



**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
OF THE TOWN OF CLARKDALE  
WEDNESDAY, NOVEMBER 9, 2022 AT 5:00 PM**

**Members Present:** *Chairperson Backus and Council Members Cheryl, Ben Kramer, Jeri Miuccio, Becky Keck, Robyn Aasmundstad*

**Other Municipal Officials Present:** *Joni Westcott, Parks and Recreation Manager; Chell Smart, Parks and Recreation Specialist and Public Information Officer*

**Audience:** *No members of the public were present in the audience or on zoom.*

**1. CALL TO ORDER** – *Chairperson Backus called the meeting to order at 4:59 p.m.*

**2. ROLL CALL** - *All members present, Commissioner Miuccio arrived at 5:05 p.m.*

**3. PUBLIC COMMENT** - *No public comment.*

**4. INTRODUCTIONS**

**A.** *Newly appointed Advisory Member, Robyn Aasmundstad was introduced.*

**5. REPORTS** – *Parks and Recreation Specialist, Chell Smart provided reports on the following (**see attached 2022-11-09 Parks and Recreation Reports document**):*

**A. Halloween Event Updates**

**B. NACOG - CDBG Grant for Caballero Park**

**C. Selna-Mongini Park Remediation Progress**

**D. Copper Penny Park Pickleball**

**E. Holiday Event Updates**

## 6. MINUTES

### A. Approval of Minutes

Discuss, consider and act upon the draft minutes from the meeting held on Oct. 12, 2022.

**Action: Approved Oct. 12, 2022 Parks and Recreation minutes.**

**Motion:** *Commissioner Kramer*

**Second:** *Commissioner Kessel*

**Vote:** Approved 5-0

| Voting Member                  | Aye/Nay |
|--------------------------------|---------|
| Chairperson Allyn Backus       | Aye     |
| Vice Chairperson Cheryl Kessel | Aye     |
| Commissioner Ben Kramer        | Aye     |
| Commissioner Jeri Miuccio      | Aye     |
| Commissioner Becky Keck        | Aye     |

## 7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

### A. Parks and Recreation Strategic Plan

*Discussed proposed elements of the 2022 Parks and Recreation Strategic Plan. Commissioners brainstormed strengths and weaknesses related to Parks and Recreation in Clarkdale and then prioritized them by voting on which were most critical.*

| Strengths                                                                  | Priority |
|----------------------------------------------------------------------------|----------|
| Quality of events                                                          | 1        |
| Volunteers/ Volunteering                                                   | 1        |
| Staff accessed grant funding                                               | 1        |
| Communication about P&R offerings                                          | 2        |
| Park access                                                                | 3        |
| Existence of Verde River Access Points                                     | 3        |
| Outdoor opportunities                                                      |          |
| Diverse population in Clarkdale                                            |          |
| Community connections through wide variety of activities and opportunities |          |
| Support from Council                                                       |          |
| Progress on trail connections                                              |          |
| Relationship with first responders                                         |          |
| Strong community support and input                                         |          |

| Weaknesses                                                          |   |
|---------------------------------------------------------------------|---|
| Limited resources (staff, money, etc.)                              | 1 |
| Access to parks for all neighborhoods                               | 2 |
| More public involvement needed (meetings, etc.)                     | 3 |
| Trails in Clarkdale                                                 | 4 |
| Improve volunteer coordination, representation and impact           | 5 |
| Limited number of classes (river, education, etc.)                  | 6 |
| Opportunities for homebound                                         | 7 |
| Facility management requires high resource allocation (time, staff) |   |
| Consider text alerts for event reminders                            |   |

## 8. FUTURE AGENDA ITEMS

Parks and Recreation Commission did propose items to be placed on a future agenda. This item is for discussion only.

1. *Strategic Planning*
2. *Trails*
3. *Caballero Park*

**9. ADJOURNMENT** – Chairperson Backus *adjourned the meeting without objection at 5:59 p.m.*

APPROVED:

Allyn Backus

Chairperson, Allyn Backus

SUBMITTED BY:

Chell Smart

Parks and Recreation Specialist and Public Information Officer, Chell Smart