

B. Information Security Policy

Consider and act upon adoption of a new Information Security Policy.

Action: Approve consent agenda items A and B as written:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

7. NEW BUSINESS

A. Ordinance #418 - Board and Commission Advisory Members

Discuss, consider and act upon Ordinance #418 - Amending Chapter 17 by adding a new section 17-1-8 and amending subsections 17-1-1(C) - Creation; and 17-1-3 (A)(B) - Vacancies and removal of members.

Action: Approve Ordinance #418 – amending Town of Clarkdale Town Code, Chapter 17:

Motion: Vice Mayor Hunseder

Second: Council Member Regner

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

B. Resolution #1682 - Making an Advisory Member Appointment to the Parks and Recreation Commission

Discuss, consider and act upon Resolution #1682, making an Advisory Member appointment to the Parks and Recreation Commission.

Action: Resolution #1682 – Appointing Robyn Aasmundstand as an Advisory Member to the Parks and Recreation Commission:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

C. Resolution #1683 - Making an Advisory Member Appointment to the Historic Preservation Commission

Discuss, consider and act upon Resolution #1683, making an Advisory Member appointment to the Historic Preservation Commission.

Action: Resolution #1683 – Appointing Dan Biggins an Advisory Member to the Historic Preservation Commission:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

D. Town Bandstand (Gazebo) Renovation

Discuss, consider and act upon the Historic Architect and Structural Engineer reports (as amended) and direct staff to proceed with the restoration of the Town Bandstand (Gazebo).

Action: Approve the Historic Architect and Structural Engineering reports as amended and approve the proposed renovations, not to exceed \$160,000:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

8. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**A. Short Term Rentals**

Community Development Director, Ruth Mayday gave a brief presentation regarding a proposed Short-Term Rental (STR) Vacation Rental Ordinance.

Conversation ensued amongst Council with the biggest concern focusing on the background check portion of the Ordinance and whether that element should be included or not. Some felt it may prevent potential vacationers from staying in Clarkdale while others felt it was necessary to ensure our residents felt safe in their own neighborhoods.

The group decided to research the topic further and bring the item back for a public hearing and further discussion.

9. POSSIBLE VOTE TO ENTER EXECUTIVE SESSION –

The Council voted to discuss the following matters in executive session pursuant to A.R.S. § 38-431.03(A)(1) discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries and disciplining or resignation of a public officer and/or A.R.S. § 38-431.03 (A)(3) discussion or consultation for legal advice with the attorney or attorneys of the public body and/or A.R.S. §38-431.04 (A)(4) discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are subject of negotiations.

A. Water Attorney - Matthew L Rojas

Discussion regarding potential water attorney, Matthew Rojas.

Action: Move to Executive Session:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

10. RESUMPTION OF REGULAR MEETING - Immediately following the executive session, the Council will resume public session.**A. Water Attorney - Matthew L Rojas**

Discussion and possible action regarding potential water attorney Matthew L. Rojas.

Action: Move to direct Town Manager Susan Guthrie to retain Matthew Rojas as outlined in the letter of engagement as water attorney:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Council Member Marney Babbitt-Pierce	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Mayor Robyn Prud'homme-Bauer	Aye
Council Member Bill Regner	Aye

11. FUTURE AGENDA ITEMS

Town Council proposed the following items to be placed on a future agenda:

- Public Hearing – Short Term Rentals

12. ADJOURNMENT - Mayor Prud'homme-Bauer adjourned the meeting without objection at 4:54 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

 FCEB3101FF8144B

Charity Brooks, Town Clerk



CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 25th day of October 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: Nov. 8, 2022

Charity Brooks, Town Clerk