



**NOTICE OF A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE
TUESDAY, FEBRUARY 7, 2023 AT 6:30 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://zoom.us/j/9554994085>

Meeting ID: 955 499 4085

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Historic Preservation Commission will hold a Regular Meeting open to the public on Tuesday, February 7, 2023, at 6:30 PM at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take action on any items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Historic Preservation Commission invites the public to provide comments at this time. Members of the Historic Preservation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each Speaker is asked to limit their comments to five minutes.

4. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on Jan. 3, 2022.

5. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Historic Preservation Ordinance Update

Jon Froke, of Froke Urban Planning LLC, will present details and goals of the proposed Historic Preservation Ordinance and process.

6. FUTURE AGENDA ITEMS

Historic Preservation Commission may propose items to be placed on a future agenda. This item is for discussion only.

7. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 4.A.

<u>Agenda Item:</u>	Approval of Minutes Consider and act upon the draft minutes from the regular meeting held on Jan. 3, 2022.
<u>Staff Contact:</u>	Tom Blanchard, Senior Planner
<u>Meeting Date:</u>	February 7, 2023
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Review of the draft minutes from the regular meeting held on Jan. 3, 2022.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends approval of the draft minutes from the regular meeting held on Jan. 3, 2022.



**MINUTES OF A REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE
TUESDAY, JANUARY 3, 2023 AT 6:30 PM**

Members Present: Chair Terry Gibson, Michael Lindner, Ed Loesche, Cindy Emmett and Matthew Guebard

Other Municipal Officials Present: Community Development Director Ruth Mayday, Senior Planner Tom Blanchard, Planning Technician Guss Espolt

Audience: Nine members of the public present.

- 1. CALL TO ORDER** - Chair Gibson called the meeting to order at 6:30 p.m.
- 2. ROLL CALL**- All members present.
- 3. PUBLIC COMMENT** – No public comment.
- 4. MINUTES**

A. Approval of Minutes

Considered and act upon the minutes from the regular meeting held on Nov. 1, 2022.

Motion by Lindner, second by Loesche to: *I make a motion to approve the minutes for the meeting held on Nov. 1, 2022.*

Approved: 5-0 Aye

Commissioner	Aye/Nay
Chair Gibson	Aye
Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Loesche	Aye
Commissioner Guebard	Aye

5. STAFF REPORTS

A. BROADWAY ROAD IMPROVEMENT UPDATE

Community Development Director Ruth Mayday will provide updates on the Broadway Road project. *Phase 1 improvements are complete. Phase 2 includes a walking path and is currently in design and slightly delayed due to erosion and topography challenges.*

Michael Lindner stated that the Historic Preservation Commission has interest in being involved in the

planning and review process of future projects. He is concerned with the historic narrow roadway width.

Ruth Mayday stated that road widening is necessary to accommodate the sidewalk for pedestrian safety.

B. TAAWAKI INN UPDATE

Community Development Director Ruth Mayday will provide an update on the site plans and construction plan for the Taawaki Inn.

Site Plan is under review and should be complete next month, followed by civil construction and building plans. There is no estimated groundbreaking date at this time.

Cindy Emmett is concerned about impact to washes caused by the Taawaki project.

Ruth Mayday explains that the State requires engineering plans that control storm water runoff to not exceed predevelopment levels, so there should be no impact to surrounding washes.

C. NEWSTAND UPDATE

Community Development Director Ruth Mayday will provide an update on the construction drawings for the Newstand on Main Street.

Interior demolition is ongoing, and we expect to see construction plans in the near future.

D. PLATEAU UPDATE

Community Development Director Ruth Mayday will provide a progress update on the Plateau project.

The Final Plat will be approved at Town Council meeting on Jan. 24th. The covenants, conditions, and restrictions (CCR's) include language we requested on short term rentals and homeowner associations maintenance of streets and common areas. Civil and building plans are under review. Groundbreaking possibly in April to move natural gas mainline, followed by civil construction, then building construction.

E. HPC JOINT MEETING WITH TOWN COUNCIL

Community Development Director Ruth Mayday will discuss the option of attending a joint meeting with the Town Council on Jan. 24, 2023.

The Commission prefers a Joint Meeting with Town Council on Feb. 14, 2023.

6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. HISTORIC PRESERVATION ORDINANCE UPDATE

Community Development Director Ruth Mayday will introduce the Historic Preservation Ordinance consultant, John Froke, of Froke Urban Planning LLC, to present a brief overview of the statement of work and timeline of the project.

7. FUTURE AGENDA ITEMS

Historic Preservation Commission proposed election of officers as a future agenda item.

8. ADJOURNMENT – 7:05 p.m.

Chairperson Terry Gibson
Historic Preservation Commission

Community Development Director Ruth Mayday