



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL  
OF THE TOWN OF CLARKDALE  
TUESDAY, DECEMBER 13, 2022 AT 6:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/2235608173>

Meeting ID: 223 560 8173

**Town of Clarkdale Vision**

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Town Council will hold a Regular Meeting open to the public on Tuesday, December 13, 2022, at 6:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk's Office.

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**1. CALL TO ORDER**

**2. ROLL CALL**

### **3. PUBLIC COMMENT**

The Town Council invites the public to provide comments at this time. Members of the Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Commission Liaison during the meeting. Each Speaker is asked to limit their comments to five minutes.

### **4. REPORTS**

#### **A. Current Events – (submitted electronically)**

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

#### **B. Organizational Reports – (submitted electronically)**

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit
- VVTPO – Verde Valley Transportation Planning Organization
- NACOG - Northern Arizona Council of Governments
- NAMWUA - Northern Arizona Municipal Water Users Association
- VVREO – LRSPC - Verde Valley Regional Economic Organization's Long Range Strategic Plan
- TPAC – Transportation Policy Advisory Council
- VFLC – Verde Front Leadership Council
- Greater AZ Mayor's Organizational Report

#### **C. Departmental Reports (submitted with Council packet) –**

Summary of written reports from Town departments and other agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- CAT/LYNX Transit Report
- Verde Valley Humane Society

#### **D. Claims (submitted with Council packet)**

List of specific expenditures made by the Town during the previous month.

### **5. INTRODUCTIONS**

#### **A. Introduction of new employees**

Mayor Prud'homme-Bauer will introduce the following new employees:

- Bryan Russell - Water/Wastewater
- Joe Kook - Public Works Specialist

### **6. CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

#### **A. Approval of Minutes**

Consider and act upon the minutes from the regular meeting held on Nov. 8, 2022 and the special meeting held on Nov. 10, 2022.

#### **B. Resolution #1686 - Aggregate Expenditure Limit**

Consider and act upon Resolution #1686, urging the Legislature to act quickly to override the Aggregate Expenditure Limit to avoid immediate harm to school districts.

#### **C. Resolution #1687 - Designating Clarkdale's Chief Fiscal Officer (CFO)**

Consider and act upon Resolution #1687, designating Finance Director Julie Goucher as the Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General.

#### **D. Ordinance #420 - Special Event Liquor License Approvals**

Consider and act upon Ordinance #420, amending Chapter 8, Business Regulations, and amending subsection 8-4-7(E) of the Town Code of the Town of Clarkdale, allowing the Police Department to process and approve Special Event Liquor Licenses.

#### **E. Updates to the Financial Operations Guide (FOG)**

Consider and act upon approval of updates to the Financial Operations Guide (FOG), Section 6: Procurement, Subsection 2: Procedure.

### **7. NEW BUSINESS**

#### **A. Yavapai College Facilities Master Plan Update**

Town Council will receive a presentation from Dr. Ewell from Yavapai College regarding the 2022 Facilities Master Plan.

#### **B. Appointment of Vice Mayor**

Discuss, consider and act upon the selection of a member of the Town Council to serve as the Vice-Mayor for a two-year term.

### **C. ASU Questionnaire and Project Plan**

Discuss, consider and act upon a draft questionnaire developed by Arizona State University students for the Town of Clarkdale survey.

- 8. EXECUTIVE SESSION** - The Council may discuss the following matters in executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney or attorneys of the public body and/or Ariz. Rev. Stat. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property:

**A. Proposed land swap with Clarkdale Arizona Central Railroad LLC/Verde Valley Canyon Railroad.**

**B. Centerville Road Extension Property Acquisition.**

- 9. RESUMPTION OF REGULAR MEETING** - Immediately following the executive session, the Council will resume public session.

**A. Discussion and possible action regarding the proposed land swap with Clarkdale Arizona Central Railroad LLC/Verde Valley Canyon Railroad.**

**B. Discussion and possible action regarding the Centerville Road Extension Property Acquisition.**

### **10. FUTURE AGENDA ITEMS**

Town Council may propose items to be placed on a future agenda. This item is for discussion only.

### **11. ADJOURNMENT**

## **Values**

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

### **COPPER**

**Customer focused**

**Open, transparent and equitable**

**Preserving our history, charm, and environment**

**Planning for a sustainable future**

**Economic and social resiliency**  
**Resourceful and innovative**

### **Mission**

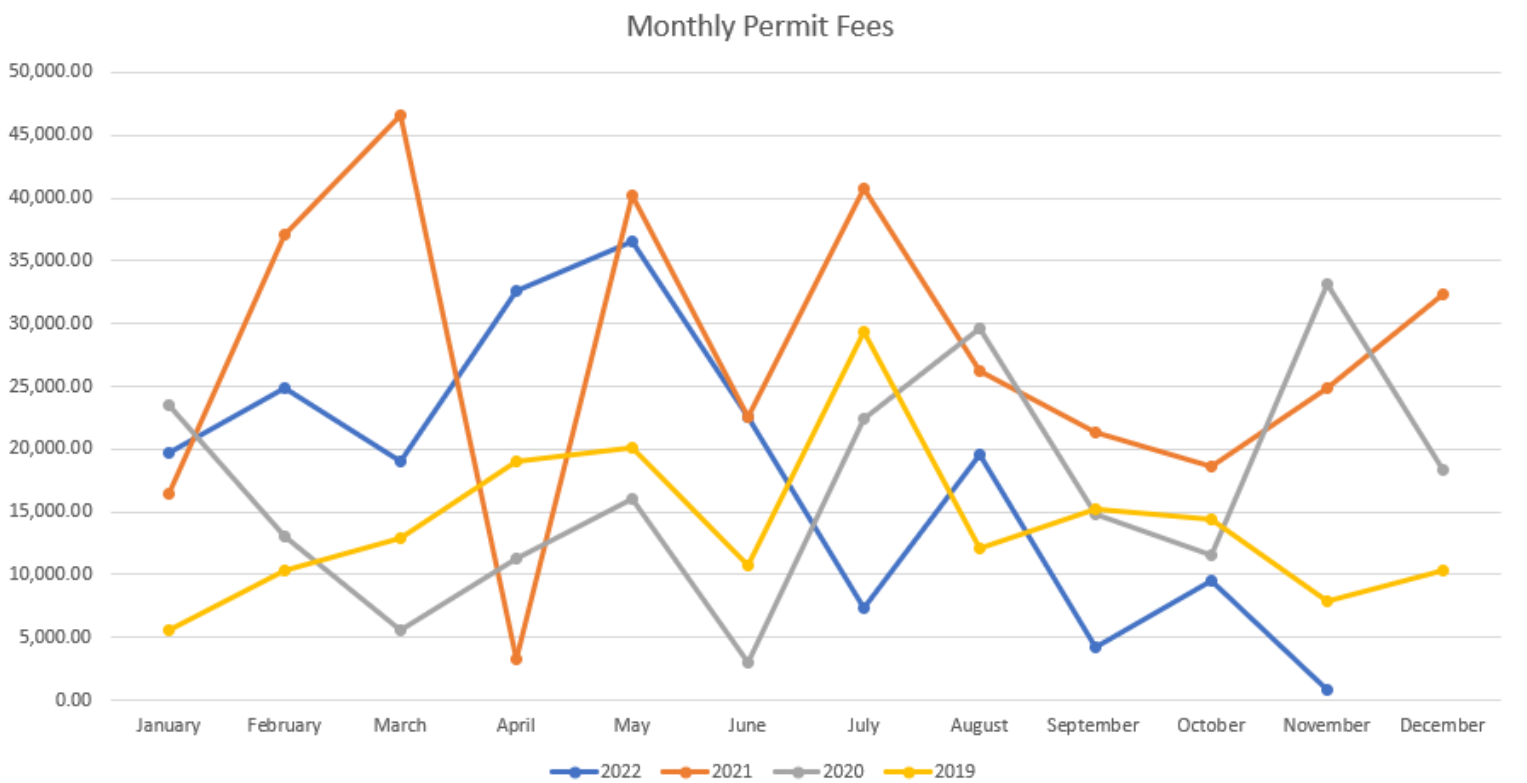
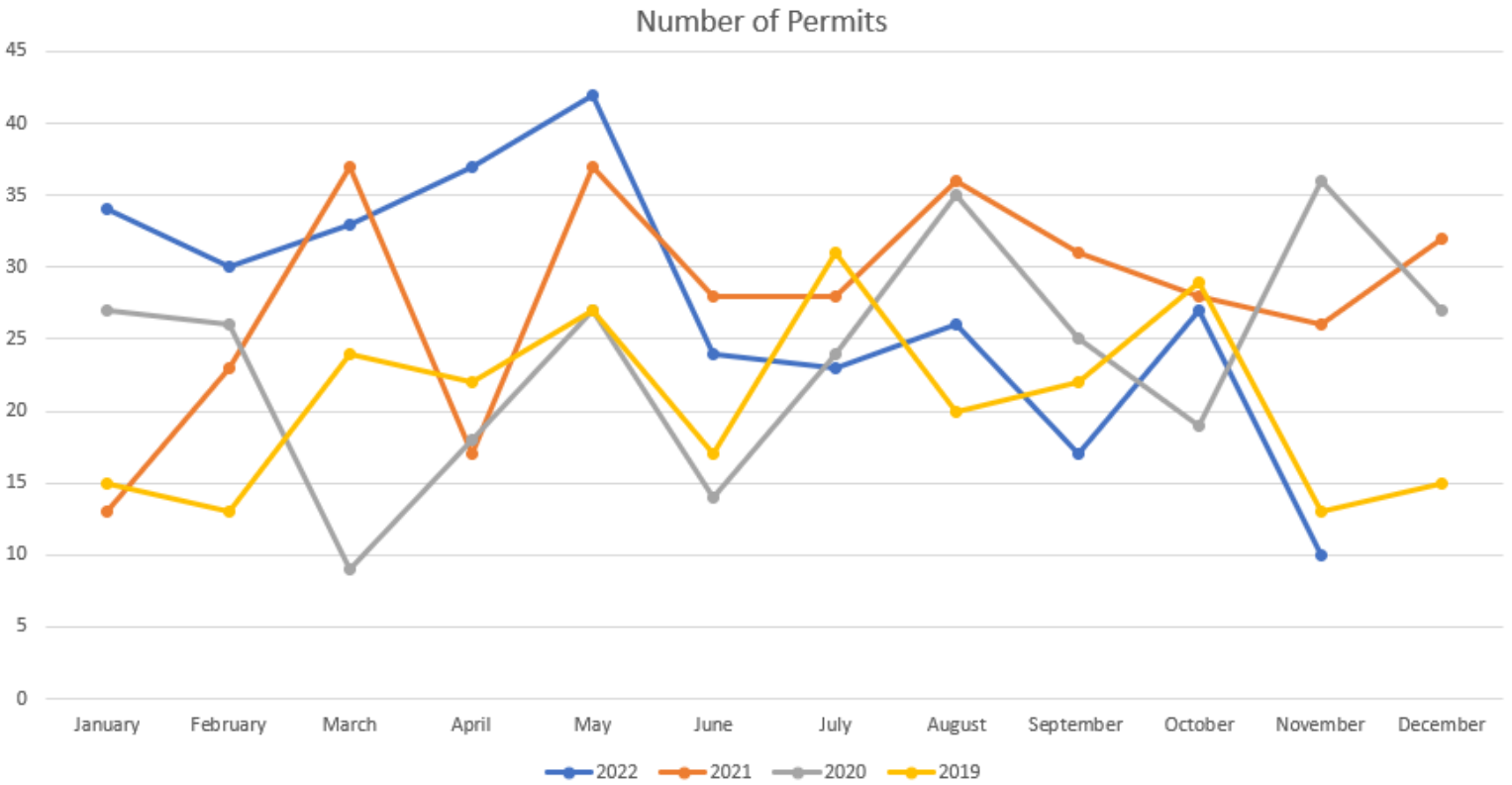
The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

*Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.*

### CDD History Transaction Report: NOVEMBER

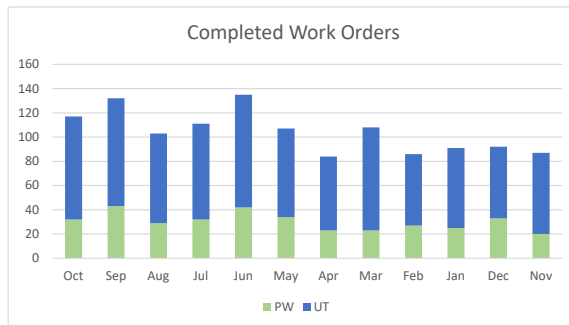
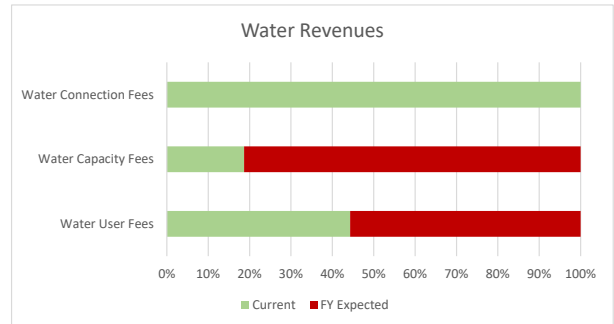
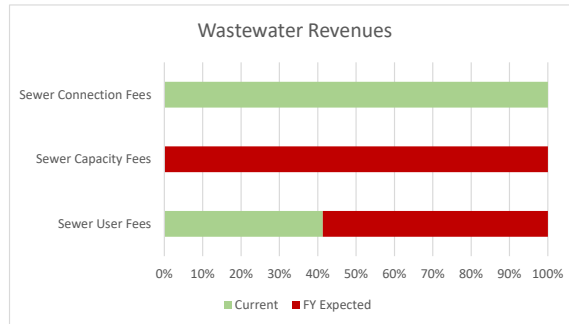
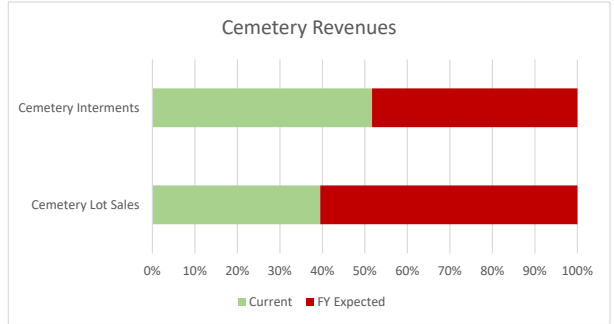
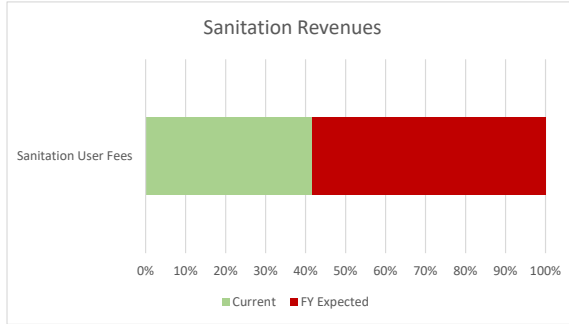
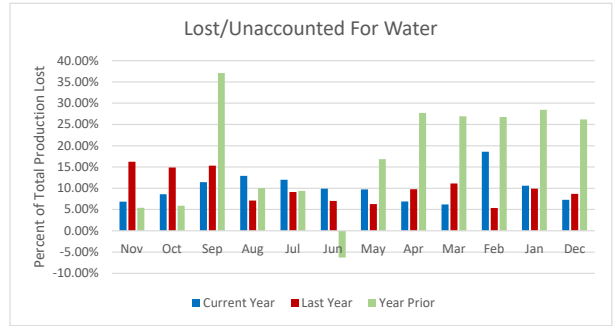
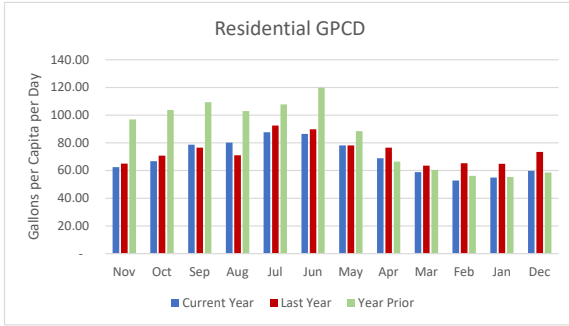
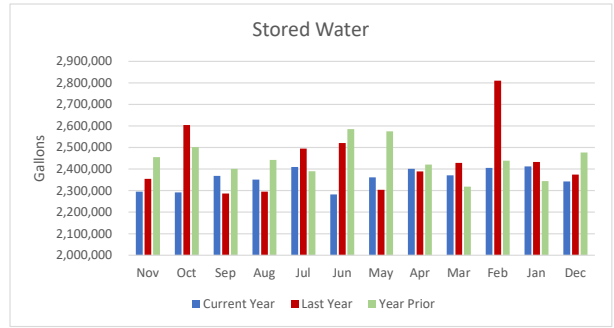
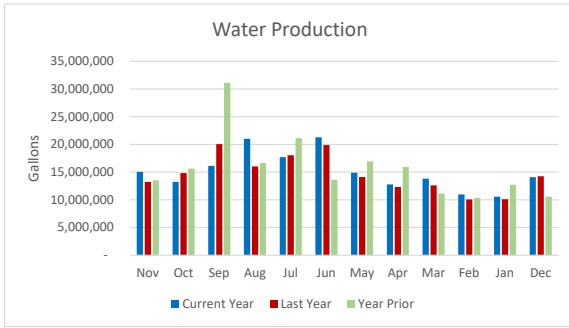
| Permit Type                         | Current Month Numbers | Current Month Posted Fees | FY Numbers | FY July - June 2022-2023 Fees to date | Open Numbers | Open Project Report Balance | FY Numbers | FY July - June 2021-2022 Posted Fees |
|-------------------------------------|-----------------------|---------------------------|------------|---------------------------------------|--------------|-----------------------------|------------|--------------------------------------|
| Building Permits & DRB, Zoning etc. | 10                    | \$ 855.00                 | 100        | \$ 41,360.50                          | 386          | \$ 25,328.25                | 395        | \$ 324,047.70                        |
| Business & Animal Licenses          | 8                     | \$ 250.00                 | 194        | \$ 5,835.00                           | 0            | \$ -                        | 284        | \$ 8,440.00                          |
| <b>TOTAL</b>                        | <b>18</b>             | <b>\$ 1,105.00</b>        | <b>294</b> | <b>\$ 47,195.50</b>                   | <b>386</b>   | <b>\$ 25,328.25</b>         | <b>679</b> | <b>\$ 332,487.70</b>                 |





Clarkdale Magistrate Court  
October 2021-2022 Comparative Stats

|                     | Oct. 2021 | Oct. 2022 |
|---------------------|-----------|-----------|
| Criminal Cases      | 7         | 10        |
| Civil Traffic Cases | 11        | 25        |
| Total Cases         | 18        | 35        |
|                     |           |           |
| Revenue to city     | \$1,572   | \$3,409   |



42% of FY completed as of 11/30/2022

Water and Sewer Connection Expected Revenue met for FY 22/23.

|                                                                                   |               |                |          |                |                       |          |
|-----------------------------------------------------------------------------------|---------------|----------------|----------|----------------|-----------------------|----------|
|  | CURRENT MONTH | PREVIOUS MONTH | % CHANGE | YEAR TO DATE   | PREVIOUS YEAR TO DATE | % CHANGE |
| * Primarily Level of Effort Activities                                            | November 2022 | October 2022   |          | Jan - Nov 2022 | Jan - Nov 2021        |          |
| <b>Traffic</b>                                                                    |               |                |          |                |                       |          |
| Collision - Property Damage                                                       | 1             | 1              | 0%       | 24             | 24                    | 0%       |
| Collision - Injury/Fatal                                                          | 1             | 1              | 0%       | 4              | 6                     | -33%     |
| DUI Arrests *                                                                     | 0             | 3              | -100%    | 13             | 18                    | -28%     |
| Citations *                                                                       | 29            | 24             | 21%      | 237            | 272                   | -13%     |
| Written Warnings *                                                                | 23            | 27             | -15%     | 188            | 207                   | -9%      |
| Traffic Stops *                                                                   | 71            | 66             | 8%       | 584            | 800                   | -27%     |
| Parking *                                                                         | 0             | 2              | -100%    | 14             | 29                    | -52%     |
| Total Traffic                                                                     | 125           | 124            | 1%       | 1064           | 1356                  | -22%     |
| <b>Uniform Crime Reporting (UCR) Crimes</b>                                       |               |                |          |                |                       |          |
| <b>Index Violent Crimes (Crimes Against Persons)</b>                              |               |                |          |                |                       |          |
| Homicide                                                                          | 0             | 0              | 0%       | 0              | 0                     | 0%       |
| Sexual Assault                                                                    | 0             | 0              | 0%       | 0              | 1                     | -100%    |
| Robbery                                                                           | 0             | 0              | 0%       | 0              | 0                     | 0%       |
| Aggravated Assault                                                                | 0             | 0              | 0%       | 3              | 4                     | -25%     |
| Total Violent Crimes                                                              | 0             | 0              | 0%       | 3              | 5                     | -40%     |
| <b>Index Property Crimes</b>                                                      |               |                |          |                |                       |          |
| Burglary                                                                          | 0             | 0              | 0%       | 7              | 10                    | -30%     |
| Theft                                                                             | 2             | 0              | 200%     | 12             | 14                    | -14%     |
| Auto Theft                                                                        | 0             | 0              | 0%       | 2              | 0                     | 200%     |
| Arson                                                                             | 0             | 0              | 0%       | 1              | 0                     | 100%     |
| Total Property Crimes                                                             | 2             | 0              | 200%     | 22             | 24                    | -8%      |
| Index Crimes                                                                      | 2             | 0              | 200%     | 25             | 29                    | -14%     |
| Index Crime Rate (per 100,000)                                                    | 0.0870        | 0.0000         | 200%     | 1.0873         | 1.2612                | -14%     |
| Town Population                                                                   | 4,349         | 4,349          | 0%       | 4,349          | 4,349                 | 0%       |
| <b>Other Crimes</b>                                                               |               |                |          |                |                       |          |
| Assault                                                                           | 1             | 3              | -67%     | 16             | 12                    | 33%      |
| Criminal Damage/Vandalism                                                         | 1             | 0              | 100%     | 16             | 29                    | -45%     |
| Disorderly Conduct                                                                | 1             | 3              | -67%     | 28             | 37                    | -24%     |
| Domestic Violence                                                                 | 1             | 1              | 0%       | 11             | 30                    | -63%     |
| Drug Offenses *                                                                   | 0             | 0              | 0%       | 12             | 21                    | -43%     |
| Trespass                                                                          | 0             | 2              | -100%    | 16             | 10                    | 60%      |
| Juvenile Problem                                                                  | 0             | 3              | -100%    | 13             | 17                    | -24%     |
| Harassment                                                                        | 0             | 0              | 0%       | 9              | 14                    | -36%     |
| Animal Offenses *                                                                 | 11            | 19             | -42%     | 163            | 155                   | 5%       |
| Other Town Ordinances *                                                           | 2             | 4              | -50%     | 38             | 109                   | -65%     |
| All Other Offenses                                                                | 4             | 7              | -43%     | 75             | 66                    | 14%      |
| Total Other Crimes                                                                | 21            | 42             | -50%     | 397            | 500                   | -21%     |

|                                                                                   |               |                |          |                |                       |          |
|-----------------------------------------------------------------------------------|---------------|----------------|----------|----------------|-----------------------|----------|
|  | CURRENT MONTH | PREVIOUS MONTH | % CHANGE | YEAR TO DATE   | PREVIOUS YEAR TO DATE | % CHANGE |
|                                                                                   | November 2022 | October 2022   |          | Jan - Nov 2022 | Jan - Nov 2021        |          |
| <b>Other Activities</b>                                                           |               |                |          |                |                       |          |
| Alarms                                                                            | 6             | 5              | 20%      | 81             | 49                    | 65%      |
| Doors/Windows Open                                                                | 0             | 0              | 0%       | 5              | 3                     | 67%      |
| Suspicious Persons/Vehicles                                                       | 14            | 24             | -42%     | 180            | 230                   | -22%     |
| Weapon Offenses                                                                   | 0             | 1              | -100%    | 7              | 8                     | -13%     |
| Citizen Assists                                                                   | 44            | 33             | 33%      | 397            | 410                   | -3%      |
| Serve Papers                                                                      | 0             | 1              | -100%    | 4              | 2                     | 100%     |
| EMS/Rescue/Fire Calls (Clarkdale)                                                 | 3             | 2              | 50%      | 36             | 48                    | -25%     |
| Assist Other LE Agencies (incl. EMS)                                              | 17            | 11             | 55%      | 176            | 177                   | -1%      |
| Suicide                                                                           | 0             | 0              | 0%       | 1              | 2                     | -50%     |
| Total Other Activities                                                            | 84            | 77             | 9%       | 887            | 929                   | -5%      |
|                                                                                   |               |                |          |                |                       |          |
| Total All Categories Above                                                        | 232           | 243            | -5%      | 2,373          | 2,814                 | -16%     |
|                                                                                   |               |                |          |                |                       |          |
| <b>House Watch</b>                                                                |               |                |          |                |                       |          |
| House Watch (Total Houses Per Month)                                              | 7             | 10             | -30%     | 61             | 31                    | 97%      |
|                                                                                   |               |                |          |                |                       |          |
| <b>Arrests</b>                                                                    |               |                |          |                |                       |          |
| Adult                                                                             | 2             | 4              | -50%     | 61             | 66                    | -8%      |
| Juvenile                                                                          | 0             | 3              | -100%    | 6              | 10                    | -40%     |
| Total Arrests                                                                     | 2             | 7              | -71%     | 67             | 76                    | -12%     |
|                                                                                   |               |                |          |                |                       |          |
| Reserve Time                                                                      | 30            | 20             | 50%      | 310            | 570                   | -46%     |
| Ambassador Time                                                                   | 145           | 155            | -6%      | 1,893          | 1,769                 | 7%       |
| Volunteer Time                                                                    | 22            | 21             | 5%       | 367            | 380                   | -3%      |

### Traffic

Self-initiated traffic activity continues to track lower than last year. Next week we plan to have an officer out of FTO and working patrol. That will leave us just short of two patrol personnel. We have identified a police recruit who has successfully completed the hiring process and will be attending the academy in January.

### Crime

Our index crimes remain lower to date for this year compared to last year. Assaults are up for the year while domestic violence cases are down substantially. Arrests are also down for the year.

end of report

Cottonwood Area Transit  
Weekly Ridership Reports

|                                    |               | 10/23/2022 | 10/24/2022 | 10/25/2022 | 10/26/2022 | 10/27/2022 | 10/28/2022 | 10/29/2022 | Weekly |
|------------------------------------|---------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Service for week ending 10/29/2022 | Daily Average | Sunday     | Monday     | Tuesday    | Wednesday  | Thursday   | Friday     | Saturday   | Total  |
| Weekdays                           |               |            |            |            |            |            |            |            |        |
| ADA/Paratransit                    | 53            |            | 45         | 69         | 46         | 57         | 48         |            | 265    |
| Blue Line                          | 17.4          |            | 17         | 16         | 8          | 19         | 27         |            | 87     |
| Yellow Line                        | 77.6          |            | 91         | 69         | 76         | 65         | 87         |            | 388    |
| Red Line - Without Jerome          | 42.4          |            | 46         | 17         | 51         | 35         | 63         |            | 212    |
| Red Line - Jerome                  | 2             |            | 0          | 0          | 0          | 10         | 0          |            | 10     |
| Green Line                         | 95.6          |            | 92         | 93         | 89         | 82         | 122        |            | 478    |
| CAT Connect                        | 1.4           |            | 3          | 3          | 1          | 0          | 0          |            | 7      |
| Shuttle 1                          | 73.2          | 56         | 57         | 44         | 55         | 67         | 45         | 42         | 366    |
| Shuttle 2                          | 82            | 53         | 75         | 65         | 61         | 53         | 59         | 44         | 410    |
| Shuttle 3                          | 74.2          | 51         | 65         | 59         | 52         | 54         | 45         | 45         | 371    |
| Shuttle 4                          | 63.6          | 45         | 36         | 43         | 48         | 54         | 52         | 40         | 318    |
|                                    | Totals        | 205        | 527        | 478        | 487        | 496        | 548        | 171        | 2912   |

Cottonwood Area Transit  
Weekly Ridership Reports

|                                    |               | 10/30/2022 | 10/31/2022 | 11/1/2022 | 11/2/2022 | 11/3/2022 | 11/4/2022 | 11/5/2022 | Weekly |
|------------------------------------|---------------|------------|------------|-----------|-----------|-----------|-----------|-----------|--------|
| Service for week ending 11/05/2022 | Daily Average | Sunday     | Monday     | Tuesday   | Wednesday | Thursday  | Friday    | Saturday  | Total  |
| Weekdays                           |               |            |            |           |           |           |           |           |        |
| ADA/Paratransit                    | 51.6          |            | 49         | 61        | 36        | 66        | 46        |           | 258    |
| Blue Line                          | 19            |            | 17         | 13        | 19        | 21        | 25        |           | 95     |
| Yellow Line                        | 78            |            | 88         | 63        | 63        | 90        | 86        |           | 390    |
| Red Line - Without Jerome          | 52.8          |            | 51         | 49        | 54        | 52        | 58        |           | 264    |
| Red Line - Jerome                  | 1.4           |            | 0          | 0         | 0         | 7         | 0         |           | 7      |
| Green Line                         | 98.6          |            | 91         | 85        | 117       | 111       | 89        |           | 493    |
| CAT Connect                        | 2.2           |            | 3          | 3         | 1         | 3         | 1         |           | 11     |
| Shuttle 1                          | 78.2          | 57         | 65         | 46        | 60        | 60        | 52        | 51        | 391    |
| Shuttle 2                          | 77.2          | 56         | 51         | 66        | 56        | 49        | 52        | 56        | 386    |
| Shuttle 3                          | 64.6          | 48         | 53         | 51        | 45        | 36        | 42        | 48        | 323    |
| Shuttle 4                          | 58            | 22         | 27         | 47        | 50        | 44        | 40        | 60        | 290    |
| Totals                             |               | 183        | 495        | 484       | 501       | 539       | 491       | 215       | 2908   |

Cottonwood Area Transit  
Weekly Ridership Reports

|                                    |                    | 11/6/2022 | 11/7/2022 | 11/8/2022 | 11/9/2022 | 11/10/2022 | 11/11/2022 | 11/12/2022 | Weekly |
|------------------------------------|--------------------|-----------|-----------|-----------|-----------|------------|------------|------------|--------|
| Service for week ending 11/12/2022 | Daily Average<br>1 | Sunday    | Monday    | Tuesday   | Wednesday | Thursday   | Friday     | Saturday   | Total  |
| Weekdays                           |                    |           |           |           |           |            |            |            |        |
| ADA/Paratransit                    | 44                 |           | 39        | 61        | 33        | 58         | 29         |            | 220    |
| Blue Line                          | 13.6               |           | 12        | 11        | 13        | 14         | 18         |            | 68     |
| Yellow Line                        | 83.8               |           | 83        | 79        | 79        | 87         | 91         |            | 419    |
| Red Line - Without Jerome          | 49                 |           | 48        | 59        | 46        | 40         | 52         |            | 245    |
| Red Line - Jerome                  | 0.6                |           | 0         | 0         | 0         | 3          | 0          |            | 3      |
| Green Line                         | 99.4               |           | 97        | 110       | 85        | 115        | 90         |            | 497    |
| CAT Connect                        | 1.6                |           | 1         | 3         | 2         | 1          | 1          |            | 8      |
| Shuttle 1                          | 80                 | 52        | 63        | 66        | 39        | 57         | 63         | 60         | 400    |
| Shuttle 2                          | 76.8               | 53        | 60        | 55        | 44        | 53         | 72         | 47         | 384    |
| Shuttle 3                          | 66                 | 37        | 39        | 44        | 52        | 56         | 45         | 57         | 330    |
| Shuttle 4                          | 67.4               | 42        | 56        | 46        | 33        | 66         | 55         | 39         | 337    |
| Totals                             |                    | 184       | 498       | 534       | 426       | 550        | 516        | 203        | 2911   |

Cottonwood Area Transit  
Weekly Ridership Reports

|                                    |                    | 11/13/2022 | 11/14/2022 | 11/15/2022 | 11/16/2022 | 11/17/2022 | 11/18/2022 | 11/19/2022 | Weekly |
|------------------------------------|--------------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Service for week ending 11/19/2022 | Daily Average<br>1 | Sunday     | Monday     | Tuesday    | Wednesday  | Thursday   | Friday     | Saturday   | Total  |
| Weekdays                           |                    |            |            |            |            |            |            |            |        |
| ADA/Paratransit                    | 48.2               |            | 47         | 44         | 49         | 46         | 55         |            | 241    |
| Blue Line                          | 20.2               |            | 18         | 22         | 23         | 23         | 15         |            | 101    |
| Yellow Line                        | 80                 |            | 90         | 61         | 68         | 97         | 84         |            | 400    |
| Red Line - Without Jerome          | 46.6               |            | 68         | 43         | 42         | 37         | 43         |            | 233    |
| Red Line - Jerome                  | 2                  |            | 0          | 0          | 0          | 10         | 0          |            | 10     |
| Green Line                         | 97.6               |            | 115        | 94         | 97         | 104        | 78         |            | 488    |
| CAT Connect                        | 3.4                |            | 2          | 3          | 3          | 6          | 3          |            | 17     |
| Shuttle 1                          | 70                 | 35         | 56         | 55         | 53         | 47         | 53         | 51         | 350    |
| Shuttle 2                          | 90.2               | 61         | 64         | 72         | 67         | 55         | 66         | 66         | 451    |
| Shuttle 3                          | 74.6               | 53         | 52         | 52         | 39         | 51         | 53         | 73         | 373    |
| Shuttle 4                          | 65.8               | 33         | 46         | 41         | 47         | 47         | 79         | 36         | 329    |
|                                    | Totals             | 182        | 558        | 487        | 488        | 523        | 529        | 226        | 2993   |

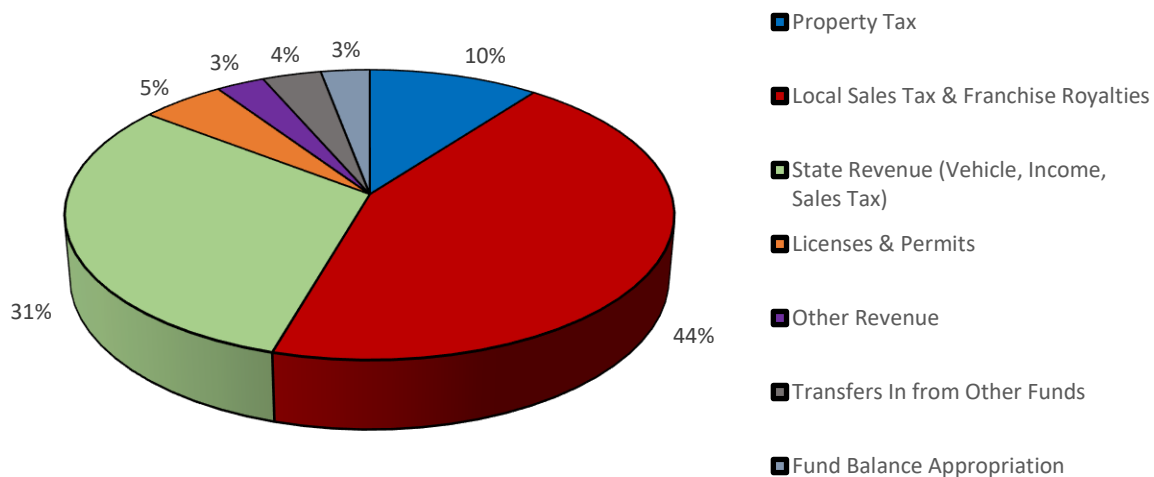
Cottonwood Area Transit  
Weekly Ridership Reports

|                                    |                    | 11/20/2022 | 11/21/2022 | 11/22/2022 | 11/23/2022 | 11/24/2022 | 11/25/2022 | 11/26/2022 | Weekly |
|------------------------------------|--------------------|------------|------------|------------|------------|------------|------------|------------|--------|
| Service for week ending 11/26/2022 | Daily Average<br>1 | Sunday     | Monday     | Tuesday    | Wednesday  | Thursday   | Friday     | Saturday   | Total  |
| Weekdays                           |                    |            |            |            |            |            |            |            |        |
| ADA/Paratransit                    | 31                 |            | 37         | 58         | 46         |            | 14         |            | 155    |
| Blue Line                          | 8.8                |            | 11         | 5          | 12         |            | 16         |            | 44     |
| Yellow Line                        | 63.2               |            | 90         | 64         | 80         |            | 82         |            | 316    |
| Red Line - Without Jerome          | 23.2               |            | 38         | 42         | 3          |            | 33         |            | 116    |
| Red Line - Jerome                  | 0                  |            | 0          | 0          | 0          |            | 0          |            | 0      |
| Green Line                         | 78.6               |            | 78         | 113        | 89         |            | 113        |            | 393    |
| CAT Connect                        | 0.8                |            | 0          | 1          | 2          |            | 1          |            | 4      |
| Shuttle 1                          | 57.4               | 47         | 52         | 48         | 53         |            | 40         | 47         | 287    |
| Shuttle 2                          | 69.8               | 63         | 62         | 52         | 65         |            | 50         | 57         | 349    |
| Shuttle 3                          | 56.6               | 53         | 50         | 53         | 52         |            | 39         | 36         | 283    |
| Shuttle 4                          | 50.6               | 48         | 45         | 36         | 42         |            | 43         | 39         | 253    |
| Totals                             |                    | 211        | 463        | 472        | 444        | 0          | 431        | 179        | 2200   |

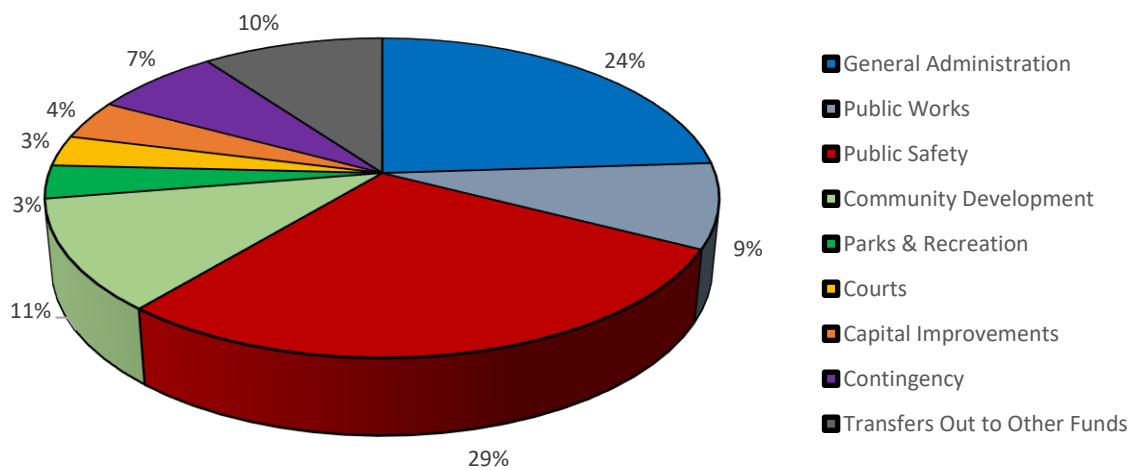
|                                                  |              |         |        |                  |            |
|--------------------------------------------------|--------------|---------|--------|------------------|------------|
| Verde Valley Humane Society                      |              |         |        |                  |            |
| 1520 W. Mingus Avenue                            |              |         |        |                  |            |
| Cottonwood, AZ. 86326                            |              |         |        |                  |            |
| 928-634-7387                                     |              |         |        |                  |            |
|                                                  |              |         |        |                  | 12/2/2022  |
| Clarkdale Animal Intake Report for November 2022 |              |         |        |                  |            |
|                                                  |              |         |        |                  |            |
| Date                                             | Type         | Species | ID #   | Disposition Type | Date       |
| 11/6/2022                                        | Stray-Public | Canine  | D49580 | Reclaimed        | 11/7/2022  |
| 11/6/2022                                        | Stray-Public | Canine  | D49579 | Reclaimed        | 11/7/2022  |
| 11/25/2022                                       | Stray-Public | Canine  | D49616 | Reclaimed        | 11/26/2022 |
| 11/25/2022                                       | Stray-Public | Canine  | D49617 | Reclaimed        | 11/26/2022 |
|                                                  |              |         |        |                  |            |
|                                                  | Total:4      |         |        |                  |            |

## FY2022-2023 Budgeted Revenue and Expenditures by Category

### General Fund Revenues



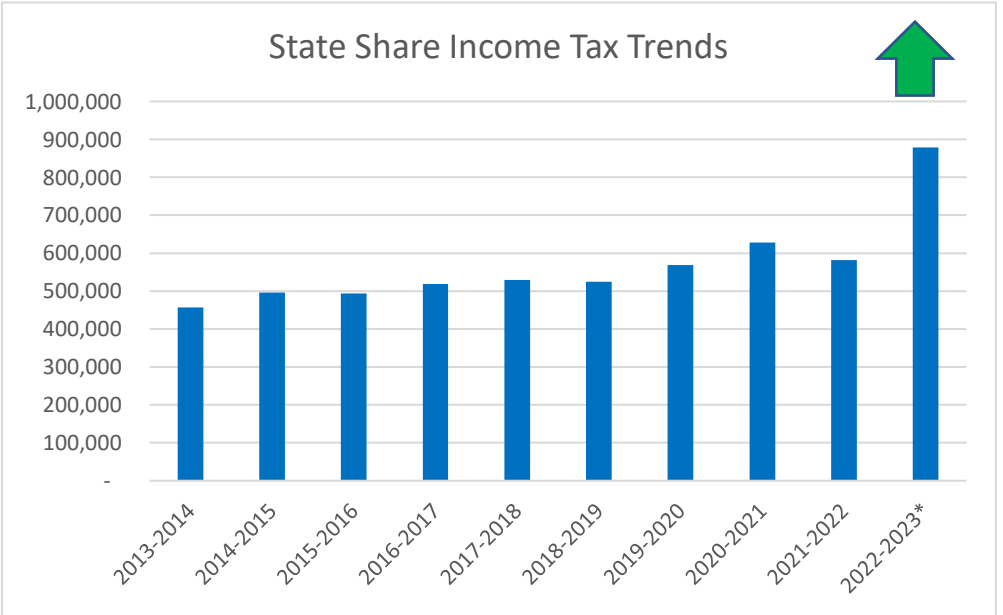
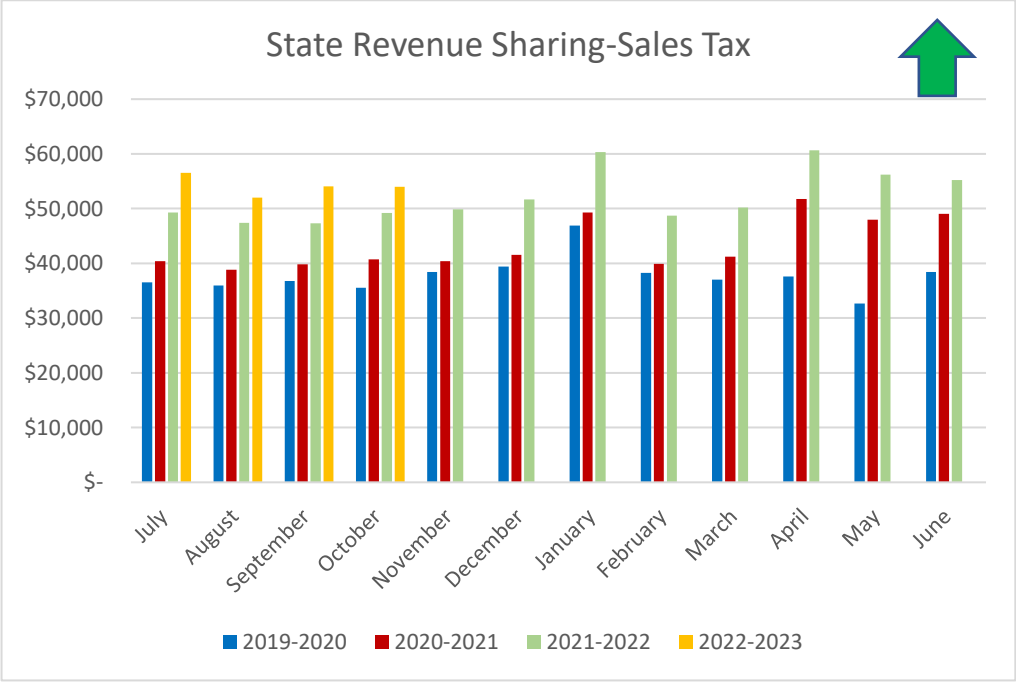
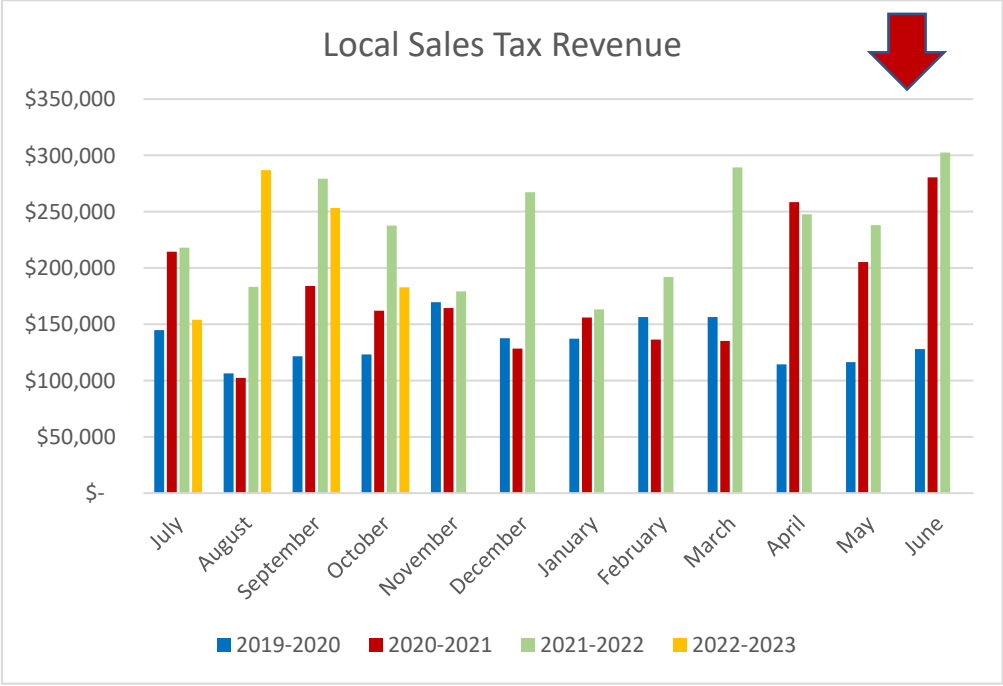
### General Fund Expenditures



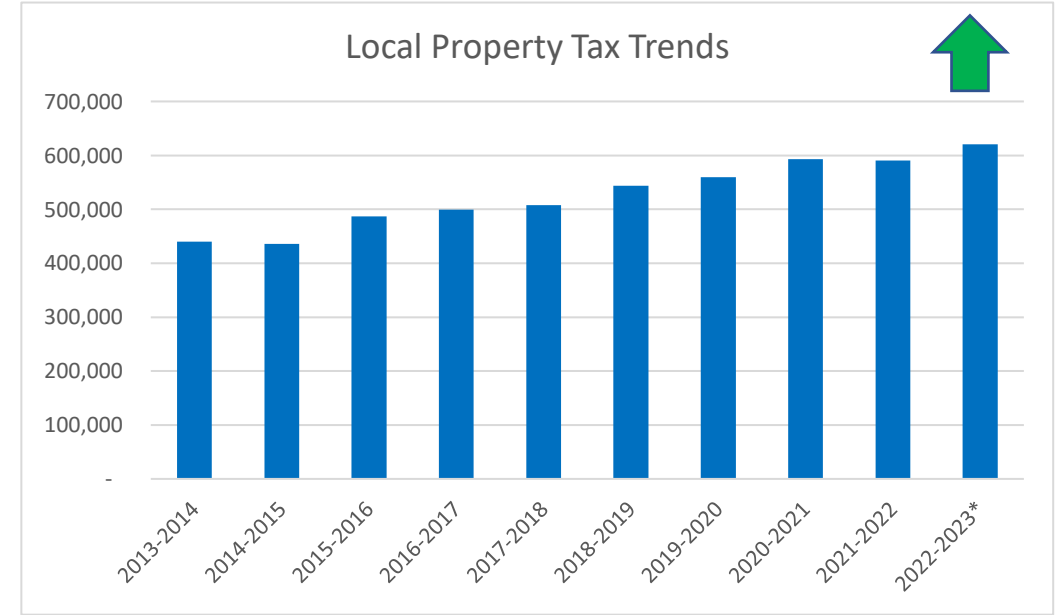
# Finance Department Monthly Report

## October 2022

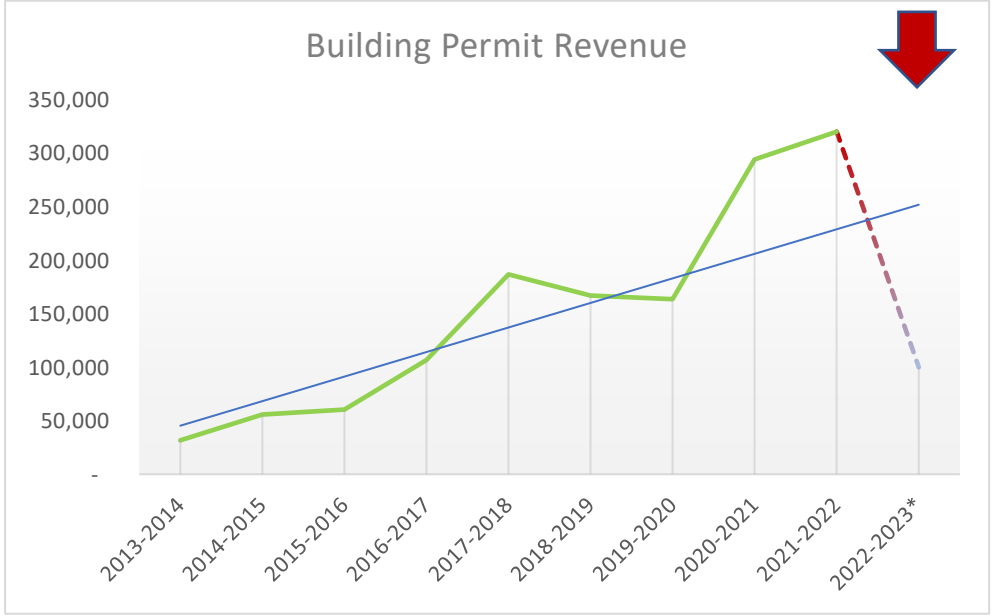
12/2/2022



\*Projected



\*Projected



\*Projected

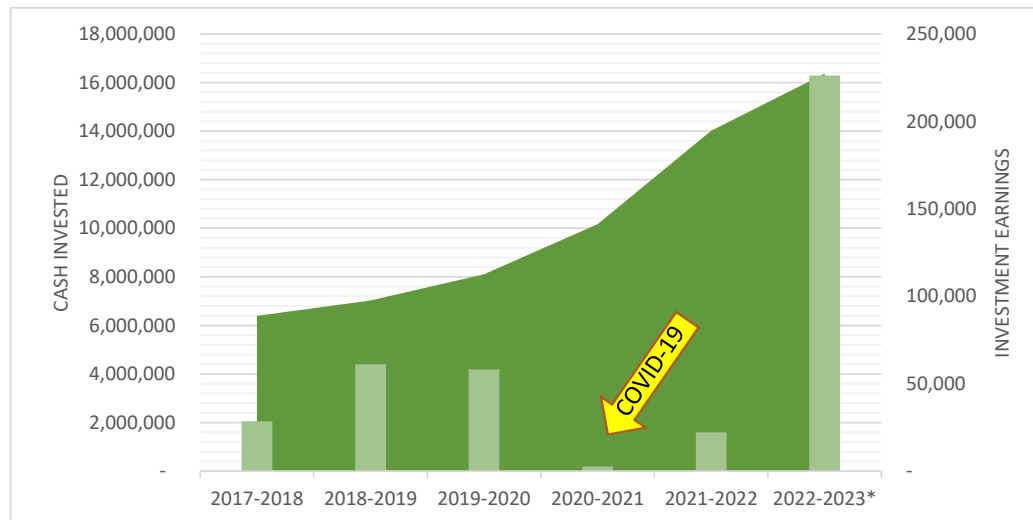
| Comments                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| →Trends in State and Local taxes remain strong overall.                                                                                                                                                             |
| →Local Sales Tax lagged slightly for September. October may also lag slightly over October 2021, but additional payments are expected to be received this month.                                                    |
| →Building Permit revenue projections remain significantly lower than prior years.                                                                                                                                   |
| →Interest earnings are significantly exceeding budget expectations.                                                                                                                                                 |
| →Finance Department hosted the Town auditors, Colby & Powell, PLC. The audit fieldwork was completed in two days and the financial reports are in preparation with hopes of a January presentation to Town Council. |
| →Finance Department is continuing to explore upgrades to the both the payroll and accounting software.                                                                                                              |

# Finance Department Monthly Report

## Investment Earnings

| Fund            | FY2022-2023          |                  |                  |                   |                  |                  |                               |
|-----------------|----------------------|------------------|------------------|-------------------|------------------|------------------|-------------------------------|
|                 | Budgeted<br>(Annual) | July<br>2022     | August<br>2022   | September<br>2022 | October<br>2022  | November<br>2022 | Fiscal Year-to-<br>Date Total |
| General Fund    | \$ 3,500             | \$ 8,615         | \$ 12,946        | \$ 15,833         | \$ 21,537        | \$ 27,021        | \$ 85,951                     |
| Streets Fund    | \$ 1,000             | \$ 846           | \$ 1,195         | \$ 1,394          | \$ 1,805         | \$ 2,172         | \$ 7,412                      |
| HURF Fund       | \$ 1,000             | \$ 1,812         | \$ 2,623         | \$ 3,129          | \$ 4,153         | \$ 5,107         | \$ 16,823                     |
| Wastewater Fund | \$ 750               | \$ 1,959         | \$ 2,768         | \$ 3,230          | \$ 4,180         | \$ 5,032         | \$ 17,168                     |
| Cemetery Fund   | \$ 125               | \$ 250           | \$ 354           | \$ 413            | \$ 534           | \$ 643           | \$ 2,194                      |
| Sanitation Fund | \$ 50                | \$ 23            | \$ 32            | \$ 37             | \$ 48            | \$ 58            | \$ 199                        |
| Water Fund      | \$ -                 | \$ 3,106         | \$ 4,390         | \$ 5,121          | \$ 6,628         | \$ 7,980         | \$ 27,225                     |
| Donations Fund  | \$ -                 | \$ 11            | \$ 16            | \$ 18             | \$ 24            | \$ 29            | \$ 98                         |
|                 | <b>\$ 6,425</b>      | <b>\$ 16,621</b> | <b>\$ 24,324</b> | <b>\$ 29,175</b>  | <b>\$ 38,908</b> | <b>\$ 48,042</b> | <b>\$ 157,071</b>             |

|                                |      |      |       |        |        |
|--------------------------------|------|------|-------|--------|--------|
| Percent of Year Passed         | 8%   | 17%  | 25%   | 33.33% | 41.67% |
| Percent Collected vs. Budgeted | 259% | 637% | 1091% | 1697%  | 2445%  |



\*Projected-Straight-line projection yields investment income of \$376,970, the amount shown above is estimated at 60% of that. Future market conditions are difficult to predict, but it is projected that we will continue to be in a rising environment for the near term.

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

01 -GENERAL FUND

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET   | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE   |
|------------------------------------|---------------------|-------------------|------------------------|----------------|---------------------|
| <u>REVENUE SUMMARY</u>             |                     |                   |                        |                |                     |
| LOCAL REVENUE                      | 4,143,077.00        | 442,218.08        | 1,676,941.00           | 40.48          | 2,466,136.00        |
| STATE REVENUE                      | <u>1,853,827.00</u> | <u>151,153.12</u> | <u>750,761.14</u>      | <u>40.50</u>   | <u>1,103,065.86</u> |
| TOTAL REVENUES                     | 5,996,904.00        | 593,371.20        | 2,427,702.14           | 40.48          | 3,569,201.86        |
|                                    | =====               | =====             | =====                  | =====          | =====               |
| <u>EXPENDITURE SUMMARY</u>         |                     |                   |                        |                |                     |
| CAPITAL IMPROVEMENT PLAN           | 237,764.00          | 166.57            | 7,026.04               | 2.96           | 230,737.96          |
| CONTINGENCY & TRANSFERS            | 1,028,370.00        | 0.00              | 605,636.66             | 58.89          | 422,733.34          |
| ADMINISTRATION                     | 217,020.00          | 13,814.91         | 75,348.29              | 34.72          | 141,671.71          |
| TOWN CLERK                         | 155,735.00          | 8,211.75          | 66,779.96              | 42.88          | 88,955.04           |
| HUMAN RESOURCES                    | 144,063.00          | 7,856.06          | 42,830.50              | 29.73          | 101,232.50          |
| FINANCE                            | 293,262.00          | 25,111.55         | 113,430.17             | 38.68          | 179,831.83          |
| TOWN WIDE                          | 627,181.00          | 10,966.78         | 157,536.53             | 25.12          | 469,644.47          |
| COMMUNITY DEVELOPMENT              | 679,993.00          | 40,163.66         | 219,477.97             | 32.28          | 460,515.03          |
| PARKS & RECREATION                 | 201,180.00          | 11,682.98         | 70,953.20              | 35.27          | 130,226.80          |
| COURT                              | 185,542.00          | 29,836.23         | 46,197.66              | 24.90          | 139,344.34          |
| POLICE                             | 1,660,041.00        | 101,600.26        | 551,351.71             | 33.21          | 1,108,689.29        |
| VERDE RIVER RAPS                   | 53,213.00           | 3,696.49          | 19,134.99              | 35.96          | 34,078.01           |
| PUBLIC WORKS                       | <u>513,540.00</u>   | <u>28,923.97</u>  | <u>170,071.06</u>      | <u>33.12</u>   | <u>343,468.94</u>   |
| TOTAL EXPENDITURES                 | 5,996,904.00        | 282,031.21        | 2,145,774.74           | 35.78          | 3,851,129.26        |
|                                    | =====               | =====             | =====                  | =====          | =====               |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00                | 311,339.99        | 281,927.40             | (              | 281,927.40)         |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

01 -GENERAL FUND

41.67% OF YEAR COMP.

| REVENUES                                       | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>LOCAL REVENUE</u>                           |                   |                   |                        |                |                   |
| 01-4-4000-4001 FRANCHISE ROYALTIES             | 98,000.00         | 2,280.68          | 28,667.53              | 29.25          | 69,332.47         |
| 01-4-4000-4002 BUSINESS & HOME OCC LICENSES    | 8,500.00          | 250.00            | 5,805.00               | 68.29          | 2,695.00          |
| 01-4-4000-4003 BUILDING PERMITS                | 280,000.00        | 450.00            | 40,685.50              | 14.53          | 239,314.50        |
| 01-4-4000-4004 FACILITIES RENTALS              | 14,000.00         | 874.50            | 7,760.00               | 55.43          | 6,240.00          |
| 01-4-4000-4005 COURT FINES                     | 50,000.00         | 3,321.75          | 15,342.61              | 30.69          | 34,657.39         |
| 01-4-4000-4006 LOCAL SALES TAX (EXCLUDING CO)  | 2,550,000.00      | 194,080.51        | 968,546.88             | 37.98          | 1,581,453.12      |
| 01-4-4000-4007 ANIMAL CONTROL                  | 2,000.00          | 65.00             | 175.00                 | 8.75           | 1,825.00          |
| 01-4-4000-4008 PROPERTY TAX                    | 620,127.00        | 235,999.11        | 245,693.44             | 39.62          | 374,433.56        |
| 01-4-4000-4009 FORFEITURES, AUCTION, REPOSS    | 2,500.00          | 0.00              | 0.00                   | 0.00           | 2,500.00          |
| 01-4-4000-4010 REIMB FOR COURT APPOINTED ATTY  | 1,000.00          | 198.00            | 198.00                 | 19.80          | 802.00            |
| 01-4-4000-4012 RESTITUTION TOC AS VICTIM       | 0.00              | 0.00              | 1,170.02               | 0.00 (         | 1,170.02)         |
| 01-4-4000-4013 POLICE RECORD COPIES            | 200.00            | 65.00             | 250.00                 | 125.00 (       | 50.00)            |
| 01-4-4000-4015 MUSEUM UTILITY REIMBURSEMENT    | 2,000.00          | 273.94            | 1,271.65               | 63.58          | 728.35            |
| 01-4-4000-4018 INSURANCE REIMBURSEMENTS        | 50,963.00         | 0.00              | 43,085.40              | 84.54          | 7,877.60          |
| 01-4-4000-4019 GENERAL P&Z                     | 3,000.00          | 405.00            | 675.00                 | 22.50          | 2,325.00          |
| 01-4-4000-4030 PD POST STORAGE IMPOUND         | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00          |
| 01-4-4000-4033 LIQUOR LICENSE FEES             | 300.00            | 25.00             | 350.00                 | 116.67 (       | 50.00)            |
| 01-4-4000-4034 SPECIAL EVENT PERMIT-TOWN       | 650.00            | 0.00              | 100.00                 | 15.38          | 550.00            |
| 01-4-4000-4035 REIMBURSE PW STAFF TIME         | 200.00            | 0.00              | 168.00                 | 84.00          | 32.00             |
| 01-4-4000-4036 VERDE RIVER RAP OUTFITTER FEES  | 30,000.00         | 3,184.50          | 26,689.20              | 88.96          | 3,310.80          |
| 01-4-4000-4037 VERDE RIVER RAP DAY USE FEES    | 9,000.00          | 144.34            | 4,200.04               | 46.67          | 4,799.96          |
| 01-4-4000-4038 RIVER SPECIAL EVENT PERMIT      | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 01-4-4000-4041 SOIL REMEDIATION PERMITS        | 7,500.00          | 0.00              | 0.00                   | 0.00           | 7,500.00          |
| 01-4-4000-4043 SCHOOL RESOURCE OFFICER REVENUE | 1,000.00          | 0.00              | 10,000.00              | 1,000.00 (     | 9,000.00)         |
| 01-4-4000-4044 CONTGNT CONTRACT INSPECTOR      | 7,500.00          | 0.00              | 0.00                   | 0.00           | 7,500.00          |
| 01-4-4000-4047 ENGINEERING INSPECTION FEES     | 2,000.00          | 0.00              | 0.00                   | 0.00           | 2,000.00          |
| 01-4-4000-4051 CONCERT AMBASSADOR REVENUE      | 300.00            | 0.00              | 156.00                 | 52.00          | 144.00            |
| 01-4-4000-4200 LEASE PROCEEDS                  | 0.00              | 0.00              | 100.00                 | 0.00 (         | 100.00)           |
| 01-4-4000-4240 V RIVER MEMBERSHIP FEE REVENUE  | 600.00            | 0.00              | 250.00                 | 41.67          | 350.00            |
| 01-4-4000-4500 MISCELLANEOUS INCOME            | 350.00            | 0.00              | 0.00                   | 0.00           | 350.00            |
| 01-4-4000-4503 FINGER PRINTING REVENUE         | 500.00            | 402.00            | 1,017.00               | 203.40 (       | 517.00)           |
| 01-4-4000-4504 PD VEHICLE USAGE RATE REV       | 500.00            | 10.00             | 276.50                 | 55.30          | 223.50            |
| 01-4-4000-4505 RECORDS REQ, COPIES & FAXES     | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 01-4-4000-4507 CC SURCHARGE REVENUE            | 3,900.00          | 188.75            | 1,485.61               | 38.09          | 2,414.39          |
| 01-4-4000-4700 INTEREST INCOME - LGIP 92147    | 3,500.00          | 0.00              | 58,930.62              | 1,683.73 (     | 55,430.62)        |
| 01-4-4000-4703 WELLS FARGO SAVINGS INTEREST    | 15.00             | 0.00              | 0.00                   | 0.00           | 15.00             |
| 01-4-4000-4902 NSF FEES COLLECTED              | 35.00             | 0.00              | 0.00                   | 0.00           | 35.00             |
| 01-4-4000-6007 ADMIN FEE TRANS IN FR HURF      | 46,100.00         | 0.00              | 46,100.00              | 100.00         | 0.00              |
| 01-4-4000-6011 ADMIN FEE TRANS IN FROM SEWER   | 52,443.00         | 0.00              | 52,443.00              | 100.00         | 0.00              |
| 01-4-4000-6012 ADMIN FEE TRANS IN FROM SANITAT | 37,320.00         | 0.00              | 37,320.00              | 100.00         | 0.00              |
| 01-4-4000-6013 ADMIN FEE TRANS IN FROM WATER   | 74,145.00         | 0.00              | 74,145.00              | 100.00         | 0.00              |
| 01-4-4000-6019 ADMIN FEE TRANS IN FROM CEMETER | 3,884.00          | 0.00              | 3,884.00               | 100.00         | 0.00              |
| 01-4-4000-6050 OFS-FUND BALANCE APPROPRIATION  | <u>177,845.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>177,845.00</u> |
| TOTAL LOCAL REVENUE                            | 4,143,077.00      | 442,218.08        | 1,676,941.00           | 40.48          | 2,466,136.00      |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

01 -GENERAL FUND

41.67% OF YEAR COMP.

| REVENUES                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                       |                   |                   |                        |                |                   |
| <u>COUNTY REVENUE</u>                       | <hr/>             | <hr/>             | <hr/>                  | <hr/>          | <hr/>             |
| <hr/>                                       |                   |                   |                        |                |                   |
| <u>STATE REVENUE</u>                        |                   |                   |                        |                |                   |
| 01-4-4200-4030 STATE SALES TAX              | 633,229.00        | 47,903.67         | 241,031.01             | 38.06          | 392,197.99        |
| 01-4-4200-4031 STATE REV SHARE (INCOME TAX) | 853,870.00        | 73,272.23         | 366,361.15             | 42.91          | 487,508.85        |
| 01-4-4200-4035 STATE VEHICLE LIC TAX        | <u>366,728.00</u> | <u>29,977.22</u>  | <u>143,368.98</u>      | <u>39.09</u>   | <u>223,359.02</u> |
| TOTAL STATE REVENUE                         | 1,853,827.00      | 151,153.12        | 750,761.14             | 40.50          | 1,103,065.86      |
| <hr/>                                       |                   |                   |                        |                |                   |
| <u>FIXED ASSET CONTRIBUTION</u>             | <hr/>             | <hr/>             | <hr/>                  | <hr/>          | <hr/>             |
| <hr/>                                       |                   |                   |                        |                |                   |
| TOTAL REVENUE                               | 5,996,904.00      | 593,371.20        | 2,427,702.14           | 40.48          | 3,569,201.86      |
|                                             | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

01 -GENERAL FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>CAPITAL IMPROVEMENT PLAN</u>               |                   |                   |                        |                |                   |
| 01-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23  | 237,764.00        | 166.57            | 7,026.04               | 2.96           | 230,737.96        |
| TOTAL CAPITAL IMPROVEMENT PLAN                | 237,764.00        | 166.57            | 7,026.04               | 2.96           | 230,737.96        |
| <u>CONTINGENCY &amp; TRANSFERS</u>            |                   |                   |                        |                |                   |
| 01-5-2000-9250 DF ECO DEV/MARKET & SEED MONEY | 0.00              | 0.00              | 2,266.66               | 0.00           | ( 2,266.66)       |
| 01-5-2000-9400 CONTINGENCY                    | 425,000.00        | 0.00              | 0.00                   | 0.00           | 425,000.00        |
| 01-5-2000-9801 TRANS OUT DES FUNDS STREETS    | 327,547.00        | 0.00              | 327,547.00             | 100.00         | 0.00              |
| 01-5-2000-9851 TRANSFER OUT TO CIP            | 275,823.00        | 0.00              | 275,823.00             | 100.00         | 0.00              |
| TOTAL CONTINGENCY & TRANSFERS                 | 1,028,370.00      | 0.00              | 605,636.66             | 58.89          | 422,733.34        |
| <u>ADMINISTRATION</u>                         |                   |                   |                        |                |                   |
| 01-5-2100-6000 SALARIES-ADMINISTRATION        | 153,500.00        | 10,769.22         | 54,249.95              | 35.34          | 99,250.05         |
| 01-5-2100-6020 SOCIAL SECURITY                | 12,508.00         | 441.07            | 4,002.98               | 32.00          | 8,505.02          |
| 01-5-2100-6022 HEALTH INSURANCE               | 10,964.00         | 459.65            | 4,114.25               | 37.53          | 6,849.75          |
| 01-5-2100-6024 STATE RETIREMENT               | 18,681.00         | 655.31            | 5,946.94               | 31.83          | 12,734.06         |
| 01-5-2100-6030 TRAVEL & EDUCATION             | 3,500.00          | ( 75.00)          | 1,032.09               | 29.49          | 2,467.91          |
| 01-5-2100-6035 TRANS & COMM ALLOWANCE         | 10,000.00         | 769.24            | 3,875.05               | 38.75          | 6,124.95          |
| 01-5-2100-7002 GASOLINE                       | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 01-5-2100-7015 FOOD AND BEVERAGE              | 500.00            | 0.00              | 258.28                 | 51.66          | 241.72            |
| 01-5-2100-7020 OFFICE SUPPLIES                | 1,600.00          | 0.00              | 318.53                 | 19.91          | 1,281.47          |
| 01-5-2100-7021 PUBLICATIONS & ADVERTISING     | 200.00            | 0.00              | 0.00                   | 0.00           | 200.00            |
| 01-5-2100-7022 DUES & ASSOCIATIONS            | 3,367.00          | 728.00            | 1,310.00               | 38.91          | 2,057.00          |
| 01-5-2100-7025 POSTAGE                        | 300.00            | 17.61             | 35.79                  | 11.93          | 264.21            |
| 01-5-2100-7026 PRINTING FEE                   | 50.00             | 0.00              | 0.00                   | 0.00           | 50.00             |
| 01-5-2100-7050 TELEPHONE                      | 400.00            | 49.81             | 204.43                 | 51.11          | 195.57            |
| 01-5-2100-7500 EQUIPMENT LEASE                | 800.00            | 0.00              | 0.00                   | 0.00           | 800.00            |
| 01-5-2100-7910 CREDIT CARD FINANCE CHARGES    | 250.00            | 0.00              | 0.00                   | 0.00           | 250.00            |
| 01-5-2100-8000 EQUIPMENT PURCHASE             | 300.00            | 0.00              | 0.00                   | 0.00           | 300.00            |
| TOTAL ADMINISTRATION                          | 217,020.00        | 13,814.91         | 75,348.29              | 34.72          | 141,671.71        |
| <u>TOWN CLERK</u>                             |                   |                   |                        |                |                   |
| 01-5-2101-6000 SALARIES-TOWN CLERK            | 65,337.00         | 4,903.32          | 24,699.77              | 37.80          | 40,637.23         |
| 01-5-2101-6001 SALARIES TOWN COUNCIL          | 14,760.00         | 1,400.00          | 6,200.00               | 42.01          | 8,560.00          |
| 01-5-2101-6020 SOCIAL SECURITY                | 6,127.00          | 183.80            | 1,992.98               | 32.53          | 4,134.02          |
| 01-5-2101-6022 HEALTH INSURANCE               | 15,311.00         | 640.80            | 5,744.60               | 37.52          | 9,566.40          |
| 01-5-2101-6024 STATE RETIREMENT               | 7,951.00          | 298.36            | 2,707.54               | 34.05          | 5,243.46          |
| 01-5-2101-6026 HSA EMPLOYER PORTION           | 2,724.00          | 113.50            | 1,021.50               | 37.50          | 1,702.50          |
| 01-5-2101-6030 TRAVEL & EDUCATION             | 4,000.00          | 0.00              | 1,694.09               | 42.35          | 2,305.91          |
| 01-5-2101-6031 COUNCIL TRAVEL & EDUCATION     | 10,000.00         | 514.70            | 8,259.47               | 82.59          | 1,740.53          |
| 01-5-2101-7002 GASOLINE                       | 300.00            | 27.97             | 27.97                  | 9.32           | 272.03            |
| 01-5-2101-7004 SOFTWARE AND RENEWALS          | 6,175.00          | 0.00              | 0.00                   | 0.00           | 6,175.00          |
| 01-5-2101-7015 FOOD AND BEVERAGE              | 1,600.00          | 0.00              | 575.22                 | 35.95          | 1,024.78          |
| 01-5-2101-7020 OFFICE SUPPLIES                | 300.00            | 40.00             | 208.01                 | 69.34          | 91.99             |
| 01-5-2101-7021 PUBLICATIONS & ADVERTISING     | 1,800.00          | 54.72             | 866.62                 | 48.15          | 933.38            |
| 01-5-2101-7022 DUES & ASSOCIATIONS            | 750.00            | 0.00              | 95.00                  | 12.67          | 655.00            |
| 01-5-2101-7025 POSTAGE                        | 200.00            | 17.61             | 38.98                  | 19.49          | 161.02            |
| 01-5-2101-7026 PRINTING FEE                   | 200.00            | 0.00              | 0.00                   | 0.00           | 200.00            |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

## 01 -GENERAL FUND

41.67% OF YEAR COMP.

| EXPENDITURES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| 01-5-2101-7050 TELEPHONE          | 325.00            | 16.97             | 78.21                  | 24.06          | 246.79            |
| 01-5-2101-7300 RECORDS MANAGEMENT | 3,875.00          | 0.00              | 4,166.00               | 107.51         | ( 291.00)         |
| 01-5-2101-9006 ELECTION COST      | <u>14,000.00</u>  | <u>0.00</u>       | <u>8,404.00</u>        | <u>60.03</u>   | <u>5,596.00</u>   |
| TOTAL TOWN CLERK                  | 155,735.00        | 8,211.75          | 66,779.96              | 42.88          | 88,955.04         |

HUMAN RESOURCES

|                                           |                 |             |             |             |                 |
|-------------------------------------------|-----------------|-------------|-------------|-------------|-----------------|
| 01-5-2102-6000 SALARIES- HUMAN RESOURCES  | 79,664.00       | 5,978.52    | 29,720.49   | 37.31       | 49,943.51       |
| 01-5-2102-6020 SOCIAL SECURITY            | 6,094.00        | 228.31      | 2,042.04    | 33.51       | 4,051.96        |
| 01-5-2102-6022 HEALTH INSURANCE           | 10,508.00       | 441.71      | 3,815.96    | 36.31       | 6,692.04        |
| 01-5-2102-6024 STATE RETIREMENT           | 9,695.00        | 363.78      | 3,253.09    | 33.55       | 6,441.91        |
| 01-5-2102-6026 HSA EMPLOYER PORTION       | 4,502.00        | 187.56      | 1,645.50    | 36.55       | 2,856.50        |
| 01-5-2102-6030 TRAVEL & EDUCATION         | 5,100.00        | 30.00       | 75.00       | 1.47        | 5,025.00        |
| 01-5-2102-6032 EMPLOYEE APPRECIATION      | 400.00          | 0.00        | 208.11      | 52.03       | 191.89          |
| 01-5-2102-7020 OFFICE SUPPLIES            | 300.00          | 0.00        | 0.00        | 0.00        | 300.00          |
| 01-5-2102-7021 PUBLICATIONS & ADVERTISING | 2,500.00        | 0.00        | 0.00        | 0.00        | 2,500.00        |
| 01-5-2102-7022 DUES & ASSOCIATIONS        | 800.00          | 0.00        | 0.00        | 0.00        | 800.00          |
| 01-5-2102-7023 HEALTH MANAGEMENT          | 500.00          | 0.00        | 218.00      | 43.60       | 282.00          |
| 01-5-2102-7024 EMPLOYEE TRAINING          | 15,000.00       | 0.00        | 700.00      | 4.67        | 14,300.00       |
| 01-5-2102-7025 POSTAGE                    | 75.00           | 17.60       | 35.20       | 46.93       | 39.80           |
| 01-5-2102-7030 NEW HIRE EXPENSE           | 6,000.00        | 593.80      | 1,049.10    | 17.49       | 4,950.90        |
| 01-5-2102-7050 TELEPHONE                  | 425.00          | 14.78       | 68.01       | 16.00       | 356.99          |
| 01-5-2102-8000 EQUIPMENT PURCHASE         | 500.00          | 0.00        | 0.00        | 0.00        | 500.00          |
| 01-5-2102-9010 PROFESSIONAL SERVICES      | <u>2,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>2,000.00</u> |
| TOTAL HUMAN RESOURCES                     | 144,063.00      | 7,856.06    | 42,830.50   | 29.73       | 101,232.50      |

FINANCE

|                                           |                 |             |               |             |                 |
|-------------------------------------------|-----------------|-------------|---------------|-------------|-----------------|
| 01-5-2103-6000 SALARIES FINANCE           | 193,675.00      | 20,708.60   | 80,758.14     | 41.70       | 112,916.86      |
| 01-5-2103-6020 SOCIAL SECURITY            | 14,816.00       | 569.12      | 5,088.70      | 34.35       | 9,727.30        |
| 01-5-2103-6022 HEALTH INSURANCE           | 40,093.00       | 1,488.44    | 11,940.44     | 29.78       | 28,152.56       |
| 01-5-2103-6024 STATE RETIREMENT           | 23,570.00       | 922.29      | 7,925.54      | 33.63       | 15,644.46       |
| 01-5-2103-6026 HSA EMPLOYER PORTION       | 5,183.00        | 215.94      | 2,856.00      | 55.10       | 2,327.00        |
| 01-5-2103-6030 TRAVEL & EDUCATION         | 4,250.00        | 0.00        | 2,568.38      | 60.43       | 1,681.62        |
| 01-5-2103-7015 FOOD & BEVERAGE            | 75.00           | 0.00        | 0.00          | 0.00        | 75.00           |
| 01-5-2103-7020 OFFICE SUPPLIES            | 1,200.00        | 0.00        | 93.81         | 7.82        | 1,106.19        |
| 01-5-2103-7021 PUBLICATIONS & ADVERTISING | 2,000.00        | 0.00        | 0.00          | 0.00        | 2,000.00        |
| 01-5-2103-7022 DUES & ASSOCIATIONS        | 500.00          | 160.00      | 470.00        | 94.00       | 30.00           |
| 01-5-2103-7023 TRANSPARENCY POSTINGS      | 1,000.00        | 1,000.00    | 1,000.00      | 100.00      | 0.00            |
| 01-5-2103-7024 PHOENIX BUSINESS INT       | 275.00          | 0.00        | 275.00        | 100.00      | 0.00            |
| 01-5-2103-7025 POSTAGE                    | 750.00          | 17.60       | 207.64        | 27.69       | 542.36          |
| 01-5-2103-7026 PRINTING FEE               | 75.00           | 0.00        | 0.00          | 0.00        | 75.00           |
| 01-5-2103-7050 TELEPHONE                  | 700.00          | 29.56       | 139.65        | 19.95       | 560.35          |
| 01-5-2103-8000 EQUIPMENT PURCHASE         | 100.00          | 0.00        | 0.00          | 0.00        | 100.00          |
| 01-5-2103-9005 CONTRACT SERVICES          | <u>5,000.00</u> | <u>0.00</u> | <u>106.87</u> | <u>2.14</u> | <u>4,893.13</u> |
| TOTAL FINANCE                             | 293,262.00      | 25,111.55   | 113,430.17    | 38.68       | 179,831.83      |

TOWN WIDE

|                                             |           |      |          |       |           |
|---------------------------------------------|-----------|------|----------|-------|-----------|
| 01-5-2300-6000 TOWN WIDE PAYOUT             | 44,177.00 | 0.00 | 0.00     | 0.00  | 44,177.00 |
| 01-5-2300-6020 SOCIAL SECURITY              | 3,569.00  | 0.00 | 0.00     | 0.00  | 3,569.00  |
| 01-5-2300-6023 WORKERS COMPENSATION         | 5,258.00  | 0.00 | 2,756.00 | 52.42 | 2,502.00  |
| 01-5-2300-7001 EQUIPMENT REPAIR & MAINTANCE | 21,400.00 | 0.00 | 415.44   | 1.94  | 20,984.56 |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

## 01 -GENERAL FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET  | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|-----------------|-------------------|
| 01-5-2300-7002 INCODE MAINTANCE               | 17,400.00         | 0.00              | 19,121.01              | 109.89 (        | 1,721.01)         |
| 01-5-2300-7004 SOFTWARE AND RENEWALS          | 55,177.00         | 0.00              | 26,196.09              | 47.48           | 28,980.91         |
| 01-5-2300-7005 IT HARDWARE SERVICE CONTRACTS  | 2,000.00          | 681.88            | 681.88                 | 34.09           | 1,318.12          |
| 01-5-2300-7007 ARC GIS LICENSE & SOFTWARE     | 3,400.00          | 0.00              | 3,328.46               | 97.90           | 71.54             |
| 01-5-2300-7008 PLOTTER MAINT A&E REPROGRAPH   | 1,800.00          | 0.00              | 0.00                   | 0.00            | 1,800.00          |
| 01-5-2300-7015 FOOD AND BEVERAGE              | 0.00              | 0.00              | 204.22                 | 0.00 (          | 204.22)           |
| 01-5-2300-7022 DUES AND ASSOCIATION FEES      | 10,500.00         | 0.00              | 8,285.69               | 78.91           | 2,214.31          |
| 01-5-2300-7025 POSTAGE                        | 600.00            | 462.00            | 463.71                 | 77.29           | 136.29            |
| 01-5-2300-7050 TELEPHONE                      | 3,000.00          | 0.00              | 0.00                   | 0.00            | 3,000.00          |
| 01-5-2300-7055 TOWN CODE MAINTENANCE          | 2,500.00          | 0.00              | 0.00                   | 0.00            | 2,500.00          |
| 01-5-2300-7910 BANK CHARGES/CREDIT CARD FEES  | 8,000.00          | 213.40            | 9,521.01               | 119.01 (        | 1,521.01)         |
| 01-5-2300-8001 ITC EQUIPMENT                  | 30,000.00         | 0.00              | 1,447.41               | 4.82            | 28,552.59         |
| 01-5-2300-8600 PSPRS UNFUNDED LIABILITY       | 130,000.00        | 0.00              | 0.00                   | 0.00            | 130,000.00        |
| 01-5-2300-9002 IT CONTRACT SERVICES           | 105,000.00        | 4,945.00          | 18,917.50              | 18.02           | 86,082.50         |
| 01-5-2300-9003 MFFC PAYMENT                   | 12,000.00         | 0.00              | 11,927.73              | 99.40           | 72.27             |
| 01-5-2300-9004 LEGAL MUNICIPAL                | 75,000.00         | 4,664.50          | 14,882.89              | 19.84           | 60,117.11         |
| 01-5-2300-9007 AUDIT COSTS                    | 27,250.00         | 0.00              | 0.00                   | 0.00            | 27,250.00         |
| 01-5-2300-9008 LIABILITY & PROPERTY INSURANCE | 63,000.00         | 0.00              | 32,796.66              | 52.06           | 30,203.34         |
| 01-5-2300-9010 EMERGENCY MANAGEMENT SUPPLIES  | 150.00            | 0.00              | 0.00                   | 0.00            | 150.00            |
| 01-5-2300-9015 TOWN WEB SITE                  | <u>6,000.00</u>   | <u>0.00</u>       | <u>6,590.83</u>        | <u>109.85 (</u> | <u>590.83)</u>    |
| TOTAL TOWN WIDE                               | 627,181.00        | 10,966.78         | 157,536.53             | 25.12           | 469,644.47        |

COMMUNITY DEVELOPMENT

|                                            |                  |             |                 |              |                  |
|--------------------------------------------|------------------|-------------|-----------------|--------------|------------------|
| 01-5-2500-6000 SALARIES- PLANNING & ZONING | 354,736.00       | 26,621.06   | 133,999.84      | 37.77        | 220,736.16       |
| 01-5-2500-6020 SOCIAL SECURITY             | 27,137.00        | 992.63      | 8,919.69        | 32.87        | 18,217.31        |
| 01-5-2500-6022 HEALTH INSURANCE            | 78,700.00        | 2,817.37    | 25,251.25       | 32.09        | 53,448.75        |
| 01-5-2500-6024 STATE RETIREMENT            | 43,171.00        | 1,619.88    | 14,687.79       | 34.02        | 28,483.21        |
| 01-5-2500-6026 HSA EMPLOYER PORTION        | 12,408.00        | 372.00      | 4,508.00        | 36.33        | 7,900.00         |
| 01-5-2500-6030 TRAVEL & EDUCATION          | 4,000.00         | 0.00        | 2,487.42        | 62.19        | 1,512.58         |
| 01-5-2500-6031 COMM & BOARD TRAVEL & ED    | 2,000.00         | 0.00        | 0.00            | 0.00         | 2,000.00         |
| 01-5-2500-7001 EQUIPMENT REPAIRS & MAINT   | 1,000.00         | 116.02      | 807.17          | 80.72        | 192.83           |
| 01-5-2500-7002 GASOLINE                    | 1,500.00         | 148.57      | 602.39          | 40.16        | 897.61           |
| 01-5-2500-7015 FOOD AND BEVERAGE           | 1,000.00         | 0.00        | 0.00            | 0.00         | 1,000.00         |
| 01-5-2500-7020 OFFICE SUPPLIES             | 2,500.00         | 0.00        | 642.42          | 25.70        | 1,857.58         |
| 01-5-2500-7021 PUBLICATIONS & ADVERSTISING | 2,000.00         | 0.00        | 253.69          | 12.68        | 1,746.31         |
| 01-5-2500-7022 DUES & ASSOCIATIONS         | 3,500.00         | 0.00        | 250.00          | 7.14         | 3,250.00         |
| 01-5-2500-7025 POSTAGE                     | 600.00           | 17.61       | 94.50           | 15.75        | 505.50           |
| 01-5-2500-7026 PRINTING FEE                | 2,500.00         | 0.00        | 0.00            | 0.00         | 2,500.00         |
| 01-5-2500-7050 TELEPHONE                   | 3,000.00         | 198.52      | 790.49          | 26.35        | 2,209.51         |
| 01-5-2500-7500 EQUIPMENT LEASE             | 450.00           | 0.00        | 0.00            | 0.00         | 450.00           |
| 01-5-2500-8000 EQUIPMENT PURCHASE          | 2,000.00         | 0.00        | 0.00            | 0.00         | 2,000.00         |
| 01-5-2500-9005 CONTRACT SERVICES           | 100,000.00       | 7,260.00    | 16,190.46       | 16.19        | 83,809.54        |
| 01-5-2500-9250 TOURISM/MARKETING CDD       | <u>37,791.00</u> | <u>0.00</u> | <u>9,992.86</u> | <u>26.44</u> | <u>27,798.14</u> |
| TOTAL COMMUNITY DEVELOPMENT                | 679,993.00       | 40,163.66   | 219,477.97      | 32.28        | 460,515.03       |

PARKS & RECREATION

|                                             |            |          |           |       |           |
|---------------------------------------------|------------|----------|-----------|-------|-----------|
| 01-5-2602-6000 SALARIES -COMMUNITY SERVICES | 118,062.00 | 8,815.16 | 44,370.83 | 37.58 | 73,691.17 |
| 01-5-2602-6002 CONCERT AMBASSADOR SALARIES  | 4,400.00   | 307.20   | 2,259.20  | 51.35 | 2,140.80  |
| 01-5-2602-6020 SOCIAL SECURITY              | 9,368.00   | 315.36   | 3,042.48  | 32.48 | 6,325.52  |
| 01-5-2602-6022 HEALTH INSURANCE             | 38,149.00  | 1,267.25 | 11,360.05 | 29.78 | 26,788.95 |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

## 01 -GENERAL FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| 01-5-2602-6024 STATE RETIREMENT             | 14,538.00         | 533.66            | 4,878.09               | 33.55          | 9,659.91          |
| 01-5-2602-6026 HSA EMPLOYER PORTION         | 5,448.00          | 145.00            | 1,305.00               | 23.95          | 4,143.00          |
| 01-5-2602-6030 TRAVEL & EDUCATION           | 1,865.00          | 0.00              | 1,835.18               | 98.40          | 29.82             |
| 01-5-2602-6033 VOLUNTEER APPRECIATION EXP   | 600.00            | 0.00              | 0.00                   | 0.00           | 600.00            |
| 01-5-2602-7020 OFFICE SUPPLIES              | 300.00            | 0.00              | 13.41                  | 4.47           | 286.59            |
| 01-5-2602-7022 DUES AND ASSOCIATIONS        | 550.00            | 0.00              | 175.00                 | 31.82          | 375.00            |
| 01-5-2602-7025 POSTAGE                      | 250.00            | 17.60             | 61.09                  | 24.44          | 188.91            |
| 01-5-2602-7026 PRINTING FEE                 | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 01-5-2602-7050 COMMUNITY SERVICES TELEPHONE | 700.00            | 31.75             | 137.86                 | 19.69          | 562.14            |
| 01-5-2602-7300 PROGRAMMING                  | 3,000.00          | 0.00              | 122.59                 | 4.09           | 2,877.41          |
| 01-5-2602-7700 FOURTH OF JULY               | 1,000.00          | 0.00              | 989.74                 | 98.97          | 10.26             |
| 01-5-2602-7800 HALLOWEEN                    | 1,000.00          | 0.00              | 52.68                  | 5.27           | 947.32            |
| 01-5-2602-7801 CHRISTMAS                    | 1,000.00          | 250.00            | 350.00                 | 35.00          | 650.00            |
| 01-5-2602-7900 PARK LEASES & MAINTENANCE    | <u>850.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>850.00</u>     |
| TOTAL PARKS & RECREATION                    | 201,180.00        | 11,682.98         | 70,953.20              | 35.27          | 130,226.80        |

COURT

|                                             |                 |             |             |             |                 |
|---------------------------------------------|-----------------|-------------|-------------|-------------|-----------------|
| 01-5-2800-6010 CONTRACT LABOR               | 28,000.00       | 2,153.84    | 10,849.97   | 38.75       | 17,150.03       |
| 01-5-2800-6020 SOCIAL SECURITY              | 2,142.00        | 82.39       | 747.69      | 34.91       | 1,394.31        |
| 01-5-2800-6074 OFFICE LEASE/REMODEL         | 20,000.00       | 0.00        | 0.00        | 0.00        | 20,000.00       |
| 01-5-2800-8020 PUBLIC DEFENDER/DEFENSE ATTY | 14,000.00       | 0.00        | 4,500.00    | 32.14       | 9,500.00        |
| 01-5-2800-8030 PROSECUTING ATTORNEY         | 18,000.00       | 2,500.00    | 5,000.00    | 27.78       | 13,000.00       |
| 01-5-2800-9005 CONTRACT SERVICES            | 100,400.00      | 25,100.00   | 25,100.00   | 25.00       | 75,300.00       |
| 01-5-2800-9007 COURT AUDIT COSTS            | <u>3,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>3,000.00</u> |
| TOTAL COURT                                 | 185,542.00      | 29,836.23   | 46,197.66   | 24.90       | 139,344.34      |

POLICE

|                                           |            |           |            |       |            |
|-------------------------------------------|------------|-----------|------------|-------|------------|
| 01-5-2900-6000 SALARIES- POLICE           | 841,107.00 | 64,601.08 | 272,147.79 | 32.36 | 568,959.21 |
| 01-5-2900-6001 OVERTIME- POLICE           | 42,250.00  | 4,918.20  | 18,837.49  | 44.59 | 23,412.51  |
| 01-5-2900-6020 SOCIAL SECURITY            | 68,678.00  | 2,607.46  | 20,676.67  | 30.11 | 48,001.33  |
| 01-5-2900-6021 PSPRS RETIREMENT           | 208,222.00 | 7,304.70  | 68,155.42  | 32.73 | 140,066.58 |
| 01-5-2900-6022 HEALTH INSURANCE           | 181,058.00 | 6,096.05  | 51,938.05  | 28.69 | 129,119.95 |
| 01-5-2900-6023 WORKMANS COMP INSURANCE    | 39,876.00  | 0.00      | 14,713.00  | 36.90 | 25,163.00  |
| 01-5-2900-6024 STATE RETIREMENT           | 11,760.00  | 618.65    | 3,218.35   | 27.37 | 8,541.65   |
| 01-5-2900-6025 LIFE INSURANCE             | 8,000.00   | 0.00      | 0.00       | 0.00  | 8,000.00   |
| 01-5-2900-6026 HSA EMPLOYER PORTION       | 20,505.00  | 1,148.17  | 9,077.55   | 44.27 | 11,427.45  |
| 01-5-2900-6030 TRAVEL & EDUCATION         | 15,500.00  | ( 598.04) | 10,758.49  | 69.41 | 4,741.51   |
| 01-5-2900-6040 UNIFORM ALLOWANCE          | 12,000.00  | 534.80    | 9,806.53   | 81.72 | 2,193.47   |
| 01-5-2900-7001 EQUIPMENT REPAIRS & MAINT  | 12,000.00  | 580.69    | 2,161.36   | 18.01 | 9,838.64   |
| 01-5-2900-7002 GASOLINE & CAR WASHES      | 20,000.00  | 2,142.50  | 8,633.94   | 43.17 | 11,366.06  |
| 01-5-2900-7009 AMMUNITION & RANGE         | 2,000.00   | 0.00      | 0.00       | 0.00  | 2,000.00   |
| 01-5-2900-7015 FOOD AND BEVERAGE          | 3,000.00   | 232.00    | 948.43     | 31.61 | 2,051.57   |
| 01-5-2900-7020 OFFICE SUPPLIES            | 2,000.00   | 402.94    | 1,665.40   | 83.27 | 334.60     |
| 01-5-2900-7021 PUBLICATIONS & ADVERTISING | 1,150.00   | 0.00      | 0.00       | 0.00  | 1,150.00   |
| 01-5-2900-7022 DUES & ASSOCIATIONS        | 1,000.00   | 0.00      | 375.00     | 37.50 | 625.00     |
| 01-5-2900-7023 COMMUNITY PROGRAMS         | 2,000.00   | 0.00      | 613.07     | 30.65 | 1,386.93   |
| 01-5-2900-7025 POSTAGE                    | 400.00     | 17.60     | 71.23      | 17.81 | 328.77     |
| 01-5-2900-7050 TELEPHONE                  | 14,480.00  | 912.67    | 3,225.60   | 22.28 | 11,254.40  |
| 01-5-2900-7500 POLICE SUPPLIES            | 4,200.00   | 461.00    | 1,606.94   | 38.26 | 2,593.06   |
| 01-5-2900-7501 TOWING                     | 200.00     | 0.00      | 0.00       | 0.00  | 200.00     |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

## 01 -GENERAL FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| 01-5-2900-7502 ANIMAL CONTROL                | 125.00            | 0.00              | 108.95                 | 87.16          | 16.05             |
| 01-5-2900-7504 SILENT WITNESS                | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 01-5-2900-7505 ANIMAL SHELTER                | 9,500.00          | 791.67            | 3,958.35               | 41.67          | 5,541.65          |
| 01-5-2900-7550 BUILDING & EMPLOYEE SAFETY    | 500.00            | 0.00              | 0.00                   | 0.00           | 500.00            |
| 01-5-2900-8000 EQUIPMENT PURCHASE            | 25,250.00         | 994.18            | 7,722.40               | 30.58          | 17,527.60         |
| 01-5-2900-8003 RECORDS SOFTWARE SUPPORT      | 9,750.00          | 0.00              | 0.00                   | 0.00           | 9,750.00          |
| 01-5-2900-8005 CLOUD STORAGE                 | 11,630.00         | 340.00            | 1,700.00               | 14.62          | 9,930.00          |
| 01-5-2900-9007 DISPATCHING CONTACT           | 90,000.00         | 7,493.94          | 37,469.70              | 41.63          | 52,530.30         |
| 01-5-2900-9010 EMERGENCY MANAGEMENT          | <u>1,800.00</u>   | <u>0.00</u>       | <u>1,762.00</u>        | <u>97.89</u>   | <u>38.00</u>      |
| TOTAL POLICE                                 | 1,660,041.00      | 101,600.26        | 551,351.71             | 33.21          | 1,108,689.29      |
| <u>VERDE RIVER RAPS</u>                      |                   |                   |                        |                |                   |
| 01-5-2905-6000 SALARIES-VERDE RIVER RAPS     | 33,579.00         | 1,977.60          | 12,384.00              | 36.88          | 21,195.00         |
| 01-5-2905-6020 SOCIAL SECURITY               | 2,569.00          | 82.01             | 878.12                 | 34.18          | 1,690.88          |
| 01-5-2905-6023 WORKERS COMP INSURANCE        | 1,072.00          | 0.00              | 865.00                 | 80.69          | 207.00            |
| 01-5-2905-6024 STATE RETIREMENT              | 1,393.00          | 0.00              | 44.00                  | 3.16           | 1,349.00          |
| 01-5-2905-6030 UNIFORM ALLOWANCE             | 200.00            | 0.00              | 151.58                 | 75.79          | 48.42             |
| 01-5-2905-7001 EQUIPMENT REPAIR & MAINTENANC | 1,000.00          | 53.50             | 278.36                 | 27.84          | 721.64            |
| 01-5-2905-7002 GASOLINE                      | 2,300.00          | 354.60            | 1,873.47               | 81.46          | 426.53            |
| 01-5-2905-7050 TELEPHONE                     | 600.00            | 40.78             | 122.46                 | 20.41          | 477.54            |
| 01-5-2905-7060 RAP RESTROOMS                 | 9,600.00          | 1,188.00          | 2,376.00               | 24.75          | 7,224.00          |
| 01-5-2905-7500 SUPPLIES                      | <u>900.00</u>     | <u>0.00</u>       | <u>162.00</u>          | <u>18.00</u>   | <u>738.00</u>     |
| TOTAL VERDE RIVER RAPS                       | 53,213.00         | 3,696.49          | 19,134.99              | 35.96          | 34,078.01         |
| <u>PUBLIC WORKS</u>                          |                   |                   |                        |                |                   |
| 01-5-3101-6000 SALARIES- PUBLIC WORKS        | 203,201.00        | 16,082.40         | 74,396.12              | 36.61          | 128,804.88        |
| 01-5-3101-6020 SOCIAL SECURITY               | 15,618.00         | 590.65            | 4,876.30               | 31.22          | 10,741.70         |
| 01-5-3101-6022 HEALTH INSURANCE              | 67,878.00         | 1,849.97          | 16,263.74              | 23.96          | 51,614.26         |
| 01-5-3101-6023 WORKMANS COMP INSURANCE       | 9,013.00          | 0.00              | 2,636.00               | 29.25          | 6,377.00          |
| 01-5-3101-6024 STATE RETIREMENT              | 24,040.00         | 966.81            | 7,987.21               | 33.22          | 16,052.79         |
| 01-5-3101-6026 HSA EMPLOYER PORTION          | 2,985.00          | 438.66            | 3,303.60               | 110.67 (       | 318.60)           |
| 01-5-3101-6030 TRAVEL & EDUCATION            | 500.00            | 60.00             | 150.00                 | 30.00          | 350.00            |
| 01-5-3101-6040 UNIFORMS                      | 1,400.00          | 0.00              | 522.50                 | 37.32          | 877.50            |
| 01-5-3101-7001 EQUIPMENT REPAIRS & MAINTANCE | 8,500.00          | 355.40            | 4,962.79               | 58.39          | 3,537.21          |
| 01-5-3101-7002 GASOLINE                      | 6,000.00          | 453.96            | 2,202.61               | 36.71          | 3,797.39          |
| 01-5-3101-7004 PARK EQUIPT REPAIRS & MAINT   | 8,000.00          | 0.00              | 900.01                 | 11.25          | 7,099.99          |
| 01-5-3101-7006 LANDSCAPING                   | 750.00            | 71.33             | 510.71                 | 68.09          | 239.29            |
| 01-5-3101-7008 EQUIPMENT RENTAL              | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00          |
| 01-5-3101-7012 SOFTWARE MAINTENANCE          | 2,000.00          | 0.00              | 1,540.00               | 77.00          | 460.00            |
| 01-5-3101-7015 FOOD AND BEVERAGE             | 200.00            | 0.00              | 0.00                   | 0.00           | 200.00            |
| 01-5-3101-7020 OFFICE SUPPLIES               | 500.00            | 0.00              | 81.02                  | 16.20          | 418.98            |
| 01-5-3101-7021 PUBLICATIONS & ADVERTISING    | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 01-5-3101-7022 DUES & ASSOCIATIONS           | 725.00            | 0.00              | 0.00                   | 0.00           | 725.00            |
| 01-5-3101-7025 POSTAGE                       | 100.00            | 17.60             | 35.20                  | 35.20          | 64.80             |
| 01-5-3101-7050 TELEPHONE                     | 1,980.00          | 305.81            | 1,162.29               | 58.70          | 817.71            |
| 01-5-3101-7060 HEATING                       | 8,000.00          | 369.41            | 977.05                 | 12.21          | 7,022.95          |
| 01-5-3101-7061 WATER USE                     | 33,500.00         | 3,886.76          | 20,250.48              | 60.45          | 13,249.52         |
| 01-5-3101-7062 ELECTRICAL                    | 45,000.00         | 2,929.66          | 20,795.83              | 46.21          | 24,204.17         |
| 01-5-3101-7500 BUILDING SUPPLIES             | 3,500.00          | 70.99             | 1,512.41               | 43.21          | 1,987.59          |
| 01-5-3101-7501 PEST CONTROL                  | 800.00            | 51.95             | 878.95                 | 109.87 (       | 78.95)            |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

01 -GENERAL FUND

41.67% OF YEAR COMP.

| EXPENDITURES                        | CURRENT<br>BUDGET           | CURRENT<br>PERIOD           | YEAR TO DATE<br>ACTUAL      | % OF<br>BUDGET              | BUDGET<br>BALANCE           |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 01-5-3101-7503 BUILDING MAINTENANCE | 8,000.00                    | 204.55                      | 3,202.91                    | 40.04                       | 4,797.09                    |
| 01-5-3101-7504 CLEANING SUPPLIES    | 1,000.00                    | 161.00                      | 213.40                      | 21.34                       | 786.60                      |
| 01-5-3101-7505 B&G TOOLS            | 1,500.00                    | 57.06                       | 414.32                      | 27.62                       | 1,085.68                    |
| 01-5-3101-7550 EMPLOYEE SAFETY      | 750.00                      | 0.00                        | 295.61                      | 39.41                       | 454.39                      |
| 01-5-3101-9012 TRANSIT CONTRACT     | <u>57,000.00</u>            | <u>0.00</u>                 | <u>0.00</u>                 | <u>0.00</u>                 | <u>57,000.00</u>            |
| TOTAL PUBLIC WORKS                  | 513,540.00                  | 28,923.97                   | 170,071.06                  | 33.12                       | 343,468.94                  |
| <u>HERITAGE CONSERVANCY</u>         | <u>                    </u> | <u>                    </u> | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| TOTAL EXPENDITURES                  | 5,996,904.00                | 282,031.21                  | 2,145,774.74                | 35.78                       | 3,851,129.26                |
|                                     | =====                       | =====                       | =====                       | =====                       | =====                       |
| REVENUES OVER/(UNDER) EXPENDITURES  | 0.00                        | 311,339.99                  | 281,927.40                  | (                           | 281,927.40)                 |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

03 -HURF (STREETS)

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                              |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| LOCAL REVENUE                      | 1,000.00          | 0.00              | 11,716.10              | 1,171.61 (     | 10,716.10)        |
| STATE REVENUE                      | <u>461,988.00</u> | <u>39,068.33</u>  | <u>150,379.09</u>      | <u>32.55</u>   | <u>311,608.91</u> |
| TOTAL REVENUES                     | 462,988.00        | 39,068.33         | 162,095.19             | 35.01          | 300,892.81        |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| HURF (STREETS)                     | 76,100.00         | 0.00              | 46,235.16              | 60.76          | 29,864.84         |
| HURF CIP                           | 95,000.00         | 0.00              | 0.00                   | 0.00           | 95,000.00         |
| OFU-FUND BALANCE APPROP.           | <u>291,888.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>291,888.00</u> |
| TOTAL EXPENDITURES                 | 462,988.00        | 0.00              | 46,235.16              | 9.99           | 416,752.84        |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00              | 39,068.33         | 115,860.03             | (              | 115,860.03)       |

TOWN OF CLARKDALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

03 -HURF (STREETS)

41.67% OF YEAR COMP.

| REVENUES                           | CURRENT<br>BUDGET           | CURRENT<br>PERIOD           | YEAR TO DATE<br>ACTUAL      | % OF<br>BUDGET              | BUDGET<br>BALANCE           |
|------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <hr/>                              |                             |                             |                             |                             |                             |
| <u>LOCAL REVENUE</u>               |                             |                             |                             |                             |                             |
| 03-4-4000-4700 INTEREST LGIP 92148 | <u>1,000.00</u>             | <u>0.00</u>                 | <u>11,716.10</u>            | <u>1,171.61</u>             | ( <u>10,716.10</u> )        |
| TOTAL LOCAL REVENUE                | 1,000.00                    | 0.00                        | 11,716.10                   | 1,171.61                    | ( 10,716.10)                |
| <u>STATE REVENUE</u>               |                             |                             |                             |                             |                             |
| 03-4-4200-4032 HIGHWAY USER (HURF) | <u>461,988.00</u>           | <u>39,068.33</u>            | <u>150,379.09</u>           | <u>32.55</u>                | <u>311,608.91</u>           |
| TOTAL STATE REVENUE                | 461,988.00                  | 39,068.33                   | 150,379.09                  | 32.55                       | 311,608.91                  |
| <u>STREET DONATIONS</u>            | <u>                    </u> | <u>                    </u> | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <hr/>                              |                             |                             |                             |                             |                             |
| TOTAL REVENUE                      | 462,988.00                  | 39,068.33                   | 162,095.19                  | 35.01                       | 300,892.81                  |
|                                    | =====                       | =====                       | =====                       | =====                       | =====                       |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

03 -HURF (STREETS)

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                         |                   |                   |                        |                |                   |
| <u>HURF (STREETS)</u>                         |                   |                   |                        |                |                   |
| 03-5-0100-6003 REIMBURSEMENT TO GF            | 46,100.00         | 0.00              | 46,100.00              | 100.00         | 0.00              |
| 03-5-0100-8006 STREET SIGNS & STRIPING        | 5,000.00          | 0.00              | 135.16                 | 2.70           | 4,864.84          |
| 03-5-0100-9804 FUND BALANCE TRANS/DES FUND    | <u>25,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>25,000.00</u>  |
| TOTAL HURF (STREETS)                          | 76,100.00         | 0.00              | 46,235.16              | 60.76          | 29,864.84         |
| <br><u>HURF CIP</u>                           |                   |                   |                        |                |                   |
| 03-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23  | <u>95,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>95,000.00</u>  |
| TOTAL HURF CIP                                | 95,000.00         | 0.00              | 0.00                   | 0.00           | 95,000.00         |
| <br><u>OFU-FUND BALANCE APPROP.</u>           |                   |                   |                        |                |                   |
| 03-5-2000-9900 OFU-FUND BALANCE APPROPRIATION | <u>291,888.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>291,888.00</u> |
| TOTAL OFU-FUND BALANCE APPROP.                | 291,888.00        | 0.00              | 0.00                   | 0.00           | 291,888.00        |
| <hr/>                                         |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                            | 462,988.00        | 0.00              | 46,235.16              | 9.99           | 416,752.84        |
|                                               | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES            | 0.00              | 39,068.33         | 115,860.03             | (              | 115,860.03)       |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

06 -STREET FUND UNRESTRICTED  
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| LOCAL REVENUE                       | <u>388,547.00</u> | <u>586.00</u>     | <u>333,472.58</u>      | <u>85.83</u>   | <u>55,074.42</u>  |
| TOTAL REVENUES                      | 388,547.00        | 586.00            | 333,472.58             | 85.83          | 55,074.42         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| STREETS UNRESTRICTED                | <u>388,547.00</u> | <u>14,707.32</u>  | <u>87,922.36</u>       | <u>22.63</u>   | <u>300,624.64</u> |
| TOTAL EXPENDITURES                  | 388,547.00        | 14,707.32         | 87,922.36              | 22.63          | 300,624.64        |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 (            | 14,121.32)        | 245,550.22             | (              | 245,550.22)       |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

06 -STREET FUND UNRESTRICTED

41.67% OF YEAR COMP.

| REVENUES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                     |                   |                   |                        |                |                   |
| <u>LOCAL REVENUE</u>                      |                   |                   |                        |                |                   |
| 06-4-4000-4500 MISC REVENUE               | 0.00              | 586.00            | 686.00                 | 0.00 (         | 686.00)           |
| 06-4-4000-4600 UVSP AGREEMENT REVENUE     | 50,000.00         | 0.00              | 0.00                   | 0.00           | 50,000.00         |
| 06-4-4000-4709 LGIP INTEREST 93924        | 1,000.00          | 0.00              | 5,239.58               | 523.96 (       | 4,239.58)         |
| 06-4-4000-4802 TRANS IN FR SANITATION FD  | 10,000.00         | 0.00              | 0.00                   | 0.00           | 10,000.00         |
| 06-4-4000-4992 DES FD GEN STREET PROJECTS | <u>327,547.00</u> | <u>0.00</u>       | <u>327,547.00</u>      | <u>100.00</u>  | <u>0.00</u>       |
| TOTAL LOCAL REVENUE                       | 388,547.00        | 586.00            | 333,472.58             | 85.83          | 55,074.42         |
| <hr/>                                     |                   |                   |                        |                |                   |
| <u>STATE REVENUE</u>                      |                   |                   |                        |                |                   |
| <hr/>                                     |                   |                   |                        |                |                   |
| TOTAL REVENUE                             | 388,547.00        | 586.00            | 333,472.58             | 85.83          | 55,074.42         |
|                                           | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

## 06 -STREET FUND UNRESTRICTED

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>STREETS UNRESTRICTED</u>                   |                   |                   |                        |                |                   |
| 06-5-0100-6000 SALARIES O & M                 | 98,743.00         | 6,049.78          | 21,412.42              | 21.69          | 77,330.58         |
| 06-5-0100-6002 SALARIES ADMIN                 | 70,107.00         | 3,197.68          | 14,068.02              | 20.07          | 56,038.98         |
| 06-5-0100-6020 SOCIAL SECURITY                | 12,981.00         | 324.77            | 2,313.62               | 17.82          | 10,667.38         |
| 06-5-0100-6022 HEALTH INSURANCE               | 50,115.00         | 1,025.44          | 6,335.97               | 12.64          | 43,779.03         |
| 06-5-0100-6023 WORKERS COMPENSATION           | 8,781.00          | 0.00              | 2,918.00               | 33.23          | 5,863.00          |
| 06-5-0100-6024 STATE RETIREMENT               | 19,860.00         | 532.24            | 3,784.89               | 19.06          | 16,075.11         |
| 06-5-0100-6026 HSA EMPLOYER PORTION           | 5,474.00          | 222.10            | 1,481.22               | 27.06          | 3,992.78          |
| 06-5-0100-6030 TRAVEL & EDUCATION             | 500.00            | 30.00             | 605.79                 | 121.16 (       | 105.79)           |
| 06-5-0100-6040 UNIFORM ALLOWANCE              | 750.00            | 0.00              | 202.20                 | 26.96          | 547.80            |
| 06-5-0100-7001 EQUIPMENT REPAIRS & MAINT      | 4,000.00          | 329.06            | 3,475.05               | 86.88          | 524.95            |
| 06-5-0100-7002 GASOLINE                       | 2,500.00          | 374.39            | 1,668.29               | 66.73          | 831.71            |
| 06-5-0100-7004 SOFTWARE PROGRAMS/MAINT        | 3,250.00          | 0.00              | 1,540.00               | 47.38          | 1,710.00          |
| 06-5-0100-7008 EQUIPMENT RENTAL               | 1,200.00          | 250.00            | 500.00                 | 41.67          | 700.00            |
| 06-5-0100-7015 FOOD & BEVERAGE                | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 06-5-0100-7020 OFFICE SUPPLIES                | 250.00            | 0.00              | 71.25                  | 28.50          | 178.75            |
| 06-5-0100-7021 PUBLICATIONS & ADVERTISING     | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 06-5-0100-7022 DUES & ASSOCIATIONS            | 150.00            | 0.00              | 0.00                   | 0.00           | 150.00            |
| 06-5-0100-7025 POSTAGE                        | 200.00            | 17.60             | 35.20                  | 17.60          | 164.80            |
| 06-5-0100-7050 TELEPHONE                      | 1,750.00          | 162.45            | 647.57                 | 37.00          | 1,102.43          |
| 06-5-0100-7062 ELECTRICAL                     | 23,000.00         | 2,158.46          | 10,786.09              | 46.90          | 12,213.91         |
| 06-5-0100-7063 SIDEWALKS                      | 10,000.00         | 0.00              | 5,558.44               | 55.58          | 4,441.56          |
| 06-5-0100-7500 STREET SUPPLIES                | 8,500.00          | 0.00              | 1,168.53               | 13.75          | 7,331.47          |
| 06-5-0100-7505 TOOLS                          | 500.00            | 33.35             | 949.00                 | 189.80 (       | 449.00)           |
| 06-5-0100-7550 EMPLOYEE SAFETY EQUIPMENT      | 500.00            | 0.00              | 252.59                 | 50.52          | 247.41            |
| 06-5-0100-9008 LIABILITY & PROPERTY INSURANCE | 15,750.00         | 0.00              | 8,148.22               | 51.73          | 7,601.78          |
| 06-5-0100-9400 CONTINGENCY                    | 45,000.00         | 0.00              | 0.00                   | 0.00           | 45,000.00         |
| 06-5-0100-9803 BENT RIVER MAINT/ DES FDS      | <u>4,486.00</u>   | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>4,486.00</u>   |
| TOTAL STREETS UNRESTRICTED                    | 388,547.00        | 14,707.32         | 87,922.36              | 22.63          | 300,624.64        |
| <u>CAPITAL IMPROVEMENT PLAN</u>               |                   |                   |                        |                |                   |
| <u>OTHER FINANCING USES</u>                   |                   |                   |                        |                |                   |
| <u>MISC</u>                                   |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                            | 388,547.00        | 14,707.32         | 87,922.36              | 22.63          | 300,624.64        |
|                                               | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES            | 0.00 (            | 14,121.32)        | 245,550.22             | (              | 245,550.22)       |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

11 -SEWER FUND

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET   | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|---------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                              |                     |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>             |                     |                   |                        |                |                   |
| WASTEWATER P & E IMPROVMT          | 0.00                | 230,638.00        | 230,638.00             | 0.00 (         | 230,638.00)       |
| WASTERWATER REVENUE                | <u>1,381,819.00</u> | <u>83,834.70</u>  | <u>434,090.16</u>      | <u>31.41</u>   | <u>947,728.84</u> |
| TOTAL REVENUES                     | 1,381,819.00        | 314,472.70        | 664,728.16             | 48.11          | 717,090.84        |
|                                    | =====               | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                     |                   |                        |                |                   |
| WASTE WATER O & M                  | 647,574.00          | 36,216.70         | 250,862.42             | 38.74          | 396,711.58        |
| WASTEWATER P & E IMPROVMT          | 228,583.00          | 0.00              | 188,684.16             | 82.55          | 39,898.84         |
| CAPITAL IMPROVEMENT PLAN           | <u>505,662.00</u>   | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>505,662.00</u> |
| TOTAL EXPENDITURES                 | 1,381,819.00        | 36,216.70         | 439,546.58             | 31.81          | 942,272.42        |
|                                    | =====               | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00                | 278,256.00        | 225,181.58             | (              | 225,181.58)       |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

11 -SEWER FUND

41.67% OF YEAR COMP.

| REVENUES                                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE     |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-----------------------|
| <hr/>                                         |                   |                   |                        |                |                       |
| <u>WASTEWATER P &amp; E IMPROVMT</u>          |                   |                   |                        |                |                       |
| 11-4-0703-9803 TRANSFER IN                    | <u>0.00</u>       | <u>230,638.00</u> | <u>230,638.00</u>      | <u>0.00</u>    | ( <u>230,638.00</u> ) |
| TOTAL WASTEWATER P & E IMPROVMT               | 0.00              | 230,638.00        | 230,638.00             | 0.00           | ( 230,638.00)         |
| <br><u>WASTERWATER REVENUE</u>                |                   |                   |                        |                |                       |
| 11-4-4000-4014 SEWER USE FEES                 | 936,617.00        | 77,936.63         | 387,011.95             | 41.32          | 549,605.05            |
| 11-4-4000-4116 SEWER LINE REPLACEMENT REVENUE | 35,025.00         | 2,917.15          | 14,439.10              | 41.23          | 20,585.90             |
| 11-4-4000-4120 SEWER CAPACITY FEES            | 5,027.00          | 0.00              | 0.00                   | 0.00           | 5,027.00              |
| 11-4-4000-4125 SEWER CONNECTION FEES          | 5,000.00          | 500.00            | 5,500.00               | 110.00         | ( 500.00)             |
| 11-4-4000-4203 SBA TOWER LEASE REVENUE        | 19,500.00         | 1,688.26          | 10,129.56              | 51.95          | 9,370.44              |
| 11-4-4000-4507 CC SURCHARGE REVENUE           | 900.00            | 0.00              | 0.00                   | 0.00           | 900.00                |
| 11-4-4000-4701 SEWERLINE REPLACEMENT INTEREST | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00              |
| 11-4-4000-4702 SEWER DEVELOPMENT INTEREST     | 800.00            | 0.00              | 0.00                   | 0.00           | 800.00                |
| 11-4-4000-4704 LIFT STATION INTEREST          | 75.00             | 0.00              | 0.00                   | 0.00           | 75.00                 |
| 11-4-4000-4705 LGIP WASTEWATER 93947          | 250.00            | 0.00              | 8,860.53               | 3,544.21       | ( 8,610.53)           |
| 11-4-4000-4708 EARNINGS ON DEVELOPMENT INTERE | 250.00            | 0.00              | 0.00                   | 0.00           | 250.00                |
| 11-4-4000-4709 LGIP WW BOND RESERVE 93925     | 500.00            | 0.00              | 3,275.59               | 655.12         | ( 2,775.59)           |
| 11-4-4000-4715 WW DEPRECIATION INTEREST       | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00              |
| 11-4-4000-4900 SEWER LATE FEES                | 14,000.00         | 792.66            | 4,873.43               | 34.81          | 9,126.57              |
| 11-4-4000-6050 FUND BALANCE APPROPRIATION     | <u>361,875.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>361,875.00</u>     |
| TOTAL WASTERWATER REVENUE                     | 1,381,819.00      | 83,834.70         | 434,090.16             | 31.41          | 947,728.84            |
| <hr/>                                         |                   |                   |                        |                |                       |
| TOTAL REVENUE                                 | 1,381,819.00      | 314,472.70        | 664,728.16             | 48.11          | 717,090.84            |
|                                               | =====             | =====             | =====                  | =====          | =====                 |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

## 11 -SEWER FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>WASTE WATER O &amp; M</u>                  |                   |                   |                        |                |                   |
| 11-5-0700-6000 SALARIES-WASTEWATER O&M        | 99,580.00         | 3,940.46          | 18,403.11              | 18.48          | 81,176.89         |
| 11-5-0700-6002 SALARIES-ADMIN                 | 56,432.00         | 5,308.31          | 27,528.64              | 48.78          | 28,903.36         |
| 11-5-0700-6003 REIMBURSEMENT FEE TO GF        | 52,443.00         | 0.00              | 52,443.00              | 100.00         | 0.00              |
| 11-5-0700-6020 SOCIAL SECURITY                | 11,987.00         | 327.12            | 3,108.58               | 25.93          | 8,878.42          |
| 11-5-0700-6022 HEALTH INSURANCE               | 46,130.00         | 786.58            | 8,169.96               | 17.71          | 37,960.04         |
| 11-5-0700-6023 WORKERS COMPENSATION           | 6,493.00          | 0.00              | 1,278.00               | 19.68          | 5,215.00          |
| 11-5-0700-6024 STATE RETIREMENT               | 18,790.00         | 529.74            | 5,019.97               | 26.72          | 13,770.03         |
| 11-5-0700-6026 HSA EMPLOYER PORTION           | 4,744.00          | 182.53            | 1,687.98               | 35.58          | 3,056.02          |
| 11-5-0700-6030 TRAVEL & EDUCATION             | 4,000.00          | 148.75            | 1,248.96               | 31.22          | 2,751.04          |
| 11-5-0700-6031 CERTIFICATIONS                 | 1,500.00          | 0.00              | 94.94                  | 6.33           | 1,405.06          |
| 11-5-0700-6040 UNIFORM ALLOWANCE              | 1,000.00          | 0.00              | 142.50                 | 14.25          | 857.50            |
| 11-5-0700-7001 EQUIPMENT REPAIRS & MAINT      | 34,100.00         | 5,070.36          | 16,135.86              | 47.32          | 17,964.14         |
| 11-5-0700-7002 GASOLINE                       | 3,500.00          | 25.23             | 927.74                 | 26.51          | 2,572.26          |
| 11-5-0700-7003 CHEMICALS                      | 16,000.00         | 0.00              | 7,269.46               | 45.43          | 8,730.54          |
| 11-5-0700-7004 RECLAIM WATER                  | 2,500.00          | 84.54             | 548.52                 | 21.94          | 1,951.48          |
| 11-5-0700-7011 SEWER TAPS (CONNECTION)        | 500.00            | 0.00              | 0.00                   | 0.00           | 500.00            |
| 11-5-0700-7013 SOFTWARE MAINTENANCE/RENEWAL   | 2,300.00          | 0.00              | 1,540.00               | 66.96          | 760.00            |
| 11-5-0700-7014 UNIFORM CLEANING SERVICES      | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00          |
| 11-5-0700-7015 FOOD AND BEVERAGE              | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 11-5-0700-7020 OFFICE SUPPLIES                | 500.00            | 0.00              | 59.08                  | 11.82          | 440.92            |
| 11-5-0700-7022 DUES & ASSOCIATIONS            | 1,025.00          | 0.00              | 0.00                   | 0.00           | 1,025.00          |
| 11-5-0700-7025 POSTAGE                        | 100.00            | 17.60             | 35.20                  | 35.20          | 64.80             |
| 11-5-0700-7050 TELEPHONE                      | 2,250.00          | 87.94             | 369.30                 | 16.41          | 1,880.70          |
| 11-5-0700-7061 WATER                          | 2,800.00          | 225.60            | 910.18                 | 32.51          | 1,889.82          |
| 11-5-0700-7062 ELECTRICAL                     | 75,000.00         | 6,553.48          | 33,379.49              | 44.51          | 41,620.51         |
| 11-5-0700-7505 TOOLS                          | 1,500.00          | 0.00              | 74.11                  | 4.94           | 1,425.89          |
| 11-5-0700-7550 EMPLOYEE SAFETY                | 750.00            | 0.00              | 156.21                 | 20.83          | 593.79            |
| 11-5-0700-7600 BAD DEBTS                      | 1,500.00          | 0.00              | 0.00                   | 0.00           | 1,500.00          |
| 11-5-0700-7910 BANKING/CREDIT CARD EXPENSE    | 5,500.00          | 591.52            | 2,300.94               | 41.84          | 3,199.06          |
| 11-5-0700-7911 INCODE MAINTENANCE             | 1,800.00          | 0.00              | 1,334.92               | 74.16          | 465.08            |
| 11-5-0700-7920 FISHER HOUSE MAINTENANCE       | 2,500.00          | 48.85             | 124.85                 | 4.99           | 2,375.15          |
| 11-5-0700-7950 LEASES AND RENTALS             | 4,750.00          | 421.84            | 1,542.33               | 32.47          | 3,207.67          |
| 11-5-0700-8000 EQUIPMENT PURCHASE             | 26,000.00         | 0.00              | 1,222.50               | 4.70           | 24,777.50         |
| 11-5-0700-9008 LIABILITY & PROPERTY INSURANCE | 22,000.00         | 0.00              | 11,381.64              | 51.73          | 10,618.36         |
| 11-5-0700-9010 PROFESSIONAL SERVICES          | 15,500.00         | 9,547.95          | 38,548.65              | 248.70 (       | 23,048.65)        |
| 11-5-0700-9012 REGULATORY FEES ADEQ           | 2,500.00          | 0.00              | 0.00                   | 0.00           | 2,500.00          |
| 11-5-0700-9015 CHEMICAL TESTING               | 25,000.00         | 1,581.30          | 8,959.34               | 35.84          | 16,040.66         |
| 11-5-0700-9018 SLUDGE REMOVAL                 | 18,500.00         | 737.00            | 4,916.46               | 26.58          | 13,583.54         |
| 11-5-0700-9025 WW CONTINGENCY                 | <u>75,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>75,000.00</u>  |
| TOTAL WASTE WATER O & M                       | 647,574.00        | 36,216.70         | 250,862.42             | 38.74          | 396,711.58        |

WASTEWATER LINE REPLACEMTWASTEWATER CAP FEE DEV P

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

11 -SEWER FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                 | CURRENT<br>BUDGET               | CURRENT<br>PERIOD               | YEAR TO DATE<br>ACTUAL          | % OF<br>BUDGET                  | BUDGET<br>BALANCE               |
|----------------------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| <hr/>                                        |                                 |                                 |                                 |                                 |                                 |
| <u>WASTEWATER P &amp; E IMPROVMT</u>         |                                 |                                 |                                 |                                 |                                 |
| 11-5-0703-9050 WIFA LOAN PRINCIPAL           | <u>228,583.00</u>               | <u>0.00</u>                     | <u>188,684.16</u>               | <u>82.55</u>                    | <u>39,898.84</u>                |
| TOTAL WASTEWATER P & E IMPROVMT              | 228,583.00                      | 0.00                            | 188,684.16                      | 82.55                           | 39,898.84                       |
| <br><u>WASTEWATER LIFT STATION R</u>         | <br><u>                    </u> | <br><u>                    </u> | <br><u>                    </u> | <br><u>                    </u> | <br><u>                    </u> |
| <br><u>CAPITAL IMPROVEMENT PLAN</u>          |                                 |                                 |                                 |                                 |                                 |
| 11-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23 | <u>505,662.00</u>               | <u>0.00</u>                     | <u>0.00</u>                     | <u>0.00</u>                     | <u>505,662.00</u>               |
| TOTAL CAPITAL IMPROVEMENT PLAN               | 505,662.00                      | 0.00                            | 0.00                            | 0.00                            | 505,662.00                      |
| <br><u>OTHER FINANCING USES</u>              | <br><u>                    </u> | <br><u>                    </u> | <br><u>                    </u> | <br><u>                    </u> | <br><u>                    </u> |
| <hr/>                                        |                                 |                                 |                                 |                                 |                                 |
| TOTAL EXPENDITURES                           | 1,381,819.00                    | 36,216.70                       | 439,546.58                      | 31.81                           | 942,272.42                      |
|                                              | =====                           | =====                           | =====                           | =====                           | =====                           |
| REVENUES OVER/(UNDER) EXPENDITURES           | 0.00                            | 278,256.00                      | 225,181.58                      | (                               | 225,181.58)                     |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

12 -TRASH FUND

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                              |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| SANITATION REVENUE                 | <u>452,050.00</u> | <u>37,692.01</u>  | <u>188,132.93</u>      | <u>41.62</u>   | <u>263,917.07</u> |
| TOTAL REVENUES                     | 452,050.00        | 37,692.01         | 188,132.93             | 41.62          | 263,917.07        |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| SANITATION O & M                   | 424,353.00        | 25,236.40         | 148,675.72             | 35.04          | 275,677.28        |
| CAPITAL IMPROVEMENT PLAN           | 488.00            | 0.00              | 0.00                   | 0.00           | 488.00            |
| OFU-FUND BALANCE APPROP.           | <u>27,209.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>27,209.00</u>  |
| TOTAL EXPENDITURES                 | 452,050.00        | 25,236.40         | 148,675.72             | 32.89          | 303,374.28        |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00              | 12,455.61         | 39,457.21              | (              | 39,457.21)        |

TOWN OF CLARKDALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

12 -TRASH FUND

41.67% OF YEAR COMP.

| REVENUES                                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                         |                   |                   |                        |                |                   |
| <u>SANITATION REVENUE</u>                     |                   |                   |                        |                |                   |
| 12-4-4000-4013 TRASH USER FEES                | 445,000.00        | 37,241.79         | 185,552.03             | 41.70          | 259,447.97        |
| 12-4-4000-4507 CC SURCHARGE REVENUE           | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00          |
| 12-4-4000-4700 LGIP SANITATION SERVICE #94022 | 50.00             | 0.00              | 140.39                 | 280.78 (       | 90.39)            |
| 12-4-4000-4900 TRASH LATE FEES                | <u>6,000.00</u>   | <u>450.22</u>     | <u>2,440.51</u>        | <u>40.68</u>   | <u>3,559.49</u>   |
| TOTAL SANITATION REVENUE                      | 452,050.00        | 37,692.01         | 188,132.93             | 41.62          | 263,917.07        |
| <hr/>                                         |                   |                   |                        |                |                   |
| TOTAL REVENUE                                 | 452,050.00        | 37,692.01         | 188,132.93             | 41.62          | 263,917.07        |
|                                               | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

12 -TRASH FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>SANITATION O &amp; M</u>                   |                   |                   |                        |                |                   |
| 12-5-0700-6000 SALARIES- SANITATION O&M       | 43,720.00         | 2,335.48          | 13,589.13              | 31.08          | 30,130.87         |
| 12-5-0700-6003 REIMBURSEMENT TO GF            | 37,320.00         | 0.00              | 37,320.00              | 100.00         | 0.00              |
| 12-5-0700-6020 SOCIAL SECURITY                | 3,345.00          | 88.38             | 947.44                 | 28.32          | 2,397.56          |
| 12-5-0700-6022 HEALTH INSURANCE               | 6,432.00          | 234.72            | 2,519.33               | 39.17          | 3,912.67          |
| 12-5-0700-6023 WORKERS COMPENSATION           | 244.00            | 0.00              | 0.00                   | 0.00           | 244.00            |
| 12-5-0700-6024 STATE RETIREMENT               | 5,321.00          | 142.77            | 1,529.63               | 28.75          | 3,791.37          |
| 12-5-0700-6026 HSA EMPLOYER PORTION           | 696.00            | 43.50             | 522.82                 | 75.12          | 173.18            |
| 12-5-0700-7013 SOFTWARE MAINTENANCE/RENEWAL   | 1,750.00          | 0.00              | 1,540.00               | 88.00          | 210.00            |
| 12-5-0700-7020 OFFICE SUPPLIES                | 500.00            | 0.00              | 62.22                  | 12.44          | 437.78            |
| 12-5-0700-7022 DUES AND ASSOCIATIONS          | 125.00            | 0.00              | 0.00                   | 0.00           | 125.00            |
| 12-5-0700-7025 POSTAGE                        | 100.00            | 0.00              | 2.28                   | 2.28           | 97.72             |
| 12-5-0700-7050 TELEPHONE                      | 250.00            | 15.86             | 73.11                  | 29.24          | 176.89            |
| 12-5-0700-7600 BAD DEBT                       | 1,700.00          | 0.00              | 0.00                   | 0.00           | 1,700.00          |
| 12-5-0700-7910 BANKING/CREDIT CARD EXPENSE    | 7,500.00          | 828.12            | 3,221.31               | 42.95          | 4,278.69          |
| 12-5-0700-7911 INCODE MAINTENANCE             | 2,600.00          | 0.00              | 1,868.88               | 71.88          | 731.12            |
| 12-5-0700-7950 LEASES AND RENTALS             | 6,250.00          | 590.57            | 2,159.26               | 34.55          | 4,090.74          |
| 12-5-0700-9002 COMM HAZ WASTE CLEAN UP        | 5,500.00          | 0.00              | 0.00                   | 0.00           | 5,500.00          |
| 12-5-0700-9004 NEIGHBORHOOD CLEAN-UP          | 6,000.00          | 0.00              | 98.31                  | 1.64           | 5,901.69          |
| 12-5-0700-9005 CONTRACT SERVICES              | 230,000.00        | 20,957.00         | 83,222.00              | 36.18          | 146,778.00        |
| 12-5-0700-9015 TRANSFER TO STREET FUND (NR)   | 10,000.00         | 0.00              | 0.00                   | 0.00           | 10,000.00         |
| 12-5-0700-9400 CONTINGENCY                    | <u>55,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>55,000.00</u>  |
| TOTAL SANITATION O & M                        | 424,353.00        | 25,236.40         | 148,675.72             | 35.04          | 275,677.28        |
| <u>CAPITAL IMPROVEMENT PLAN</u>               |                   |                   |                        |                |                   |
| 12-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23  | <u>488.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>488.00</u>     |
| TOTAL CAPITAL IMPROVEMENT PLAN                | 488.00            | 0.00              | 0.00                   | 0.00           | 488.00            |
| <u>OFU-FUND BALANCE APPROP.</u>               |                   |                   |                        |                |                   |
| 12-5-2000-9900 OFU-FUND BALANCE APPROPRIATION | <u>27,209.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>27,209.00</u>  |
| TOTAL OFU-FUND BALANCE APPROP.                | 27,209.00         | 0.00              | 0.00                   | 0.00           | 27,209.00         |
| <hr/>                                         |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                            | 452,050.00        | 25,236.40         | 148,675.72             | 32.89          | 303,374.28        |
|                                               | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES           | 0.00              | 12,455.61         | 39,457.21              | (              | 39,457.21)        |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

13 -WATER FUND

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| WATER GENERAL REVENUE               | 2,842,308.00      | 154,850.34        | 855,826.97             | 30.11          | 1,986,481.03      |
| WATER COUNTY REVENUE                | 750.00            | 81.50             | 81.50                  | 10.87          | 668.50            |
| WATER                               | <u>111,255.00</u> | <u>9,630.74</u>   | <u>47,980.57</u>       | <u>43.13</u>   | <u>63,274.43</u>  |
| TOTAL REVENUES                      | 2,954,313.00      | 164,562.58        | 903,889.04             | 30.60          | 2,050,423.96      |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| WATER O & M                         | 1,076,604.00      | 32,805.47         | 337,552.32             | 31.35          | 739,051.68        |
| WATER CAPITAL IMPROVEMEN            | 501,247.00        | 170,000.00        | 620,800.91             | 123.85         | ( 119,553.91)     |
| CAPITAL IMPROVEMENT PLAN            | 1,351,462.00      | 0.00              | 20,191.55              | 1.49           | 1,331,270.45      |
| WATER CAPACITY                      | <u>25,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>25,000.00</u>  |
| TOTAL EXPENDITURES                  | 2,954,313.00      | 202,805.47        | 978,544.78             | 33.12          | 1,975,768.22      |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00              | ( 38,242.89)      | ( 74,655.74)           |                | 74,655.74         |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

13 -WATER FUND

41.67% OF YEAR COMP.

| REVENUES                                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>WATER O &amp; M</u>                        |                   |                   |                        |                |                   |
| <u>WATER CAPITAL IMPROVEMEN</u>               |                   |                   |                        |                |                   |
| <u>WATER GENERAL REVENUE</u>                  |                   |                   |                        |                |                   |
| 13-4-4000-4009 SYSTEM REPLACEMENT SURCHARGE   | 52,533.00         | 4,320.60          | 21,532.18              | 40.99          | 31,000.82         |
| 13-4-4000-4010 WATER BASE/USAGE FEE           | 1,714,590.00      | 145,789.14        | 759,662.13             | 44.31          | 954,927.87        |
| 13-4-4000-4101 METER REREAD/TEST              | 0.00              | 0.00              | 50.00                  | 0.00 (         | 50.00)            |
| 13-4-4000-4102 ESTABLISHMENT FEES             | 14,500.00         | 800.00            | 5,850.00               | 40.34          | 8,650.00          |
| 13-4-4000-4120 WATER CAPACITY FEES            | 174,150.00        | 2,322.00          | 32,508.00              | 18.67          | 141,642.00        |
| 13-4-4000-4201 CONNECTION FEE - TYPE A        | 5,000.00          | 500.00            | 6,775.00               | 135.50 (       | 1,775.00)         |
| 13-4-4000-4202 CONNECTION FEE - TYPE B        | 3,000.00          | 0.00              | 0.00                   | 0.00           | 3,000.00          |
| 13-4-4000-4507 CREDIT CARD SURCHARGE REVENUE  | 1,400.00          | 0.00              | 0.00                   | 0.00           | 1,400.00          |
| 13-4-4000-4709 LGIP INT WATER UTILITY 93927   | 0.00              | 0.00              | 19,245.70              | 0.00 (         | 19,245.70)        |
| 13-4-4000-4710 WATER DEPREC: WF INTEREST      | 432.00            | 0.00              | 0.00                   | 0.00           | 432.00            |
| 13-4-4000-4713 WATER CAPACITY INTEREST INCOME | 137.00            | 0.00              | 0.00                   | 0.00           | 137.00            |
| 13-4-4000-4900 WATER LATE FEES                | 20,000.00         | 1,118.60          | 7,241.36               | 36.21          | 12,758.64         |
| 13-4-4000-4901 NSF FEES                       | 500.00            | 0.00              | 552.47                 | 110.49 (       | 52.47)            |
| 13-4-4000-4999 MISC. REVENUE                  | 0.00              | 0.00              | 2,410.13               | 0.00 (         | 2,410.13)         |
| 13-4-4000-6050 FUND BALANCE APPROPRIATION     | <u>856,066.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>856,066.00</u> |
| TOTAL WATER GENERAL REVENUE                   | 2,842,308.00      | 154,850.34        | 855,826.97             | 30.11          | 1,986,481.03      |
| <u>WATER COUNTY REVENUE</u>                   |                   |                   |                        |                |                   |
| 13-4-4100-4025 TPT ACCOUNTING CREDIT          | <u>750.00</u>     | <u>81.50</u>      | <u>81.50</u>           | <u>10.87</u>   | <u>668.50</u>     |
| TOTAL WATER COUNTY REVENUE                    | 750.00            | 81.50             | 81.50                  | 10.87          | 668.50            |
| <u>AUDITORS GRANT REVENUE</u>                 |                   |                   |                        |                |                   |
| <u>WATER</u>                                  |                   |                   |                        |                |                   |
| 13-4-4003-4570 WATER RESOURCE DEVELOPMENT FEE | 89,000.00         | 7,734.74          | 38,534.68              | 43.30          | 50,465.32         |
| 13-4-4003-4571 WATER CONSERVATION             | 5,500.00          | 483.66            | 2,409.64               | 43.81          | 3,090.36          |
| 13-4-4003-4572 ADJUDICATION & SETTLEMENTS     | 9,000.00          | 793.23            | 3,951.85               | 43.91          | 5,048.15          |
| 13-4-4003-4580 REGIONAL WATER PROJECTS        | 7,000.00          | 619.11            | 3,084.40               | 44.06          | 3,915.60          |
| 13-4-4003-4770 INTEREST INCOME- WATER RES DEV | 500.00            | 0.00              | 0.00                   | 0.00           | 500.00            |
| 13-4-4003-4771 INTEREST INCOME- WATER CONSERV | 35.00             | 0.00              | 0.00                   | 0.00           | 35.00             |
| 13-4-4003-4772 INTEREST INCOME- GILA RIVER AD | 150.00            | 0.00              | 0.00                   | 0.00           | 150.00            |
| 13-4-4003-4773 RWC- INTEREST INCOME           | <u>70.00</u>      | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>70.00</u>      |
| TOTAL WATER                                   | 111,255.00        | 9,630.74          | 47,980.57              | 43.13          | 63,274.43         |
| TOTAL REVENUE                                 | 2,954,313.00      | 164,562.58        | 903,889.04             | 30.60          | 2,050,423.96      |
|                                               | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

## 13 -WATER FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>WATER O &amp; M</u>                       |                   |                   |                        |                |                   |
| 13-5-0700-6000 WATER O & M SALARIES          | 140,270.00        | 6,204.58          | 30,639.41              | 21.84          | 109,630.59        |
| 13-5-0700-6002 SALARIES-ADMIN                | 115,637.00        | 8,257.61          | 40,250.77              | 34.81          | 75,386.23         |
| 13-5-0700-6003 REIMBURSEMENT FEES TO GF      | 74,145.00         | 0.00              | 74,145.00              | 100.00         | 0.00              |
| 13-5-0700-6020 SOCIAL SERCURITY              | 19,647.00         | 534.98            | 4,821.74               | 24.54          | 14,825.26         |
| 13-5-0700-6022 HEALTH INSURANCE              | 63,860.00         | 1,295.80          | 11,826.68              | 18.52          | 52,033.32         |
| 13-5-0700-6023 WORKERS COMPENSATION          | 8,508.00          | 0.00              | 1,203.00               | 14.14          | 7,305.00          |
| 13-5-0700-6024 STATE RETIREMENT              | 30,750.00         | 864.30            | 7,760.36               | 25.24          | 22,989.64         |
| 13-5-0700-6026 HSA EMPLOYER PORTION          | 7,437.00          | 292.21            | 2,603.53               | 35.01          | 4,833.47          |
| 13-5-0700-6030 TRAVEL & EDUCATION            | 4,500.00          | 0.00              | 1,248.97               | 27.75          | 3,251.03          |
| 13-5-0700-6031 CERTIFICATIONS                | 1,500.00          | 0.00              | 159.94                 | 10.66          | 1,340.06          |
| 13-5-0700-6040 UNIFORMS/BOOTS                | 1,000.00          | 0.00              | 232.50                 | 23.25          | 767.50            |
| 13-5-0700-7001 EQUIPMENT REPAIRS & MAINT.    | 65,000.00         | 0.00              | 6,581.25               | 10.13          | 58,418.75         |
| 13-5-0700-7002 GASOLINE                      | 3,500.00          | 170.86            | 1,241.03               | 35.46          | 2,258.97          |
| 13-5-0700-7005 LINE REPAIRS                  | 15,000.00         | 0.00              | 4,073.75               | 27.16          | 10,926.25         |
| 13-5-0700-7013 SOFTWARE MAINTENANCE/RENEWAL  | 2,300.00          | 0.00              | 1,540.00               | 66.96          | 760.00            |
| 13-5-0700-7014 UNIFORM CLEANING SERVICES     | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00          |
| 13-5-0700-7015 FOOD AND BEVERAGE             | 300.00            | 0.00              | 0.00                   | 0.00           | 300.00            |
| 13-5-0700-7020 OFFICE SUPPLIES & EXPENSE     | 500.00            | 0.00              | 85.17                  | 17.03          | 414.83            |
| 13-5-0700-7021 PUBLICATIONS & ADVERTISING    | 100.00            | 0.00              | 0.00                   | 0.00           | 100.00            |
| 13-5-0700-7022 DUES & ASSOCIATIONS           | 1,025.00          | 0.00              | 0.00                   | 0.00           | 1,025.00          |
| 13-5-0700-7025 POSTAGE                       | 600.00            | 17.60             | 179.25                 | 29.88          | 420.75            |
| 13-5-0700-7049 ANSWERING SERVICE             | 2,175.00          | 188.66            | 700.64                 | 32.21          | 1,474.36          |
| 13-5-0700-7050 TELEPHONE                     | 4,250.00          | 343.74            | 1,472.31               | 34.64          | 2,777.69          |
| 13-5-0700-7062 ELECTRICAL                    | 60,000.00         | 5,536.00          | 31,783.94              | 52.97          | 28,216.06         |
| 13-5-0700-7070 WATER CONSERVATION            | 5,100.00          | 0.00              | 5,100.00               | 100.00         | 0.00              |
| 13-5-0700-7080 REGIONAL WATER PROJECT EXP    | 3,000.00          | 0.00              | 2,186.92               | 72.90          | 813.08            |
| 13-5-0700-7101 CUSTOMER SUPPORT PROGRAM      | 1,000.00          | 0.00              | 0.00                   | 0.00           | 1,000.00          |
| 13-5-0700-7200 CONNECTION FEES (TYPE A)      | 30,000.00         | 0.00              | 4,189.98               | 13.97          | 25,810.02         |
| 13-5-0700-7500 WATER TESTING                 | 4,500.00          | 406.75            | 1,843.51               | 40.97          | 2,656.49          |
| 13-5-0700-7502 TOOLS                         | 3,000.00          | 0.00              | 200.34                 | 6.68           | 2,799.66          |
| 13-5-0700-7505 CHEMICALS                     | 65,000.00         | 3,360.79          | 37,804.80              | 58.16          | 27,195.20         |
| 13-5-0700-7550 EMPLOYEE SAFTEY               | 750.00            | 0.00              | 156.21                 | 20.83          | 593.79            |
| 13-5-0700-7600 BAD DEBTS                     | 2,250.00          | 0.00              | 0.00                   | 0.00           | 2,250.00          |
| 13-5-0700-7910 BANKING/CREDIT CARD EXPENSE   | 8,500.00          | 946.42            | 3,681.49               | 43.31          | 4,818.51          |
| 13-5-0700-7911 INCODE MAINTENANCE            | 3,000.00          | 0.00              | 2,135.87               | 71.20          | 864.13            |
| 13-5-0700-7920 FISHER HOUSE MAINTENANCE      | 1,000.00          | 23.00             | 99.00                  | 9.90           | 901.00            |
| 13-5-0700-7950 LEASES AND RENTALS            | 7,250.00          | 674.94            | 2,467.72               | 34.04          | 4,782.28          |
| 13-5-0700-8001 EQUIPMENT PURCHASE-           | 74,000.00         | 0.00              | 14,264.17              | 19.28          | 59,735.83         |
| 13-5-0700-9005 INCODE BADGER METER MAINT     | 2,750.00          | 125.82            | 2,149.73               | 78.17          | 600.27            |
| 13-5-0700-9008 LIABLITY & PROPERTY INSURANCE | 14,000.00         | 0.00              | 7,242.87               | 51.73          | 6,757.13          |
| 13-5-0700-9010 PROFESSIONAL SERVICES         | 33,000.00         | 3,379.21          | 14,595.16              | 44.23          | 18,404.84         |
| 13-5-0700-9015 ARSENIC O & M                 | 4,000.00          | 182.20            | 11,166.35              | 279.16 (       | 7,166.35)         |
| 13-5-0700-9020 ADEQ FEES                     | 6,500.00          | 0.00              | 5,718.96               | 87.98          | 781.04            |
| 13-5-0700-9760 CONTINGENCY                   | <u>185,000.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>185,000.00</u> |
| TOTAL WATER O & M                            | 1,076,604.00      | 32,805.47         | 337,552.32             | 31.35          | 739,051.68        |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

13 -WATER FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                 | CURRENT<br>BUDGET   | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE     |
|----------------------------------------------|---------------------|-------------------|------------------------|----------------|-----------------------|
| <u>WATER CAPITAL IMPROVEMEN</u>              |                     |                   |                        |                |                       |
| 13-5-0703-9050 TWIN 5 WIFA LOAN DEBT SERVICE | 46,863.00           | 0.00              | 41,523.06              | 88.61          | 5,339.94              |
| 13-5-0703-9060 UPPER TOWN WIFA DEBT SERVICE  | 454,384.00          | 0.00              | 409,277.85             | 90.07          | 45,106.15             |
| 13-5-0703-9801 TRANSFER OUT                  | <u>0.00</u>         | <u>170,000.00</u> | <u>170,000.00</u>      | <u>0.00</u>    | ( <u>170,000.00</u> ) |
| TOTAL WATER CAPITAL IMPROVEMEN               | 501,247.00          | 170,000.00        | 620,800.91             | 123.85         | ( 119,553.91)         |
| <u>CAPITAL IMPROVEMENT PLAN</u>              |                     |                   |                        |                |                       |
| 13-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23 | <u>1,351,462.00</u> | <u>0.00</u>       | <u>20,191.55</u>       | <u>1.49</u>    | <u>1,331,270.45</u>   |
| TOTAL CAPITAL IMPROVEMENT PLAN               | 1,351,462.00        | 0.00              | 20,191.55              | 1.49           | 1,331,270.45          |
| <u>WATER CAPACITY</u>                        |                     |                   |                        |                |                       |
| 13-5-1300-7999 WATER CAPACITY FEE            | <u>25,000.00</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>25,000.00</u>      |
| TOTAL WATER CAPACITY                         | 25,000.00           | 0.00              | 0.00                   | 0.00           | 25,000.00             |
| <u>OTHER FINANCING USES</u>                  |                     |                   |                        |                |                       |
| <hr/>                                        |                     |                   |                        |                |                       |
| TOTAL EXPENDITURES                           | 2,954,313.00        | 202,805.47        | 978,544.78             | 33.12          | 1,975,768.22          |
|                                              | =====               | =====             | =====                  | =====          | =====                 |
| REVENUES OVER/(UNDER) EXPENDITURES           | 0.00                | ( 38,242.89)      | ( 74,655.74)           |                | 74,655.74             |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

15 -ARPA FUNDS

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| GENERAL                             | <u>733,254.00</u> | <u>733,253.39</u> | <u>733,253.39</u>      | <u>100.00</u>  | <u>0.61</u>       |
| TOTAL REVENUES                      | 733,254.00        | 733,253.39        | 733,253.39             | 100.00         | 0.61              |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| ARPA                                | <u>733,254.00</u> | <u>1,714.90</u>   | <u>1,714.90</u>        | <u>0.23</u>    | <u>731,539.10</u> |
| TOTAL EXPENDITURES                  | 733,254.00        | 1,714.90          | 1,714.90               | 0.23           | 731,539.10        |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00              | 731,538.49        | 731,538.49             | (              | 731,538.49)       |

TOWN OF CLARKDALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

15 -ARPA FUNDS

41.67% OF YEAR COMP.

| REVENUES                    | CURRENT<br>BUDGET           | CURRENT<br>PERIOD           | YEAR TO DATE<br>ACTUAL      | % OF<br>BUDGET              | BUDGET<br>BALANCE           |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <hr/>                       |                             |                             |                             |                             |                             |
| <u>GENERAL</u>              |                             |                             |                             |                             |                             |
| 15-4-0000-4500 ARPA REVENUE | <u>733,254.00</u>           | <u>733,253.39</u>           | <u>733,253.39</u>           | <u>100.00</u>               | <u>0.61</u>                 |
| TOTAL GENERAL               | 733,254.00                  | 733,253.39                  | 733,253.39                  | 100.00                      | 0.61                        |
| <u>LOCAL REVENUE</u>        | <u>                    </u> | <u>                    </u> | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <hr/>                       |                             |                             |                             |                             |                             |
| TOTAL REVENUE               | 733,254.00                  | 733,253.39                  | 733,253.39                  | 100.00                      | 0.61                        |
|                             | =====                       | =====                       | =====                       | =====                       | =====                       |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

15 -ARPA FUNDS

41.67% OF YEAR COMP.

| EXPENDITURES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>GENERAL</u>                               |                   |                   |                        |                |                   |
| <u>ARPA</u>                                  |                   |                   |                        |                |                   |
| 15-5-0045-9020 ARPA-AUDITORIUM A/C UPGRADE   | 35,000.00         | 1,596.00          | 1,596.00               | 4.56           | 33,404.00         |
| 15-5-0045-9025 ARPA-COMMUNITY BROADBAND      | 200,000.00        | 0.00              | 0.00                   | 0.00           | 200,000.00        |
| 15-5-0045-9030 ARPA-AFFORDABLE HOUSING INIT. | 25,000.00         | 0.00              | 0.00                   | 0.00           | 25,000.00         |
| 15-5-0045-9035 ARPA-CLARK BLDG SOFFIT REHAB  | 45,000.00         | 0.00              | 0.00                   | 0.00           | 45,000.00         |
| 15-5-0045-9040 ARPA-HISTORIC BLDG ASSESSMENT | 75,000.00         | 0.00              | 0.00                   | 0.00           | 75,000.00         |
| 15-5-0045-9045 ARPA-CLUBHOUSE WINDOW REPL.   | 43,000.00         | 0.00              | 0.00                   | 0.00           | 43,000.00         |
| 15-5-0045-9050 CLARK BLDG BALCONY REHAB      | 100,000.00        | 0.00              | 0.00                   | 0.00           | 100,000.00        |
| 15-5-0045-9055 ARPA-SELNA-MONGINI PARK       | 131,074.00        | 0.00              | 0.00                   | 0.00           | 131,074.00        |
| 15-5-0045-9060 ARPA-PARK GAZEBO IMPROVEMENTS | 61,680.00         | 118.90            | 118.90                 | 0.19           | 61,561.10         |
| 15-5-0045-9065 CEMETERY IMPROVEMENTS         | <u>17,500.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>17,500.00</u>  |
| TOTAL ARPA                                   | 733,254.00        | 1,714.90          | 1,714.90               | 0.23           | 731,539.10        |
| <u>CONTINGENCY</u>                           |                   |                   |                        |                |                   |
| <u>ADMINISTRATION</u>                        |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                           | 733,254.00        | 1,714.90          | 1,714.90               | 0.23           | 731,539.10        |
|                                              | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES          | 0.00              | 731,538.49        | 731,538.49             | (              | 731,538.49)       |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

16 -GRANTS FUND  
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                     |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>    |                   |                   |                        |                |                   |
| MISC GRANTS               | 5,000,000.00      | 0.00              | 0.00                   | 0.00           | 5,000,000.00      |
| YAVAPAI COUNTY FLOOD CON  | 50,000.00         | 0.00              | 0.00                   | 0.00           | 50,000.00         |
| VEST                      | 1,500.00          | 0.00              | 0.00                   | 0.00           | 1,500.00          |
| AZ DOHS RADIO GRANT       | 20,000.00         | 0.00              | 0.00                   | 0.00           | 20,000.00         |
| FRIENDS OF THE VERDE RIVE | 5,000.00          | 0.00              | 0.00                   | 0.00           | 5,000.00          |
| HERITAGE GRANT            | 100,000.00        | 0.00              | 0.00                   | 0.00           | 100,000.00        |
| AMERICAN RESCUE PLAN ACT  | 0.00 (            | 733,253.39)       | 0.00                   | 0.00           | 0.00              |
| RAIN-DESIGN               | 598,114.00        | 0.00              | 0.00                   | 0.00           | 598,114.00        |
| FED APPROPRIATION USDA    | 393,000.00        | 0.00              | 0.00                   | 0.00           | 393,000.00        |
| RAISE GRANT               | <u>807,500.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>807,500.00</u> |

|                |                |             |       |       |              |
|----------------|----------------|-------------|-------|-------|--------------|
| TOTAL REVENUES | 6,975,114.00 ( | 733,253.39) | 0.00  | 0.00  | 6,975,114.00 |
|                | =====          | =====       | ===== | ===== | =====        |

EXPENDITURE SUMMARY

|                           |                     |             |             |             |                     |
|---------------------------|---------------------|-------------|-------------|-------------|---------------------|
| MISC GRANTS               | 5,000,000.00        | 0.00        | 0.00        | 0.00        | 5,000,000.00        |
| YAVAPAI COUNTY FLOOD CON  | 50,000.00           | 0.00        | 0.00        | 0.00        | 50,000.00           |
| VEST                      | 1,500.00            | 0.00        | 0.00        | 0.00        | 1,500.00            |
| AZ DOHS RADIO GRANT       | 20,000.00           | 0.00        | 0.00        | 0.00        | 20,000.00           |
| FRIENDS OF THE VERDE RIVE | 5,000.00            | 0.00        | 0.00        | 0.00        | 5,000.00            |
| HERITAGE GRANT            | 100,000.00          | 0.00        | 0.00        | 0.00        | 100,000.00          |
| AZ COMM FOUNDATION        | 598,114.00          | 0.00        | 0.00        | 0.00        | 598,114.00          |
| CAPITAL IMPROVEMENTS      | <u>1,200,500.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,200,500.00</u> |

|                    |              |       |       |       |              |
|--------------------|--------------|-------|-------|-------|--------------|
| TOTAL EXPENDITURES | 6,975,114.00 | 0.00  | 0.00  | 0.00  | 6,975,114.00 |
|                    | =====        | ===== | ===== | ===== | =====        |

|                                    |        |             |      |  |      |
|------------------------------------|--------|-------------|------|--|------|
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00 ( | 733,253.39) | 0.00 |  | 0.00 |
|------------------------------------|--------|-------------|------|--|------|

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

16 -GRANTS FUND

41.67% OF YEAR COMP.

| REVENUES                                    | CURRENT<br>BUDGET   | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE   |
|---------------------------------------------|---------------------|-------------------|------------------------|----------------|---------------------|
| <u>MISC GRANTS</u>                          |                     |                   |                        |                |                     |
| 16-4-0000-4500 MISC STATE GRANT REV         | <u>5,000,000.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>5,000,000.00</u> |
| TOTAL MISC GRANTS                           | 5,000,000.00        | 0.00              | 0.00                   | 0.00           | 5,000,000.00        |
| <u>YAVAPAI COUNTY FLOOD CON</u>             |                     |                   |                        |                |                     |
| 16-4-0004-4500 YAVAPAI COUNTY FLOOD CONTROL | <u>50,000.00</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>50,000.00</u>    |
| TOTAL YAVAPAI COUNTY FLOOD CON              | 50,000.00           | 0.00              | 0.00                   | 0.00           | 50,000.00           |
| <u>SAFE ROUTES TO SCHOOL</u>                |                     |                   |                        |                |                     |
| <u>RICO</u>                                 |                     |                   |                        |                |                     |
| <u>VEST</u>                                 |                     |                   |                        |                |                     |
| 16-4-0008-4001 POLICE BULLET PROOF VEST     | <u>1,500.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>1,500.00</u>     |
| TOTAL VEST                                  | 1,500.00            | 0.00              | 0.00                   | 0.00           | 1,500.00            |
| <u>EECDBG</u>                               |                     |                   |                        |                |                     |
| <u>GOER-POLICE CAR</u>                      |                     |                   |                        |                |                     |
| <u>GOHS-DUI TASK FORCE</u>                  |                     |                   |                        |                |                     |
| <u>BROADWAY AND MAIN</u>                    |                     |                   |                        |                |                     |
| <u>AZ DOHS RADIO GRANT</u>                  |                     |                   |                        |                |                     |
| 16-4-0023-4500 AZDOHS PORTABLE RADIO GRANT  | <u>20,000.00</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>20,000.00</u>    |
| TOTAL AZ DOHS RADIO GRANT                   | 20,000.00           | 0.00              | 0.00                   | 0.00           | 20,000.00           |
| <u>FRIENDS OF THE VERDE RIVE</u>            |                     |                   |                        |                |                     |
| 16-4-0027-4500 FRIENDS OF THE VERDE GRANT   | <u>5,000.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>5,000.00</u>     |
| TOTAL FRIENDS OF THE VERDE RIVE             | 5,000.00            | 0.00              | 0.00                   | 0.00           | 5,000.00            |
| <u>STEP ENFORCEMENT/GOHS</u>                |                     |                   |                        |                |                     |
| <u>RURAL BUSI DEV GRANT</u>                 |                     |                   |                        |                |                     |
| <u>COURT SECURITY GRANT</u>                 |                     |                   |                        |                |                     |
| <u>PICKLEBALL GRANT</u>                     |                     |                   |                        |                |                     |
| <u>BROADWAY/BITTERCREEK EXT</u>             |                     |                   |                        |                |                     |
| <u>ART IN PUBLIC PLACES</u>                 |                     |                   |                        |                |                     |
| <u>PD ANTENNA GRANT</u>                     |                     |                   |                        |                |                     |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

16 -GRANTS FUND

41.67% OF YEAR COMP.

| REVENUES                                  | CURRENT<br>BUDGET          | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------------|----------------------------|-------------------|------------------------|----------------|-------------------|
| <u>PEDESTRIAN &amp; BIKE SAFETY</u>       |                            |                   |                        |                |                   |
| <u>MAIN/BROAD OVERLAY DESIGN</u>          |                            |                   |                        |                |                   |
| <u>MAIN/BROAD OVERLAY CONST</u>           |                            |                   |                        |                |                   |
| <u>AZ AG PD SAFETY EQUIP GRA</u>          |                            |                   |                        |                |                   |
| <u>HERITAGE GRANT</u>                     |                            |                   |                        |                |                   |
| 16-4-0043-4500 HERITAGE GRANT             | <u>100,000.00</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>100,000.00</u> |
| TOTAL HERITAGE GRANT                      | 100,000.00                 | 0.00              | 0.00                   | 0.00           | 100,000.00        |
| <u>AZ COMM FOUNDATION</u>                 |                            |                   |                        |                |                   |
| <u>AMERICAN RESCUE PLAN ACT</u>           |                            |                   |                        |                |                   |
| 16-4-0045-4500 AMERICAN RESCUE PLAN ACT   | <u>0.00</u> ( 733,253.39)  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>0.00</u>       |
| TOTAL AMERICAN RESCUE PLAN ACT            | 0.00 ( 733,253.39)         | 0.00              | 0.00                   | 0.00           | 0.00              |
| <u>RAIN-DESIGN</u>                        |                            |                   |                        |                |                   |
| 16-4-0046-4500 R.A.I.N. SELNA MOGNINI     | <u>598,114.00</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>598,114.00</u> |
| TOTAL RAIN-DESIGN                         | 598,114.00                 | 0.00              | 0.00                   | 0.00           | 598,114.00        |
| <u>STATE PARKS</u>                        |                            |                   |                        |                |                   |
| <u>HURF EXCHANGE</u>                      |                            |                   |                        |                |                   |
| <u>FED APPROPRIATION USDA</u>             |                            |                   |                        |                |                   |
| 16-4-0050-4500 FEDERAL APPROPRIATION/USDA | <u>393,000.00</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>393,000.00</u> |
| TOTAL FED APPROPRIATION USDA              | 393,000.00                 | 0.00              | 0.00                   | 0.00           | 393,000.00        |
| <u>RAISE GRANT</u>                        |                            |                   |                        |                |                   |
| 16-4-0051-4500 RAISE GRANT                | <u>807,500.00</u>          | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>807,500.00</u> |
| TOTAL RAISE GRANT                         | 807,500.00                 | 0.00              | 0.00                   | 0.00           | 807,500.00        |
| <u>E TICKET GRANT</u>                     |                            |                   |                        |                |                   |
| TOTAL REVENUE                             | 6,975,114.00 ( 733,253.39) |                   | 0.00                   | 0.00           | 6,975,114.00      |
|                                           | =====                      | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

16 -GRANTS FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET   | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE   |
|-----------------------------------------------|---------------------|-------------------|------------------------|----------------|---------------------|
| <u>MISC GRANTS</u>                            |                     |                   |                        |                |                     |
| 16-5-0000-7999 MISC STATE GRANT EXP           | <u>5,000,000.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>5,000,000.00</u> |
| TOTAL MISC GRANTS                             | 5,000,000.00        | 0.00              | 0.00                   | 0.00           | 5,000,000.00        |
| <u>YAVAPAI COUNTY FLOOD CON</u>               |                     |                   |                        |                |                     |
| 16-5-0004-7000 GRANT OR PROJECT EXPENSE       | <u>50,000.00</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>50,000.00</u>    |
| TOTAL YAVAPAI COUNTY FLOOD CON                | 50,000.00           | 0.00              | 0.00                   | 0.00           | 50,000.00           |
| <u>SAFE ROUTES TO SCHOOL</u>                  |                     |                   |                        |                |                     |
| <u>RICO</u>                                   |                     |                   |                        |                |                     |
| <u>VEST</u>                                   |                     |                   |                        |                |                     |
| 16-5-0008-7001 POLICE BULLET PROOF VEST       | <u>1,500.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>1,500.00</u>     |
| TOTAL VEST                                    | 1,500.00            | 0.00              | 0.00                   | 0.00           | 1,500.00            |
| <u>EECDBG</u>                                 |                     |                   |                        |                |                     |
| <u>GOER-POLICE CAR</u>                        |                     |                   |                        |                |                     |
| <u>GOHS-DUI TASK FORCE</u>                    |                     |                   |                        |                |                     |
| <u>BROADWAY AND MAIN</u>                      |                     |                   |                        |                |                     |
| <u>CLARKDALE PARKWAY</u>                      |                     |                   |                        |                |                     |
| <u>AZ DOHS RADIO GRANT</u>                    |                     |                   |                        |                |                     |
| 16-5-0023-7000 AZDOHS RADIO GRANT EXPENSES    | <u>20,000.00</u>    | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>20,000.00</u>    |
| TOTAL AZ DOHS RADIO GRANT                     | 20,000.00           | 0.00              | 0.00                   | 0.00           | 20,000.00           |
| <u>FRIENDS OF THE VERDE RIVE</u>              |                     |                   |                        |                |                     |
| 16-5-0027-7000 FRIENDS OF THE VERDE GRANT EXP | <u>5,000.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>5,000.00</u>     |
| TOTAL FRIENDS OF THE VERDE RIVE               | 5,000.00            | 0.00              | 0.00                   | 0.00           | 5,000.00            |
| <u>STEP ENFORCEMENT/GOHS</u>                  |                     |                   |                        |                |                     |
| <u>RURAL BUSI DEV GRANT</u>                   |                     |                   |                        |                |                     |
| <u>COURT SECURITY GRANT</u>                   |                     |                   |                        |                |                     |
| <u>PICKLEBALL GRANT</u>                       |                     |                   |                        |                |                     |
| <u>BROADWAY/BITTERCREEK EXT</u>               |                     |                   |                        |                |                     |
| <u>ART IN PUBLIC PLACES</u>                   |                     |                   |                        |                |                     |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

16 -GRANTS FUND

41.67% OF YEAR COMP.

| EXPENDITURES                              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| PD ANTENNA GRANT                          |                   |                   |                        |                |                   |
| PEDESTRIAN & BIKE SAFETY                  |                   |                   |                        |                |                   |
| MAIN/BROAD OVERLAY DESIGN                 |                   |                   |                        |                |                   |
| MAIN/BROAD OVERLAY CONST                  |                   |                   |                        |                |                   |
| AZ AG PD SAFETY EQUIP GRA                 |                   |                   |                        |                |                   |
| HERITAGE GRANT                            |                   |                   |                        |                |                   |
| 16-5-0043-7000 HERITAGE GRANT             | 100,000.00        | 0.00              | 0.00                   | 0.00           | 100,000.00        |
| TOTAL HERITAGE GRANT                      | 100,000.00        | 0.00              | 0.00                   | 0.00           | 100,000.00        |
| AZ COMM FOUNDATION                        |                   |                   |                        |                |                   |
| 16-5-0044-7000 SELNA-MOGNINI CONSTRUCTION | 598,114.00        | 0.00              | 0.00                   | 0.00           | 598,114.00        |
| TOTAL AZ COMM FOUNDATION                  | 598,114.00        | 0.00              | 0.00                   | 0.00           | 598,114.00        |
| AMERICAN RESCUE PLAN ACT                  |                   |                   |                        |                |                   |
| RAIN-DESIGN                               |                   |                   |                        |                |                   |
| STATE PARKS                               |                   |                   |                        |                |                   |
| HURF EXCHANGE                             |                   |                   |                        |                |                   |
| CAPITAL IMPROVEMENTS                      |                   |                   |                        |                |                   |
| 16-5-0800-8023 CAPITAL IMPROVEMENT PLAN   | 1,200,500.00      | 0.00              | 0.00                   | 0.00           | 1,200,500.00      |
| TOTAL CAPITAL IMPROVEMENTS                | 1,200,500.00      | 0.00              | 0.00                   | 0.00           | 1,200,500.00      |
| E TICKET GRANT                            |                   |                   |                        |                |                   |
| TRANSFERS OUT                             |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                        | 6,975,114.00      | 0.00              | 0.00                   | 0.00           | 6,975,114.00      |
| REVENUES OVER/(UNDER) EXPENDITURES        | 0.00              | ( 733,253.39)     | 0.00                   |                | 0.00              |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 202218 -COURT FUND POLICE SAFETY  
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| COURT FD PD SAFETY                  | <u>7,650.00</u>   | <u>0.00</u>       | <u>0.73</u>            | <u>0.01</u>    | <u>7,649.27</u>   |
| TOTAL REVENUES                      | 7,650.00          | 0.00              | 0.73                   | 0.01           | 7,649.27          |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| COURT FD PD SAFETY                  | <u>7,650.00</u>   | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>7,650.00</u>   |
| TOTAL EXPENDITURES                  | 7,650.00          | 0.00              | 0.00                   | 0.00           | 7,650.00          |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00              | 0.00              | 0.73                   | (              | 0.73)             |

TOWN OF CLARKDALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

18 -COURT FUND POLICE SAFETY

41.67% OF YEAR COMP.

| REVENUES                                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                         |                   |                   |                        |                |                   |
| <u>COURT FD PD SAFETY</u>                     |                   |                   |                        |                |                   |
| 18-4-4000-4060 COURT FUNDED POLICE SAFETY REV | 600.00            | 0.00              | 0.73                   | 0.12           | 599.27            |
| 18-4-4000-6050 FUND BALANCE APPROPRIATION     | <u>7,050.00</u>   | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>7,050.00</u>   |
| TOTAL COURT FD PD SAFETY                      | 7,650.00          | 0.00              | 0.73                   | 0.01           | 7,649.27          |
| <hr/>                                         |                   |                   |                        |                |                   |
| TOTAL REVENUE                                 | 7,650.00          | 0.00              | 0.73                   | 0.01           | 7,649.27          |
|                                               | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

18 -COURT FUND POLICE SAFETY

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                         |                   |                   |                        |                |                   |
| <u>COURT FD PD SAFETY</u>                     |                   |                   |                        |                |                   |
| 18-5-0000-7060 COURT FUNDED POLICE SAFETY EXP | <u>7,650.00</u>   | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>7,650.00</u>   |
| TOTAL COURT FD PD SAFETY                      | 7,650.00          | 0.00              | 0.00                   | 0.00           | 7,650.00          |
| <hr/>                                         |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                            | 7,650.00          | 0.00              | 0.00                   | 0.00           | 7,650.00          |
|                                               | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES            | 0.00              | 0.00              | 0.73                   | (              | 0.73)             |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

19 -CEMETERY

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| CEMETERY REVENUE                    | <u>147,343.00</u> | <u>76,158.00</u>  | <u>92,013.93</u>       | <u>62.45</u>   | <u>55,329.07</u>  |
| TOTAL REVENUES                      | 147,343.00        | 76,158.00         | 92,013.93              | 62.45          | 55,329.07         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| CEMETERY O & M                      | 47,343.00         | 2,274.10          | 27,257.67              | 57.57          | 20,085.33         |
| CAPITAL IMPROVEMENT PLAN            | <u>100,000.00</u> | <u>3,138.82</u>   | <u>3,138.82</u>        | <u>3.14</u>    | <u>96,861.18</u>  |
| TOTAL EXPENDITURES                  | 147,343.00        | 5,412.92          | 30,396.49              | 20.63          | 116,946.51        |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00              | 70,745.08         | 61,617.44              | (              | 61,617.44)        |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

19 -CEMETERY

41.67% OF YEAR COMP.

| REVENUES                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>CEMETERY REVENUE</u>                     |                   |                   |                        |                |                   |
| 19-4-4000-4015 CEMETERY LOT SALES           | 15,000.00         | 0.00              | 6,800.00               | 45.33          | 8,200.00          |
| 19-4-4000-4016 INTERMENTS                   | 12,000.00         | 0.00              | 6,200.00               | 51.67          | 5,800.00          |
| 19-4-4000-4026 GRAVE LINER SALES            | 3,000.00          | 0.00              | 1,305.00               | 43.50          | 1,695.00          |
| 19-4-4000-4100 TRANSFER FROM PERPETUAL CARE | 17,218.00         | 0.00              | 0.00                   | 0.00           | 17,218.00         |
| 19-4-4000-4500 INTEREST HELEN LYNN BEQUEST  | 100.00            | 0.00              | 128.56                 | 128.56 (       | 28.56)            |
| 19-4-4000-4700 LGIP INTEREST 93946          | 25.00             | 0.00              | 1,422.37               | 5,689.48 (     | 1,397.37)         |
| 19-4-4000-4850 TRANSFERS IN                 | 0.00              | 76,158.00         | 76,158.00              | 0.00 (         | 76,158.00)        |
| 19-4-4000-6050 FUND BALANCE APPROPRIATION   | <u>100,000.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>100,000.00</u> |
| TOTAL CEMETERY REVENUE                      | 147,343.00        | 76,158.00         | 92,013.93              | 62.45          | 55,329.07         |
| <hr/>                                       |                   |                   |                        |                |                   |
| TOTAL REVENUE                               | 147,343.00        | 76,158.00         | 92,013.93              | 62.45          | 55,329.07         |
|                                             | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

19 -CEMETERY

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>CEMETERY O &amp; M</u>                     |                   |                   |                        |                |                   |
| 19-5-0700-6000 SALARIES - CEMETERY O&M        | 18,329.00         | 1,394.82          | 8,245.48               | 44.99          | 10,083.52         |
| 19-5-0700-6003 REIMBURSEMENT TO GF            | 3,884.00          | 0.00              | 3,884.00               | 100.00         | 0.00              |
| 19-5-0700-6020 SOCIAL SECURITY                | 1,408.00          | 55.24             | 570.37                 | 40.51          | 837.63            |
| 19-5-0700-6022 HEALTH INSURANCE               | 5,876.00          | 245.79            | 2,960.77               | 50.39          | 2,915.23          |
| 19-5-0700-6024 STATE RETIREMENT               | 2,231.00          | 93.21             | 954.43                 | 42.78          | 1,276.57          |
| 19-5-0700-6026 HSA EMPLOYER PORTION           | 0.00              | 0.00              | 141.85                 | 0.00 (         | 141.85)           |
| 19-5-0700-6040 UNIFORM ALLOWANCE              | 40.00             | 0.00              | 37.50                  | 93.75          | 2.50              |
| 19-5-0700-6100 CONTRACT CANCELLED-BUY BACK    | 1,500.00          | 0.00              | 1,135.00               | 75.67          | 365.00            |
| 19-5-0700-7001 EQUIPMENT REPAIRS & MAINT      | 1,000.00          | 227.32            | 1,495.06               | 149.51 (       | 495.06)           |
| 19-5-0700-7002 GASOLINE                       | 300.00            | 31.74             | 140.71                 | 46.90          | 159.29            |
| 19-5-0700-7008 EQUIPMENT RENTAL               | 1,100.00          | 110.00            | 550.00                 | 50.00          | 550.00            |
| 19-5-0700-7013 SOFTWARE PURCH & MAINT         | 1,625.00          | 0.00              | 1,641.42               | 101.01 (       | 16.42)            |
| 19-5-0700-7025 POSTAGE                        | 100.00            | 17.61             | 39.21                  | 39.21          | 60.79             |
| 19-5-0700-7062 ELECTRICAL SERVICES            | 750.00            | 63.25             | 402.99                 | 53.73          | 347.01            |
| 19-5-0700-7500 CEMETERY SUPPLIES              | 750.00            | 35.12             | 81.43                  | 10.86          | 668.57            |
| 19-5-0700-7502 TOOLS                          | 1,750.00          | 0.00              | 1,618.08               | 92.46          | 131.92            |
| 19-5-0700-7506 GRAVE LINERS                   | 4,100.00          | 0.00              | 2,016.00               | 49.17          | 2,084.00          |
| 19-5-0700-7550 EMPLOYEE SAFETY                | 100.00            | 0.00              | 50.00                  | 50.00          | 50.00             |
| 19-5-0700-9008 LIABILITY & PROPERTY INSURANCE | <u>2,500.00</u>   | <u>0.00</u>       | <u>1,293.37</u>        | <u>51.73</u>   | <u>1,206.63</u>   |
| TOTAL CEMETERY O & M                          | 47,343.00         | 2,274.10          | 27,257.67              | 57.57          | 20,085.33         |
| <u>CAPITAL IMPROVEMENT PLAN</u>               |                   |                   |                        |                |                   |
| 19-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23  | <u>100,000.00</u> | <u>3,138.82</u>   | <u>3,138.82</u>        | <u>3.14</u>    | <u>96,861.18</u>  |
| TOTAL CAPITAL IMPROVEMENT PLAN                | 100,000.00        | 3,138.82          | 3,138.82               | 3.14           | 96,861.18         |
| <u>CEMETERY CONTINGENCY</u>                   |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                            | 147,343.00        | 5,412.92          | 30,396.49              | 20.63          | 116,946.51        |
| REVENUES OVER/(UNDER) EXPENDITURES            | 0.00              | 70,745.08         | 61,617.44              | (              | 61,617.44)        |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

20 -PERPETURAL CARE  
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| PERPETUAL CARE REVENUE              | <u>75,218.00</u>  | <u>0.00</u>       | <u>3,550.00</u>        | <u>4.72</u>    | <u>71,668.00</u>  |
| TOTAL REVENUES                      | 75,218.00         | 0.00              | 3,550.00               | 4.72           | 71,668.00         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| PERPETUAL CARE                      | <u>75,218.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>75,218.00</u>  |
| TOTAL EXPENDITURES                  | 75,218.00         | 0.00              | 0.00                   | 0.00           | 75,218.00         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00              | 0.00              | 3,550.00               | (              | 3,550.00)         |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

20 -PERPETURAL CARE

41.67% OF YEAR COMP.

| REVENUES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                     |                   |                   |                        |                |                   |
| <u>PERPETUAL CARE REVENUE</u>             |                   |                   |                        |                |                   |
| 20-4-4000-4018 PERPETUAL CARE PAYMENTS    | 5,525.00          | 0.00              | 3,550.00               | 64.25          | 1,975.00          |
| 20-4-4000-6050 FUND BALANCE APPROPRIATION | <u>69,693.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>69,693.00</u>  |
| TOTAL PERPETUAL CARE REVENUE              | 75,218.00         | 0.00              | 3,550.00               | 4.72           | 71,668.00         |
| <hr/>                                     |                   |                   |                        |                |                   |
| TOTAL REVENUE                             | 75,218.00         | 0.00              | 3,550.00               | 4.72           | 71,668.00         |
|                                           | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

20 -PERPETURAL CARE

41.67% OF YEAR COMP.

| EXPENDITURES                             | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                    |                   |                   |                        |                |                   |
| <u>PERPETUAL CARE</u>                    |                   |                   |                        |                |                   |
| 20-5-0700-9014 TRANSFER TO CEMETERY FUND | 17,218.00         | 0.00              | 0.00                   | 0.00           | 17,218.00         |
| 20-5-0700-9801 DESIGNATED FUND CEM MISC  | <u>58,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>58,000.00</u>  |
| TOTAL PERPETUAL CARE                     | 75,218.00         | 0.00              | 0.00                   | 0.00           | 75,218.00         |
| <hr/>                                    |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                       | 75,218.00         | 0.00              | 0.00                   | 0.00           | 75,218.00         |
|                                          | =====             | =====             | =====                  | =====          | =====             |
| <br>                                     |                   |                   |                        |                |                   |
| REVENUES OVER/ (UNDER) EXPENDITURES      | 0.00              | 0.00              | 3,550.00               | (              | 3,550.00)         |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

24 -CAPITAL IMPROVEMENT

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                              |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| CAPITAL IMPROVEMENT REV            | <u>275,823.00</u> | <u>0.00</u>       | <u>275,823.00</u>      | <u>100.00</u>  | <u>0.00</u>       |
| TOTAL REVENUES                     | 275,823.00        | 0.00              | 275,823.00             | 100.00         | 0.00              |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| CAPITAL IMPROVEMENTS               | 102,500.00        | 136,796.00        | 136,796.00             | 133.46 (       | 34,296.00)        |
| CAPITAL IMPROVEMENT PLAN           | 0.00              | 4,608.06          | 11,938.46              | 0.00 (         | 11,938.46)        |
| OFU-FUND BALANCE APPROP.           | <u>173,323.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>173,323.00</u> |
| TOTAL EXPENDITURES                 | 275,823.00        | 141,404.06        | 148,734.46             | 53.92          | 127,088.54        |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00 (            | 141,404.06)       | 127,088.54             | (              | 127,088.54)       |

TOWN OF CLARKDALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

24 -CAPITAL IMPROVEMENT

41.67% OF YEAR COMP.

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                   |                   |                   |                        |                |                   |
| <u>CAPITAL IMPROVEMENT REV</u>          |                   |                   |                        |                |                   |
| 24-4-4000-4801 CAPITAL TRANSFER FROM GF | <u>275,823.00</u> | <u>0.00</u>       | <u>275,823.00</u>      | <u>100.00</u>  | <u>0.00</u>       |
| TOTAL CAPITAL IMPROVEMENT REV           | 275,823.00        | 0.00              | 275,823.00             | 100.00         | 0.00              |
| <hr/>                                   |                   |                   |                        |                |                   |
| TOTAL REVENUE                           | 275,823.00        | 0.00              | 275,823.00             | 100.00         | 0.00              |
|                                         | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

24 -CAPITAL IMPROVEMENT

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE     |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-----------------------|
| <hr/>                                         |                   |                   |                        |                |                       |
| <u>CAPITAL IMPROVEMENTS</u>                   |                   |                   |                        |                |                       |
| 24-5-2100-9256 VERDE RIVER @ CLK GEN SITE DEV | 2,500.00          | 0.00              | 0.00                   | 0.00           | 2,500.00              |
| 24-5-2100-9801 CIP DESIGNATED FUNDS           | 100,000.00        | 0.00              | 0.00                   | 0.00           | 100,000.00            |
| 24-5-2100-9850 TRANSFERS OUT                  | <u>0.00</u>       | <u>136,796.00</u> | <u>136,796.00</u>      | <u>0.00</u>    | ( <u>136,796.00</u> ) |
| TOTAL CAPITAL IMPROVEMENTS                    | 102,500.00        | 136,796.00        | 136,796.00             | 133.46         | ( 34,296.00 )         |
| <hr/>                                         |                   |                   |                        |                |                       |
| <u>CAPITAL IMPROVEMENT PLAN</u>               |                   |                   |                        |                |                       |
| <hr/>                                         |                   |                   |                        |                |                       |
| <u>CAPITAL IMPROVEMENT PLAN</u>               |                   |                   |                        |                |                       |
| 24-5-0800-8000 CAPITAL IMPROVEMENT PLAN       | 0.00              | 0.00              | 305.01                 | 0.00           | ( 305.01 )            |
| 24-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23  | <u>0.00</u>       | <u>4,608.06</u>   | <u>11,633.45</u>       | <u>0.00</u>    | ( <u>11,633.45</u> )  |
| TOTAL CAPITAL IMPROVEMENT PLAN                | 0.00              | 4,608.06          | 11,938.46              | 0.00           | ( 11,938.46 )         |
| <hr/>                                         |                   |                   |                        |                |                       |
| <u>OFU-FUND BALANCE APPROP.</u>               |                   |                   |                        |                |                       |
| 24-5-2000-9900 OFU-FUND BALANCE APPROPRIATION | <u>173,323.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>173,323.00</u>     |
| TOTAL OFU-FUND BALANCE APPROP.                | 173,323.00        | 0.00              | 0.00                   | 0.00           | 173,323.00            |
| <hr/>                                         |                   |                   |                        |                |                       |
| TOTAL EXPENDITURES                            | 275,823.00        | 141,404.06        | 148,734.46             | 53.92          | 127,088.54            |
|                                               | =====             | =====             | =====                  | =====          | =====                 |
| REVENUES OVER/ (UNDER) EXPENDITURES           | 0.00              | ( 141,404.06 )    | 127,088.54             |                | ( 127,088.54 )        |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

25 -CDBG GRANT

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                            | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|----------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                      |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>     |                   |                   |                        |                |                   |
| CDBG REV                   | <u>406,016.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>406,016.00</u> |
| TOTAL REVENUES             | 406,016.00        | 0.00              | 0.00                   | 0.00           | 406,016.00        |
|                            | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u> |                   |                   |                        |                |                   |
| CDBG                       | <u>406,016.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>406,016.00</u> |
| TOTAL EXPENDITURES         | 406,016.00        | 0.00              | 0.00                   | 0.00           | 406,016.00        |
|                            | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

25 -CDBG GRANT

41.67% OF YEAR COMP.

| REVENUES                          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                             |                   |                   |                        |                |                   |
| <u>CDBG REV</u>                   |                   |                   |                        |                |                   |
| 25-4-4000-4500 CDBG GRANT REVENUE | <u>406,016.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>406,016.00</u> |
| TOTAL CDBG REV                    | 406,016.00        | 0.00              | 0.00                   | 0.00           | 406,016.00        |
| <hr/>                             |                   |                   |                        |                |                   |
| TOTAL REVENUE                     | 406,016.00        | 0.00              | 0.00                   | 0.00           | 406,016.00        |
|                                   | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

25 -CDBG GRANT

41.67% OF YEAR COMP.

| EXPENDITURES                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                             |                   |                   |                        |                |                   |
| <u>CDBG</u>                       |                   |                   |                        |                |                   |
| 25-5-0000-7999 CDBG MISCELLANEOUS | <u>406,016.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>406,016.00</u> |
| TOTAL CDBG                        | 406,016.00        | 0.00              | 0.00                   | 0.00           | 406,016.00        |
| <br><u>CAPITAL</u>                |                   |                   |                        |                |                   |
|                                   | <hr/>             | <hr/>             | <hr/>                  | <hr/>          | <hr/>             |
| <u>CDBG ADMIN</u>                 | <hr/>             | <hr/>             | <hr/>                  | <hr/>          | <hr/>             |
| <hr/>                             |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                | 406,016.00        | 0.00              | 0.00                   | 0.00           | 406,016.00        |
|                                   | =====             | =====             | =====                  | =====          | =====             |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

28 -COURT RESTRICTED  
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| GENERAL                             | 5,000.00          | 0.00              | 8,318.00               | 166.36 (       | 3,318.00)         |
| FTG REV                             | 0.00              | 109.45            | 228.51                 | 0.00 (         | 228.51)           |
| FUND BALANCE                        | <u>30,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>30,000.00</u>  |
| TOTAL REVENUES                      | 35,000.00         | 109.45            | 8,546.51               | 24.42          | 26,453.49         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| GENERAL                             | <u>35,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>35,000.00</u>  |
| TOTAL EXPENDITURES                  | 35,000.00         | 0.00              | 0.00                   | 0.00           | 35,000.00         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00              | 109.45            | 8,546.51               | (              | 8,546.51)         |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

28 -COURT RESTRICTED

41.67% OF YEAR COMP.

| REVENUES                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE   |
|---------------------------------------------|-------------------|-------------------|------------------------|----------------|---------------------|
| <hr/>                                       |                   |                   |                        |                |                     |
| <u>GENERAL</u>                              |                   |                   |                        |                |                     |
| 28-4-0000-4500 COURT ENHANCEMENT REVENUE    | 5,000.00          | 0.00              | 0.00                   | 0.00           | 5,000.00            |
| 28-4-0000-9300 COURT ENHANCEMENT CARRY OVER | <u>0.00</u>       | <u>0.00</u>       | <u>8,318.00</u>        | <u>0.00</u>    | ( <u>8,318.00</u> ) |
| TOTAL GENERAL                               | 5,000.00          | 0.00              | 8,318.00               | 166.36         | ( 3,318.00 )        |
| <br>                                        |                   |                   |                        |                |                     |
| <u>FTG REV</u>                              |                   |                   |                        |                |                     |
| 28-4-0002-4500 COURT FTG REVENUE            | <u>0.00</u>       | <u>109.45</u>     | <u>228.51</u>          | <u>0.00</u>    | ( <u>228.51</u> )   |
| TOTAL FTG REV                               | 0.00              | 109.45            | 228.51                 | 0.00           | ( 228.51 )          |
| <br>                                        |                   |                   |                        |                |                     |
| <u>JCEF REV</u>                             |                   |                   |                        |                |                     |
| <br>                                        |                   |                   |                        |                |                     |
| <u>FUND BALANCE</u>                         |                   |                   |                        |                |                     |
| 28-4-4000-6050 FUND BALANCE APPROPRIATION   | <u>30,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>30,000.00</u>    |
| TOTAL FUND BALANCE                          | 30,000.00         | 0.00              | 0.00                   | 0.00           | 30,000.00           |
| <hr/>                                       |                   |                   |                        |                |                     |
| TOTAL REVENUE                               | 35,000.00         | 109.45            | 8,546.51               | 24.42          | 26,453.49           |
|                                             | =====             | =====             | =====                  | =====          | =====               |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

28 -COURT RESTRICTED

41.67% OF YEAR COMP.

| EXPENDITURES                          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|---------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                 |                   |                   |                        |                |                   |
| <u>GENERAL</u>                        |                   |                   |                        |                |                   |
| 28-5-0000-7999 COURT ENHANCEMENT MISC | <u>35,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>35,000.00</u>  |
| TOTAL GENERAL                         | 35,000.00         | 0.00              | 0.00                   | 0.00           | 35,000.00         |
| <hr/>                                 |                   |                   |                        |                |                   |
| <u>FARE FUND</u>                      |                   |                   |                        |                |                   |
| <hr/>                                 |                   |                   |                        |                |                   |
| <u>CAPITAL IMPROVEMENT PLAN</u>       |                   |                   |                        |                |                   |
| <hr/>                                 |                   |                   |                        |                |                   |
| <u>OTHER FINANCING USES</u>           |                   |                   |                        |                |                   |
| <hr/>                                 |                   |                   |                        |                |                   |
| <u>MISC EXP</u>                       |                   |                   |                        |                |                   |
| <hr/>                                 |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                    | 35,000.00         | 0.00              | 0.00                   | 0.00           | 35,000.00         |
|                                       | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES    | 0.00              | 109.45            | 8,546.51               | (              | 8,546.51)         |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

29 -POLICE GRANTS  
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| GITEM REVENUE                       | <u>84,251.00</u>  | <u>0.00</u>       | <u>21,519.65</u>       | <u>25.54</u>   | <u>62,731.35</u>  |
| TOTAL REVENUES                      | 84,251.00         | 0.00              | 21,519.65              | 25.54          | 62,731.35         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| GITEM FUND                          | <u>84,251.00</u>  | <u>4,461.87</u>   | <u>27,007.98</u>       | <u>32.06</u>   | <u>57,243.02</u>  |
| TOTAL EXPENDITURES                  | 84,251.00         | 4,461.87          | 27,007.98              | 32.06          | 57,243.02         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 (            | 4,461.87) (       | 5,488.33)              |                | 5,488.33          |

TOWN OF CLARKDALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

29 -POLICE GRANTS

41.67% OF YEAR COMP.

| REVENUES                                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                   |                   |                   |                        |                |                   |
| <u>GITEM REVENUE</u>                    |                   |                   |                        |                |                   |
| 29-4-4000-4500 GITEM TASK FORCE REVENUE | <u>84,251.00</u>  | <u>0.00</u>       | <u>21,519.65</u>       | <u>25.54</u>   | <u>62,731.35</u>  |
| TOTAL GITEM REVENUE                     | 84,251.00         | 0.00              | 21,519.65              | 25.54          | 62,731.35         |
| <hr/>                                   |                   |                   |                        |                |                   |
| TOTAL REVENUE                           | 84,251.00         | 0.00              | 21,519.65              | 25.54          | 62,731.35         |
|                                         | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

29 -POLICE GRANTS

41.67% OF YEAR COMP.

| EXPENDITURES                              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>GITEM FUND</u>                         |                   |                   |                        |                |                   |
| 29-5-0000-6000 GITEM TASK FORCE WAGES     | 48,082.00         | 3,569.00          | 16,185.19              | 33.66          | 31,896.81         |
| 29-5-0000-6020 GITEM SOCIAL SECURITY      | 3,678.00          | 101.69            | 1,043.67               | 28.38          | 2,634.33          |
| 29-5-0000-6021 GITEM PSPRS EMP PORTION    | 13,790.00         | 391.18            | 4,257.37               | 30.87          | 9,532.63          |
| 29-5-0000-6022 GITEM HEALTH INSURANCE     | 14,306.00         | 350.17            | 3,814.30               | 26.66          | 10,491.70         |
| 29-5-0000-6023 GITEM WORKERS COMPENSATION | 2,352.00          | 0.00              | 1,163.00               | 49.45          | 1,189.00          |
| 29-5-0000-6026 HSA EMPLOYER PORTION       | <u>2,043.00</u>   | <u>49.83</u>      | <u>544.45</u>          | <u>26.65</u>   | <u>1,498.55</u>   |
| TOTAL GITEM FUND                          | 84,251.00         | 4,461.87          | 27,007.98              | 32.06          | 57,243.02         |
|                                           |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                        | 84,251.00         | 4,461.87          | 27,007.98              | 32.06          | 57,243.02         |
|                                           | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES       | 0.00 (            | 4,461.87) (       | 5,488.33)              |                | 5,488.33          |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 202230 -POLICE SMART & SAFE AZ  
FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                     | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                               |                   |                   |                        |                |                   |
| <u>REVENUE SUMMARY</u>              |                   |                   |                        |                |                   |
| GENERAL                             | <u>15,000.00</u>  | <u>0.00</u>       | <u>8.00</u>            | <u>0.05</u>    | <u>14,992.00</u>  |
| TOTAL REVENUES                      | 15,000.00         | 0.00              | 8.00                   | 0.05           | 14,992.00         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>          |                   |                   |                        |                |                   |
| GENERAL                             | <u>15,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>15,000.00</u>  |
| TOTAL EXPENDITURES                  | 15,000.00         | 0.00              | 0.00                   | 0.00           | 15,000.00         |
|                                     | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00              | 0.00              | 8.00                   | (              | 8.00)             |

TOWN OF CLARKDALE  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2022

30 -POLICE SMART & SAFE AZ

41.67% OF YEAR COMP.

| REVENUES                               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|----------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                                  |                   |                   |                        |                |                   |
| <u>GENERAL</u>                         |                   |                   |                        |                |                   |
| 30-4-0000-4500 SMART & SAFE AZ REVENUE | <u>15,000.00</u>  | <u>0.00</u>       | <u>8.00</u>            | <u>0.05</u>    | <u>14,992.00</u>  |
| TOTAL GENERAL                          | 15,000.00         | 0.00              | 8.00                   | 0.05           | 14,992.00         |
| <hr/>                                  |                   |                   |                        |                |                   |
| TOTAL REVENUE                          | 15,000.00         | 0.00              | 8.00                   | 0.05           | 14,992.00         |
|                                        | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

30 -POLICE SMART &amp; SAFE AZ

41.67% OF YEAR COMP.

| EXPENDITURES                       | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <hr/>                              |                   |                   |                        |                |                   |
| <u>GENERAL</u>                     |                   |                   |                        |                |                   |
| 30-5-0000-7999 MISC EXPENSE        | <u>15,000.00</u>  | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>15,000.00</u>  |
| TOTAL GENERAL                      | 15,000.00         | 0.00              | 0.00                   | 0.00           | 15,000.00         |
| <hr/>                              |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                 | 15,000.00         | 0.00              | 0.00                   | 0.00           | 15,000.00         |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <br>                               |                   |                   |                        |                |                   |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00              | 0.00              | 8.00                   | (              | 8.00)             |

\*\*\* END OF REPORT \*\*\*

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

80 -DONATION FUND

FINANCIAL SUMMARY

41.67% OF YEAR COMP.

|                                    | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>REVENUE SUMMARY</u>             |                   |                   |                        |                |                   |
| YAVAPAI APACHE TRIBE               | 20,000.00         | 0.00              | 0.00                   | 0.00           | 20,000.00         |
| TOWN WIDE                          | 608,000.00        | 0.00              | 1,103.84               | 0.18           | 606,896.16        |
| COMM DEV                           | 300.00            | 0.00              | 0.00                   | 0.00           | 300.00            |
| PARK & RECREATION                  | 1,073,500.00      | 50.00             | 10,703.00              | 1.00           | 1,062,797.00      |
| POLICE                             | 10,750.00         | 0.00              | 4,585.52               | 42.66          | 6,164.48          |
| FUND BALANCE APPROPRIATIO          | <u>607,680.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>607,680.00</u> |
| TOTAL REVENUES                     | 2,320,230.00      | 50.00             | 16,392.36              | 0.71           | 2,303,837.64      |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| <u>EXPENDITURE SUMMARY</u>         |                   |                   |                        |                |                   |
| CAPITAL IMPROVEMENT PLAN           | 571,340.00        | 0.00              | 0.00                   | 0.00           | 571,340.00        |
| YAVAPAI APACHE TRIBE               | 570,000.00        | 1,515.75          | 3,429.03               | 0.60           | 566,570.97        |
| TOWN WIDE                          | 58,000.00         | 0.00              | 424.00                 | 0.73           | 57,576.00         |
| COMM DEV                           | 300.00            | 0.00              | 0.00                   | 0.00           | 300.00            |
| PARK & RECREATION                  | 1,109,840.00      | 20.89             | 7,247.60               | 0.65           | 1,102,592.40      |
| POLICE                             | <u>10,750.00</u>  | <u>0.00</u>       | <u>3,095.85</u>        | <u>28.80</u>   | <u>7,654.15</u>   |
| TOTAL EXPENDITURES                 | 2,320,230.00      | 1,536.64          | 14,196.48              | 0.61           | 2,306,033.52      |
|                                    | =====             | =====             | =====                  | =====          | =====             |
| REVENUES OVER/(UNDER) EXPENDITURES | 0.00 (            | 1,486.64)         | 2,195.88               | (              | 2,195.88)         |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

80 -DONATION FUND

41.67% OF YEAR COMP.

| REVENUES                                   | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|--------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>STREETS</u>                             |                   |                   |                        |                |                   |
| <u>YAVAPAI APACHE TRIBE</u>                |                   |                   |                        |                |                   |
| 80-4-2100-4001 GENERAL                     | 20,000.00         | 0.00              | 0.00                   | 0.00           | 20,000.00         |
| TOTAL YAVAPAI APACHE TRIBE                 | 20,000.00         | 0.00              | 0.00                   | 0.00           | 20,000.00         |
| <u>TOWN WIDE</u>                           |                   |                   |                        |                |                   |
| 80-4-2300-4004 TOWN WIDE GENERAL DONATION  | 58,000.00         | 0.00              | 1,103.84               | 1.90           | 56,896.16         |
| 80-4-2300-4005 VERDE RIVER @ CLARKDALE DON | 10,000.00         | 0.00              | 0.00                   | 0.00           | 10,000.00         |
| 80-4-2300-4006 GENERAL - DEVELOPER         | 540,000.00        | 0.00              | 0.00                   | 0.00           | 540,000.00        |
| TOTAL TOWN WIDE                            | 608,000.00        | 0.00              | 1,103.84               | 0.18           | 606,896.16        |
| <u>LIBRARY</u>                             |                   |                   |                        |                |                   |
| <u>COMM DEV</u>                            |                   |                   |                        |                |                   |
| 80-4-2500-4001 CENTENNIAL PLAZA DONATIONS  | 300.00            | 0.00              | 0.00                   | 0.00           | 300.00            |
| TOTAL COMM DEV                             | 300.00            | 0.00              | 0.00                   | 0.00           | 300.00            |
| <u>PARK &amp; RECREATION</u>               |                   |                   |                        |                |                   |
| 80-4-2600-4001 GENERAL                     | 8,000.00          | 0.00              | 500.00                 | 6.25           | 7,500.00          |
| 80-4-2600-4002 CONCERTS                    | 9,000.00          | 0.00              | 6,158.85               | 68.43          | 2,841.15          |
| 80-4-2600-4003 HALLOWEEN                   | 4,500.00          | 50.00             | 3,975.00               | 88.33          | 525.00            |
| 80-4-2600-4010 FOURTH OF JULY              | 2,000.00          | 0.00              | 0.00                   | 0.00           | 2,000.00          |
| 80-4-2600-4012 DONATIONS-SELNA MOGNINI     | 1,050,000.00      | 0.00              | 0.00                   | 0.00           | 1,050,000.00      |
| 80-4-2600-4700 POOL DONATION INTEREST      | 0.00              | 0.00              | 69.15                  | 0.00           | (69.15)           |
| TOTAL PARK & RECREATION                    | 1,073,500.00      | 50.00             | 10,703.00              | 1.00           | 1,062,797.00      |
| <u>POLICE</u>                              |                   |                   |                        |                |                   |
| 80-4-2900-4001 GENERAL                     | 5,000.00          | 0.00              | 2,467.52               | 49.35          | 2,532.48          |
| 80-4-2900-4006 POLICE NATIONAL NIGHT OUT   | 5,000.00          | 0.00              | 2,118.00               | 42.36          | 2,882.00          |
| 80-4-2900-4007 BULLET PROOF VEST DONATIONS | 750.00            | 0.00              | 0.00                   | 0.00           | 750.00            |
| TOTAL POLICE                               | 10,750.00         | 0.00              | 4,585.52               | 42.66          | 6,164.48          |
| <u>FUND BALANCE APPROPRIATIO</u>           |                   |                   |                        |                |                   |
| 80-4-4000-6050 FUND BALANCE APPROPRIATION  | 607,680.00        | 0.00              | 0.00                   | 0.00           | 607,680.00        |
| TOTAL FUND BALANCE APPROPRIATIO            | 607,680.00        | 0.00              | 0.00                   | 0.00           | 607,680.00        |
| <u>HERITAGE CONSERV</u>                    |                   |                   |                        |                |                   |
| TOTAL REVENUE                              | 2,320,230.00      | 50.00             | 16,392.36              | 0.71           | 2,303,837.64      |
|                                            | =====             | =====             | =====                  | =====          | =====             |

TOWN OF CLARKDALE  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2022

80 -DONATION FUND

41.67% OF YEAR COMP.

| EXPENDITURES                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | % OF<br>BUDGET | BUDGET<br>BALANCE |
|-----------------------------------------------|-------------------|-------------------|------------------------|----------------|-------------------|
| <u>CAPITAL IMPROVEMENT PLAN</u>               |                   |                   |                        |                |                   |
| 80-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23  | <u>571,340.00</u> | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>571,340.00</u> |
| TOTAL CAPITAL IMPROVEMENT PLAN                | 571,340.00        | 0.00              | 0.00                   | 0.00           | 571,340.00        |
| <u>STREETS</u>                                |                   |                   |                        |                |                   |
| <u>YAVAPAI APACHE TRIBE</u>                   |                   |                   |                        |                |                   |
| 80-5-2100-7000 GENERAL - DEVELOPER EXP        | 540,000.00        | 1,515.75          | 3,392.75               | 0.63           | 536,607.25        |
| 80-5-2100-8801 DES FUNDS YAV APACHE NATION    | 20,000.00         | 0.00              | 0.00                   | 0.00           | 20,000.00         |
| 80-5-2100-9256 VERDE RIVER @ CLARKDALE        | <u>10,000.00</u>  | <u>0.00</u>       | <u>36.28</u>           | <u>0.36</u>    | <u>9,963.72</u>   |
| TOTAL YAVAPAI APACHE TRIBE                    | 570,000.00        | 1,515.75          | 3,429.03               | 0.60           | 566,570.97        |
| <u>TOWN WIDE</u>                              |                   |                   |                        |                |                   |
| 80-5-2300-8004 TOWN WIDE GEN DON EXPENSES     | <u>58,000.00</u>  | <u>0.00</u>       | <u>424.00</u>          | <u>0.73</u>    | <u>57,576.00</u>  |
| TOTAL TOWN WIDE                               | 58,000.00         | 0.00              | 424.00                 | 0.73           | 57,576.00         |
| <u>LIBRARY</u>                                |                   |                   |                        |                |                   |
| <u>COMM DEV</u>                               |                   |                   |                        |                |                   |
| 80-5-2500-8001 CENTENNIAL PLAZA DON BRICK EXP | <u>300.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>300.00</u>     |
| TOTAL COMM DEV                                | 300.00            | 0.00              | 0.00                   | 0.00           | 300.00            |
| <u>PARK &amp; RECREATION</u>                  |                   |                   |                        |                |                   |
| 80-5-2600-7000 SELNA-MOGNINI CONSTRUCTION     | 1,081,340.00      | 0.00              | 0.00                   | 0.00           | 1,081,340.00      |
| 80-5-2600-8001 GENERAL                        | 8,000.00          | 0.00              | 497.84                 | 6.22           | 7,502.16          |
| 80-5-2600-8002 CONCERTS                       | 14,000.00         | 0.00              | 5,222.65               | 37.30          | 8,777.35          |
| 80-5-2600-8003 HALLOWEEN                      | 4,500.00          | 20.89             | 1,527.11               | 33.94          | 2,972.89          |
| 80-5-2600-8010 FOURTH OF JULY                 | <u>2,000.00</u>   | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>2,000.00</u>   |
| TOTAL PARK & RECREATION                       | 1,109,840.00      | 20.89             | 7,247.60               | 0.65           | 1,102,592.40      |
| <u>POLICE</u>                                 |                   |                   |                        |                |                   |
| 80-5-2900-8001 GENERAL                        | 5,000.00          | 0.00              | 594.54                 | 11.89          | 4,405.46          |
| 80-5-2900-8006 POLICE NATIONAL NIGHT OUT      | 5,000.00          | 0.00              | 2,501.31               | 50.03          | 2,498.69          |
| 80-5-2900-8007 BULLET PROOF VEST EXPENSES     | <u>750.00</u>     | <u>0.00</u>       | <u>0.00</u>            | <u>0.00</u>    | <u>750.00</u>     |
| TOTAL POLICE                                  | 10,750.00         | 0.00              | 3,095.85               | 28.80          | 7,654.15          |
| <u>HERITAGE CONSERV</u>                       |                   |                   |                        |                |                   |
| TOTAL EXPENDITURES                            | 2,320,230.00      | 1,536.64          | 14,196.48              | 0.61           | 2,306,033.52      |
| REVENUES OVER/(UNDER) EXPENDITURES            | 0.00 (            | 1,486.64)         | 2,195.88               | (              | 2,195.88)         |

\*\*\* END OF REPORT \*\*\*



# Staff Report

Item Number: 6.A.

---

**Agenda Item:**

**Approval of Minutes**

Consider and act upon the minutes from the regular meeting held on Nov. 8, 2022 and the special meeting held on Nov. 10, 2022.

**Staff Contact:**

Charity Brooks, Town Clerk

**Meeting Date:**

December 13, 2022

**Strategic Goal:**

This agenda item supports the following goal area:

- Goal Area 1 - Preserve and celebrate Clarkdale's unique, complex history.

**Background:**

Review of the minutes from the regular meeting held on Nov. 8, 2022 and the special meeting held on Nov. 10, 2022.

**Budget Impact:**

No budget impact.

**Recommendation:**

Staff recommends approval of the minutes from the regular meeting held on Nov. 8, 2022 and the special meeting held on Nov. 10, 2022.



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL  
OF THE TOWN OF CLARKDALE  
TUESDAY, NOVEMBER 8, 2022 AT 6:00 PM**

**Members Present:** Mayor Prud'homme-Bauer and Council Members Debbie Hunseder, Bill Regner (via Zoom), Lisa O'Neill and Marney Babbitt-Pierce

**Other Municipal Officials Present:** Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Community Development Director; Randy Taylor, Police Chief; Joni Westcott, Parks and Recreation Manager; Chell Smart, Public Information Officer

**Audience:** Approximately 11 members of the public were present

- 1. CALL TO ORDER** - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*
- 2. ROLL CALL** - *All members present*
- 3. PUBLIC COMMENT** – *Public comment received from Clarkdale residents Fred Tupkielewicz and Em Short. Both individuals reside in Lamplighter Village. Both residents stated that their properties are getting flooded out with every hard rain due to run-off from the cemetery. In the past there was a berm that prevented the water from flowing into Lamplighter Village, but 75% of the berm was removed due to flooding in cemetery. Although both residents reside within a 55+ manufactured home community, they own their homes and the land and are responsible for any damage or repairs to their property. Mr. Tupkielewicz and Ms. Short state that they have several solutions they would like to offer to the Town. Mayor Prud'homme-Bauer states that Council will direct Public Works staff to look into the matter and find a solution.*

**4. REPORTS**

**A. Current Events – (submitted electronically)**

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Report

**B. Organizational Reports – (submitted electronically)**

Reports regarding regional organizations submitted electronically

- CAT – Cottonwood Area Transit
- VVTPPO – Verde Valley Transportation Planning Organization
- NACOG - Northern Arizona Council of Governments
- NAMWUA - Northern Arizona Municipal Water Users Association
- VVREO – LRSPC - Verde Valley Regional Economic Organization's Long Range Strategic Plan
- TPAC – Transportation Policy Advisory Council
- VFLC – Verde Front Leadership Council
- Greater AZ Mayor's Organizational Report

**C. Claims (submitted with Council packet)**

List of specific expenditures made by the Town during the previous month.

*Town Manager Susan Guthrie states that the current budget is included with Council packet. Revenues are being closely monitored due to the drastic decline in building permits. There are big projects pending, so that could change. Currently, the revenue loss is being somewhat offset by dramatic interest income on investments.*

**D. Special Event Liquor License Recommendation**

*Special event liquor license issued to St. Thomas Episcopal Church for a chili cook-off on Nov. 5, 2022.*

**5. EMPLOYEE RECOGNITIONS**

**A. Recognition of employees**

*Town Manager Susan Guthrie recognized Town Clerk Charity Brooks for organizing a successful Shred-a-thon and Parks and Recreation Manager Joni Westcott and Recreation Specialist Chell Smart for extremely fun and successful Halloween event.*

**6. CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**A. Approval of Minutes**

Consider and act upon the draft minutes from the Council meeting held on Oct. 25, 2022.

**B. Selna-Mongini Park Lease Agreement**

Consider and act upon the Selna-Mongini Park Lease Agreement.

**Action: Approve consent agenda items A and B as written:**

**Motion:** Council Member Babbitt-Pierce

**Second:** Vice Mayor Hunseder

**Vote:** Approved 5-0

| Voting Member                        | Aye/Nay |
|--------------------------------------|---------|
| Council Member Marney Babbitt-Pierce | Aye     |
| Vice Mayor Debbie Hunseder           | Aye     |
| Council Member Lisa O'Neill          | Aye     |
| Mayor Robyn Prud'homme-Bauer         | Aye     |
| Council Member Bill Regner           | Aye     |

## **7. NEW BUSINESS**

### **A. PRESENTATION - Arizona Office of Tourism Grant Marketing Uses**

*Town Council heard a presentation from Heather Hermen, owner of Front Burner Media, regarding the uses of the Visit Arizona Initiative (VAI) marketing grant from the Arizona Office of Tourism (AOT) in partnership with Williams to promote: Two Arizona Train Towns.*

### **B. PUBLIC HEARING - Short-Term Rentals (STR) and Vacation Rentals in Clarkdale**

*Community Development Director Ruth Mayday gave a short presentation and Town Council held a public hearing to take comment on proposed Ordinance #419, regulating Short-Term Rentals (STR) and Vacation Rentals in Clarkdale.*

*Comments received from the public are as follows:*

*Michael Lindner (Clarkdale resident) – Mr. Lindner states that this item was addressed at the last Council Meeting but he was unable to attend and was expecting to see more of a presentation at this meeting with more rationale as to why this Ordinance is being proposed. Mr. Lindner states that there hasn't been a lot of publicity about this topic and would appreciate if there was background information in terms of what problem we are trying to solve. Mr. Lindner states that after Jerome passed this Ordinance, there was a newspaper article that was quite negative in terms of the view of vacation rentals and doesn't feel that Clarkdale shares that view. Mr. Lindner views vacation rentals as a positive aspect in Clarkdale and would appreciate better communication between the Council and community.*

*Ellen Taylor (Clarkdale resident) – Moved to Clarkdale from Sedona because of 'losing her neighborhood' to surrounding short-term rentals. Ms. Taylor supports short-term rentals and is also an apartment builder and a landlord with 135 tenants. Ms. Taylor is conscious*

*of liability, exposure for insurance, tenants disturbing nearby neighbors and feels that some short-term rental owners are not aware of these responsibilities.*

*Ms. Taylor suggests that the Town enforce the bare necessities while keeping the short-term rental safe by conducting building inspections.*

*We should support this Ordinance because short-term rentals are the way of the future. It allows people to visit in a comfortable manner and see what it's like to live in a really nice town.*

*Laura Jones (Clarkdale resident) – Ms. Jones is interested in hearing the outcome of the background check research that was mentioned at the last meeting, how it will be practically handled and what the implications are on short-term rentals. Ms. Jones feels that this would be an onerous process and states this process is not currently in place for hotels.*

*Mayor Prud'homme-Bauer closed the public hearing.*

*Community Development Director Ruth Mayday provided further information regarding the development of the short-term rental Ordinance, stating that in 2007, the State Legislature changed the laws regulating short-term rentals before local municipalities and Counties could develop their own laws. Jurisdictions have not been permitted to treat short-term rentals any different than any other single-family residential use, leaving municipalities unable to treat them as the businesses that they are.*

*This new legislation will allow municipalities to manage short-term rentals as businesses and require that they obtain a business license, receive annual inspections and require that they notify the residents surrounding them in the neighborhoods that there will be a short-term rental next door and most importantly require that an emergency contact live nearby that can immediately respond to issues.*

*Ms. Mayday also included that the background check portion of the Ordinance should be modified or removed in its entirety.*

*Council Members all agreed that the background check portion of the Ordinance should be removed as it would give a false sense of security to the public as all guests that are staying in short-term rentals are not screened and it would be a cumbersome process to implement.*

### **C. ORDINANCE #419 - Short-Term Rentals (STR) and Vacation Rentals in Clarkdale**

Discuss, consider and act upon Ordinance #419 - regulating Short-Term Rentals (STR) and Vacation Rentals in Clarkdale.

**Action:** Move to adopt the model Ordinance #419 without Section 8-9-10, Background Check required, and with the additional notification language in Section 8-9-6, Neighborhood Notification Required – without the alleys:

**Motion:** Council Member Babbitt-Pierce

**Second:** Vice Mayor Hunseder

**Vote:** Approved 5-0

| <b>Voting Member</b>                 | <b>Aye/Nay</b> |
|--------------------------------------|----------------|
| Council Member Marney Babbitt-Pierce | Aye            |
| Vice Mayor Debbie Hunseder           | Aye            |
| Council Member Lisa O'Neill          | Aye            |
| Mayor Robyn Prud'homme-Bauer         | Aye            |
| Council Member Bill Regner           | Aye            |

**8. FUTURE AGENDA ITEMS**

*Town Council did not propose items to be placed on a future agenda.*

**9. ADJOURNMENT -** *Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:58 p.m.*

APPROVED:

ATTESTED/SUBMITTED:

\_\_\_\_\_  
Robyn Prud'homme-Bauer, Mayor

\_\_\_\_\_  
Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 8th day of November 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: Dec. 13, 2022

\_\_\_\_\_  
Charity Brooks, Town Clerk



**MINUTES OF A SPECIAL MEETING OF THE TOWN COUNCIL  
OF THE TOWN OF CLARKDALE  
THURSDAY, NOVEMBER 10, 2022 AT 3:00 PM**

**Members Present:** Mayor Prud'homme-Bauer and Council Members Debbie Hunseder, Bill Regner, Lisa O'Neill and Marney Babbitt-Pierce

**Other Municipal Officials Present:** Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Community Development Director; Randy Taylor, Police Chief; Joni Westcott, Parks and Recreation Manager; Chell Smart, Public Information Officer

**Audience:** Approximately 25 members of the public were present

**1. CALL TO ORDER** - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

**2. ROLL CALL** - *All members present.*

**3. PUBLIC COMMENT** – *No public comment.*

**4. CONSENT**

**A. Resolution #1684 - Easement Agreement with SBA Towers, IX, LLC.**

Consider and act upon Resolution #1684, approving an easement agreement with SBA Towers IX, LLC, for the current cell tower site located on a portion of APN 400-06-003A.

**Action: Approve Resolution #1684 as written:**

**Motion:** Council Member Regner

**Second:** Vice Mayor Hunseder

**Vote:** Approved 5-0

| <b>Voting Member</b>                 | <b>Aye/Nay</b> |
|--------------------------------------|----------------|
| Council Member Marney Babbitt-Pierce | Aye            |
| Vice Mayor Debbie Hunseder           | Aye            |
| Council Member Lisa O'Neill          | Aye            |

|                              |     |
|------------------------------|-----|
| Mayor Robyn Prud'homme-Bauer | Aye |
| Council Member Bill Regner   | Aye |

## 5. NEW BUSINESS

### A. Oath of Office

*Judge Kelley administered the Oath of Office to Council Member Elect Alicia 'Lisa' O'Neill and Laura F. Jones.*

## 6. FUTURE AGENDA ITEMS

*Town Council did not propose items to be placed on a future agenda.*

## 7. ADJOURNMENT - Mayor Prud'homme-Bauer adjourned the meeting without objection at 3:09 p.m.

APPROVED:

ATTESTED/SUBMITTED:

\_\_\_\_\_  
Robyn Prud'homme-Bauer, Mayor

\_\_\_\_\_  
Charity Brooks, Town Clerk

## CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 10th day of November 2022. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: Dec. 13, 2022



# Staff Report

Item Number: 6.B.

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**Agenda Item:****Resolution #1686 - Aggregate Expenditure Limit**

Consider and act upon Resolution #1686, urging the Legislature to act quickly to override the Aggregate Expenditure Limit to avoid immediate harm to school districts.

**Staff Contact:**

Robyn Prud'homme-Bauer

**Meeting Date:**

December 13, 2022

**Strategic Goal:**

This agenda item supports the following goal area:

- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.

**Background:**

The Arizona Legislature passed, and Governor Ducey signed, the state's Fiscal Year 2023 budget, including appropriations for state aid to school districts. This budget causes Arizona's education spending for the fiscal year to exceed the aggregate expenditure limit for K-12 education contained in the Arizona Constitution (Art. 9, Sec. 21). This resolution by the Clarkdale Town Council urges the Legislature to act quickly to override the limit to avoid immediate harm to school districts.

The vote to exceed the Constitutional Aggregate Expenditure Limit is necessary to allow school districts to spend money that has already been appropriated by the Legislature for the purpose of K-12 education.

A cut of this magnitude will significantly harm student learning, teacher and staff retention, and community trust by causing large furloughs and other cuts prior to the end of the school year.

The school district in our community is a source not only of learning, but also economic stability and development, and a cut of this magnitude will have an economic impact on all residents of our community.

It is within the Legislature's power under A.R.S. §15-944 to mitigate this looming fiscal crisis immediately by voting by a 2/3 majority to allow the expenditure of all appropriated funds in Fiscal Year 2023.

**Budget Impact:**

No budget impact.

**Recommendation:** Staff recommends approval of Resolution #1686, urging the Legislature to act quickly to override the Aggregate Expenditure Limit.

**RESOLUTION #1686**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE ACKNOWLEDGING THAT THE ARIZONA LEGISLATURE PASSED, AND GOVERNOR DUCEY SIGNED, THE STATE'S FISCAL YEAR 2023 BUDGET, INCLUDING APPROPRIATIONS FOR STATE AID TO SCHOOL DISTRICTS. THIS BUDGET CAUSES ARIZON'S EDUCATION SPENDING FOR THE FISCAL YEAR TO EXCEED THE AGGREGATE EXPENDITURE LIMIT FOR K-12 EDUCATION CONTAINED IN THE ARIZONA CONSTITUTION (ART. 9, SEC. 21). THIS RESOLUTION BY THE CLARKDALE TOWN COUNCIL URGES THE LEGISLATURE TO ACT QUICKLY TO OVERRIDE THE LIMIT TO AVOID IMMEDIATE HARM TO SCHOOL DISCTRICTS BECAUSE:**

WHEREAS, the vote to exceed the Constitutional Aggregate Expenditure Limit is necessary to allow school districts to expend money that has already been appropriated by the Legislature for the purpose of K-12 education; and

WHEREAS, a cut of this magnitude will significantly harm student learning, teacher and staff retention, and community trust by causing large furloughs and other cuts prior to the end of the school year; and

WHEREAS, the school district in our community is a source not only of learning, but also economic stability and development, and a cut of this magnitude will have an economic impact on all residents of our community; and

WHERAS, it is within the Legislature's power under A.R.S. §15-944 to mitigate this looming fiscal crisis immediately by voting by a 2/3 majority to allow the expenditure of all appropriated funds in Fiscal Year 2023; and

NOW THEREFORE, it is resolved that the board of the Clarkdale Town Council, made up of locally elected and accountable board members representing our community, does support the override of the Constitutional Aggregate Expenditure Limit for FY2023, and urge Governor Ducey to call the Legislature into a special session to approve an override before the end of the year.

PASSED AND ADOPTED by the Town Council of the Town of Clarkdale this 13<sup>th</sup> day of December, 2022.

ATTEST:

\_\_\_\_\_  
Robyn Prud'homme-Bauer, Mayor

\_\_\_\_\_  
Charity Brooks, Town Clerk



# Staff Report

Item Number: 6.C.

**Agenda Item:**                    **Resolution #1687 - Designating Clarkdale's Chief Fiscal Officer (CFO)**  
Consider and act upon Resolution #1687, designating Finance Director Julie Goucher as the Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General.

**Staff Contact:**                    Julie Goucher, Finance Director

**Meeting Date:**                    December 13, 2022

**Strategic Goal:**                    This agenda item supports the following goal:

- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.

**Background:**                    Arizona Revised Statute §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Auditor General by July 31, the name of the Chief Fiscal Officer (CFO) the governing board designated to submit the annual expenditure limitation report (AELR).

Resolution #1687 meets the requirements of the Auditor General.

**Budget Impact:**                    No budget impact.

**Recommendation:**                    Staff recommends that the Council approve Resolution #1687, designating Finance Director Julie Goucher as the Chief Fiscal Officer for officially submitting the Fiscal Year 2023 Expenditure Limitation Report to the Arizona Auditor General.

**RESOLUTION # 1687**

**A RESOLUTION OF THE TOWN OF CLARKDALE, ARIZONA, MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2023 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL**

**RECITALS:**

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the Governing Body's behalf; and

WHEREAS, the Town of Clarkdale Mayor and Council desires to designate Julie Goucher, as the Town's Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

**ENACTMENTS:**

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF CLARKDALE MAYOR AND COUNCIL** as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Julie Goucher is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2023 AELR to the Arizona Auditor General on the governing body's behalf.

PASSED AND ADOPTED by the Town of Clarkdale, Arizona Mayor and Council, this 13<sup>th</sup> day of December 2022.

**Attest:**

\_\_\_\_\_  
Robyn Prud'homme-Bauer, Mayor

\_\_\_\_\_  
Charity Brooks, Town Clerk

**Reviewed by:**

**Approved as to form:**

\_\_\_\_\_  
Susan Guthrie, Town Manager

\_\_\_\_\_  
Stephen Polk, Town Attorney



# Staff Report

Item Number: 6.D.

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|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Agenda Item:</u></b>    | <b>Ordinance #420 - Special Event Liquor License Approvals</b><br>Consider and act upon Ordinance #420, amending Chapter 8, Business Regulations, and amending subsection 8-4-7(E) of the Town Code of the Town of Clarkdale, allowing the Police Department to process and approve Special Event Liquor Licenses.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b><u>Staff Contact:</u></b>  | Charity Brooks, Town Clerk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b><u>Meeting Date:</u></b>   | December 13, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b><u>Strategic Goal:</u></b> | This agenda item supports the following goal: <ul style="list-style-type: none"><li>• Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b><u>Background:</u></b>     | <p>A special event liquor license is a temporary liquor license obtained by a business or an individual holding an event in a public place. Due to the nature of this license (temporary license) and potential security concerns, the Clarkdale Police Department plays a large role in ensuring that the applicant fulfills all requirements before providing a recommendation to the Arizona Department of Liquor for issuance of the license.</p> <p>Currently, Chapter 8, Business Regulations, subsection 8-4-7(E) currently states that "Town approval of the special event liquor license shall be processed through the Town Clerk's office." Due to the extensive involvement of the Police Department for Special Event Liquor Licenses, it has been determined that Special Event Liquor License applications shall be processed through the Clarkdale Police Department.</p> |
| <b><u>Budget Impact:</u></b>  | Clarkdale PD collects a \$25 processing fee for each application.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b><u>Recommendation:</u></b> | Staff recommends approval of Ordinance #420, authorizing the Clarkdale Police Department to process Special Event Liquor License applications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

**ORDINANCE #420**

**AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA AMENDING CHAPTER 8, BUSINESS REGULATIONS, AND AMENDING SUBSECTION 8-4-7(E) OF THE TOWN CODE OF THE TOWN OF CLARKDALE; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, the Town of Clarkdale wishes to amend the Clarkdale Town Code, Chapter 8, Subsection 8-4-7(E), to clarify the approving authority for special event liquor licenses;

**WHEREAS**, it is necessary to update and amend said codes from time to time to better meet the specific needs of the Town of Clarkdale.

NOW, THEREFORE, BE IT ORDAINED, BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA AS FOLLOWS:

- Section 1: The recitals above are incorporated as if fully set forth herein.
- Section 2: The certain document entitled “Ordinance #420 **AMENDING CHAPTER 8, BUSINESS REGULATIONS**”; dated this date, one paper copy and one electronic copy of which are on file in the office of the Town Clerk, is hereby declared to be a public record and said copies are hereby ordered to remain on file with the Town Clerk.
- Section 3: The document is attached and hereby adopted and incorporated into this ordinance by reference as amending Town Code, Chapter 8, Business Regulations, and shall be effective from and after Jan. 13, 2023.
- Section 4: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of this document adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona this 13<sup>th</sup> day of December 2022.

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Robyn Prudhomme-Bauer, Mayor

ATTEST:

APPROVED AS TO FORM:

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Charity Brooks, Town Clerk

---

Stephen Polk, Town Attorney

Vote:

Passed:

Published:

Effective:

## Section 8-4-7 Fees, Deposits and Insurance Requirements

- A. A fee will be charged for the required special event permit based on the Town's current adopted fee schedule.
- B. A refundable security deposit will be required for special events held in Town facilities and Town right-of-way.
- C. The applicant shall execute a hold harmless agreement indemnifying the Town from any liability related to personal injury, death or property damage as a result of the special event.
- D. The applicant shall provide a certificate of insurance in the amount of one million dollars (\$1,000,000) worth of general liability coverage that names the Town of Clarkdale as an additional insured. The certificate of insurance must provide thirty (30) days' notice of cancellation and must reference the specific activity and date.
- E. A special event liquor license from the Arizona Department of Liquor Licenses and Control must be obtained when required by A.R.S. § [4-203.02](#). Town approval of the special event liquor license shall be processed through the ~~Clarkdale Police Department. Town Clerk's office.~~ [Ordinance #~~420349~~, 20~~22~~13; Resolution-~~#1422~~, 2013; prior code § 8-5-7.]

**The Clarkdale Town Code is current through Ordinance #417, passed August 9, 2022.**

Disclaimer: The Town Clerk has the official version of the Clarkdale Town Code. Users should contact the Town Clerk for ordinances passed subsequent to the ordinance cited above.

[Town Website: www.clarkdale.az.gov](http://www.clarkdale.az.gov)

Town Telephone: (928) 639-2400

[Code Publishing Company](#)



# Staff Report

Item Number: 6.E.

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|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Agenda Item:</u></b>    | <b>Updates to the Financial Operations Guide (FOG)</b><br>Consider and act upon approval of updates to the Financial Operations Guide (FOG), Section 6: Procurement, Subsection 2: Procedure.                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b><u>Staff Contact:</u></b>  | Julie Goucher, Finance Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b><u>Meeting Date:</u></b>   | December 13, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b><u>Strategic Goal:</u></b> | This item supports the following goal areas: <ul style="list-style-type: none"><li>• Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.</li><li>• Goal Area 3 - Enhance the quality and availability of parks, recreation, and cultural opportunities.</li><li>• Goal Area 4 - Strengthen and diversify our economy through cultivating a business-friendly climate for business attraction and strategically capitalizing upon tourism.</li><li>• Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.</li></ul> |
| <b><u>Background:</u></b>     | Arizona State Procurement Office representatives provided training for the Town of Clarkdale and neighboring communities to educate and promote the use of the contracts and cooperative agreements as well as their job order contracting program for construction projects. The FOG was reviewed to ensure that language was included to promote awareness and use of the State program. Minor changes in language are also provided to replace gender references in the document.                                                                                                                                     |
| <b><u>Budget Impact:</u></b>  | No budget impact.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b><u>Recommendation:</u></b> | Staff recommends that Council adopt the changes to the Financial Operations Guide (FOG) as presented.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

## **SECTION SIX PROCUREMENT**

Approved 10/27/2009

Updated 6/17/2020

Updated 05/2/2022

**POLICY:** To establish standard procedures for the procurement of supplies, materials, equipment and services and to ensure that all expenditures, no matter the revenue source relating thereto, which are authorized in the Town's budget, are properly encumbered and accounted for, and that a complete history of each expenditure transaction is established. The Town Manager, or his/her designee shall be the Purchasing Agent for the Town. No purchase or contract for services of any kind or description, payment for which is to be made from funds of the Town, including grant funded expenditures shall be made by the Purchasing Agent, employee or agent of the Town, except in the manner set forth in this section, and unless said purchase is in accordance with the adopted Town budget. The Town Code supersedes if there is conflicting information.

### **1. DEFINITIONS**

- A. Bid or Proposal Documents - The documents, including their attachments and addenda, which set forth instructions to bidders or proponents, and are disseminated for the purpose of soliciting bids or proposals.
- B. Town Employee - An individual who performs services for the Town in the capacity of an elected or appointed official, or as a compensated employee of the Town or of a temporary services agency retained by the Town.
- C. Town Manager - The person appointed by the Town Council to be the chief administrative officer for the Town, or his/her designee.
- D. Contracts and Agreements, regardless of what they may be labeled, between the Town and one or more other parties for the procurement or disposition of goods.
- E. Contractor - The person who has entered into an agreement with the Town to provide services.
- F. Financial Interest - Includes any of the following:
  - 1. Ownership of any interest or involvement in any relationship from which, or as a result of which, a person has received compensation within the past year, or is entitled to, or is currently receiving compensation;
  - 2. Ownership, whether wholly or in part, of any property or business; or
  - 3. Status as an officer, director, trustee, partner, employee, or manager of a business.
- G. Goods - Articles moveable at the time of sale, including but not limited to equipment, supplies and materials.
- H. Gratuity - A gift, payment, loan, advance, deposit of money, or service, presented or promised in return for or in anticipation of favorable consideration in the procurement

process. “Gratuity” does not include the compensation paid by or due from the Town or from a temporary service agency under contract with the Town to an employee in connection with the employee’s services for the Town.

I. Person - Any individual, partnership, limited partnership, association, corporation, labor union, committee, club, or governmental entity.

J. Procurement - The acquisition of supplies, goods and services by the Town, including but not limited to purchasing or leasing, and all functions and procedures pertaining to such acquisitions, no matter the revenue source.

K. Professional or Specialized Services - Services which involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience. Such services include but are not limited to, engineers, architects, geologists, hydrologists, land surveyors, landscape architects and assayers, real estate, computer, accounting, personnel and insurance consultants, psychologists, medical doctors and attorneys-at-law, no matter the revenue source.

L. Responsible Bidder - A bidder as determined by the Department Head, Purchasing Agent, Town Manager, Council, or professional services:

1. To have the ability, capacity, experience and skill to provide the goods and/or services in accordance with bid specifications;
2. To have the ability to provide the goods and/or services promptly, or within the time specified, without delay;
3. To have equipment, facilities and resources of such capacity and location to enable the bidder to provide the goods and/or services;
4. To be able to provide future maintenance, repair, parts and service for the use of the goods purchased, when applicable;
5. To have a record of satisfactory or better performance under prior contracts with the city or other purchasers where such bidder has previously been awarded such contracts;
6. To have complied with laws, regulations, guidelines and orders governing prior or existing contracts performed by the bidder.

M. Responsive Bidder - A bidder determined by the Department Head, Purchasing Agent, Town Manager, Council or professional services to have submitted a bid or proposal that conforms in all material respects to the requirements of the bid or proposal documents.

N. Services - Work performed or labor, time and effort expended by an independent contractor.

O. Sole Source - Contracts for which the Department Head, Purchasing Agent, Town Manager, Council or professional services as determined, after conducting a good faith review of available products and sources, that the Town’s requirements can be met solely by a single patented, copyrighted or proprietary article or process available from a single source. Examples

of acceptable sole source purchases are equipment for which there is no comparable competitive product, a component or replacement part for which there is no commercially available substitute, and which can be obtained only from the manufacturer or an item where compatibility with items in use by the Town is the overriding consideration.

P. Specifications - A description of the physical or functional characteristics of the supplies or goods, or of the nature of the services.

Q. Transaction - The process of ordering goods or services through traditional purchasing methods, e.g., issuance of a purchase order.

R. Vendor – A supplier of goods or services.

## 2. PROCEDURE

A. Purchasing - The Town of Clarkdale shall procure all supplies, materials, equipment, and services, deemed necessary for the delivery of quality services to its citizens, using competitive bids, vendor quotations or direct purchase. Every effort will be made to obtain all supplies, materials, equipment and services at the most economical prices available, utilizing local vendors whenever possible.

B. Purchasing Standards - All Town employees authorized to incur a debt for the Town of Clarkdale through the purchase of goods, such as supplies, materials, equipment, or services, shall comply with the following purchasing standards:

1. The authority to incur a debt on behalf of the Town of Clarkdale is a public trust and each purchase shall be treated in a manner that will not in any way be adverse to the interest of the Town.

2. That each purchase shall be made impartially, fairly and without benefit, hint of benefit, or financial interest to the Town representative who is making the purchase.

3. No employee of the Town shall demand or accept a gratuity of any kind in return for making a purchase for the Town.

4. All vendors shall be dealt with in a fair, courteous and honest manner.

5. Under no circumstance will the acquisition of supplies, materials, equipment, or services be knowingly divided to circumvent the purchasing procedures.

C. Purchasing Procedure (dollar amounts include all applicable taxes)

1. Purchases of less than \$100 may be made with petty cash upon approval from the Purchasing Agent or a Department Head.

2. Purchases of less than \$10,000 may be made from vendors upon approval from the Purchasing Agent or a Department Head. To the extent practicable, purchases within this dollar range shall be distributed equitably among equally suitable suppliers.

3. Purchases or contracts for services \$10,000 to \$74,999 shall require the solicitation of three written quotes or bids, unless procurement is otherwise allowed by state law as described in A.R.S. §34 and §41, Chapter 23, in addition to all regulations required by state law. The Department Head may award the purchase or contract for service to the lowest responsible quote or bidder.

4. Purchases or contracts for services contemplated to be \$75,000 or more shall be awarded by Council and shall follow the formal bid procedure below, unless procurement is otherwise allowed by state law ~~for certain professional services~~ as described in A.R.S. §34 and §41, Chapter 23, in addition to all regulations required by ~~State Law~~.

#### Formal Bid Process:

- a. The Department Head or ~~his~~ their representative shall cause to be published in at least one issue of a newspaper with general circulation in the Town, a notice inviting bids for the purchase or contract at least 10 days prior to the date set for the receipt of the bids.
- b. The Department Head or ~~his~~ their representative shall make the notice inviting bids for the purchase or contract available for inspection at Town Hall and on the Town website if possible.
- c. Both of the above notices shall include a general description of the item or services to be performed and the time and place for opening bids which:
  1. Incorporates a clear and accurate description of the technical requirements for the material, project, or service to be procured.
  2. Descriptions must not, in competitive procurements, contain features that unduly restrict competition.
  3. The description may include a statement of the qualitative nature of the material, product, or service to be procured, and when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use.
- d. Detailed product specifications should be avoided when at all possible.
- e. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used to define the performance or other salient requirements of the procurement.
- d. The specific features of the named brand which must be met by offers must be clearly stated and identify all requirements that the offerors must fulfill and all other factors to be used in evaluating bids or proposals. A notice inviting bids may also be provided to all perspective suppliers that have requested such notice.
- e. All notices and solicitations for bids shall state the time and place for opening the

bids.

- f. Bids shall be submitted in a sealed envelope and identified as bids on the envelope. All bids shall be opened in public at the time and place stated in the public notice.
- g. The Department Head or his representative shall present the bids/proposals to the Council for approval and advise the Council of the advantages or disadvantages of the purchase or contract bids.
- h. A tabulation of all bids received shall be retained on file for public inspection during regular business hours following the bid opening.
- i. Contracts shall be awarded by the Town Council to the lowest responsible and responsive bidder in the best interest of the Town, except as otherwise provided herein, and allowed by state law (A.R.S. §34).
- j. If two or more bids received are for the same total amount or unit price, quality and service being equal and if the public interest will not permit the delay of re-advertising for bids, the Council shall determine the successful bidder by lot.
- k. The Department Head, Purchasing Agent, or Town Manager shall have the authority to reject all bids or part of bids and re-solicit bids for purchases or contracts of under \$75,000. The Council, for purchases or contracts for services of \$75,000 or more, shall have the authority to reject any and all bids or parts of bids and re-solicit bids.

#### D. EXCEPTIONS

- 1. State Contract - The Town is a member of the State's purchasing system. When purchases are made from State Contract, include the contract number on the purchase order or staff report. Purchases, which exceed \$74,999, must have Council approval.
- 2. Cooperative Purchasing Agreements - the Town may:
  - a. Enter into cooperative purchasing agreements with any public procurement unit or units as outlined under A.R.S. §41-2632, for the procurement of any materials, services, or construction as may be deemed advantageous to the Town by the Council.
  - b. Accept a bid for materials, or services let by another public entity provided the public entity procured the equipment, materials, or services in substantially the same manner as outlined above and under the following conditions:
    - 1. The procedures outlined above are followed.
    - 2. The Town shall obtain written permission from the public entity letting the bid to use such bid.
    - 3. The Town shall obtain a copy of the bid documentation from which the

procurement is being based.

3. Non-Professional Services - For the purchase or procurement of nonprofessional services, upon concurrence of the Town Manager, when it is clearly to the advantage of the Town to negotiate on a sole-source basis with a specific person or firm.

Circumstances which would support such negotiations include, but are not limited to:

- a. A proposed contract for additional work on the same project or relating professionally to work completed by the person or firm under another contract.
  - b. Other special unique qualifications of the person or firm.
  - c. Contract costs to be shared with another agency that had pre-selected the person or firm under their procedures.
  - d. When rapid response is required due to circumstances beyond the control of the Town.
  - e. Familiarity with Town operations which results in lower cost.
- The purchasing office shall keep a record of such supporting circumstances. All sole-source contracts for non-professional services of estimated value over \$74,999 shall be submitted to the Council for review prior to final award and the supporting circumstances made part of the public record; and they shall be awarded by the Council and executed by the Town Manager.

4. Normal purchasing procedures will be dispensed only upon the declaration of an emergency by the Mayor or, in his/her absence, the Vice-Mayor, or in a quorum of the Council in regular or special session. In some extreme cases affecting the life or property within the community or a segment of the community, the Town Manager may authorize dispensing with normal purchasing procedures. All such actions including documentation to the effect that the expenditures and emergency procedures were justified to save life or property will be reported to the Council and made a matter of public record at the next public council meeting unless otherwise exempted from public disclosure by state statute. Such exempted actions will be brought instead to the Council in executive session prior to the next public council meeting.

5. Unless required by the Council, the above procedures shall not apply to professional services rendered on an open account on an as needed basis includes but not limited to the following: physicians, attorneys, architects, engineers, and similar professions. Questions whether a service is a professional service shall be referred to the purchasing officer and be in compliance with State Law where applicable.

6. Used equipment. The Council may elect to waive the bid procedures with respect to the purchase of used equipment.

7. Public Works. All Public works contracts shall be bid in accordance with those Arizona statutory provisions currently codified in A.R.S. §34 et seq. As may be amended from time to time.

8. Lease Purchase Agreements. This article shall not apply to acquisitions made through lease purchase agreements that have been approved by the Council.

E. CHANGE ORDERS

1. This policy is applicable to contracts requiring Council approval (over \$75,000).
  - a. Change orders to the original contract cumulative totaling up to 10% of the original price and not to exceed \$ \$82,500 may be approved by the Town Manager.
  - b. Additional authority may be granted by the Council as they feel warranted depending on the project.

F. PURCHASE ORDERS – Deleted April 2, 2019

G. CONFLICT OF INTEREST

The conflict-of-interest provisions of State law, as per A.R.S. § 38-501, and Federal law, as per 2 CFR § 200.318 and as applicable, shall be adhered to in all instances

1. All officers, employees, agents, contractors, and other representatives of the Town shall make every effort to assure the public that measures are in place to identify and prevent conflicts of interest in the implementation, acquisition, and award of contracts or in the sale or purchase of property or services to, or for, the Town.
2. All officers, employees, agents, contractors, and other representatives of the Town shall avoid the appearance of impropriety in any transaction regarding the Town, including the awarding of contracts or the purchase or sale of any real or personal property or services.
3. The Administration Department shall be responsible for insuring that the applicable provisions of the conflicts of interest laws are made known to all officers, employees, agents, contractors, representatives, and all persons or companies who may have an interest or submit a proposal or bid on any contract, sale, purchase or service with the Town of Clarkdale.
4. No officer, employee, agent, contractor, or other representative of the Town shall solicit or accept gratuities, favors, benefits, offer of employment, or anything of monetary value from contractors, potential contractors, or any individual or entity with a financial interest or tangible personal benefit with any decision, approval, disapproval, recommendation, or preparation pertaining to any program requirement or a contract or subcontract, or to any solicitation, bid, or proposal by way of the following:
  - a. a program requirement or a purchase request;
  - b. influencing the content of specifications or procurement standards;
  - c. advice, investigation, auditing, or any other advisory communication or service;
  - d. any proceeding or application;
  - e. request for ruling, determination, claim or controversy, or other particular matter.

5. Any payment, gratuity, favor, benefit, offer of employment, or anything of monetary value made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order is in violation of conflict-of-interest policy.
  - a. Violation of this policy shall constitute grounds for termination of a contract with the Town and debarment of the vendor from doing any further business with the Town.
6. Any officer, employee, agent, contractor, or other representative of the Town may violate this policy by intentionally or knowingly engaging in a conflict-of-interest violation or by recklessly or negligently engaging in a conflict-of-interest violation.

Violation of this policy shall constitute grounds for reprimand or termination of employment or contractual agreement with the Town.



# Staff Report

Item Number: 7.A.

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|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Agenda Item:</u></b>    | <b>Yavapai College Facilities Master Plan Update</b><br>Town Council will receive a presentation from Dr. Ewell from Yavapai College regarding the 2022 Facilities Master Plan.                                                                                                                                                                                                                                                                                  |
| <b><u>Staff Contact:</u></b>  | Dr. Clint Ewell                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b><u>Meeting Date:</u></b>   | December 13, 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b><u>Strategic Goal:</u></b> | <p>This agenda item supports the following goal area:</p> <ul style="list-style-type: none"><li>• Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.</li></ul>                                                                                                                                                                                                                                                      |
| <b><u>Background:</u></b>     | Yavapai College's 2022 Facilities Master Plan is a multi-year roadmap focused on operational excellence and efficiency. The recommendations highlighted herein represent a critical alignment of strategy, facilities, and funding. This plan is designed to serve as a living document that is adaptable to changes, allowing flexibility in its application as specific planning initiatives and goals evolve over time, without compromising its core values. |
| <b><u>Budget Impact:</u></b>  | No budget impact.                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b><u>Recommendation:</u></b> | No recommendation. This is a presentation only.                                                                                                                                                                                                                                                                                                                                                                                                                  |



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# Yavapai College Facilities Master Plan

September, 2022



1 welcome



Advising  
Financial Aid  
Answer Center  
Bookstore  
Learning Center  
uman



Dr. Lisa Rhine  
President

## Letter from the President

Dear colleagues, students, and community members,

We are at a turning point in higher education. The traditional business model at colleges and universities needs to be reexamined. With the proliferation of high-quality, affordable online classes, traditional colleges need to ensure their brick and mortar facilities add value to the students they serve, not just costs.

In the Summer of 2021, Yavapai College (YC) began working with architectural firm SmithGroup to develop the 2022-2030 Facilities Master Plan. As you will see from the following report, they have reviewed strategic YC documents, conducted exhaustive analyses, and solicited input from internal and external stakeholders. Their research led to the enclosed list of long-term Master Plan recommendations, which are intended to ensure our facilities remain a source of competitive advantage for our college and the communities we serve.

Updating our facilities as outlined in this report is needed for YC to continue to offer academic programs and student support services that lead to economic prosperity both at the household and community levels.

I wish to thank our faculty, staff, administrators, governing board and community constituents, who worked diligently to create a Facilities Master Plan that positions YC for our future challenges and opportunities. The team led by Vice President Clint Ewell has devoted extraordinary time and energy toward making Yavapai College a premier place to learn, work and live.

Sincerely,

Lisa Rhine, Yavapai College President



The Charles "Chuck" Henry Pavilion  
Honoring his service to the Utah Valley  
Community College System  
1971 - 1977

The Pavilion  
Honoring the  
Utah Valley Community College System  
1971 - 1977



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## SECTION 1

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# Executive Summary

- INTRODUCTION
- STRATEGIC PLAN ALIGNMENT
- PLANNING PROCESS
- KEY AREAS OF IMPACT





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" You Can Always Amend A Big Plan,  
But You Can Never Expand A Little One. "

-Harry S. Truman

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# Introduction

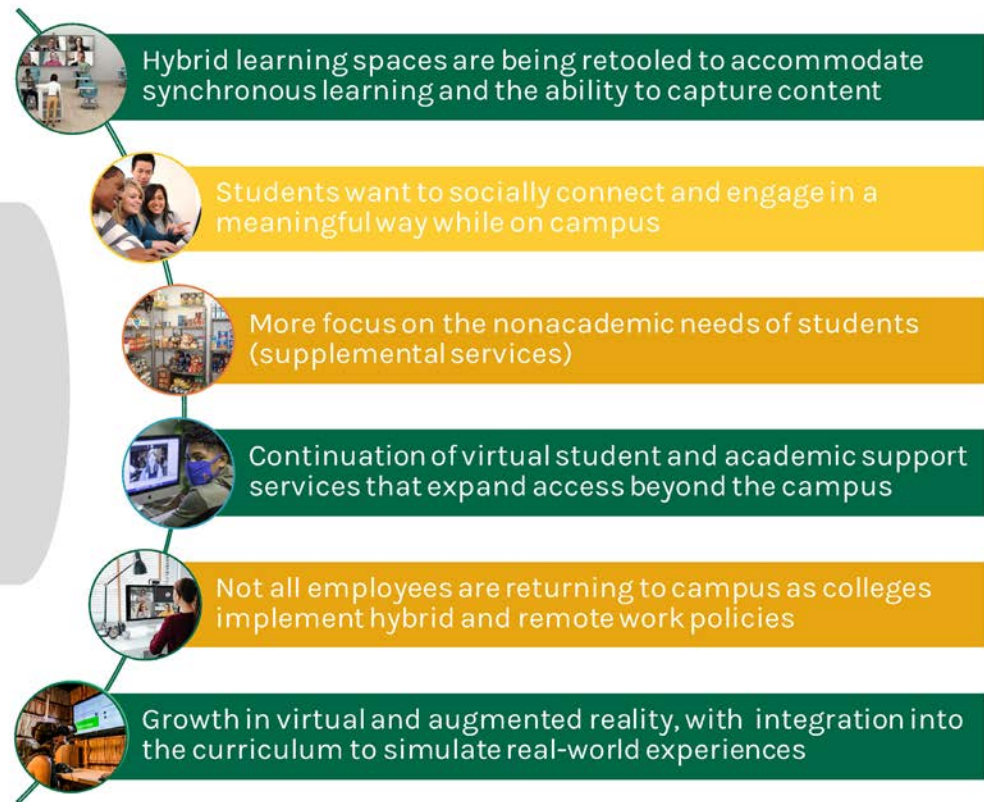
## ALIGNING STRATEGY, FACILITIES, AND FUNDING

Yavapai College's 2022 Facilities Master Plan (Facilities Master Plan) is a multi-year roadmap focused on operational excellence and efficiency. The recommendations highlighted herein represent a critical alignment of strategy, facilities, and funding. This plan is designed to serve as a living document that is adaptable to changes, allowing flexibility in its application as specific planning initiatives and goals evolve over time, without compromising its core value and principles.

Through these recommendations, Yavapai College is positioned to effect positive change at each of its campuses and centers. The College is committed to reinforce student success, consolidate physical assets, create flexible learning environments, emphasize workforce development and skill-based training, and promote institutional efficiency.

Detailed planning initiatives, outlined within this report, are the result of extensive input from numerous faculty, staff, students, and community members. The Facilities Master Plan identifies strategies to further Yavapai College's mission of transforming lives and communities through higher education in Yavapai County and central Arizona.

### Key Trends that shaped the YC Campus Master Plan



# Strategic Plan Alignment

## INTEGRATED PLANNING

Yavapai College believes in the power of integrated planning. By design, the College established the “Future Focused. Community Inspired. Strategic Plan 2023-2025” in alignment with the Academic Master Plan, Financial Plan, and the Strategic Enrollment Management (SEM) Plan.

This guiding document served as the foundation, and also the inspiration, for development of the Facilities Master Plan. Both plans are data-informed and evidence-based. In addition, each process included significant campus and community input.

The Facilities Master Plan initiatives outlined in Section 3 are organized and prioritized to support the four goals of the Strategic Plan. Together, they underpin the cultural, economic, and educational directionality of the Facilities Master Plan. Each goal is designed to inspire all of us and showcase Yavapai College’s commitment to its students and community.



Strengthen our commitment to individual and organizational efforts to build respect, dignity, caring, equality and self-esteem in all employees and students.



Ensure a program mix that prepares graduates to obtain living wage jobs.



Respond to shifting community and workforce needs to serve adult learners.



Redefine time, place, and methods of educational delivery to create a more learner-centric environment.

## GOAL 1: BELONGING

Yavapai College's first strategic goal includes creating a sense of belonging for all students within their learning environment. In a recent research study, almost 94% of students agreed that campus space mattered in achieving a sense of belonging. This goal is critical for the Facilities Master Plan for many reasons:

- Current research suggests that minority and first-generation students have a higher sense of belonging at two-year colleges than their counterparts at four-year institutions.
- Students with especially low levels of a sense of belonging early on are extremely predictive of low student persistence later.

Factors that improve a student's sense of belonging include meeting students' basic needs, providing focused outreach efforts and activities that connect students with other students and faculty, and creating spaces to socially connect to others in their area of study. This Facilities Master Plan includes the creation of spaces and facilities to enhance Belonging.

" Student communities are constructed from a 'geography of places,' campus spaces which are student friendly and facilitate interactions. "



\*Source: Belonging, The Physical Space of the Campus and How it is Perceived by Students, Journal of Learning Spaces Volume 10, Number 2. 2021



## GOAL 2: LIVING WAGE

Data from the Bureau of Labor Statistics (BLS) reveals that the unemployment rate among people who have a certificate or degree is significantly lower than that of people who have a high school diploma or less than a complete high school education. In addition, earnings increase significantly as a worker's degree of education rises.

Yavapai College's second strategic goal, Living Wage, ensures that the skills needed to secure a living wage are part of the curriculum. This includes a focus on digital literacy and acquiring a understanding of newer technologies such as Artificial Intelligence (AI), Augmented Reality (AR)/Virtual Reality (VR), and Data Analytics & Data Science.

VR technology is now being incorporated in the education and health fields because it provides immersive learning environments. It situates students in an interactive three-dimensional space where they have the flexibility to practice skills, respond to content in context, and interact with peers in real-life problem-solving situations. All skills that are needed for the new economy.

The Facilities Master Plan recommends technology enhancements to existing classrooms and a digital commons initiative that will assist students in learning relevant skills for living wage jobs.





## GOAL 3: ADULT LEARNERS

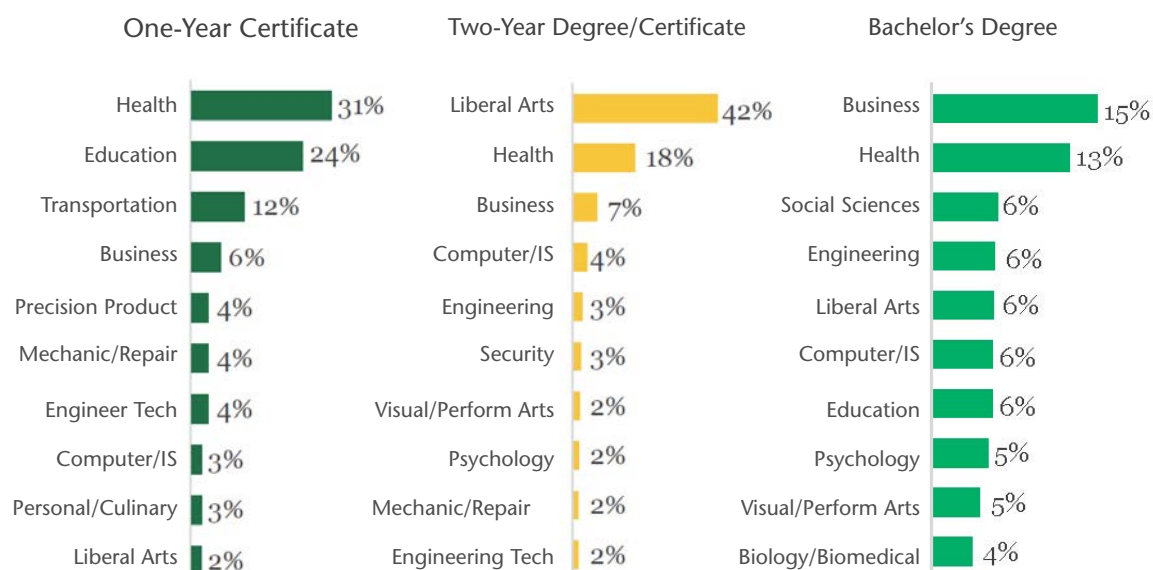
This goal includes enrollment growth of non-traditional age and Hispanic learners, with the goal of increasing educational attainment levels in Yavapai County and the State of Arizona.

Across the nation community colleges have increasingly looked to non-traditional enrollment (or re-enrollment) as there are tens of millions of adults with some college credits but no degree or credential. Based on recent enrollment reports, the number of Hispanic students in community colleges increased by 1.7% in 2020, but it decreased by 13.7% in 2021. The fall in Hispanic student college enrollment is related to the impacts of the global pandemic.

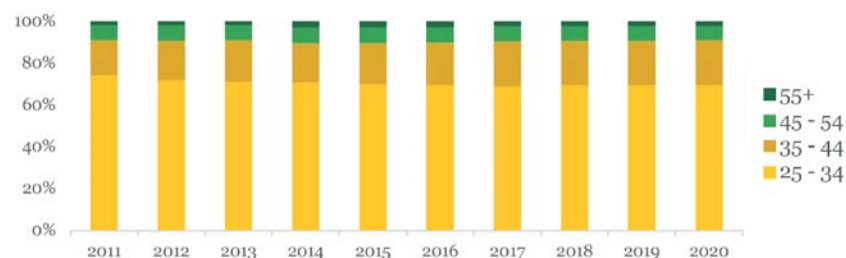
The monetary benefits of a college-level credential are large and growing, so supporting non-traditional and Hispanic students to finish college can improve their labor-market prospects. To get more students to return to higher education, will require the College to focus on finding ways to address barriers that prompted many to drop out initially, including conflicts with work and family obligations, childcare, housing, transportation and more.

Several initiatives address this third strategic goal, including enhanced spaces for supplemental support services, drop-in childcare, and the potential for affordable family housing.

## U.S. HIGHER EDUCATION ADULT GRADUATES - TOP 10 PROGRAMS



## U.S. HIGHER EDUCATION ADULT ENROLLMENT BY AGE GROUP



Source: Data from The Society for College and University Planning (SCUP)



## GOAL 4: DELIVERY

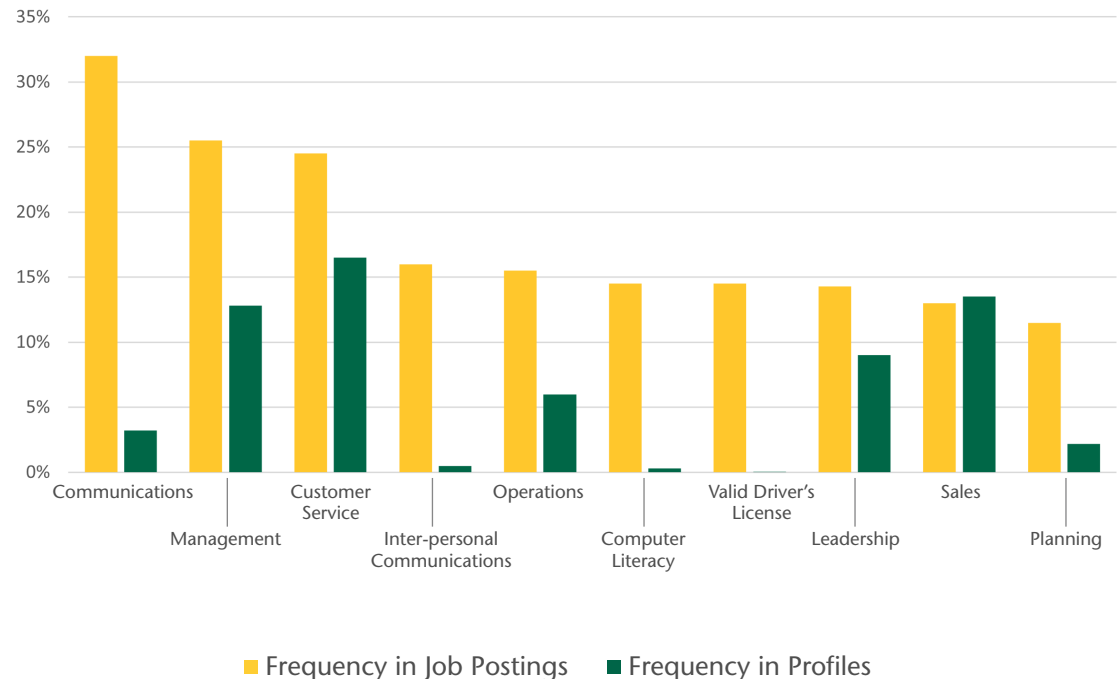
Yavapai College's fourth strategic goal focuses on providing greater flexibility in terms of course delivery and pathway options. Today's learners are juggling multiple roles that present challenges to academic study and participation in campus-based activities. This increases the likelihood they will look for programs that provide flexibility in time and location for both course completion and access to key student services.

The 2022 EDUCAUSE Horizons Report states that the pandemic has catapulted the world into a digital age of remote professional and social interactions. The normalization of hybrid and online learning models is well suited for parallel growth in personalized learning experiences and micro-credentialing programs.

The Facilities Master Plan acknowledges the movement towards digital learning and the need for student services and academic support—both virtual and in-person. Technology upgrades will be needed across the District to provide spaces that support digital learning, fast-track, and flexible on-ramps. Spaces are also needed to support the development of online content and ongoing faculty and staff development.

### YAVAPAI COUNTY JOB POSTINGS AND RESUME PROFILES ASSOCIATE DEGREE COMMON SKILLS

2021.1-2021.9



Source: EMSI Burning Glass program demand gap model

# Planning Process

## PROJECT TIMELINE

The nine-month planning process was an inclusive, transparent, and collaborative effort. It was divided into three phases with each phase building upon the previous one to develop plans that provoked the imagination and generated excitement.

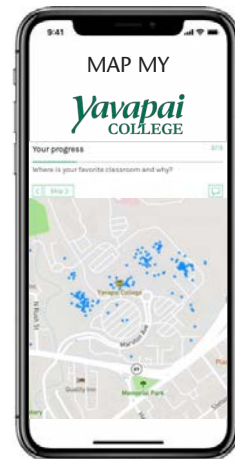
Yavapai College's Facilities Management team led the planning process with regular input and guidance from two college leadership committees, noted below.

### ■ Facilities & Technology Committee

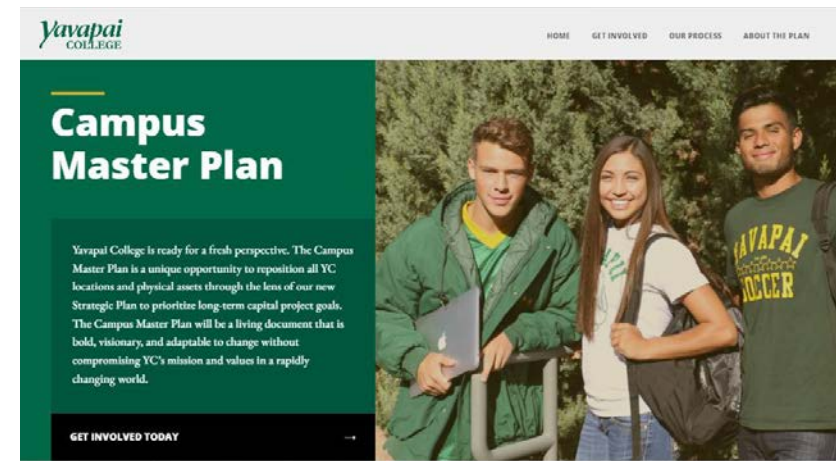
This committee was comprised of individuals representing a diverse group of faculty, staff, and administrators from across the institution. It served in an advisory capacity, providing insight and guidance on operational, programmatic, and technical aspects of the Facilities Master Plan.

### ■ Executive Leadership Team

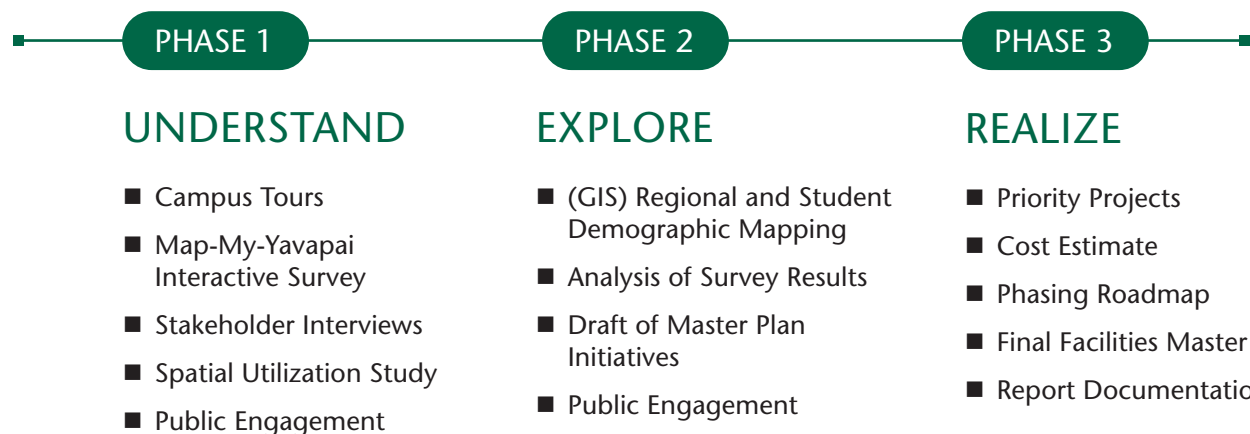
Led by Yavapai College President, Dr. Lisa Rhine, the Executive Leadership Team was engaged during each key milestone in the planning process to provide strategic guidance and decision-making.



MAP-MY-YAVAPAI INTERACTIVE SURVEY



Facilities Master Plan WEBSITE



## ENGAGEMENT SUMMARY

The planning process was transparent and provided Yavapai College constituents with the opportunity to develop a collective vision for the future. Hundreds of campus and community stakeholders shared their input to help guide identification of the proposed initiatives outlined in this Facilities Master Plan.

### ■ Virtual Meetings

As part of a robust campus engagement approach, the planning team conducted over 100 virtual meetings in small groups or one-on-one meetings with students, faculty, staff, administrators, business/ industry partners, and community members.

### ■ In-Person Open Forums

The planning team hosted six in-person open forums during critical stages of the planning process to garner stakeholder input. Valuable feedback collected from students, faculty, staff, and community members helped shape the direction of the Facilities Master Plan.

100 STAKEHOLDER  
VIRTUAL  
INTERVIEWS

1790 STUDENT  
SURVEY  
RESPONSES

6 PUBLIC  
OPEN  
FORUMS

316 STAFF &  
ADMINISTRATOR  
SURVEY  
RESPONSES

162 FACULTY  
SURVEY  
RESPONSES

18 MEMBER  
ADVISORY  
COMMITTEE

243 LIFELONG  
LEARNER  
SURVEY  
RESPONSES

### ■ Facilities Master Plan Website

To allow for online engagement and convey information to the broader public, a Facilities Master Plan website was developed. The website provided information about the overall planning process, engagement opportunities, and access to open forum presentations to allow the public to stay up-to-date on planning activities.

### ■ Map-My-Yavapai Interactive Survey

This virtual engagement tool allowed students, faculty, staff, administrators, lifelong learners, and community members to share their unique campus experiences via a mobile app. The survey successfully collected input from over 2,500 participants. The number of stakeholders reached was far greater than other engagement methods.

# Key Areas of Impact

## LEARNING/DIGITAL COMMONS

### ■ Strategic Goals: Adult Learners, Living Wage

Some of the most important skills in the workplace are analytical skills, knowledge of computer software, and digital literacy. Digital literacy is the ability to find, evaluate, utilize, share, and create content using information technology resources and the Internet. A Learning/Digital Commons is a state-of-the-art, multimedia collaboration center, curated around the idea of enriching the student experience and providing students access to books and library resources, digital tools, and

academic support systems they need to succeed in their program of study. The Facilities Master Plan identifies a series of projects to support creation of Learning/Digital Commons in Building 19 at Prescott Campus and Building M at Verde Vally Campus, which include shared space for the library, information technology support, tutoring, collaboration, content creation, meetings, socialization, and studying.



## INTEGRATION AND EXPANSION OF HEALTH SCIENCES

### ■ Strategic Goal: Living Wage

Recent employment projections indicate an increase in job demand for skilled nurses and allied health technicians. Current classrooms and simulation spaces on the Prescott Campus for the Nursing and the Emergency Medical Technician (EMT) programs are at capacity and do not reflect best-practices for simulation and testing. A recent occupational demand gap analysis noted a regional need for allied health occupations not currently offered by the College.

Based on projected enrollment growth in the Health Sciences, and the advantages of bringing all Health Sciences programs together into one building, a new integrated Health Sciences center is needed, which focuses on partnerships and interdisciplinary pedagogies that provide students with an improved understanding of healthcare practices to help them secure better jobs.



## WORKFORCE DEVELOPMENT

### ■ Strategic Goal: Living Wage

An opportunity exists to expand workforce training programs to better adapt to the local labor market, and enable greater access to high-quality jobs. Three key examples are noted below:

There are more than 120 Arizona craft breweries and taproom locations in Arizona, making 40 different beer styles and employing more than 10,000 workers. Closely related, there are 48 distilleries in Arizona registered with the Alcohol and Tobacco Tax and Trade Bureau. With food services and drinking places projected to become the largest industry in the county in the next ten years, the College's Brewing Technology program could be expanded and a related program in craft spirits could be established.

Truck drivers with commercial driver's licenses represent a high demand job throughout the county. The College's Chino Valley Center is home

to the Commercial Driver Training (CDT) program and the ADOT-authorized road-testing site. The Facilities Master Plan recommends expansion of the CDT program to the Verde Valley Campus to accommodate additional enrollments and enlarge the size of the testing area to accommodate multiple tractor/trailers.

Lastly, Yavapai College is one of the first colleges in the nation to offer a 3D Construction Program. The program features the emerging technology of 3D printing to construct houses by printing the interior and exterior walls of homes using a special concrete mixture. The College's academic program trains students to operate and perform maintenance on the machines. As the program is in its infancy, additional resources and space could be needed to accommodate future enrollment growth.



## STUDENT HOUSING

### ■ Strategic Goal: Belonging

Yavapai College has a longstanding tradition of student housing at the Prescott Campus. However, the lack of student housing at the Verde Valley Campus may be limiting the VVC's ability to grow both general enrollment and destination programs such as Culinary, or Viticulture & Enology. In Spring of 2020, the college received a report from Brailsford & Dunlavey consultants indicating that YC could support an additional 74 beds at the Prescott Campus and 56 beds at the Verde Valley Campus. This issue has been

compounded over the past decade with the rapid rise in local community housing prices which have far outpaced the local and regional increase in wages. Anecdotal evidence indicates this may be affecting the college's ability to recruit qualified candidates to fill job vacancies, in addition to the unmet student demand.

To address this challenge, and in support of the 2023-2025 Strategic Plan, the Facilities Master Plan recommends exploring housing

options. Furthermore, the Facilities Master Plan recommends beginning by incrementally adding up to 60 beds of student housing at the Verde Valley location, followed by meeting student housing at the Prescott campus. Finally, the college should explore the financial viability of creating affordable college employee housing options in both the East and West county.

## ON-CAMPUS EARLY COLLEGE ACADEMY

### ■ Strategic Goal: Belonging

The Early College Academy (ECA) model is a program that allows students to earn a significant amount of college credit, and in some cases an associate degree or credential, by the time they graduate from high school. Projects described in

the Facilities Master Plan create a partnership with the local school district to create a ECA on both the Prescott and Verde Valley Campuses. Existing classroom space can be used for this program.





## SECTION 2

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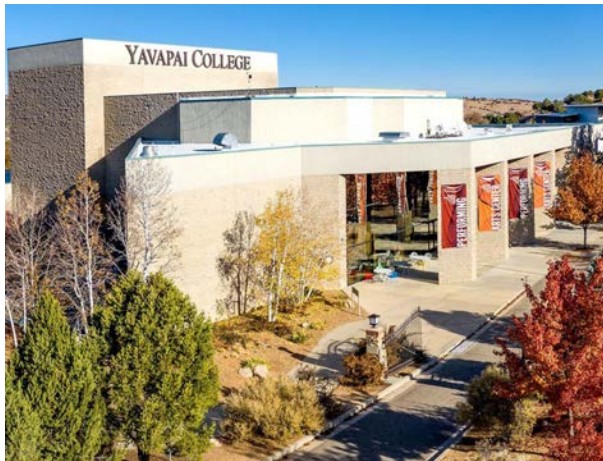
# Yavapai College Today

- YAVAPAI COLLEGE LOCATIONS
- ENROLLMENT TRENDS & ASSUMPTIONS
- GIS DEMOGRAPHIC MAPPING
- EMSI | BURNINGGLASS PROGRAM DEMAND GAP ANALYSIS
- ACADEMIC SPACE UTILIZATION





# Yavapai College Locations



## PRESCOTT CAMPUS

The Prescott Campus is the largest Yavapai College location situated on the west side of the county. It offers a wide variety of facilities including academic buildings, a student center, residence halls, a performing arts center, art gallery, athletic facilities, the OSHER Lifelong Learning Institute (OLLI), a library and computer laboratory, veterans services, and more, within close proximity to downtown Prescott.



## VERDE VALLEY CAMPUS

The Verde Valley Campus in Clarkdale is the largest Yavapai College location situated on the east side of the county. This campus provides academic facilities, OLLI and Community Education programming, a library, art gallery, and student center. It is especially unique in that it supports Yavapai College's Southwest Wine Center which offers comprehensive education from "vineyard-to-bottle" directly on the campus.



## PRESCOTT VALLEY CENTER

Located in the emerging population hub of Prescott Valley, the Prescott Valley Center houses most of Yavapai College's Allied Health programs such as Phlebotomy, Nursing Assistant, Medical Assistant, and Medical Records Technician. The Regional Economic Development Center is based here. An addition to the original building was completed in 2019.



## CAREER & TECHNICAL EDUCATION CENTER

Yavapai College's Career & Technical Education Center (CTEC) is home to the College's Trade and Technical programs. A recent facility expansion established a 108,000 square foot facility near the Prescott Airport. Programs include Welding, Advanced Manufacturing, Diesel Technology, Automotive and Auto Body, Fire Science, Aviation, Advanced Pre-engineering and more.



## CHINO VALLEY CENTER

The Chino Valley Center is home to the Horticulture, Aquaculture, Agribusiness, Equine, and Canine programs. The center features greenhouses, a horse paddock, classrooms, and teaching laboratories. This center also houses the Construction Building Technology laboratory, which is currently building a house using 3D printer technology on the site.



## SEDONA CENTER

Set in the Red Rocks of beautiful Sedona, the Sedona Center is a stunning architectural gem that serves as home to the College's Culinary Arts program, where students have access to two state-of-the-industry teaching kitchens: one savory and one pastry. The Sedona Center also offers programming for active adults via OLLI and Community Education program.

# Enrollment Trends & Assumptions

The College provided actual, estimated, and nine-year full-time student equivalent (FTSE) enrollments for each campus and center.

As online enrollment is reported separately, enrollment assumptions at each location are based on the numbers of students physically present at each location.

Numeric enrollment changes between Fall 2019 and Fall 2021 are the direct result of the global pandemic and the migration to remote learning in March 2020. Between Fall 2019 and 2021, the College increased enrollment by 54 FTSE or 1.6%, with significant fluctuations between the Prescott Campus and online.

The College has projected that enrollment will increase by 428 FTSE between Fall 2021 and Fall 2030, a 12.1% increase over the planning period. Despite this increase, some campuses and centers will have lower enrollments than in the past. For example, the Prescott Campus had 1,248 FTSE in Fall 2019 with a projected enrollment of 943 FTSE by Fall 2030 as many courses continue in a hybrid or remote delivery format.

YAVAPAI COLLEGE ENROLLMENT ASSUMPTIONS  
FTSE BY LOCATION: 2019 TO 2030

| Location           | Actual Fall 2019 | Actual Fall 2020 | Estimated Fall 2021 | Numeric Change 2019-21 | Projected Fall 2030 | Numeric Change 2021-30 |
|--------------------|------------------|------------------|---------------------|------------------------|---------------------|------------------------|
| Chino Valley       | 70.9             | 48.3             | 72.0                | 1.1                    | 81.0                | 9.0                    |
| CTEC               | 275.7            | 197.2            | 258.0               | -17.7                  | 289.0               | 31.0                   |
| Offsite            | 387.3            | 325.1            | 442.0               | 54.7                   | 496.0               | 54.0                   |
| Online             | 1120.3           | 2318.6           | 1598.0              | 477.7                  | 1792.0              | 194.0                  |
| Prescott           | 1248.1           | 124.0            | 841.0               | -407.1                 | 943.0               | 102.0                  |
| Prescott Valley    | 104.6            | 31.4             | 79.0                | -25.6                  | 88.0                | 9.0                    |
| Sedona             | 19.3             | 21.1             | 24.0                | 4.7                    | 27.0                | 3.0                    |
| Verde Valley       | 239.9            | 49.5             | 206.0               | -33.9                  | 232.0               | 26.0                   |
| <b>Grand Total</b> | <b>3466.0</b>    | <b>3115.2</b>    | <b>3520.0</b>       | <b>54.0</b>            | <b>3,948</b>        | <b>428.0</b>           |

Source: Office of Institutional Effectiveness & Research

It must be noted that enrollment assumptions do not take into account program initiatives noted in this document. For example, Nursing and Allied Health programs at the Prescott Campus are proposed to migrate to a new Health Sciences

facility at the Prescott Valley Center. This move will impact FTSE between these two locations if the College moves forward with this initiative.

# GIS Demographic Mapping

## REGIONAL INFLUENCES

Population and economic changes in Yavapai County have a direct influence on the College. These changes affect occupational demand and the availability of resources. As part of the planning process, the planning team considered a wide range of current and projected demographic datasets for Yavapai County to better understand the context in which the College currently operates. It also helps predict future trends and target areas of expansion. All Geographic Information System (GIS) Mapping utilized 2020 US. Census data and projections provided through ArcGIS.

A full report of regional mapping is included in the Appendix. Analysis included the following:

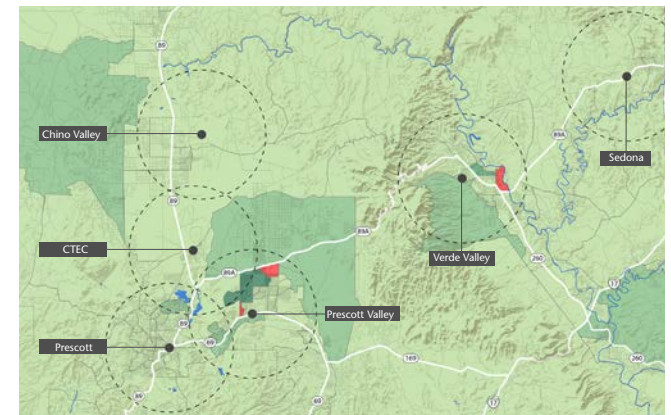
- Population Density
- Population Growth
- Median Age
- Diversity
- Hispanic Population
- Educational Attainment
- Social Vulnerability
- Poverty
- Income
- Housing Prices
- Mobility

## COLLEGE COMPOSITION

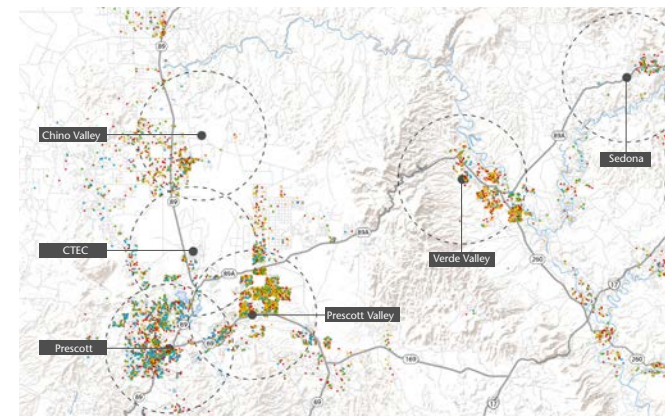
Parallel to the regional demographic mapping, the planning team also analyzed the College's current student composition during the Fall 2021 semester by attributes such as program enrollment, age, race, and ethnicity. This analysis provided a greater understanding of the College's current student body and distribution across the district.

A full report of student demographic mapping is included in the Appendix. Analysis included the following:

- On-Site Student Enrollment
- Online Student Enrollment
- Age Group
- Ethnicity
- Financial Aid Needs
- Distribution by Location
- Distribution by Program



REGIONAL GIS MAPPING EXAMPLE - POPULATION GROWTH



FALL 2021 ENROLLMENT GIS MAPPING EXAMPLE - AGE GROUP

# EMSI | burningglass Program Demand Gap Analysis

Yavapai College partnered with EMSI | burningglass, a leading provider of labor market data, to complete a program demand gap analysis. This analysis compares regional job demand to current program offerings and reveals potential areas of program expansion or contraction. The analysis focused on the gaps and surpluses in academic programs by award level. Programs with significant gaps were reviewed to ensure that adequate classroom and laboratory space would be available to accommodate potential growth.

## OCCUPATIONAL GAPS IN THE REGIONAL ECONOMY

The table on the next page notes the outcomes of the gap analysis. The graph excludes occupations that pay below a living wage and that require a high school/GED or lower level of formal education at the county and sub-county level (East and West).

Nursing Assistants, Bookkeeping, Accounting, and Auditing Clerks and Heavy and Tractor-Trailer Truck Drivers have significant gaps at the Certificate level. General and Operations Managers represents a great employment opportunity at the bachelor's degree level. Occupational opportunities vary between the East and West portions of the county. As an example, there is a larger occupational gap for Heavy and Tractor-Trailer Truck Drivers in the West (28 openings) versus the east (9 openings). At the bachelor's level, there is more opportunity for business professionals in the West.

The findings suggest the following:

- Program expansion of the Commercial Driver Training program beyond the current Chino Valley Agribusiness & Science Technology Center.
- The Medical Assistant certificate is offered at two locations (Prescott Valley Center and Verde Valley Campus) with adequate capacity for growth.
- Business and management certificate programs are typically offered online. If the College decides to offer business and management certificate programs in-person or develop a bachelor's degree, classrooms and computer labs have adequate availability at multiple campus and center locations.

## LARGEST JOBS THAT PAY A LIVING WAGE IN YAVAPAI COUNTY BY UNMET DEMAND

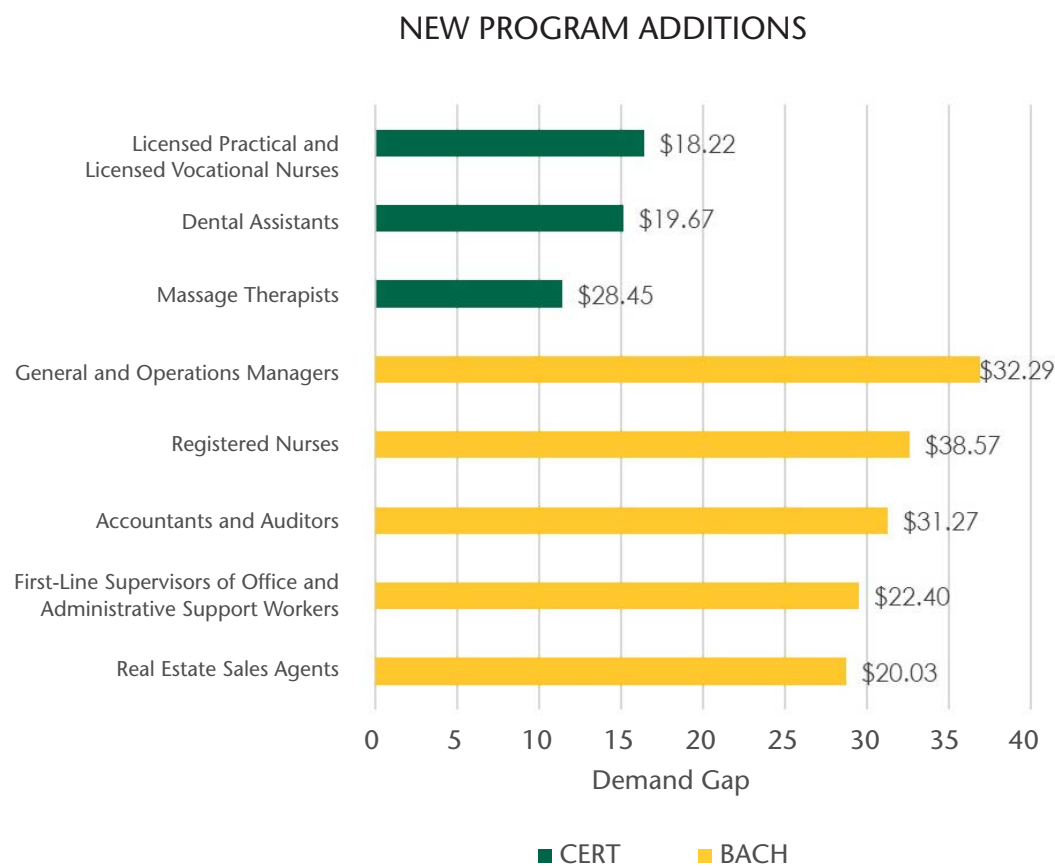
|                | Occupation                                   | *Cert Gap | *Assoc Gap | *Bach Gap | Median Hourly Wage | Entry Level of Ed | Automation Index |
|----------------|----------------------------------------------|-----------|------------|-----------|--------------------|-------------------|------------------|
| Yavapai County | Heavy and Tractor-Trailer Truck Drivers      | 41        | 8          | 7         | \$18.01            | CERT              | 110              |
|                | General and Operations Managers              | 28        | (4)        | 24        | \$32.29            | BACH              | 82               |
|                | Nursing Assistants                           | 27        | 11         | 8         | \$16.08            | CERT              | 97               |
|                | Bookkeeping, Accounting, and Auditing Clerks | 14        | 7          | 22        | \$17.99            | CERT              | 104              |
|                | Medical Assistants                           | 13        | 9          | 6         | \$16.30            | CERT              | 97               |
| West           | Heavy and Tractor-Trailer Truck Drivers      | 29        | 6          | 5         | \$18.00            | CERT              | 110.1            |
|                | Bookkeeping, Accounting, and Auditing Clerks | 6         | 5          | 15        | \$17.99            | CERT              | 103.6            |
|                | Nursing Assistants                           | 14        | 7          | 5         | \$16.08            | CERT              | 97               |
|                | General and Operations Managers              | 19        | (6)        | 9         | \$32.30            | BACH              | 82.2             |
|                | Medical Assistants                           | 8         | 6          | 5         | \$16.30            | CERT              | 97.3             |
| East           | General and Operations Managers              | 9         | 1          | 15        | \$32.28            | BACH              | 82.2             |
|                | Nursing Assistants                           | 13        | 4          | 3         | \$16.09            | CERT              | 97               |
|                | Bookkeeping, Accounting, and Auditing Clerks | 7         | 2          | 7         | \$17.99            | CERT              | 103.6            |
|                | Heavy and Tractor-Trailer Truck Drivers      | 12        | 2          | 2         | \$18.03            | CERT              | 110.1            |
|                | Massage Therapists                           | 5         | 3          | 2         | \$18.19            | CERT              | 86.5             |

Source: Yavapai County Environmental Scan &amp; Program Demand Gap Analysis, EMSI | Burningglass, Feb 2022

## POTENTIAL PROGRAM FOR YAVAPAI COUNTY

The EMSI | burningglass report identified multiple areas of opportunity with above average living wages. Programs at the certificate level are noted by the green bars in the following chart. The lighter yellow bars represent potential programs at the bachelor's level.

Registered Nurses at the bachelor's degree level earn an excellent wage and are more in demand today given the focus on health as the U.S. emerges from the pandemic. Another possibility is to look at offering a bachelor's degree in Operations Management & Supervision program to provide job opportunities for General & Operations Managers at that award level, given that the college currently offers the program at the Certificate and Associate degree level. The Licensed Practical/Vocational Nurse and Dental Assistant job categories have notable gaps and pay livable wages. These could be great opportunities for new programs and partnerships.



Source: Yavapai County Environmental Scan & Program Demand Gap Analysis, EMSI | Burningglass, Feb 2022

As part of the Facilities Master Planning process, the planning team reviewed potential new programs in related healthcare and business occupations. Health occupations provide critical services to residents in Yavapai County and completers could likely find employment in the county or other areas of the state. As a result, new healthcare programs were factored into the master plan for the Prescott Valley Center.



# Academic Space Utilization

## UTILIZATION METRICS

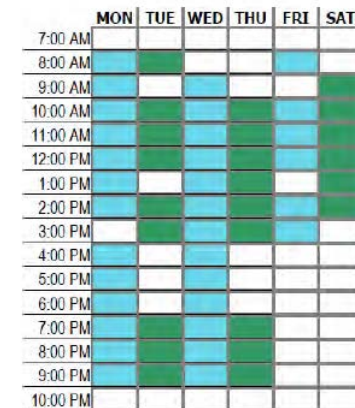
During the planning process, a utilization analysis was completed for each campus and center for the Fall 2019 (pre-COVID) and Fall 2021 (Post-COVID) semesters. The purpose of the utilization analysis was to understand how efficiently the College was using classrooms and laboratory spaces at each location. The analysis was also used to determine the quantity of classrooms needed at future enrollment levels.

The utilization analysis was completed using two primary data sets supplied by the College: facilities and course data. Portions of the facilities inventory were field verified for accuracy and space discrepancies were reviewed and modified accordingly.

These quantitative data sets were analyzed with space modeling software. Several reports were generated to review the variances so that an acceptable level of accuracy could be achieved.

There are three key metrics of utilization:

- The **Average Weekly Room Hours (WRH)** is the number of hours (averaged over the semester) that classrooms and laboratories are used for scheduled instruction.
- The **Seat Fill** is the average percentage of seats or stations occupied during scheduled use.
- The **Average Assignable Square Feet (ASF) per Station** equates to ASF of space per student station or seat. It is calculated by dividing the size of the room by the number of stations. The College averages 30 ASF per station for Fall 2021 with a low of 24 ASF per station (Prescott) and a high of 35 ASF per station (Verde Valley). ASF per station varies based on the type of technology in the room and the type of furnishings.



WEEKLY ROOM HOURS



SEAT FILL OR OCCUPANCY

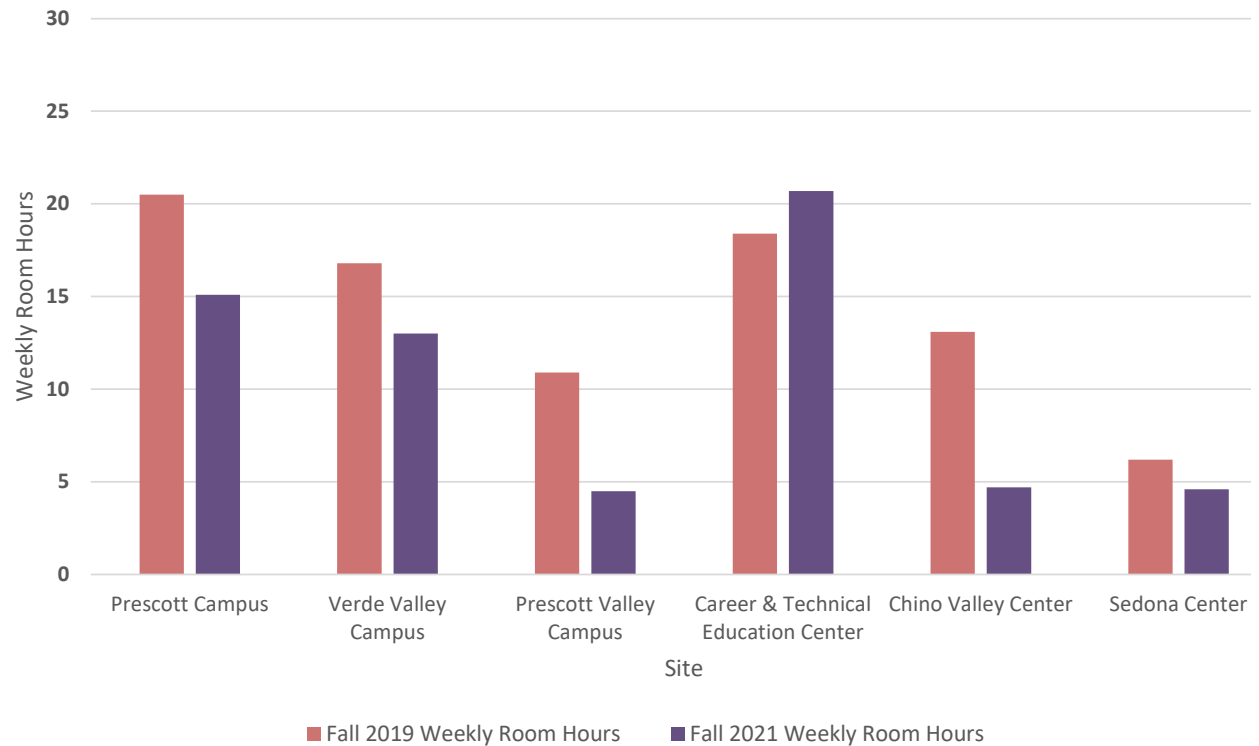
## CLASSROOM UTILIZATION BY CAMPUS AND CENTER

### AVERAGE WEEKLY ROOM HOURS

A total of 55 classrooms were noted in the facilities inventory. On average, classrooms were utilized 14 hours per week during the Fall 2019 semester and 10 hours per week during the Fall 2021 semester, well below accepted guidelines. The graph notes WRHs by location. Differences between the two data points can be attributed to a larger number of hybrid and online courses.

The most common classroom utilization guideline currently in use (pre-COVID) is 30 hours per week. However, two-year colleges are still recovering from the impact of the global pandemic and enrollment declines. More recent studies suggest that actual WRH utilization may be lower.

CLASSROOM UTILIZATION: WEEKLY ROOM HOURS  
FALL 2019 AND FALL 2021

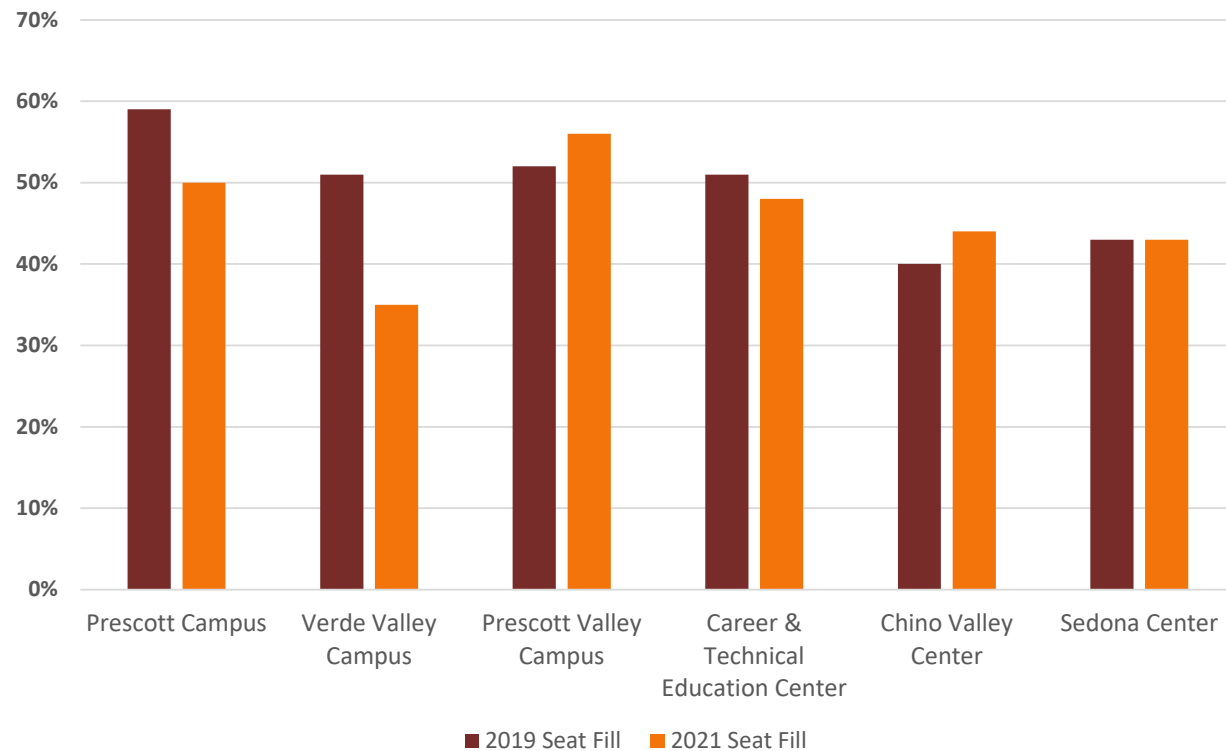


## SEAT FILL

The percentage of seats filled during scheduled use averaged 49% for Fall 2019 and 46% for Fall 2021 for all locations. The outcomes varied by location but suggest that approximately half of the number of seats in each room were occupied during scheduled use.

The most widely used seat fill guideline is 65%. The impact of the global pandemic and the requirement of social distancing in classrooms has lowered the occupancy metrics in the short-term. Results are inconclusive if this trend will continue in the long-term.

CLASSROOM UTILIZATION: SEAT FILL PERCENTAGE  
FALL 2019 AND FALL 2021



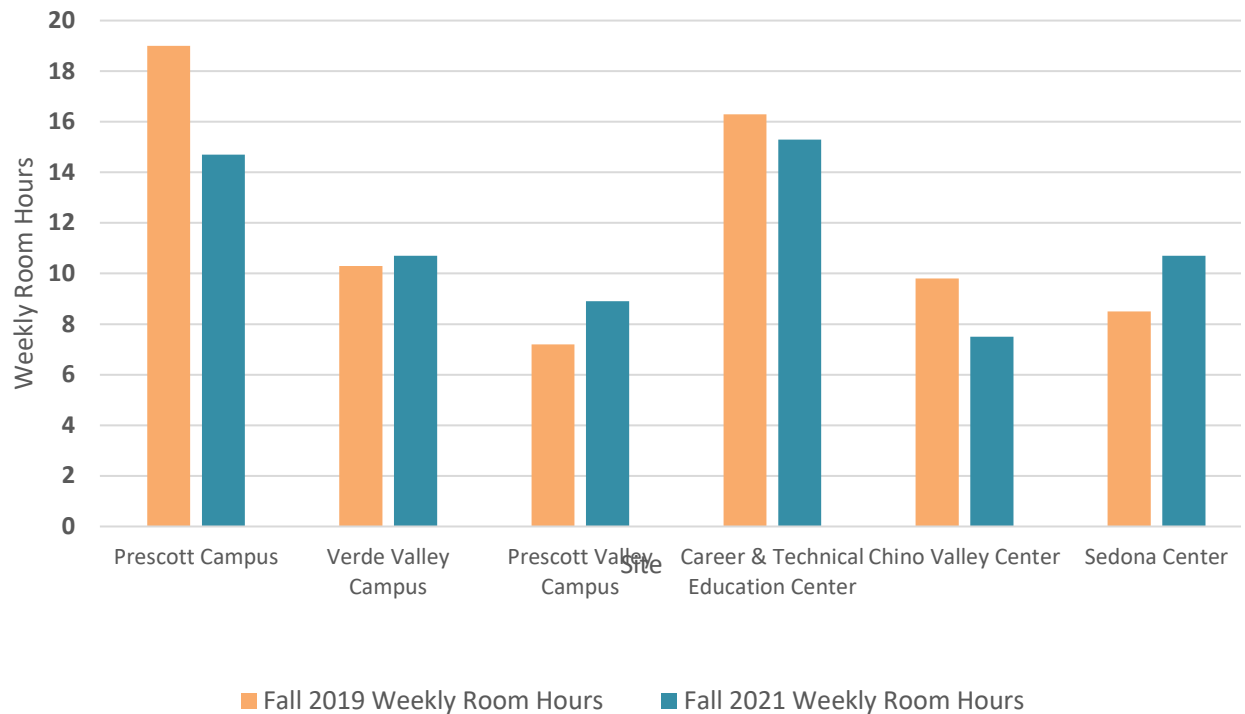
## TEACHING LABORATORY UTILIZATION

### AVERAGE WEEKLY ROOM HOURS

The College has 75 teaching laboratories at six instructional locations, comprising a total of 151,116 ASF. Utilization averaged 12 hours per week for Fall 2019 and 11 hours per week for Fall 2021. As noted in the graph, outcomes varied widely between the different campuses and centers. Seat fill percentages trended downward between 2019 and 2021 at three of the six locations, mostly due to the global pandemic.

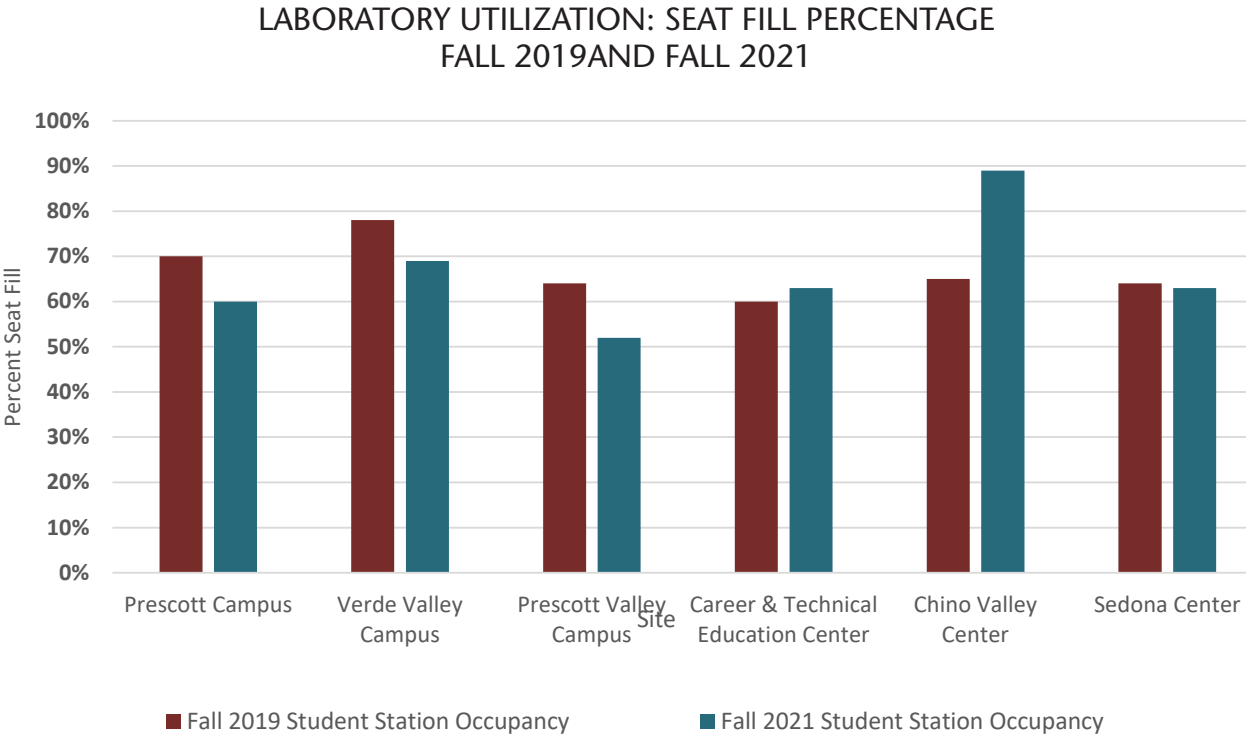
Guidelines suggest a range of 20 to 28 hours per week, depending on the program. Overall, the College is utilizing approximately half of their teaching laboratories efficiently. As a result, there is capacity to add additional courses or sections in many programs.

LABORATORY UTILIZATION: WEEKLY ROOM HOURS  
FALL 2019 AND FALL 2021



SEAT FILL

The percentage of seats filled across all sites averaged 67% in Fall 2019 and 66% in Fall 2021. As noted in the graph, seat fill at the Chino Valley Center averaged 89% and skewed the average for 2021. The seat fill capacity in many laboratories was close to established guideline metrics, indicating that these laboratories were at, or approaching, course seating capacity. While 80% seat fill is the most used rate in guideline targets, most colleges rarely achieve it. A range between 70% to 76% is more common.



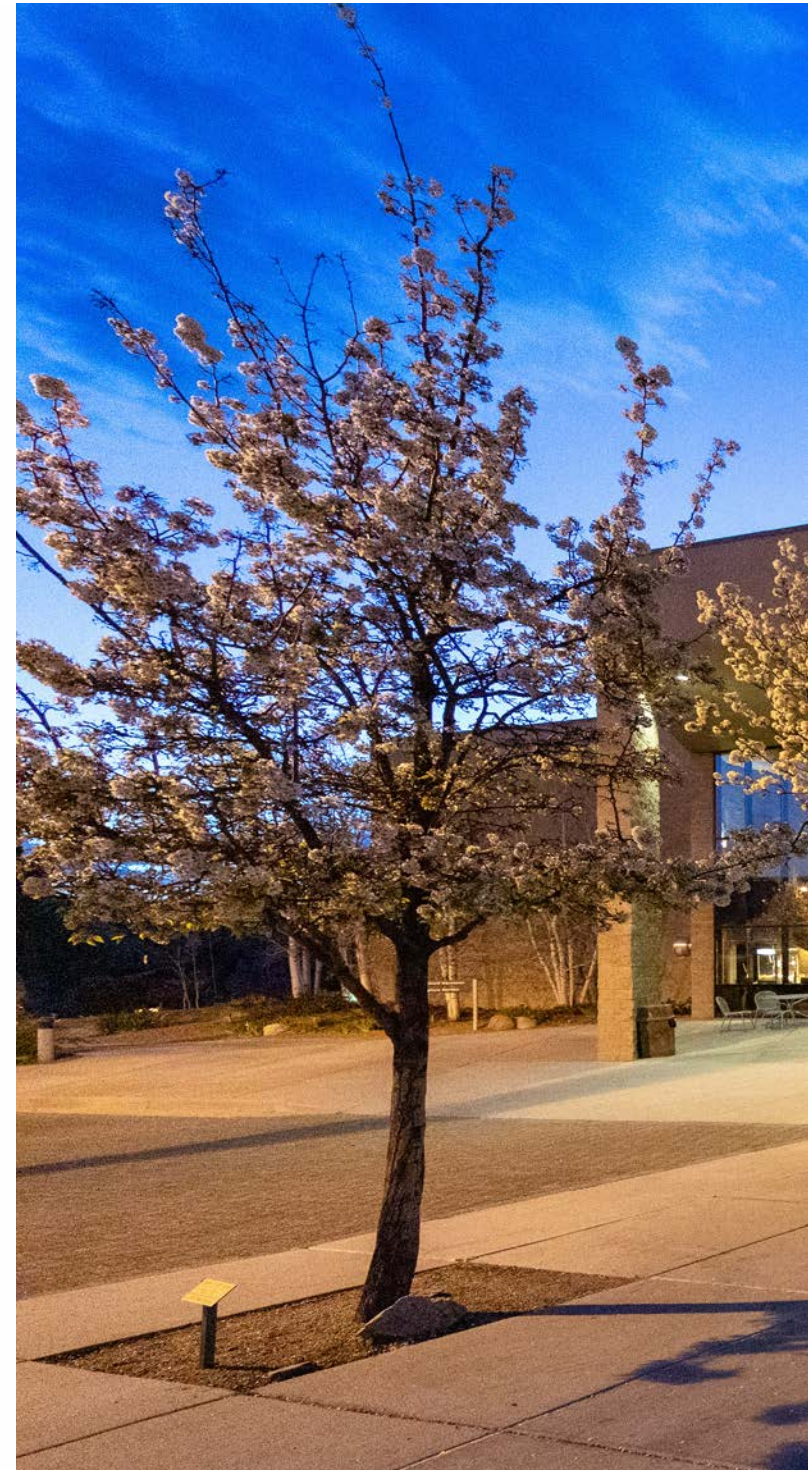


## SECTION 3

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# Planning Initiatives

- LIST OF PLANNING INITIATIVES
- PRIORITY PROJECTS





# Planning Initiatives

Yavapai College linked strategic, academic, enrollment, and financial master plans to develop tailored planning initiatives. Each of these opportunities translate strategy into physical recommendations and facilities improvements. Listed on the following pages, the Planning Initiatives are color keyed to the four Strategic Goals: Belonging, Living Wage, Adult Learners, and Delivery.

## PRIORITY PROJECTS

### On-Campus Early College Academy

This initiative aims to create a partnership with the local school district to create a ECA on the Prescott and Verde Valley Campuses. Existing classroom space will be used for this program.

### Renovation of the Old Learning Center Space

This initiative includes renovating the vacant space on the 2nd floor of Building 1 for classrooms and offices after the Learning Center is moved to Building 19.

### Student Housing

This initiative includes new construction of 60 beds of student housing at the Verde Valley Campus.

### Integration and Expansion of Health Sciences

This initiative establishes a new Health Sciences Center at the Prescott Valley Center, including the construction of a new building.

### Electric/Hybrid Vehicle Program Laboratory

This initiative provides funds to re-purpose space and acquire related technologies at CTEC to train students to maintain and repair the most common hybrid and electric vehicles. There is also an opportunity for a high school partnership near the Verde Valley Campus.

### Regional Economic Development Center Relocation

This initiative relocates the Regional Economic Development Center offices at Prescott Valley Center to the 1st floor for greater visibility and public access.

### Commercial Driver Training Program & Testing Site Expansion

This initiative expands the CDT program to the Verde Valley Campus to accommodate additional enrollments and enlarges the size of the testing area to accommodate multiple tractor/trailers.

### Fermentation Expansion with Craft Brewing and Distilling Program

This initiative expands the College's Brewing Technology program, and creates a related program in craft spirits.

### Learning/Digital Commons

This initiative includes shared space for the library, information technology support, tutoring, collaboration, content creation, meetings, socialization, and studying at the Prescott and Verde Valley Campuses.

### Acoustical/Technology Upgrades for Meeting Rooms

This initiative provides acoustical and technology solutions to improve voice recognition at the Sedona Center.

### District ITS Workspace & Front Service Desk

This initiative relocates the helpdesk and staff to the core of the Prescott Campus, allowing for the repurposing of space in Building 6.

## LONG-TERM PROJECTS

### Partnership Community Housing Development

This initiative explores a variety of innovative housing options at the Verde Valley Campus and the Chino Valley Center.

### Athletics Indoor Space Expansion

Office space is needed for new coaches and assistants. Growth in competitive athletics will require expansion of the College's Fitness Center.

### NCAA Soccer Field with Restrooms, Concessions and Bleachers

The number of competitive sports is expanding at the Prescott Campus, including men's and women's basketball, and women's soccer. A lighted soccer field is needed on the campus.

### 3D Construction Program

Yavapai College is one of the first colleges in the nation to offer a 3D Construction program. This initiative provides additional resources and space at the Chino Valley Center to accommodate future enrollment growth.

### Student Services Onboarding Improvements & Virtual Learning & Testing Center Upgrades

Student services are being downsized or rightsized as hybrid and digital technologies are implemented. This initiative includes minor renovations of student onboarding areas at the Prescott and Verde Valley Campuses.

### Campus Signage & Wayfinding Improvements

This initiative standardizes building identification and installs appropriate directional signage on the Prescott and Verde Valley Campuses.

### Single Stop Space For Wraparound Services & Drop-In Childcare

This initiative includes renovation existing space into food pantry, clothes closet, community room, and drop-in childcare at the Prescott and Verde Valley Campuses.

### Bookstore Relocation & Service Center

This initiative relocates the bookstore from Building 1 to Building 7, creating a consolidated service center at the Prescott Campus.

### Collaboration Areas & Student Study Spaces & Student Center

This initiative includes the renovation of student center and dining areas on the Prescott and Verde Valley Campuses.

### Multicultural Center & C-Store

Create a multicultural center on the Prescott and Verde Valley Campuses, and a convenience or C-Store at the Prescott Campus.

### District Central Warehouse

Based on current space guidelines, the College has a deficit of warehouse space. This initiative re-purposes one of the older buildings on the Prescott Campus into a warehouse facility.

### Classroom Technology for Hybrid Flexibility

This initiative includes upgrading technology in up to 30% of classrooms to accommodate both hybrid and HyFlex learning formats at all campus and center locations.

# Priority Projects

The following section presents an implementation roadmap for the Facilities Master Plan. All projects are organized into categories highlighting project type, location, description, and cost. Additionally, each project opportunity requiring is further organized with a floor plate or site plan and written description, providing the rationale and tactical implementation steps. Careful consideration has been taken to ensure that these projects utilize available fiscal resources and reflect responsible sequencing.

## Legend

- R Remodel Existing Building
- N New Building Construction
- O New Outdoor Construction

| #                                  | TYPE | CAMPUS/CENTER   | BUILDING      | PROJECT                                                          | ESTIMATED COST |
|------------------------------------|------|-----------------|---------------|------------------------------------------------------------------|----------------|
| 1                                  | R    | Prescott        | Building 1    | On-Campus Early College Academy                                  | Minor          |
|                                    |      | Verde Valley    | Building G    |                                                                  |                |
| 2                                  | R    | Prescott        | Building 1    | Renovation of the Old Learning Center Space                      | 784K           |
| 3                                  | N    | Verde Valley    | New           | Student Housing                                                  | 9.25M          |
| 4                                  | N    | Prescott Valley | New           | Integration and Expansion of Health Sciences                     | 14.52M         |
| 5                                  | R    | Verde Valley    | N/A           | Electric/Hybrid Vehicle Program Laboratory                       | Minor (V)      |
|                                    |      | CTEC            | Building 70   |                                                                  | 507K (CT)      |
| 6                                  | R    | Prescott Valley | Building 40   | Regional Economic Development Center Relocation                  | Minor          |
| 7                                  | O    | Verde Valley    | N/A           | Commercial Driver Training Program & Testing Site Expansion      | 608K           |
|                                    |      | Chino Valley    | N/A           |                                                                  | 608K           |
| 8                                  | N    | TBD             | NEW           | Fermentation Expansion with Craft Brewing and Distilling Program | 8.04M          |
| 9                                  | R    | Verde Valley    | Building M    | Learning/Digital Commons                                         | 3.09M (V)      |
|                                    |      | Prescott        | Building 19   |                                                                  | 12.15M (P)     |
| 10                                 | R    | Sedona          | Building SC   | Acoustical/Technology Upgrades for Meeting Rooms                 | 146K           |
| 11                                 | R    | Prescott        | Building 1&19 | District ITS Workspace & Front Service Desk                      | 430K           |
| Total Estimated Construction Cost* |      |                 |               |                                                                  | 50.14M         |
| Total Estimated Project Cost**     |      |                 |               |                                                                  | 77.13M         |

\* Construction cost only, excludes costs for audio visual, furnishings, fixtures and equipment without fixed connections to building utilities, design fees, and permit fees. Pricing is based on April 2022 costs.

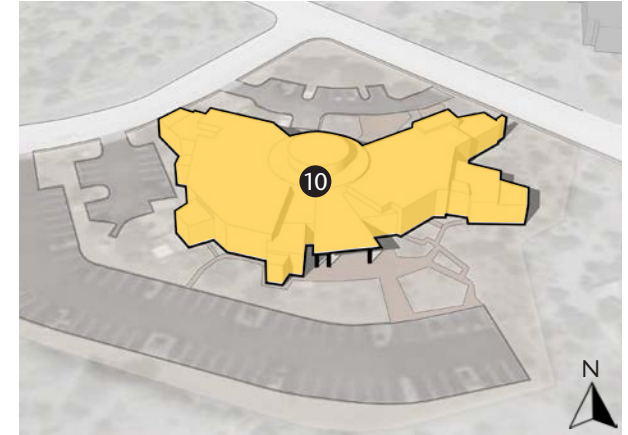
\*\*Construction cost typically comprise 65% of the total budget.



CHINO VALLEY



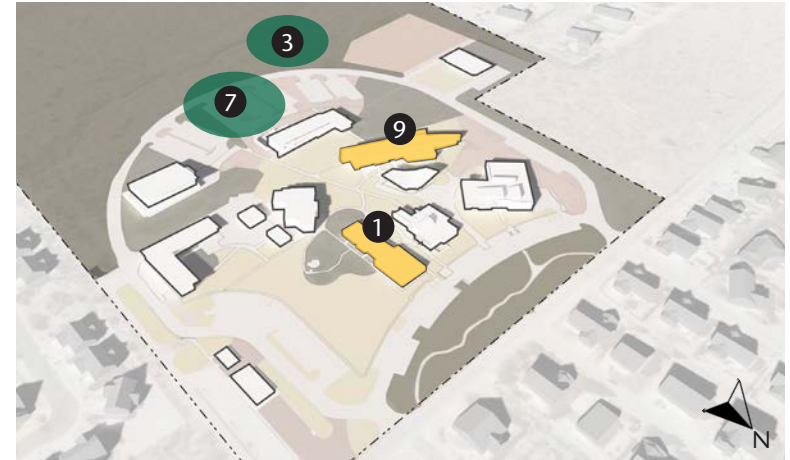
CTEC CENTER



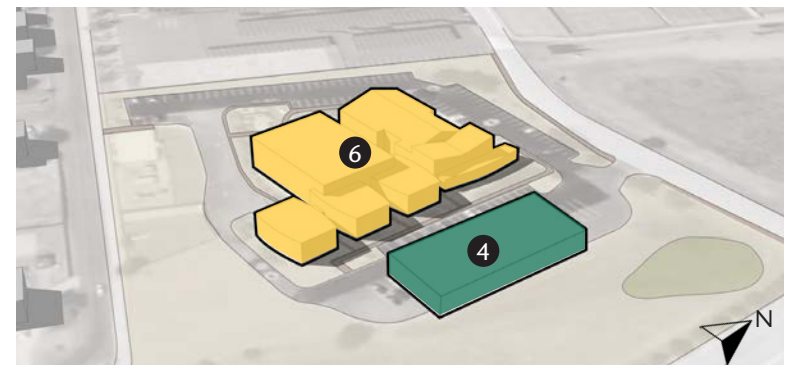
SEDONA CENTER



PRESCOTT CAMPUS



VERDE VALLEY CAMPUS



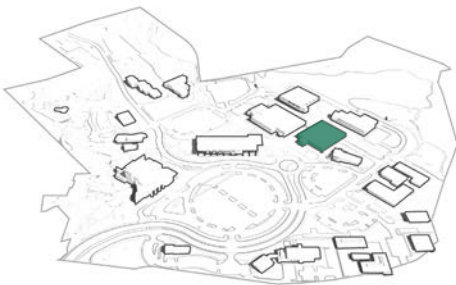
PRESCOTT VALLEY

PRESCOTT

Building 1

Building 1 on the Prescott Campus contains a welcome center, bookstore, student services desk, and offices on the 1st floor. The 2nd floor includes the Learning Center, design laboratories, server rooms and office space for ITS. This is one of the students’ favorite buildings on the Prescott Campus as students come here to study, hangout, and access student services.

On the 2nd floor, the Learning Center is proposed to move to Building 19 to be incorporated into the Learning Commons. Vacated space can be renovated for classrooms and offices, of which some could be used for the ECA program (Area 1). ITS staff are then proposed to move from Building 6 into adjacent instructional space (Area 2).



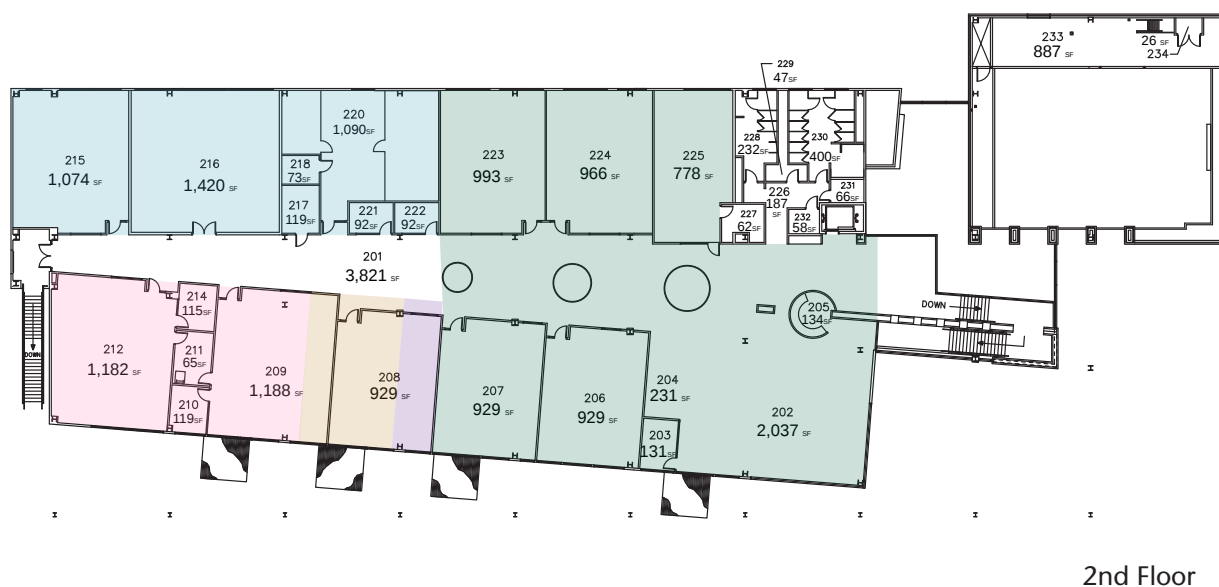
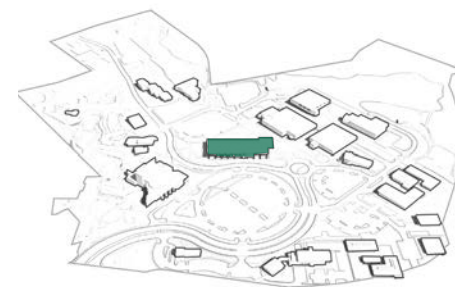
- Renovation to Classrooms and Study Areas
- Proposed ITS Workspace



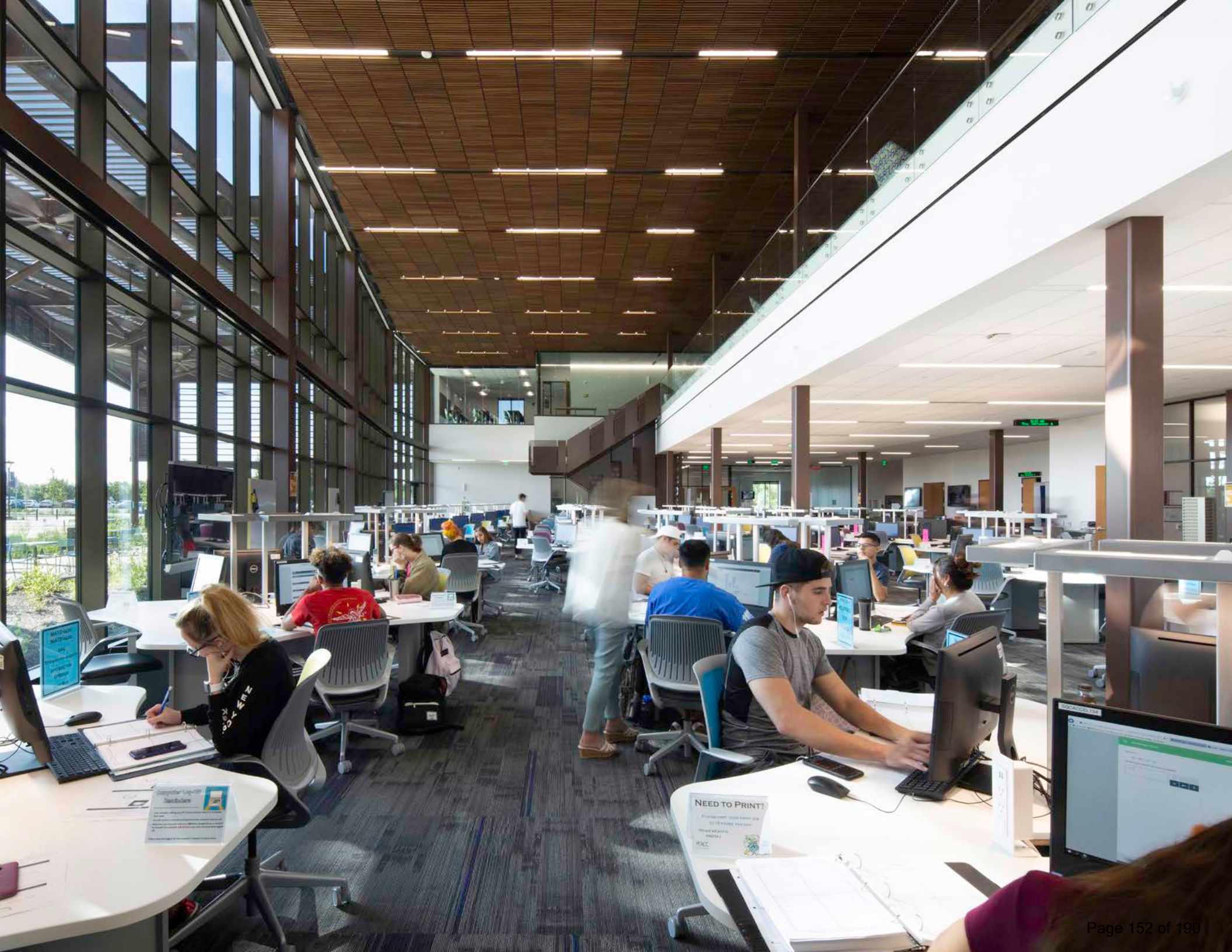
Classrooms and laboratories on the 2nd floor are proposed to be re-purposed into a modern Learning Commons for tutoring and academic support with open collaboration areas, study rooms, and staff offices. Adjacencies may include a digital media studio, TELS staff offices, and a technology helpdesk, managed by ITS. Decisions regarding the final location of the Computer Networking Technology program and eSports play area will be made during the programming phase.



EXAMPLE OF MEDIA PRODUCTION STUDIO



- Proposed Learning Commons
- Proposed Cyber Networking Program
- Proposed Media Production Studio
- Proposed TELS Production Offices
- Proposed ITS Front Service Desk

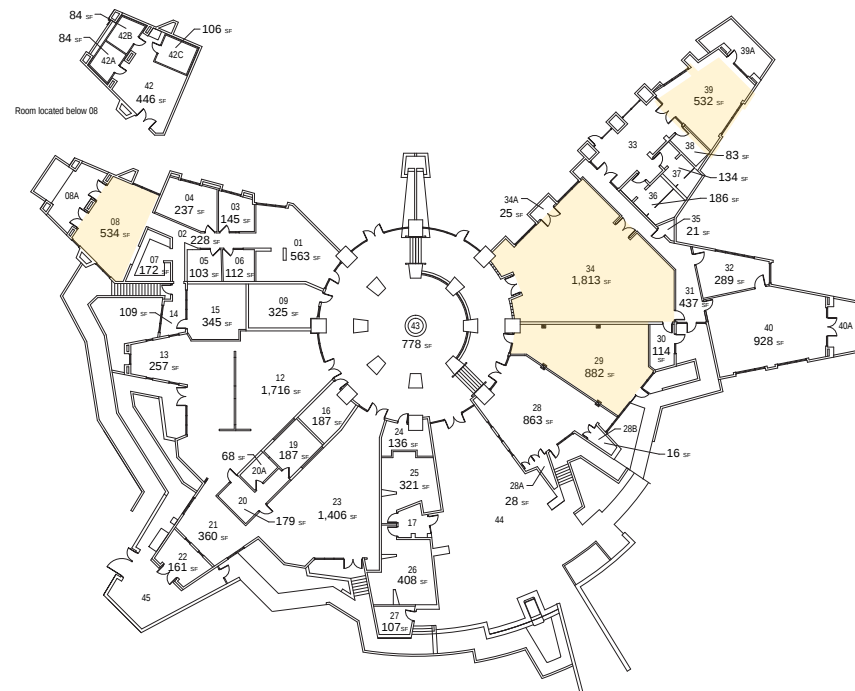


# Sedona Center

The Sedona Center provides credit and non-credit courses in multiple classrooms, including offerings from OLLI to adults over age 50. Some seminar rooms and classrooms at the Sedona Center have high ceilings and masonry walls, making hearing difficult for older students.

This project provides technology upgrades and furnishings for hybrid course flexibility (Livestream or HyFlex). Multiple rooms have been identified but other rooms are suitable for adaptation.

Four rooms comprising of 3,760 ASF at the Sedona Center have been identified for acoustical/sound and visual display improvements. During design, other rooms may be suitable for adaptation based on acoustical testing and utilization rates.



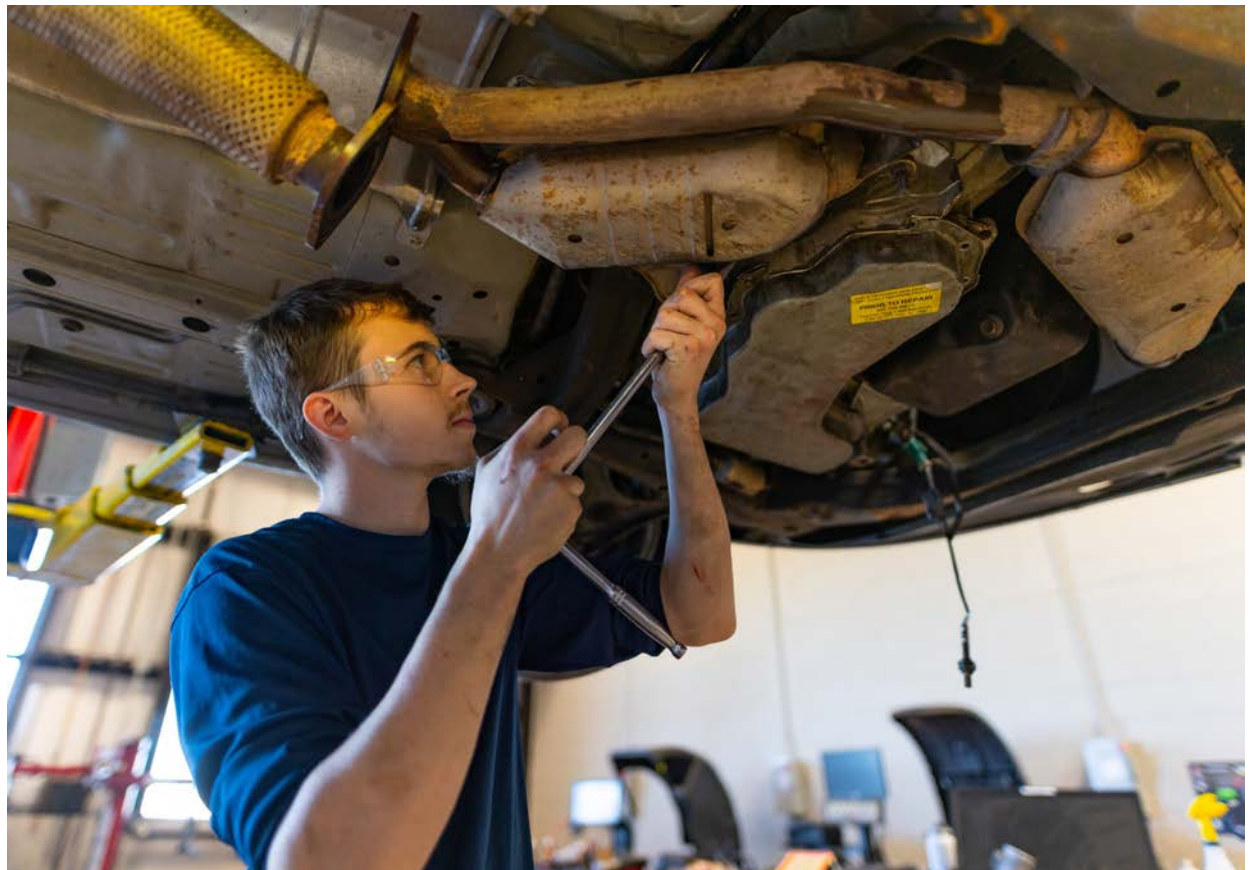
Proposed Classrooms for  
Acoustical/ Technology Upgrade



# Electric/Hybrid Vehicle Program Laboratory

In 2021, Arizona had 28,770 electric vehicles registered in the state. On a related note, hybrid sales have grown faster than electric-vehicle sales for two years, according to state-wide data. High gas prices, stricter fuel-efficiency standards, and an executive order calling for half of new cars to be electric or plug-in hybrids by 2030 are fueling continued growth.

The College's Automotive Technology program prepares students for a variety of careers in the automotive and machining industry, including auto repair and sales. This initiative provides funds to re-purpose space and acquire related technologies at CTEC to train students to maintain and repair the most common hybrid and electric vehicles. There is also an opportunity for a high school partnership near the Verde Valley Campus. The high school automotive laboratory could be used for electric and hybrid vehicle skills training.



CURRENT AUTOMOTIVE TECHNOLOGY PROGRAM AT CTEC

**VERDE VALLEY AND CHINO VALLEY**

# Commercial Driver Training Testing Site Expansion

There is high demand for truck drivers with commercial driver's licenses. The College's Chino Valley Center is home to the CDT program and the ADOT-authorized road-testing site. The Facilities Master Plan recommends expansion of the CDT program to the Verde Valley Campus to accommodate additional enrollments and enlarge the size of the testing area to accommodate multiple tractor/trailers.

This project includes site grading and construction of an ADOT approved asphalt lot and track for commercial driver license skills testing. Lot and test track dimensions should be confirmed during the design phase.

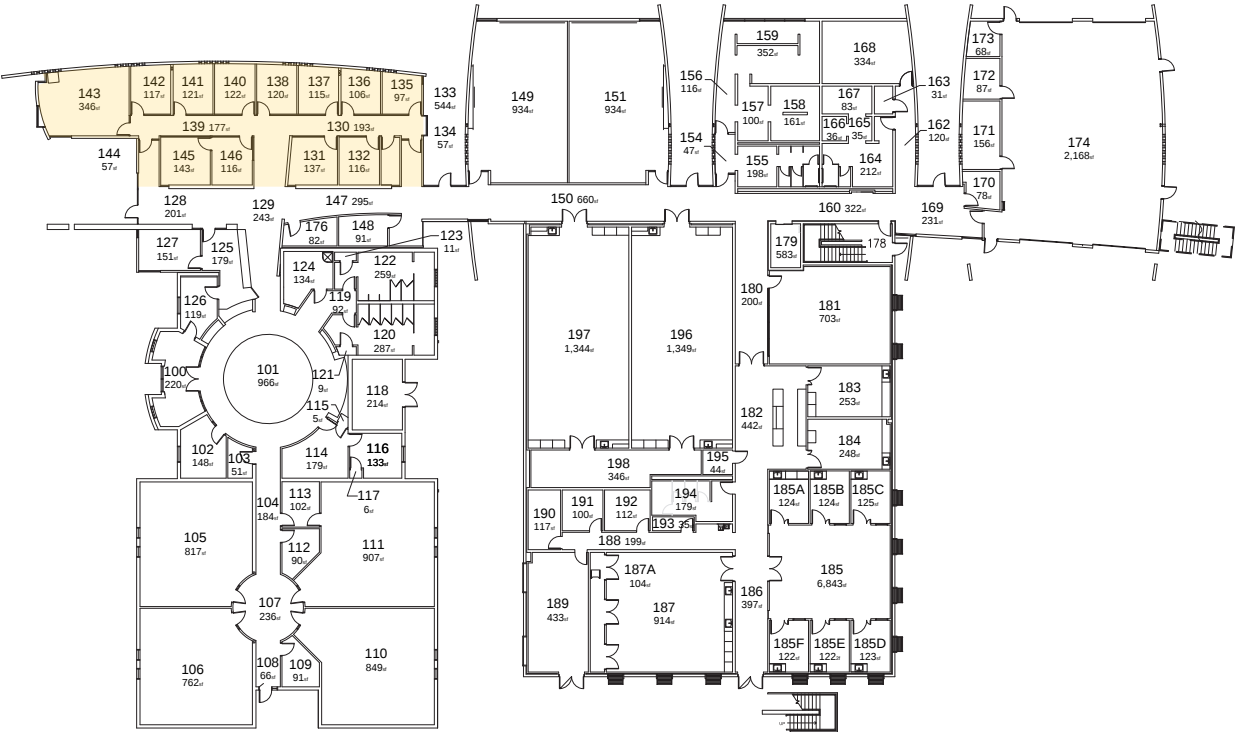


CURRENT COMMERCIAL DRIVER TRAINING PROGRAM AT CHINO VALLEY CENTER

## PRESCOTT VALLEY

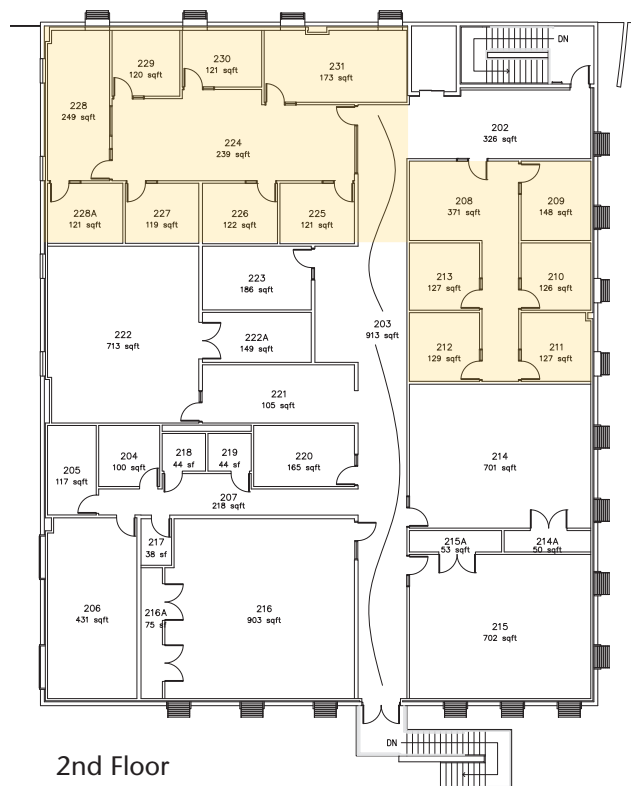
# Building 40

At the Prescott Valley Center, the Regional Economic Development Center (REDC) has offices located on the 2nd floor of Building 40. As the program is a catalyst for regional collaboration with local, state and federal economic development entities, visibility and accessibility are critical for its success. This proposed project relocates existing site administrators and faculty to 2nd floor offices, with REDC staff relocating to existing 1st floor offices. This project also includes building and internal wayfinding signage.



1st Floor

Proposed Space for REDC Relocation



Proposed Space for Site Administration and Faculty Relocation



CURRENT REDC MEETING SPACE IN BUILDING 40, PRESCOTT VALLEY

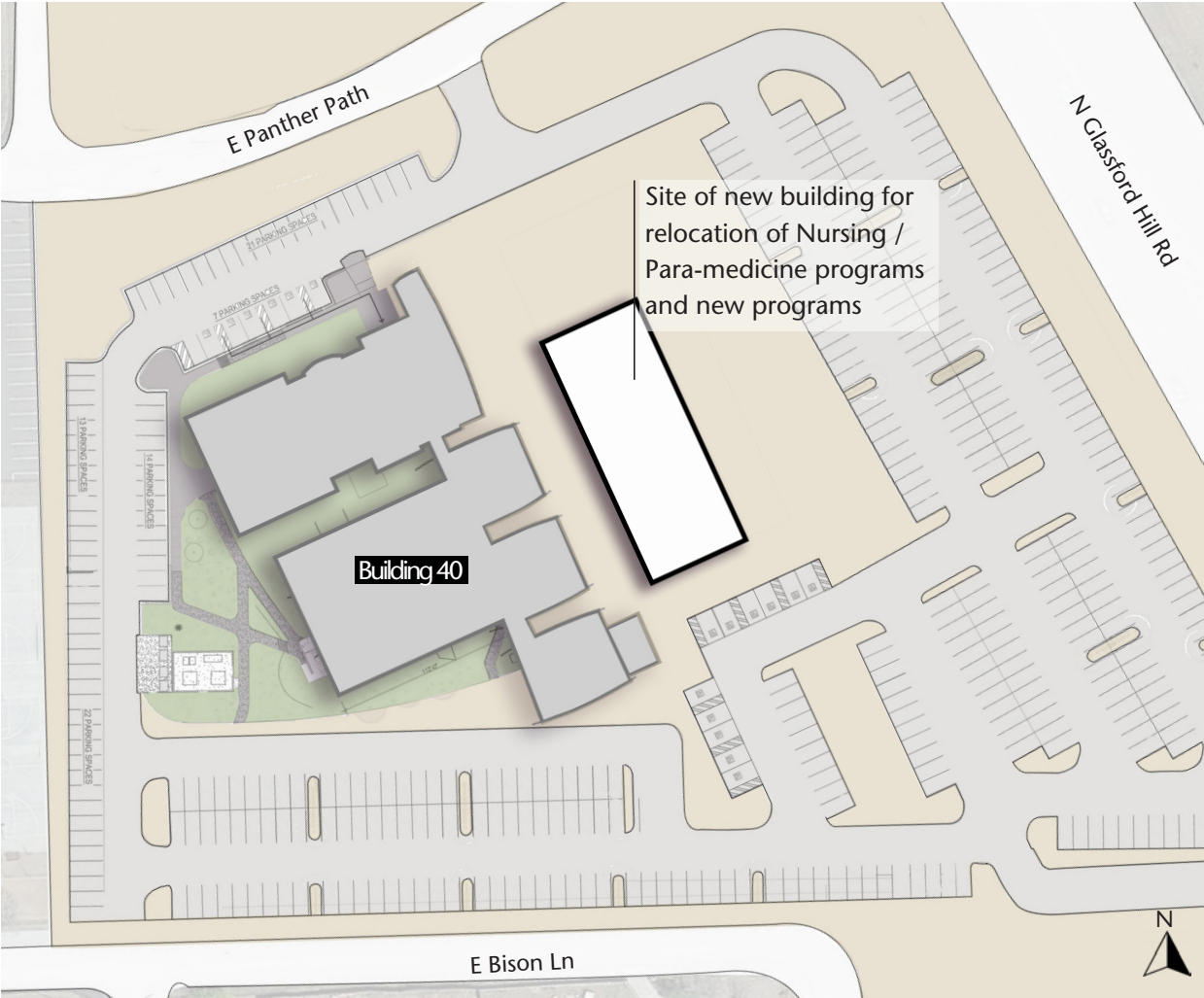
## PRESCOTT VALLEY

# Integration and Expansion of Health Sciences

Yavapai College offers one of the best Nursing programs in Arizona at both the Prescott and Verde Valley Campuses. Other health-related programs at the Prescott Campus include a Para-medicine AAS, and certificates in Para-medicine and EMT. Nursing laboratories and simulation areas at the Verde Valley Campus were recently renovated to accommodate best practices in Nursing Education. At the Prescott Campus, the classrooms, laboratories, and simulation spaces for Nursing and Para-medicine programs are not sufficient to accommodate best practices or program expansion. In addition, there is not adequate space for new Health programs in Building 2.

The separation of Nursing and Allied Health programs between the Prescott Campus and Prescott Valley Center has made it difficult to integrate inter-professional education (IPE) concepts into the curriculum and provide a robust interdisciplinary simulation experience on a day-to-day basis.

Following careful consideration, the College has decided to relocate Prescott Campus Nursing and Para-Medicine programs to the Prescott Valley Center. The Facilities Master Plan recommends



existing Allied Health programs remain in Building 40 while current Nursing/EMT programs relocate from the Prescott Campus into a new building adjacent to Building 40 (see site plan on Page 50). This new facility would also include space for several new health-related programs. Space is proposed to include demonstration classrooms, skills laboratories, an interdisciplinary simulation center, laundry and supply rooms, resource and study areas, and faculty and staff offices.

The Prescott Valley Center is presently home to nine Allied Health programs. These include the following:

- Medical Assistant - AAS
- Radiologic Technology - AAS
- Assisted Living Facility Caregiver Certificate
- Computed Tomography Certificate
- Magnetic Resonance Certificate
- Medical Assistant Certificate
- Medical Office Assistant Certificate
- Nursing Assistant Certificate
- Phlebotomy Technician Certificate



EXAMPLE OF A NURSING SIMULATION LABORATORY

## VERDE VALLEY

# Fermentation Expansion

A Brewing Technology program was launched at the Verde Valley Campus in 2021. Closely aligned to brewing is the art of distillation. This initiative proposes a new building that includes space for a craft brewery and distilling room, a tap and tasting room, and community space for hosting college and community events. A lighted outdoor event space is also proposed for college and community gatherings.



SOUTHWEST WINE CENTER



## VERDE VALLEY

# Student Housing

The Verde Valley campus currently features unique destination programs to prepare students for high-demand, living wage jobs. As the College expands these unique programs at this location, there will continue to be an unmet demand for student housing. As a result, additional campus housing should be considered for these students – particularly those traveling great distances and/or in need of access to services and support infrastructure. The Facilities Master Plan recommends adding up to 60 beds, apartment style of student housing at the Verde Valley.



EXAMPLE OF STUDENT HOUSING AT NAU, FLAGSTAFF, AZ

## SECTION 4

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# Implementation

### ■ COST SUMMARY





# Cost Summary

For each project, the proposed campus location(s) and the estimated construction costs are labeled. It is worth noting, that all construction costs are based upon April 2022 unit pricing, and do not include fees such as design fees, permit fees, and equipment fees.

## PRIORITY PROJECTS

|                                              |    |                                                                  |                                                                                                                                                                                                                                                                               |
|----------------------------------------------|----|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| P                                            | V  | On-Campus Early College Academy                                  |                                                                                                                                                                                                                                                                               |
| P                                            |    | Renovation of the Old Learning Center Space                      | \$ 784K                                                                                                                                                                                                                                                                       |
| V                                            |    | Student Housing                                                  | \$ 9.25M                                                                                                                                                                                                                                                                      |
| PV                                           |    | Integration and Expansion of Health Sciences                     | \$ 14.53M                                                                                                                                                                                                                                                                     |
| V                                            | CT | Electric/Hybrid Vehicle Program Laboratory                       | \$ 507K (CT)                                                                                                                                                                                                                                                                  |
| PV                                           |    | Regional Economic Development Center Relocation                  |                                                                                                                                                                                                                                                                               |
| V                                            | CV | Commercial Driver Training Program & Testing Site Expansion      | \$ 608K (V)<br>\$ 608K (CV)                                                                                                                                                                                                                                                   |
| TBD                                          |    | Fermentation Expansion with Craft Brewing and Distilling Program | \$ 8.04M                                                                                                                                                                                                                                                                      |
| P                                            | V  | Learning/Digital Commons                                         | \$ 3.09M (V)<br>\$ 12.15M (P)                                                                                                                                                                                                                                                 |
| S                                            |    | Acoustical/Technology Upgrades for Meeting Rooms                 | \$ 146K                                                                                                                                                                                                                                                                       |
| P                                            |    | District ITS Workspace & Front Service Desk                      | \$ 430K                                                                                                                                                                                                                                                                       |
| <div> <div>\$</div> <div>50.14M</div> </div> |    | TOTAL                                                            | Construction cost only, excludes cost for audio visual, furnishings, fixtures and equipment without fixed connections to building utilities, design fee, and permit fee. Construction costs typically comprise 65% of the total budget. Pricing is based on April 2022 costs. |

Belonging

Living Wage

Adult Learners

Delivery

P Prescott Campus
 V Verde Valley Campus
 PV Prescott Valley

CT CTEC

CV Chino Valley

S Sedona

## LONG-TERM PROJECTS

|                  |                 |                                                                                     |                                                                             |
|------------------|-----------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <span>V</span>   | <span>CV</span> | (Owner's Project) Partnership Community Housing Development                         |                                                                             |
| <span>P</span>   |                 | Athletics Indoor Space Expansion                                                    | \$ 1.70M                                                                    |
| <span>P</span>   |                 | NCAA Soccer Field with Restrooms, Concessions and Bleachers                         | \$ 5.27M                                                                    |
| <span>CV</span>  |                 | 3D Construction Program                                                             |                                                                             |
| <span>V</span>   |                 | Student Services Onboarding Improvements & Virtual Learning Testing Center Upgrades | \$ 1.06M                                                                    |
| <span>V</span>   |                 | Campus Signage & Wayfinding Improvements                                            |                                                                             |
| <span>P</span>   | <span>V</span>  | Single Stop Space for Wraparound Services & Drop-in Childcare                       | \$ 826K (P)<br>\$ 327K (V)                                                  |
| <span>P</span>   |                 | Bookstore Relocation & Service Center                                               | \$ 1.13M                                                                    |
| <span>V</span>   |                 | Collaboration Areas & Student Study Spaces & Student Center                         | \$ 306K                                                                     |
| <span>P</span>   |                 | Multicultural Center & C-Store                                                      | \$ 870K                                                                     |
| <span>P</span>   |                 | District Central Warehouse                                                          | \$ 2.58M*                                                                   |
|                  |                 | * Budget will come out from Maintenance                                             |                                                                             |
| <span>ALL</span> |                 | Classroom Technology for Hybrid Flexibility                                         | \$ 338K (P) \$ 150K (V) \$ 150K (PV)<br>\$ 187K (CT) \$ 60K (CV) \$ 67K (S) |



TOTAL

**12.49M**

Construction cost only, excludes cost for audio visual, furnishings, fixtures and equipment without fixed connections to building utilities, design fee, and permit fee. Construction costs typically comprise 65% of the total budget. Pricing is based on April 2022 costs.



# Acknowledgments

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## EXECUTIVE LEADERSHIP TEAM

Lisa Rhine, *President*

Clint Ewell, *Vice President, Finance & Administration*

Rodney Jenkins, *Vice President, Community Relations & Student Development*

Diane Ryan, *Vice President, Academic Affairs*

Emily Weinacker, *Chief Human Resources Officer*

## FACILITIES & TECHNOLOGY COMMITTEE

Tom Aldridge, *Assistant Director, IT/TSS*

Patrick Burns, *CIO, ITS*

James Crockett, *Assistant Director, Facilities*

Marie Hardman, *Faculty, Allied Health*

Karen Jones, *Director of Regional Economic Development Center*

David Laurence, *Director, Facilities Mgmt. & Planning*

Sonya Liadis, *Staff, HR Business Partner*

Holly Molina, *Staff, Learning Center Specialist*

John Morgan, *Dean of Career & Technical Education*

Heather Mulcaire, *Assoc Dean of Verde Valley Campus*

Tina Redd, *Dean of the Verde Valley, Dean of English, Humanities & Social Science*

Tania Sheldahl, *Associate VP, Student Affairs & Dean of Students*

Linda Shook, *Associate Dean of Lifelong Learning/ Community Education & Sedona Center*

## YAVAPAI COLLEGE PROJECT MANAGER

David Laurence, *Director, Facilities Mgmt. & Planning*

## FACILITIES MASTER PLANNING TEAM

### SMITHGROUP

Lauren Leighty, *Principal-in-Charge*

Doug Kozma, *Principal Campus Planner*

Frank Markley, *Academic Strategist*

Katie Stachler, *Principal Architect*

Ning Gao, *Project Manager*

Anmol Poptani, *Campus Planner*

Andreea Vasile Hoxha, *Site Designer*

**SMITHGROUP**

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Design a  
Better Future



# Staff Report

Item Number: 7.B.

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|                               |                                                                                                                                                                                                                                                                                                                               |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Agenda Item:</u></b>    | <b>Appointment of Vice Mayor</b><br>Discuss, consider and act upon the selection of a member of the Town Council to serve as the Vice-Mayor for a two-year term.                                                                                                                                                              |
| <b><u>Staff Contact:</u></b>  | Charity Brooks, Town Clerk                                                                                                                                                                                                                                                                                                    |
| <b><u>Meeting Date:</u></b>   | December 13, 2022                                                                                                                                                                                                                                                                                                             |
| <b><u>Strategic Goal:</u></b> | This agenda item supports the following goal area: <ul style="list-style-type: none"><li>• Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.</li></ul>                                                                                                                          |
| <b><u>Background:</u></b>     | Pursuant to Section 2-2-2 of the Clarkdale Town Code, "At the first regular meeting after the General Election, the Council shall designate one of its members as Vice Mayor, who shall serve at the pleasure of the Council. The Vice Mayor shall perform the duties of the Mayor during the Mayor's absence or disability." |
| <b><u>Budget Impact:</u></b>  | No budget impact.                                                                                                                                                                                                                                                                                                             |
| <b><u>Recommendation:</u></b> | Staff recommends appointment of a Vice Mayor for a two-year term.                                                                                                                                                                                                                                                             |



# Staff Report

Item Number: 7.C.

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**Agenda Item:**            **ASU Questionnaire and Project Plan**  
Discuss, consider and act upon a draft questionnaire developed by Arizona State University students for the Town of Clarkdale survey.

**Staff Contact:**           Susan Guthrie, Town Manager

**Meeting Date:**           December 13, 2022

**Strategic Goal:**        This agenda item supports the following goal area:

- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.

**Background:**           Since 2019, the Town of Clarkdale has participated in the Arizona State University Project Cities Program. For the Fall 2022 project, we partnered with three classes for two projects. Two classes focused on the creation of an arts incubator for economic development and the third class developed a questionnaire to be used for the Town's Community Survey.

The students drafted the tool during this Fall Semester and will deploy and analyze the results during the Spring 2023 semester.

Town Staff, the Mayor and members of Made in Clarkdale attended the Fall 2022 Showcase last Thursday, Dec. 1 at the Walton Center for Planetary Health on the ASU Tempe Campus. The students working on the Community Survey presented proposed questions for the survey and have asked for Council feedback prior to dissemination.

**Budget Impact:**        No direct budget impact.

**Recommendation:**   Staff recommends Council discuss the questionnaire and offer any feedback desired.

**Fall 2022 partnership with the Town of Clarkdale**

# **Clarkdale Community Survey: The Working Plan**

## **Survey Research Methods**

Janelle Siefert, Clayton Hults, and Professor Kelli Larson



# Overview of Today's Agenda

- Community survey goals
- Survey plan implementation
- Timeline
- Draft questionnaire
- Feedback and discussion

# Survey Goals

- 1) Assess Clarkdale's **residents' satisfaction** with the town's services, amenities, & events.
- 2) Identify residents' **interests & priorities** for near- and longer-term planning.
- 3) Evaluate how residents' views reflect the **town's goals** as detailed in their most recent strategic plan.



# Strategic Plan 2022/2024



## Clarkdale Town Council

Mayor Robyn Prud'homme-Bauer

Vice Mayor Debbie Hunseder

Council Member Marney Babbitt-Pierce

Council Member Lisa O'Neill

Council Member Bill Regner

## Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

## COPPER

Customer Focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

# Strategic Planning Goals

1. Preserve & celebrate Clarkdale's **unique, complex history**.
2. Enhance the **quality of life** for residents, businesses, & visitors.
3. Enhance the quality & availability of **parks, recreation, & cultural opportunities**.
4. Strengthen & diversify our **economy** through cultivating a business-friendly climate for business attraction and strategically capitalizing upon tourism.
5. Plan for the maintenance & growth of **infrastructure** that is sustainable & resilient.
6. Strategically invest in **organizational development** to enhance efficiency and serviced delivery and to attract and retain an exemplary workforce.



# Working Survey Plan (I)

Web-based survey targeting diverse residents through **emails, utility bills, & social media\***:

- ✓ Weekly newsletter: *The Clarkdale Update*  
(~270-600 recipients/readers)
- ✓ Monthly town update: *Small Talk*
- ✓ Utility bills (85% of residents)



\*Posted on **Facebook, Twitter, Instagram**

# Working Survey Plan (II)

**Printed surveys** will also  
be distributed via:

- ✓ Post office
- ✓ Public library
- ✓ Others?



# Working Survey Plan (III)

## Possible incentives:

- ✓ Town water bottles
- ✓ Donated gifts from local businesses
- ✓ Others?



# Tentative Timeline

- ☐ **December**
  - Refine questionnaire
  - Human subjects & cultural reviews
- ☐ **January-February**
  - Launch & distribute survey
- ☐ **March-April**
  - Report writeup & presentation



# Questionnaire Overview



- ✓ Level of dis/satisfaction with
  - Living in **Clarkdale** overall
  - Their **local neighborhood**
  - Specific services, amenities, & events
- ✓ Priorities for the future
- ✓ Basic demographics

# Questions & Discussion



Q1. Please tell us how satisfied or dissatisfied you are with living in the Town of Clarkdale overall. Please check the box that applies.

| Very Satisfied | Satisfied | Slightly Satisfied | Neutral | Slightly Dissatisfied | Dissatisfied | Very Dissatisfied | Unsure |
|----------------|-----------|--------------------|---------|-----------------------|--------------|-------------------|--------|
|                |           |                    |         |                       |              |                   |        |

Q2. Now, how dissatisfied or satisfied are you with the following amenities in the Town of Clarkdale overall? If you are not certain, check the box under the "unsure" column at right.

| Town Amenities                   | Very Satisfied | Satisfied | Slightly Satisfied | Neutral | Dissatisfied | Slightly Dissatisfied | Very Dissatisfied | Unsure |
|----------------------------------|----------------|-----------|--------------------|---------|--------------|-----------------------|-------------------|--------|
| The number of parks              |                |           |                    |         |              |                       |                   |        |
| The quality of parks             |                |           |                    |         |              |                       |                   |        |
| Trails                           |                |           |                    |         |              |                       |                   |        |
| Access points to the Verde River |                |           |                    |         |              |                       |                   |        |
| Bike paths                       |                |           |                    |         |              |                       |                   |        |
| Public art                       |                |           |                    |         |              |                       |                   |        |
| The downtown area                |                |           |                    |         |              |                       |                   |        |
| Historic preservation            |                |           |                    |         |              |                       |                   |        |

## 2022 Town of Clarkdale Citizen Satisfaction Survey

Q3. How satisfied or dissatisfied are you with the following **services** the Town of Clarkdale provides?

| Town Services            | Very Satisfied | Satisfied | Slightly Satisfied | Neutral | Slightly Dissatisfied | Dissatisfied | Very Dissatisfied | Unsure |
|--------------------------|----------------|-----------|--------------------|---------|-----------------------|--------------|-------------------|--------|
| Streets and roadways     |                |           |                    |         |                       |              |                   |        |
| Water and sewer services |                |           |                    |         |                       |              |                   |        |
| Internet service         |                |           |                    |         |                       |              |                   |        |
| Access to parks          |                |           |                    |         |                       |              |                   |        |
| Access to rivers         |                |           |                    |         |                       |              |                   |        |
| Community events         |                |           |                    |         |                       |              |                   |        |
| Tourism marketing        |                |           |                    |         |                       |              |                   |        |
| Emergency services       |                |           |                    |         |                       |              |                   |        |

Q4. Please note up to three of the services listed above that are most important to you.

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_  
\_\_\_\_\_

Q5. Please rate how dissatisfied or satisfied you are with the following community events. If you are uncertain, check the box under the "unsure" column at right.

| Town Events          | Very Satisfied | Satisfied | Slightly Satisfied | Neutral | Slightly Dissatisfied | Dissatisfied | Very Dissatisfied | Unsure |
|----------------------|----------------|-----------|--------------------|---------|-----------------------|--------------|-------------------|--------|
| Concerts in the Park |                |           |                    |         |                       |              |                   |        |

2022 Town of Clarkdale Citizen Satisfaction  
Survey

|                              |  |  |  |  |  |  |  |  |
|------------------------------|--|--|--|--|--|--|--|--|
| July 4 in<br>the Park        |  |  |  |  |  |  |  |  |
| Halloween<br>in<br>Clarkdale |  |  |  |  |  |  |  |  |
| Christmas<br>in<br>Clarkdale |  |  |  |  |  |  |  |  |

## 2022 Town of Clarkdale Citizen Satisfaction Survey

Q6. In the next two-five years, how important or unimportant is it to you that the Town of Clarkdale focus on the following goals? Please check the column that applies to each item.

| Town Goals                                            | Very Important | Important | Slightly Important | Neutral | Slightly Unimportant | Unimportant | Very Unimportant | Neutral |
|-------------------------------------------------------|----------------|-----------|--------------------|---------|----------------------|-------------|------------------|---------|
| Preserving history and cultural heritage              |                |           |                    |         |                      |             |                  |         |
| Improving safety                                      |                |           |                    |         |                      |             |                  |         |
| Developing affordable housing                         |                |           |                    |         |                      |             |                  |         |
| Enhancing outdoor recreation such as parks and trails |                |           |                    |         |                      |             |                  |         |
| Cultivating a business-friendly environment           |                |           |                    |         |                      |             |                  |         |
| Increasing tourism                                    |                |           |                    |         |                      |             |                  |         |
| Improving roads                                       |                |           |                    |         |                      |             |                  |         |
| Improving communication with residents                |                |           |                    |         |                      |             |                  |         |
| Creating job opportunities                            |                |           |                    |         |                      |             |                  |         |
| Improving internet service                            |                |           |                    |         |                      |             |                  |         |
| Expanding water and sewer infrastructure              |                |           |                    |         |                      |             |                  |         |

# 2022 Town of Clarkdale Citizen Satisfaction Survey

|                          |  |  |  |  |  |  |  |  |
|--------------------------|--|--|--|--|--|--|--|--|
| Conserving water         |  |  |  |  |  |  |  |  |
| Supporting local artists |  |  |  |  |  |  |  |  |

Q7. Please note *up to three* of the goals listed above that are most important to you.

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

**While the above questions asked about the Town of Clarkdale overall, the following questions focus on *the local area where you live*.**

Q8. What area of Clarkdale do you currently live in?

- |                                                  |                                                     |
|--------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Upper Clarkdale         | <input type="checkbox"/> Mingus Shadows             |
| <input type="checkbox"/> Lower Clarkdale/Rincon  | <input type="checkbox"/> Centerville                |
| <input type="checkbox"/> Patio Park              | <input type="checkbox"/> Blackhills/Haskell Springs |
| <input type="checkbox"/> Crossroads/Mescal Spur  | <input type="checkbox"/> Mingus View                |
| <input type="checkbox"/> Mountain Gate           | <input type="checkbox"/> Foothills Terrace          |
| <input type="checkbox"/> Foothills               | <input type="checkbox"/> Panorama                   |
| <input type="checkbox"/> Tuzigoot Mesa/Palisades | <input type="checkbox"/> Yavapai Apache Nation      |
| <input type="checkbox"/> Lampliter Village       | <input type="checkbox"/> Other: _____               |

Q9. Thinking about the *local area where you live*, please rate your level of satisfaction or dissatisfaction with the area overall.

| Very Satisfied | Satisfied | Slightly Satisfied | Neutral | Slightly Dissatisfied | Dissatisfied | Very Dissatisfied | Unsure |
|----------------|-----------|--------------------|---------|-----------------------|--------------|-------------------|--------|
|                |           |                    |         |                       |              |                   |        |

Q10. How dissatisfied or satisfied are you with the following amenities in the *local area where you live*?

| Town Amenities      | Very Satisfied | Satisfied | Slightly Satisfied | Neutral | Dissatisfied | Slightly Dissatisfied | Very Dissatisfied | Unsure |
|---------------------|----------------|-----------|--------------------|---------|--------------|-----------------------|-------------------|--------|
| The number of parks |                |           |                    |         |              |                       |                   |        |
| The                 |                |           |                    |         |              |                       |                   |        |

## 2022 Town of Clarkdale Citizen Satisfaction Survey

|                        |  |  |  |  |  |  |  |  |
|------------------------|--|--|--|--|--|--|--|--|
| quality of parks       |  |  |  |  |  |  |  |  |
| Trails & walking paths |  |  |  |  |  |  |  |  |
| Public art             |  |  |  |  |  |  |  |  |
| Bike paths             |  |  |  |  |  |  |  |  |
| Historic preservation  |  |  |  |  |  |  |  |  |
| Local businesses       |  |  |  |  |  |  |  |  |

Q11. Which of the following sources of information about town issues, services, and events do you read? Select all that apply.

- ☐ The Clarkdale Weekly Email Update
- ☐ Small Talk Newsletter
- ☐ Town of Clarkdale website
- ☐ Town of Clarkdale Facebook page
- ☐ Town of Clarkdale Instagram page
- ☐ Town of Clarkdale Twitter page
- ☐ Other: please specify. \_\_\_\_\_

Q12. Which of the following are your preferred ways of communicating with the Town of Clarkdale mayor, council, and/or staff?

- ☐ The town web site
- ☐ Email
- ☐ In-person
- ☐ Other: \_\_\_\_\_
- ☐ Not applicable

**The following questions are for us to understand who we are hearing from. Please remember your responses to all questions are *confidential* and you may skip any questions you'd like.**

## 2022 Town of Clarkdale Citizen Satisfaction Survey

Q13. How long have you been living in Clarkdale?

- ☐ Less than 5 years
- ☐ 5 to 10 years
- ☐ 11 to 20 years
- ☐ More than 20 years
- ☐ Prefer not to answer

Q14. In what year were you born? \_\_\_\_ (year)

- ☐ Prefer not to answer

# 2022 Town of Clarkdale Citizen Satisfaction Survey

Q15. Which of the following best describes your race/ethnicity? Check all that apply.

- ☐ Native American/Inuit
- ☐ White
- ☐ Hispanic or Latina/o
- ☐ Black/African American
- ☐ Asian/Pacific Islander
- ☐ Other: \_\_\_\_\_
- ☐ Prefer not to answer

**Note to Clarkdale Council:** we could add more on demographics if you wish, e.g., gender, income level, or other standard demographic attributes.

Q16. Is there anything else you would like to tell the Town Council and staff of Clarkdale about your overall satisfaction with the town or your vision for the future?

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This concludes the survey. Thank you for your time! We greatly appreciate your input.