



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, FEBRUARY 14, 2023 AT 6:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/2235608173>

Meeting ID: 223 560 8173

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Town Council will hold a Regular Meeting open to the public on Tuesday, February 14, 2023, at 6:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Town

Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each Speaker is asked to limit their comments to five minutes.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit
- VTPO – Verde Valley Transportation Planning Organization
- NACOG - Northern Arizona Council of Governments
- NAMWUA - Northern Arizona Municipal Water Users Association
- VVREO – LRSPC - Verde Valley Regional Economic Organization's Long Range Strategic Plan
- TPAC – Transportation Policy Advisory Council
- VFLC – Verde Front Leadership Council
- Greater AZ Mayor's Organizational Report

C. Finance Report (submitted with Council packet)

List of specific expenditures made by the Town during the previous month and a monthly summary report.

D. Special Event Liquor License (submitted with Council packet)

A Special Event Liquor License for the Clarkdale Car Show has been approved by the Clarkdale Police Department and forwarded to the Arizona Department of Liquor for final approval and issuance of the license.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on Jan. 24, 2023.

B. Disposal of Surplus or Obsolete Town Personal Property

Consider and act upon the option to donate, sell or dispose of surplus or obsolete Town

personal property.

6. NEW BUSINESS

A. Parks and Recreation Trails Master Plan

Discuss, consider and act upon the selection of a Parks and Recreation Trails Master Plan consultant.

B. Historic Bandstand Proposal

Discuss, consider and act upon the proposal submitted by G & G Construction for the rehabilitation of the Historic Bandstand.

C. Professional Services Contract to provide Town Engineer Services

Discuss, consider and act upon a Professional Services Contract with Ardurra to provide Town Engineer Services.

D. Ratification of an Emergency Expenditure for immediate repairs to Broadway Road.

Discuss, consider and act upon ratification of an emergency expenditure in the amount of \$85,138 for immediate repairs to Broadway Road.

E. Town of Clarkdale Representation at Various Regional Organizations and Committees

Discuss, consider and act upon appointing Town of Clarkdale representatives to serve on or attend various regional organizations and committees.

7. FUTURE AGENDA ITEMS

Town Council may propose items to be placed on a future agenda. This item is for discussion only.

8. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

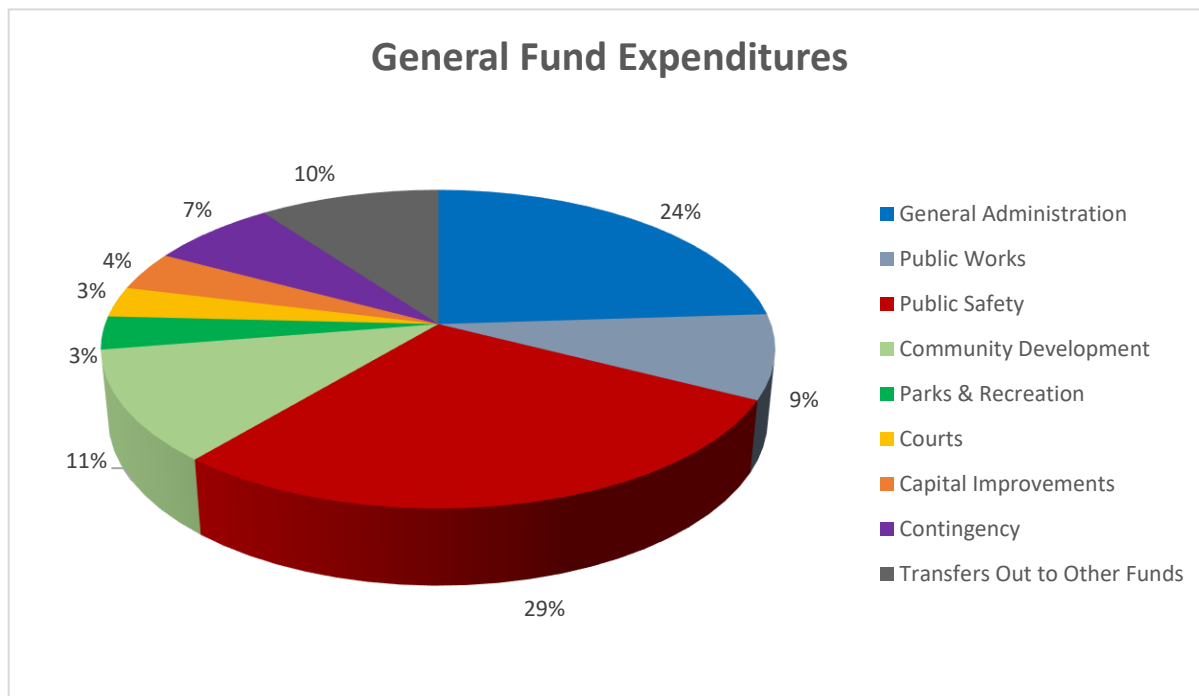
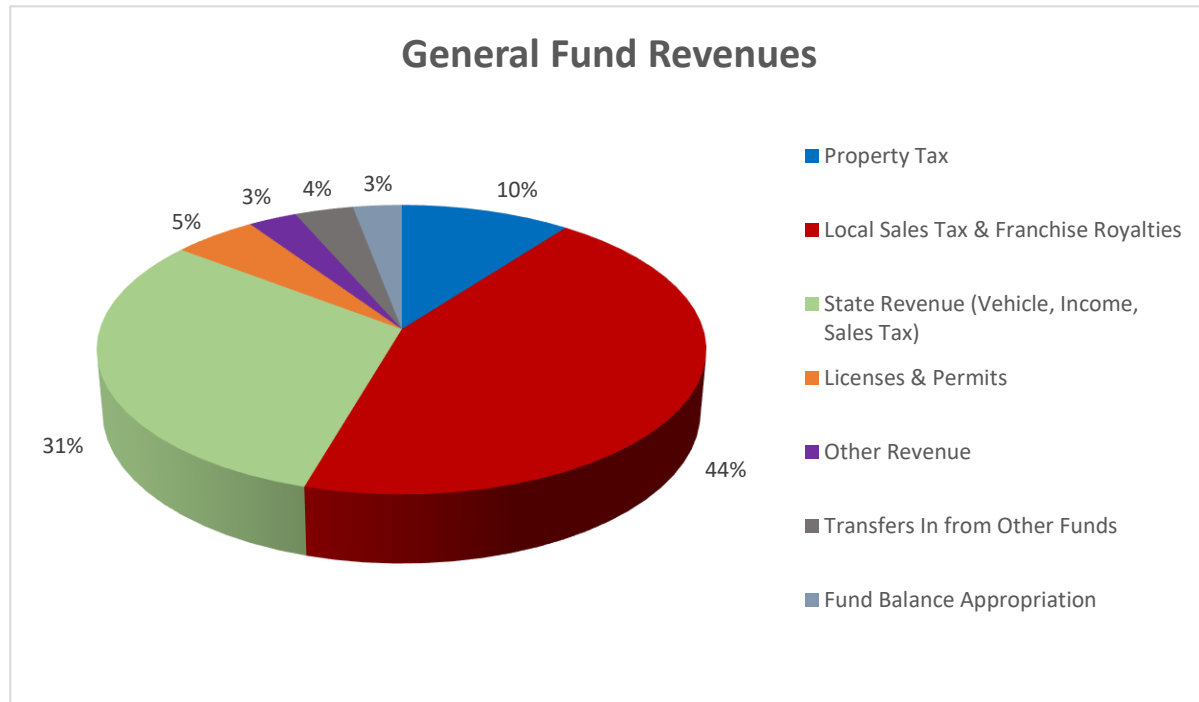
Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

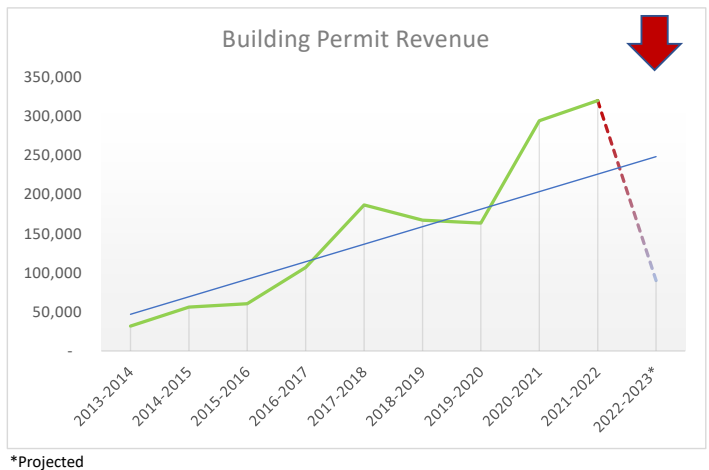
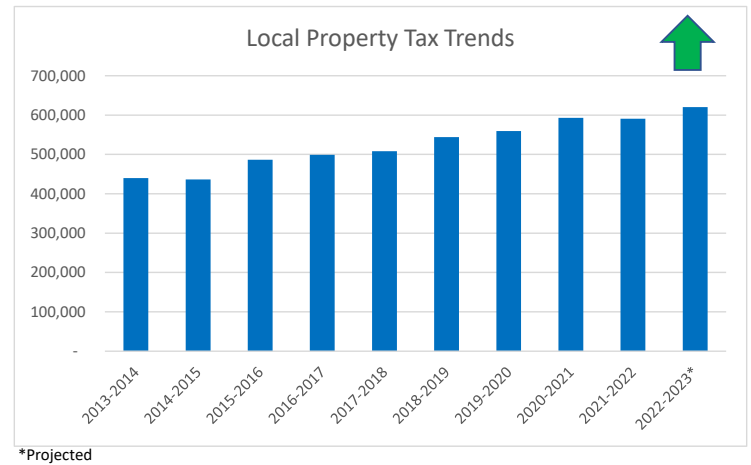
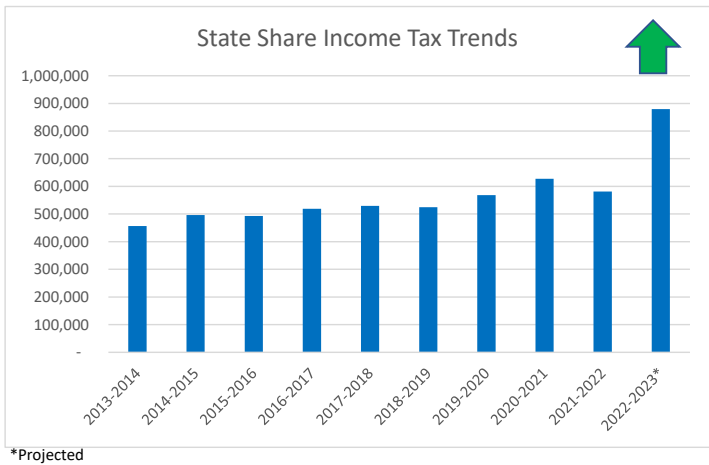
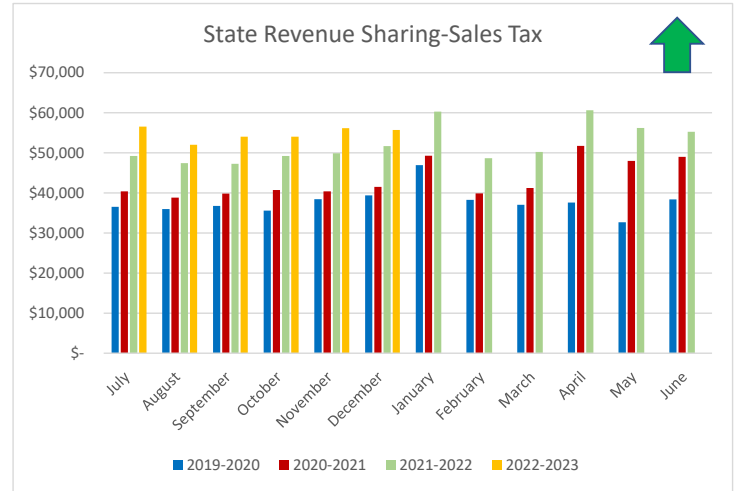
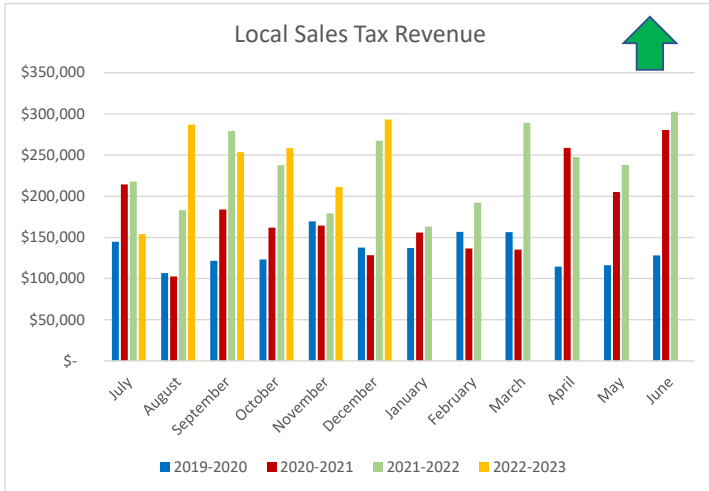
FY2022-2023 Budgeted Revenue and Expenditures by Category



Finance Department Monthly Report

December 2022

2/13/2023



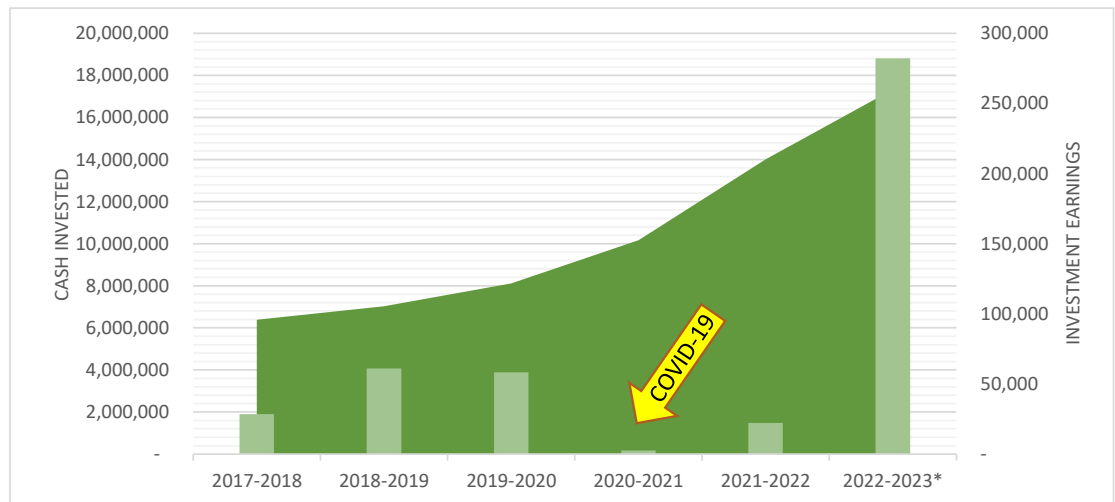
Comments
→Trends in State and Local taxes remain strong overall. →Local Sales Tax has exceeded the prior year for October, November and December. Sales data is still being collected for the month of January. →Building Permit revenue projections remain significantly lower than prior years. →Interest earnings continue to exceed budget expectations. →Finance Department provided updated budget worksheets for FY2024 to all Departments. Budget meetings are scheduled with the Town Manager and Department staff beginning February 16, 2023. →Finance Department contracted with ADP for payroll processing and tax filing, and has decided to postpone the accounting software conversion to conduct a thorough review and search in FY23-24.

Finance Department Monthly Report

Investment Earnings

Fund	FY2022-2023								
	Budgeted (Annual)	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	Fiscal Year-to-Date
General Fund	\$ 3,500	\$ 8,615	\$ 12,946	\$ 15,833	\$ 21,537	\$ 27,021	\$ 32,013	\$ 35,604	\$ 153,568
Streets Fund	\$ 1,000	\$ 846	\$ 1,195	\$ 1,394	\$ 1,805	\$ 2,172	\$ 2,460	\$ 2,633	\$ 12,504
HURF Fund	\$ 1,000	\$ 1,812	\$ 2,623	\$ 3,129	\$ 4,153	\$ 5,107	\$ 5,904	\$ 6,473	\$ 29,200
Wastewater Fund	\$ 750	\$ 1,959	\$ 2,768	\$ 3,230	\$ 4,180	\$ 5,032	\$ 5,697	\$ 6,098	\$ 28,963
Cemetery Fund	\$ 125	\$ 250	\$ 354	\$ 413	\$ 534	\$ 643	\$ 728	\$ 779	\$ 3,701
Sanitation Fund	\$ 50	\$ 23	\$ 32	\$ 37	\$ 48	\$ 58	\$ 66	\$ 71	\$ 335
Water Fund	\$ -	\$ 3,106	\$ 4,390	\$ 5,121	\$ 6,628	\$ 7,980	\$ 9,034	\$ 9,670	\$ 45,930
Donations Fund	\$ -	\$ 11	\$ 16	\$ 18	\$ 24	\$ 29	\$ 32	\$ 35	\$ 165
	\$ 6,425	\$ 16,621	\$ 24,324	\$ 29,175	\$ 38,908	\$ 48,042	\$ 55,935	\$ 61,361	\$ 274,366

Percent of Year Passed	8%	17%	25%	33.33%	41.67%	50.00%	58.33%
Percent Collected vs. Budgeted	259%	637%	1091%	1697%	2445%	3315%	4270%



*Projected-Straight-line projection yields investment income of \$548,732, the amount shown above is estimated at 60% of that. Future market conditions are difficult to predict, but it is projected that we will continue to be in a rising environment for the near term.

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
LOCAL REVENUE	4,143,077.00	355,243.17	2,381,958.75	57.49	1,761,118.25
STATE REVENUE	<u>1,853,827.00</u>	<u>149,412.27</u>	<u>1,063,386.29</u>	<u>57.36</u>	<u>790,440.71</u>
TOTAL REVENUES	5,996,904.00	504,655.44	3,445,345.04	57.45	2,551,558.96
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENT PLAN	237,764.00	0.00	11,310.56	4.76	226,453.44
CONTINGENCY & TRANSFERS	1,028,370.00	0.00	605,636.66	58.89	422,733.34
ADMINISTRATION	217,020.00	15,330.00	108,989.86	50.22	108,030.14
TOWN CLERK	155,735.00	13,230.90	91,235.81	58.58	64,499.19
HUMAN RESOURCES	144,063.00	9,039.45	64,998.97	45.12	79,064.03
FINANCE	293,262.00	23,259.34	163,032.00	55.59	130,230.00
TOWN WIDE	627,181.00	15,914.20	232,297.30	37.04	394,883.70
COMMUNITY DEVELOPMENT	679,993.00	43,301.42	322,278.30	47.39	357,714.70
PARKS & RECREATION	201,180.00	14,107.70	103,110.81	51.25	98,069.19
COURT	185,542.00	4,818.62	55,917.29	30.14	129,624.71
POLICE	1,660,041.00	107,386.49	787,278.61	47.43	872,762.39
VERDE RIVER RAPS	53,213.00	1,653.23	22,837.34	42.92	30,375.66
PUBLIC WORKS	<u>513,540.00</u>	<u>27,336.85</u>	<u>229,063.96</u>	<u>44.60</u>	<u>284,476.04</u>
TOTAL EXPENDITURES	5,996,904.00	275,378.20	2,797,987.47	46.66	3,198,916.53
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	229,277.24	647,357.57	(	647,357.57)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>LOCAL REVENUE</u>					
01-4-4000-4001 FRANCHISE ROYALTIES	98,000.00	17,321.14	45,988.67	46.93	52,011.33
01-4-4000-4002 BUSINESS & HOME OCC LICENSES	8,500.00	325.00	6,340.00	74.59	2,160.00
01-4-4000-4003 BUILDING PERMITS	280,000.00	4,296.55	50,156.20	17.91	229,843.80
01-4-4000-4004 FACILITIES RENTALS	14,000.00	1,507.37	9,692.37	69.23	4,307.63
01-4-4000-4005 COURT FINES	50,000.00	3,887.56	23,923.98	47.85	26,076.02
01-4-4000-4006 LOCAL SALES TAX (EXCLUDING CO)	2,550,000.00	241,095.66	1,416,731.58	55.56	1,133,268.42
01-4-4000-4007 ANIMAL CONTROL	2,000.00	465.00	1,045.00	52.25	955.00
01-4-4000-4008 PROPERTY TAX	620,127.00	84,006.30	401,003.10	64.66	219,123.90
01-4-4000-4009 FORFEITURES, AUCTION, REPOSS	2,500.00	0.00	0.00	0.00	2,500.00
01-4-4000-4010 REIMB FOR COURT APPOINTED ATTY	1,000.00	0.00	198.00	19.80	802.00
01-4-4000-4012 RESTITUTION TOC AS VICTIM	0.00	99.00	1,369.02	0.00 (	1,369.02)
01-4-4000-4013 POLICE RECORD COPIES	200.00	35.00	305.00	152.50 (	105.00)
01-4-4000-4015 MUSEUM UTILITY REIMBURSEMENT	2,000.00	0.00	1,271.65	63.58	728.35
01-4-4000-4018 INSURANCE REIMBURSEMENTS	50,963.00	0.00	43,085.40	84.54	7,877.60
01-4-4000-4019 GENERAL P&Z	3,000.00	50.00	815.00	27.17	2,185.00
01-4-4000-4030 PD POST STORAGE IMPOUND	1,000.00	0.00	0.00	0.00	1,000.00
01-4-4000-4033 LIQUOR LICENSE FEES	300.00	25.00	375.00	125.00 (	75.00)
01-4-4000-4034 SPECIAL EVENT PERMIT-TOWN	650.00	0.00	100.00	15.38	550.00
01-4-4000-4035 REIMBURSE PW STAFF TIME	200.00	0.00	168.00	84.00	32.00
01-4-4000-4036 VERDE RIVER RAP OUTFITTER FEES	30,000.00	66.00	27,184.20	90.61	2,815.80
01-4-4000-4037 VERDE RIVER RAP DAY USE FEES	9,000.00	119.00	4,368.04	48.53	4,631.96
01-4-4000-4038 RIVER SPECIAL EVENT PERMIT	100.00	0.00	0.00	0.00	100.00
01-4-4000-4041 SOIL REMEDIATION PERMITS	7,500.00	0.00	0.00	0.00	7,500.00
01-4-4000-4043 SCHOOL RESOURCE OFFICER REVENUE	1,000.00	0.00	10,000.00	1,000.00 (	9,000.00)
01-4-4000-4044 CONTGNT CONTRACT INSPECTOR	7,500.00	0.00	0.00	0.00	7,500.00
01-4-4000-4047 ENGINEERING INSPECTION FEES	2,000.00	0.00	0.00	0.00	2,000.00
01-4-4000-4051 CONCERT AMBASSADOR REVENUE	300.00	0.00	156.00	52.00	144.00
01-4-4000-4200 LEASE PROCEEDS	0.00	0.00	100.00	0.00 (	100.00)
01-4-4000-4240 V RIVER MEMBERSHIP FEE REVENUE	600.00	130.00	380.00	63.33	220.00
01-4-4000-4500 MISCELLANEOUS INCOME	350.00	1,321.75	1,326.79	379.08 (	976.79)
01-4-4000-4503 FINGER PRINTING REVENUE	500.00	180.00	1,597.00	319.40 (	1,097.00)
01-4-4000-4504 PD VEHICLE USAGE RATE REV	500.00	60.00	426.50	85.30	73.50
01-4-4000-4505 RECORDS REQ, COPIES & FAXES	100.00	0.00	0.00	0.00	100.00
01-4-4000-4507 CC SURCHARGE REVENUE	3,900.00	252.84	1,995.97	51.18	1,904.03
01-4-4000-4700 INTEREST INCOME - LGIP 92147	3,500.00	0.00	117,964.28	3,370.41 (	114,464.28)
01-4-4000-4703 WELLS FARGO SAVINGS INTEREST	15.00	0.00	0.00	0.00	15.00
01-4-4000-4902 NSF FEES COLLECTED	35.00	0.00	0.00	0.00	35.00
01-4-4000-6007 ADMIN FEE TRANS IN FR HURF	46,100.00	0.00	46,100.00	100.00	0.00
01-4-4000-6011 ADMIN FEE TRANS IN FROM SEWER	52,443.00	0.00	52,443.00	100.00	0.00
01-4-4000-6012 ADMIN FEE TRANS IN FROM SANITAT	37,320.00	0.00	37,320.00	100.00	0.00
01-4-4000-6013 ADMIN FEE TRANS IN FROM WATER	74,145.00	0.00	74,145.00	100.00	0.00
01-4-4000-6019 ADMIN FEE TRANS IN FROM CEMETER	3,884.00	0.00	3,884.00	100.00	0.00
01-4-4000-6050 OFS-FUND BALANCE APPROPRIATION	<u>177,845.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>177,845.00</u>
TOTAL LOCAL REVENUE	4,143,077.00	355,243.17	2,381,958.75	57.49	1,761,118.25

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COUNTY REVENUE</u>					
<u>STATE REVENUE</u>					
01-4-4200-4030 STATE SALES TAX	633,229.00	49,040.28	352,388.69	55.65	280,840.31
01-4-4200-4031 STATE REV SHARE (INCOME TAX)	853,870.00	73,272.23	512,905.61	60.07	340,964.39
01-4-4200-4035 STATE VEHICLE LIC TAX	<u>366,728.00</u>	<u>27,099.76</u>	<u>198,091.99</u>	<u>54.02</u>	<u>168,636.01</u>
TOTAL STATE REVENUE	1,853,827.00	149,412.27	1,063,386.29	57.36	790,440.71
<u>FIXED ASSET CONTRIBUTION</u>					
TOTAL REVENUE	5,996,904.00	504,655.44	3,445,345.04	57.45	2,551,558.96
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TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENT PLAN</u>					
01-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	237,764.00	0.00	11,310.56	4.76	226,453.44
TOTAL CAPITAL IMPROVEMENT PLAN	237,764.00	0.00	11,310.56	4.76	226,453.44
<u>CONTINGENCY & TRANSFERS</u>					
01-5-2000-9250 DF ECO DEV/MARKET & SEED MONEY	0.00	0.00	2,266.66	0.00 (	2,266.66)
01-5-2000-9400 CONTINGENCY	425,000.00	0.00	0.00	0.00	425,000.00
01-5-2000-9801 TRANS OUT DES FUNDS STREETS	327,547.00	0.00	327,547.00	100.00	0.00
01-5-2000-9851 TRANSFER OUT TO CIP	275,823.00	0.00	275,823.00	100.00	0.00
TOTAL CONTINGENCY & TRANSFERS	1,028,370.00	0.00	605,636.66	58.89	422,733.34
<u>ADMINISTRATION</u>					
01-5-2100-6000 SALARIES-ADMINISTRATION	153,500.00	11,307.68	76,326.85	49.72	77,173.15
01-5-2100-6020 SOCIAL SECURITY	12,508.00	923.34	6,068.97	48.52	6,439.03
01-5-2100-6022 HEALTH INSURANCE	10,964.00	913.65	6,395.55	58.33	4,568.45
01-5-2100-6024 STATE RETIREMENT	18,681.00	1,376.16	9,289.03	49.72	9,391.97
01-5-2100-6030 TRAVEL & EDUCATION	3,500.00	0.00	2,068.45	59.10	1,431.55
01-5-2100-6035 TRANS & COMM ALLOWANCE	10,000.00	769.24	5,413.53	54.14	4,586.47
01-5-2100-7002 GASOLINE	100.00	0.00	0.00	0.00	100.00
01-5-2100-7015 FOOD AND BEVERAGE	500.00	0.00	311.08	62.22	188.92
01-5-2100-7020 OFFICE SUPPLIES	1,600.00	0.00	318.53	19.91	1,281.47
01-5-2100-7021 PUBLICATIONS & ADVERTISING	200.00	0.00	0.00	0.00	200.00
01-5-2100-7022 DUES & ASSOCIATIONS	3,367.00	0.00	2,457.00	72.97	910.00
01-5-2100-7025 POSTAGE	300.00	0.00	35.79	11.93	264.21
01-5-2100-7026 PRINTING FEE	50.00	0.00	0.00	0.00	50.00
01-5-2100-7050 TELEPHONE	400.00	39.93	305.08	76.27	94.92
01-5-2100-7500 EQUIPMENT LEASE	800.00	0.00	0.00	0.00	800.00
01-5-2100-7910 CREDIT CARD FINANCE CHARGES	250.00	0.00	0.00	0.00	250.00
01-5-2100-8000 EQUIPMENT PURCHASE	300.00	0.00	0.00	0.00	300.00
TOTAL ADMINISTRATION	217,020.00	15,330.00	108,989.86	50.22	108,030.14
<u>TOWN CLERK</u>					
01-5-2101-6000 SALARIES-TOWN CLERK	65,337.00	5,148.48	34,751.57	53.19	30,585.43
01-5-2101-6001 SALARIES TOWN COUNCIL	14,760.00	1,200.00	8,600.00	58.27	6,160.00
01-5-2101-6020 SOCIAL SECURITY	6,127.00	462.86	3,175.54	51.83	2,951.46
01-5-2101-6022 HEALTH INSURANCE	15,311.00	1,275.95	8,931.65	58.33	6,379.35
01-5-2101-6024 STATE RETIREMENT	7,951.00	626.56	4,229.18	53.19	3,721.82
01-5-2101-6026 HSA EMPLOYER PORTION	2,724.00	227.00	1,589.00	58.33	1,135.00
01-5-2101-6030 TRAVEL & EDUCATION	4,000.00	0.00	1,734.09	43.35	2,265.91
01-5-2101-6031 COUNCIL TRAVEL & EDUCATION	10,000.00	0.00	8,440.72	84.41	1,559.28
01-5-2101-7002 GASOLINE	300.00	0.00	27.97	9.32	272.03
01-5-2101-7004 SOFTWARE AND RENEWALS	6,175.00	4,036.99	4,036.99	65.38	2,138.01
01-5-2101-7015 FOOD AND BEVERAGE	1,600.00	0.00	1,033.00	64.56	567.00
01-5-2101-7020 OFFICE SUPPLIES	300.00	0.00	447.81	149.27 (	147.81)
01-5-2101-7021 PUBLICATIONS & ADVERTISING	1,800.00	239.40	1,416.28	78.68	383.72
01-5-2101-7022 DUES & ASSOCIATIONS	750.00	0.00	95.00	12.67	655.00
01-5-2101-7025 POSTAGE	200.00	0.00	41.38	20.69	158.62
01-5-2101-7026 PRINTING FEE	200.00	0.00	0.00	0.00	200.00

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-5-2101-7050 TELEPHONE	325.00	13.66	115.63	35.58	209.37
01-5-2101-7300 RECORDS MANAGEMENT	3,875.00	0.00	4,166.00	107.51 (	291.00)
01-5-2101-9006 ELECTION COST	<u>14,000.00</u>	<u>0.00</u>	<u>8,404.00</u>	<u>60.03</u>	<u>5,596.00</u>
TOTAL TOWN CLERK	155,735.00	13,230.90	91,235.81	58.58	64,499.19

HUMAN RESOURCES

01-5-2102-6000 SALARIES- HUMAN RESOURCES	79,664.00	6,333.90	42,032.91	52.76	37,631.09
01-5-2102-6020 SOCIAL SECURITY	6,094.00	483.78	3,210.74	52.69	2,883.26
01-5-2102-6022 HEALTH INSURANCE	10,508.00	875.65	6,001.20	57.11	4,506.80
01-5-2102-6024 STATE RETIREMENT	9,695.00	770.82	5,115.25	52.76	4,579.75
01-5-2102-6026 HSA EMPLOYER PORTION	4,502.00	375.12	2,583.30	57.38	1,918.70
01-5-2102-6030 TRAVEL & EDUCATION	5,100.00	0.00	144.88	2.84	4,955.12
01-5-2102-6032 EMPLOYEE APPRECIATION	400.00	0.00	2,680.60	670.15 (	2,280.60)
01-5-2102-7020 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
01-5-2102-7021 PUBLICATIONS & ADVERTISING	2,500.00	0.00	0.00	0.00	2,500.00
01-5-2102-7022 DUES & ASSOCIATIONS	800.00	0.00	0.00	0.00	800.00
01-5-2102-7023 HEALTH MANAGEMENT	500.00	0.00	396.00	79.20	104.00
01-5-2102-7024 EMPLOYEE TRAINING	15,000.00	0.00	1,460.43	9.74	13,539.57
01-5-2102-7025 POSTAGE	75.00	0.00	35.20	46.93	39.80
01-5-2102-7030 NEW HIRE EXPENSE	6,000.00	188.60	1,237.70	20.63	4,762.30
01-5-2102-7050 TELEPHONE	425.00	11.58	100.76	23.71	324.24
01-5-2102-8000 EQUIPMENT PURCHASE	500.00	0.00	0.00	0.00	500.00
01-5-2102-9010 PROFESSIONAL SERVICES	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL HUMAN RESOURCES	144,063.00	9,039.45	64,998.97	45.12	79,064.03

FINANCE

01-5-2103-6000 SALARIES FINANCE	193,675.00	16,008.80	111,923.80	57.79	81,751.20
01-5-2103-6020 SOCIAL SECURITY	14,816.00	1,203.42	8,424.18	56.86	6,391.82
01-5-2103-6022 HEALTH INSURANCE	40,093.00	2,962.05	19,338.15	48.23	20,754.85
01-5-2103-6024 STATE RETIREMENT	23,570.00	1,948.26	12,640.67	53.63	10,929.33
01-5-2103-6026 HSA EMPLOYER PORTION	5,183.00	721.88	4,805.70	92.72	377.30
01-5-2103-6030 TRAVEL & EDUCATION	4,250.00	391.77	3,170.15	74.59	1,079.85
01-5-2103-7015 FOOD & BEVERAGE	75.00	0.00	0.00	0.00	75.00
01-5-2103-7020 OFFICE SUPPLIES	1,200.00	0.00	317.17	26.43	882.83
01-5-2103-7021 PUBLICATIONS & ADVERTISING	2,000.00	0.00	0.00	0.00	2,000.00
01-5-2103-7022 DUES & ASSOCIATIONS	500.00	0.00	540.00	108.00 (	40.00)
01-5-2103-7023 TRANSPARENCY POSTINGS	1,000.00	0.00	1,000.00	100.00	0.00
01-5-2103-7024 PHOENIX BUSINESS INT	275.00	0.00	275.00	100.00	0.00
01-5-2103-7025 POSTAGE	750.00	0.00	288.25	38.43	461.75
01-5-2103-7026 PRINTING FEE	75.00	0.00	0.00	0.00	75.00
01-5-2103-7050 TELEPHONE	700.00	23.16	202.06	28.87	497.94
01-5-2103-8000 EQUIPMENT PURCHASE	100.00	0.00	0.00	0.00	100.00
01-5-2103-9005 CONTRACT SERVICES	<u>5,000.00</u>	<u>0.00</u>	<u>106.87</u>	<u>2.14</u>	<u>4,893.13</u>
TOTAL FINANCE	293,262.00	23,259.34	163,032.00	55.59	130,230.00

TOWN WIDE

01-5-2300-6000 TOWN WIDE PAYOUT	44,177.00	0.00	18,363.68	41.57	25,813.32
01-5-2300-6020 SOCIAL SECURITY	3,569.00	0.00	1,404.80	39.36	2,164.20
01-5-2300-6023 WORKERS COMP INSURANCE	5,258.00	0.00	2,756.00	52.42	2,502.00
01-5-2300-7001 EQUIPMENT REPAIR & MAINTANCE	21,400.00	1,140.36	1,680.56	7.85	19,719.44

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-5-2300-7002 INCODE MAINTANCE	17,400.00	0.00	19,121.01	109.89 (	1,721.01)
01-5-2300-7004 SOFTWARE AND RENEWALS	55,177.00	0.00	26,397.79	47.84	28,779.21
01-5-2300-7005 IT HARDWARE SERVICE CONTRACTS	2,000.00	0.00	681.88	34.09	1,318.12
01-5-2300-7007 ARC GIS LICENSE & SOFTWARE	3,400.00	0.00	3,328.46	97.90	71.54
01-5-2300-7008 PLOTTER MAINT A&E REPROGRAPH	1,800.00	0.00	0.00	0.00	1,800.00
01-5-2300-7015 FOOD AND BEVERAGE	0.00	0.00	295.23	0.00 (	295.23)
01-5-2300-7022 DUES AND ASSOCIATION FEES	10,500.00	0.00	8,285.69	78.91	2,214.31
01-5-2300-7025 POSTAGE	600.00	0.00	297.31	49.55	302.69
01-5-2300-7050 TELEPHONE	3,000.00	0.00	0.00	0.00	3,000.00
01-5-2300-7055 TOWN CODE MAINTENANCE	2,500.00	0.00	0.00	0.00	2,500.00
01-5-2300-7910 BANK CHARGES/CREDIT CARD FEES	8,000.00	40.01	9,591.94	119.90 (	1,591.94)
01-5-2300-8001 ITC EQUIPMENT	30,000.00	0.00	1,447.41	4.82	28,552.59
01-5-2300-8600 PSPRS UNFUNDED LIABILITY	130,000.00	0.00	0.00	0.00	130,000.00
01-5-2300-9002 IT CONTRACT SERVICES	105,000.00	4,628.75	26,191.25	24.94	78,808.75
01-5-2300-9003 MFFC PAYMENT	12,000.00	0.00	11,927.73	99.40	72.27
01-5-2300-9004 LEGAL MUNICIPAL	75,000.00	10,105.08	24,987.97	33.32	50,012.03
01-5-2300-9007 AUDIT COSTS	27,250.00	0.00	20,000.00	73.39	7,250.00
01-5-2300-9008 LIABILITY & PROPERTY INSURANCE	63,000.00	0.00	48,947.76	77.69	14,052.24
01-5-2300-9010 EMERGENCY MANAGEMENT SUPPLIES	150.00	0.00	0.00	0.00	150.00
01-5-2300-9015 TOWN WEB SITE	<u>6,000.00</u>	<u>0.00</u>	<u>6,590.83</u>	<u>109.85 (</u>	<u>590.83)</u>
TOTAL TOWN WIDE	627,181.00	15,914.20	232,297.30	37.04	394,883.70

COMMUNITY DEVELOPMENT

01-5-2500-6000 SALARIES- PLANNING & ZONING	354,736.00	27,584.23	188,205.13	53.05	166,530.87
01-5-2500-6020 SOCIAL SECURITY	27,137.00	2,058.94	13,956.50	51.43	13,180.50
01-5-2500-6022 HEALTH INSURANCE	78,700.00	5,608.47	39,259.29	49.88	39,440.71
01-5-2500-6024 STATE RETIREMENT	43,171.00	3,357.00	22,904.43	53.06	20,266.57
01-5-2500-6026 HSA EMPLOYER PORTION	12,408.00	744.00	6,368.00	51.32	6,040.00
01-5-2500-6030 TRAVEL & EDUCATION	4,000.00	0.00	2,487.42	62.19	1,512.58
01-5-2500-6031 COMM & BOARD TRAVEL & ED	2,000.00	0.00	0.00	0.00	2,000.00
01-5-2500-7001 EQUIPMENT REPAIRS & MAINT	1,000.00	675.21	1,482.38	148.24 (	482.38)
01-5-2500-7002 GASOLINE	1,500.00	0.00	602.39	40.16	897.61
01-5-2500-7015 FOOD AND BEVERAGE	1,000.00	0.00	95.19	9.52	904.81
01-5-2500-7020 OFFICE SUPPLIES	2,500.00	27.43	1,023.66	40.95	1,476.34
01-5-2500-7021 PUBLICATIONS & ADVERSTISING	2,000.00	0.00	253.69	12.68	1,746.31
01-5-2500-7022 DUES & ASSOCIATIONS	3,500.00	0.00	795.00	22.71	2,705.00
01-5-2500-7025 POSTAGE	600.00	0.00	127.44	21.24	472.56
01-5-2500-7026 PRINTING FEE	2,500.00	0.00	0.00	0.00	2,500.00
01-5-2500-7050 TELEPHONE	3,000.00	75.72	985.55	32.85	2,014.45
01-5-2500-7500 EQUIPMENT LEASE	450.00	0.00	0.00	0.00	450.00
01-5-2500-8000 EQUIPMENT PURCHASE	2,000.00	0.00	0.00	0.00	2,000.00
01-5-2500-9005 CONTRACT SERVICES	100,000.00	2,788.50	28,681.46	28.68	71,318.54
01-5-2500-9250 TOURISM/MARKETING CDD	<u>37,791.00</u>	<u>381.92</u>	<u>15,050.77</u>	<u>39.83</u>	<u>22,740.23</u>
TOTAL COMMUNITY DEVELOPMENT	679,993.00	43,301.42	322,278.30	47.39	357,714.70

PARKS & RECREATION

01-5-2602-6000 SALARIES -COMMUNITY SERVICES	118,062.00	9,127.94	62,268.94	52.74	55,793.06
01-5-2602-6002 CONCERT AMBASSADOR SALARIES	4,400.00	338.05	2,738.05	62.23	1,661.95
01-5-2602-6020 SOCIAL SECURITY	9,368.00	683.96	4,710.21	50.28	4,657.79
01-5-2602-6022 HEALTH INSURANCE	38,149.00	2,523.20	17,662.40	46.30	20,486.60

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

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EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-5-2602-6024 STATE RETIREMENT	14,538.00	1,119.31	7,611.90	52.36	6,926.10
01-5-2602-6026 HSA EMPLOYER PORTION	5,448.00	290.00	2,030.00	37.26	3,418.00
01-5-2602-6030 TRAVEL & EDUCATION	1,865.00	0.00	1,910.18	102.42 (	45.18)
01-5-2602-6033 VOLUNTEER APPRECIATION EXP	600.00	0.00	0.00	0.00	600.00
01-5-2602-7020 OFFICE SUPPLIES	300.00	0.00	21.63	7.21	278.37
01-5-2602-7022 DUES AND ASSOCIATIONS	550.00	0.00	175.00	31.82	375.00
01-5-2602-7025 POSTAGE	250.00	0.00	71.92	28.77	178.08
01-5-2602-7026 PRINTING FEE	100.00	0.00	0.00	0.00	100.00
01-5-2602-7050 COMMUNITY SERVICES TELEPHONE	700.00	25.24	204.94	29.28	495.06
01-5-2602-7300 PROGRAMMING	3,000.00	0.00	138.95	4.63	2,861.05
01-5-2602-7700 FOURTH OF JULY	1,000.00	0.00	989.74	98.97	10.26
01-5-2602-7800 HALLOWEEN	1,000.00	0.00	1,000.00	100.00	0.00
01-5-2602-7801 CHRISTMAS	1,000.00	0.00	762.47	76.25	237.53
01-5-2602-7900 PARK LEASES & MAINTENANCE	<u>850.00</u>	<u>0.00</u>	<u>814.48</u>	<u>95.82</u>	<u>35.52</u>
TOTAL PARKS & RECREATION	201,180.00	14,107.70	103,110.81	51.25	98,069.19

COURT

01-5-2800-6010 CONTRACT LABOR	28,000.00	2,153.84	15,157.65	54.13	12,842.35
01-5-2800-6020 SOCIAL SECURITY	2,142.00	164.78	1,159.64	54.14	982.36
01-5-2800-6074 OFFICE LEASE/REMODEL	20,000.00	0.00	0.00	0.00	20,000.00
01-5-2800-8020 PUBLIC DEFENDER/DEFENSE ATTY	14,000.00	0.00	4,500.00	32.14	9,500.00
01-5-2800-8030 PROSECUTING ATTORNEY	18,000.00	2,500.00	10,000.00	55.56	8,000.00
01-5-2800-9005 CONTRACT SERVICES	100,400.00	0.00	25,100.00	25.00	75,300.00
01-5-2800-9007 COURT AUDIT COSTS	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL COURT	185,542.00	4,818.62	55,917.29	30.14	129,624.71

POLICE

01-5-2900-6000 SALARIES- POLICE	841,107.00	65,463.70	401,973.97	47.79	439,133.03
01-5-2900-6001 OVERTIME- POLICE	42,250.00	3,723.84	25,608.41	60.61	16,641.59
01-5-2900-6020 SOCIAL SECURITY	68,678.00	5,163.71	33,861.58	49.30	34,816.42
01-5-2900-6021 PSPRS RETIREMENT	208,222.00	15,291.25	105,023.88	50.44	103,198.12
01-5-2900-6022 HEALTH INSURANCE	181,058.00	12,832.27	83,441.23	46.09	97,616.77
01-5-2900-6023 WORKERS COMP INSURANCE	39,876.00	0.00	14,713.00	36.90	25,163.00
01-5-2900-6024 STATE RETIREMENT	11,760.00	1,186.78	6,194.75	52.68	5,565.25
01-5-2900-6025 LIFE INSURANCE	8,000.00 (	1,040.93)	0.00	0.00	8,000.00
01-5-2900-6026 HSA EMPLOYER PORTION	20,505.00	2,396.00	14,875.60	72.55	5,629.40
01-5-2900-6030 TRAVEL & EDUCATION	15,500.00	0.00	9,458.90	61.03	6,041.10
01-5-2900-6040 UNIFORM ALLOWANCE	12,000.00	0.00	10,409.17	86.74	1,590.83
01-5-2900-7001 EQUIPMENT REPAIRS & MAINT	12,000.00	163.91	2,501.84	20.85	9,498.16
01-5-2900-7002 GASOLINE & CAR WASHES	20,000.00	90.00	8,873.94	44.37	11,126.06
01-5-2900-7009 AMMUNITION & RANGE	2,000.00	0.00	0.00	0.00	2,000.00
01-5-2900-7015 FOOD AND BEVERAGE	3,000.00	22.88	1,349.00	44.97	1,651.00
01-5-2900-7020 OFFICE SUPPLIES	2,000.00	149.41	1,814.81	90.74	185.19
01-5-2900-7021 PUBLICATIONS & ADVERTISING	1,150.00	0.00	0.00	0.00	1,150.00
01-5-2900-7022 DUES & ASSOCIATIONS	1,000.00	190.00	915.00	91.50	85.00
01-5-2900-7023 COMMUNITY PROGRAMS	2,000.00	0.00	839.33	41.97	1,160.67
01-5-2900-7025 POSTAGE	400.00	0.00	85.36	21.34	314.64
01-5-2900-7050 TELEPHONE	14,480.00	249.39	3,815.97	26.35	10,664.03
01-5-2900-7500 POLICE SUPPLIES	4,200.00	372.61	2,883.30	68.65	1,316.70
01-5-2900-7501 TOWING	200.00	0.00	0.00	0.00	200.00

TOWN OF CLARKDALE
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01 -GENERAL FUND

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EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-5-2900-7502 ANIMAL CONTROL	125.00	0.00	108.95	87.16	16.05
01-5-2900-7504 SILENT WITNESS	100.00	0.00	0.00	0.00	100.00
01-5-2900-7505 ANIMAL SHELTER	9,500.00	791.67	5,541.69	58.33	3,958.31
01-5-2900-7550 BUILDING & EMPLOYEE SAFETY	500.00	0.00	0.00	0.00	500.00
01-5-2900-8000 EQUIPMENT PURCHASE	25,250.00	0.00	11,377.23	45.06	13,872.77
01-5-2900-8003 RECORDS SOFTWARE SUPPORT	9,750.00	0.00	0.00	0.00	9,750.00
01-5-2900-8005 CLOUD STORAGE	11,630.00	340.00	2,380.00	20.46	9,250.00
01-5-2900-9007 DISPATCHING CONTRACT	90,000.00	0.00	37,469.70	41.63	52,530.30
01-5-2900-9010 EMERGENCY MANAGEMENT	<u>1,800.00</u>	<u>0.00</u>	<u>1,762.00</u>	<u>97.89</u>	<u>38.00</u>
TOTAL POLICE	1,660,041.00	107,386.49	787,278.61	47.43	872,762.39
<u>VERDE RIVER RAPS</u>					
01-5-2905-6000 SALARIES-VERDE RIVER RAPS	33,579.00	488.76	14,095.16	41.98	19,483.84
01-5-2905-6020 SOCIAL SECURITY	2,569.00	37.37	1,078.29	41.97	1,490.71
01-5-2905-6023 WORKERS COMP INSURANCE	1,072.00	0.00	865.00	80.69	207.00
01-5-2905-6024 STATE RETIREMENT	1,393.00	0.00	44.00	3.16	1,349.00
01-5-2905-6030 UNIFORM ALLOWANCE	200.00	0.00	151.58	75.79	48.42
01-5-2905-7001 EQUIPMENT REPAIR & MAINTENANC	1,000.00	120.97	452.83	45.28	547.17
01-5-2905-7002 GASOLINE	2,300.00	0.00	1,873.47	81.46	426.53
01-5-2905-7050 TELEPHONE	600.00	0.00	122.46	20.41	477.54
01-5-2905-7060 RAP RESTROOMS	9,600.00	968.00	3,938.00	41.02	5,662.00
01-5-2905-7500 SUPPLIES	<u>900.00</u>	<u>38.13</u>	<u>216.55</u>	<u>24.06</u>	<u>683.45</u>
TOTAL VERDE RIVER RAPS	53,213.00	1,653.23	22,837.34	42.92	30,375.66
<u>PUBLIC WORKS</u>					
01-5-3101-6000 SALARIES- PUBLIC WORKS	203,201.00	17,191.70	108,248.23	53.27	94,952.77
01-5-3101-6020 SOCIAL SECURITY	15,618.00	1,284.43	7,968.13	51.02	7,649.87
01-5-3101-6022 HEALTH INSURANCE	67,878.00	3,702.01	25,488.07	37.55	42,389.93
01-5-3101-6023 WORKERS COMP INSURANCE	9,013.00	0.00	2,636.00	29.25	6,377.00
01-5-3101-6024 STATE RETIREMENT	24,040.00	2,098.75	13,042.60	54.25	10,997.40
01-5-3101-6026 HSA EMPLOYER PORTION	2,985.00	877.31	5,496.86	184.15 (	2,511.86)
01-5-3101-6030 TRAVEL & EDUCATION	500.00	0.00	150.00	30.00	350.00
01-5-3101-6040 UNIFORMS	1,400.00	227.57	1,044.14	74.58	355.86
01-5-3101-7001 EQUIPMENT REPAIRS & MAINTANCE	8,500.00	473.25	6,506.99	76.55	1,993.01
01-5-3101-7002 GASOLINE	6,000.00	0.00	2,202.61	36.71	3,797.39
01-5-3101-7004 PARK EQUIPT REPAIRS & MAINT	8,000.00	65.41	1,675.37	20.94	6,324.63
01-5-3101-7006 LANDSCAPING	750.00	0.00	510.71	68.09	239.29
01-5-3101-7008 EQUIPMENT RENTAL	1,000.00	0.00	0.00	0.00	1,000.00
01-5-3101-7012 SOFTWARE MAINTENANCE	2,000.00	0.00	1,870.00	93.50	130.00
01-5-3101-7015 FOOD AND BEVERAGE	200.00	0.00	0.00	0.00	200.00
01-5-3101-7020 OFFICE SUPPLIES	500.00	0.00	194.76	38.95	305.24
01-5-3101-7021 PUBLICATIONS & ADVERTISING	100.00	0.00	0.00	0.00	100.00
01-5-3101-7022 DUES & ASSOCIATIONS	725.00	0.00	0.00	0.00	725.00
01-5-3101-7025 POSTAGE	100.00	0.00	35.20	35.20	64.80
01-5-3101-7050 TELEPHONE	1,980.00	24.20	1,227.05	61.97	752.95
01-5-3101-7060 HEATING	8,000.00	0.00	977.05	12.21	7,022.95
01-5-3101-7061 WATER USE	33,500.00	0.00	20,250.48	60.45	13,249.52
01-5-3101-7062 ELECTRICAL	45,000.00	0.00	20,795.83	46.21	24,204.17
01-5-3101-7500 BUILDING SUPPLIES	3,500.00	190.66	1,904.59	54.42	1,595.41
01-5-3101-7501 PEST CONTROL	800.00	0.00	915.95	114.49 (	115.95)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

01 -GENERAL FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-5-3101-7503 BUILDING MAINTENANCE	8,000.00	1,064.71	4,715.53	58.94	3,284.47
01-5-3101-7504 CLEANING SUPPLIES	1,000.00	29.56	242.96	24.30	757.04
01-5-3101-7505 B&G TOOLS	1,500.00	32.11	473.88	31.59	1,026.12
01-5-3101-7550 EMPLOYEE SAFETY	750.00	75.18	490.97	65.46	259.03
01-5-3101-9012 TRANSIT CONTRACT	<u>57,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,000.00</u>
TOTAL PUBLIC WORKS	513,540.00	27,336.85	229,063.96	44.60	284,476.04
<u>HERITAGE CONSERVANCY</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	5,996,904.00	275,378.20	2,797,987.47	46.66	3,198,916.53
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	229,277.24	647,357.57	(	647,357.57)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

03 -HURF (STREETS)

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
LOCAL REVENUE	1,000.00	0.00	22,727.61	2,272.76 (	21,727.61)
STATE REVENUE	<u>461,988.00</u>	<u>42,870.65</u>	<u>228,982.69</u>	<u>49.56</u>	<u>233,005.31</u>
TOTAL REVENUES	462,988.00	42,870.65	251,710.30	54.37	211,277.70
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
HURF (STREETS)	76,100.00	0.00	48,388.44	63.59	27,711.56
HURF CIP	95,000.00	0.00	0.00	0.00	95,000.00
OFU-FUND BALANCE APPROP.	<u>291,888.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>291,888.00</u>
TOTAL EXPENDITURES	462,988.00	0.00	48,388.44	10.45	414,599.56
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	42,870.65	203,321.86	(	203,321.86)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

03 -HURF (STREETS)

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>LOCAL REVENUE</u>					
03-4-4000-4700 INTEREST LGIP 92148	<u>1,000.00</u>	<u>0.00</u>	<u>22,727.61</u>	<u>2,272.76</u>	(<u>21,727.61</u>)
TOTAL LOCAL REVENUE	1,000.00	0.00	22,727.61	2,272.76	(21,727.61)
<u>STATE REVENUE</u>					
03-4-4200-4032 HIGHWAY USER (HURF)	<u>461,988.00</u>	<u>42,870.65</u>	<u>228,982.69</u>	<u>49.56</u>	<u>233,005.31</u>
TOTAL STATE REVENUE	461,988.00	42,870.65	228,982.69	49.56	233,005.31
<u>STREET DONATIONS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL REVENUE	462,988.00	42,870.65	251,710.30	54.37	211,277.70
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

03 -HURF (STREETS)

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>HURF (STREETS)</u>					
03-5-0100-6003 REIMBURSEMENT TO GF	46,100.00	0.00	46,100.00	100.00	0.00
03-5-0100-8006 STREET SIGNS & STRIPING	5,000.00	0.00	2,288.44	45.77	2,711.56
03-5-0100-9804 FUND BALANCE TRANS/DES FUND	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
TOTAL HURF (STREETS)	76,100.00	0.00	48,388.44	63.59	27,711.56
<u>HURF CIP</u>					
03-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	<u>95,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>95,000.00</u>
TOTAL HURF CIP	95,000.00	0.00	0.00	0.00	95,000.00
<u>OFU-FUND BALANCE APPROP.</u>					
03-5-2000-9900 OFU-FUND BALANCE APPROPRIATION	<u>291,888.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>291,888.00</u>
TOTAL OFU-FUND BALANCE APPROP.	291,888.00	0.00	0.00	0.00	291,888.00
TOTAL EXPENDITURES	462,988.00	0.00	48,388.44	10.45	414,599.56
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	42,870.65	203,321.86	(	203,321.86)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

06 -STREET FUND UNRESTRICTED
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
LOCAL REVENUE	<u>388,547.00</u>	<u>14,850.00</u>	<u>353,054.61</u>	<u>90.87</u>	<u>35,492.39</u>
TOTAL REVENUES	388,547.00	14,850.00	353,054.61	90.87	35,492.39
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
STREETS UNRESTRICTED	<u>388,547.00</u>	<u>16,643.78</u>	<u>127,459.12</u>	<u>32.80</u>	<u>261,087.88</u>
TOTAL EXPENDITURES	388,547.00	16,643.78	127,459.12	32.80	261,087.88
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (	1,793.78)	225,595.49	(	225,595.49)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

06 -STREET FUND UNRESTRICTED

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>LOCAL REVENUE</u>					
06-4-4000-4500 MISC REVENUE	0.00	0.00	786.00	0.00 (	786.00)
06-4-4000-4600 UVSP AGREEMENT REVENUE	50,000.00	14,850.00	14,850.00	29.70	35,150.00
06-4-4000-4709 LGIP INTEREST 93924	1,000.00	0.00	9,871.61	987.16 (	8,871.61)
06-4-4000-4802 TRANS IN FR SANITATION FD	10,000.00	0.00	0.00	0.00	10,000.00
06-4-4000-4992 DES FD GEN STREET PROJECTS	<u>327,547.00</u>	<u>0.00</u>	<u>327,547.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL LOCAL REVENUE	388,547.00	14,850.00	353,054.61	90.87	35,492.39
<u>STATE REVENUE</u>					
TOTAL REVENUE	388,547.00	14,850.00	353,054.61	90.87	35,492.39
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

06 -STREET FUND UNRESTRICTED

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>STREETS UNRESTRICTED</u>					
06-5-0100-6000 SALARIES O & M	98,743.00	5,864.18	32,861.50	33.28	65,881.50
06-5-0100-6002 SALARIES ADMIN	70,107.00	5,533.75	24,885.28	35.50	45,221.72
06-5-0100-6020 SOCIAL SECURITY	12,981.00	862.89	4,381.00	33.75	8,600.00
06-5-0100-6022 HEALTH INSURANCE	50,115.00	2,093.34	11,539.31	23.03	38,575.69
06-5-0100-6023 WORKERS COMPENSATION	8,781.00	0.00	2,918.00	33.23	5,863.00
06-5-0100-6024 STATE RETIREMENT	19,860.00	1,406.53	7,153.52	36.02	12,706.48
06-5-0100-6026 HSA EMPLOYER PORTION	5,474.00	444.20	2,591.73	47.35	2,882.27
06-5-0100-6030 TRAVEL & EDUCATION	500.00	0.00	605.79	121.16 (	105.79)
06-5-0100-6040 UNIFORM ALLOWANCE	750.00	75.86	688.91	91.85	61.09
06-5-0100-7001 EQUIPMENT REPAIRS & MAINT	4,000.00	0.00	3,648.02	91.20	351.98
06-5-0100-7002 GASOLINE	2,500.00	0.00	1,668.29	66.73	831.71
06-5-0100-7004 SOFTWARE PROGRAMS/MAINT	3,250.00	0.00	1,870.00	57.54	1,380.00
06-5-0100-7008 EQUIPMENT RENTAL	1,200.00	250.00	750.00	62.50	450.00
06-5-0100-7015 FOOD & BEVERAGE	100.00	0.00	0.00	0.00	100.00
06-5-0100-7020 OFFICE SUPPLIES	250.00	0.00	83.10	33.24	166.90
06-5-0100-7021 PUBLICATIONS & ADVERTISING	100.00	0.00	0.00	0.00	100.00
06-5-0100-7022 DUES & ASSOCIATIONS	150.00	0.00	0.00	0.00	150.00
06-5-0100-7025 POSTAGE	200.00	0.00	35.20	17.60	164.80
06-5-0100-7050 TELEPHONE	1,750.00	37.85	743.55	42.49	1,006.45
06-5-0100-7062 ELECTRICAL	23,000.00	0.00	10,786.09	46.90	12,213.91
06-5-0100-7063 SIDEWALKS	10,000.00	0.00	5,558.44	55.58	4,441.56
06-5-0100-7500 STREET SUPPLIES	8,500.00	0.00	1,168.53	13.75	7,331.47
06-5-0100-7505 TOOLS	500.00	0.00	949.00	189.80 (	449.00)
06-5-0100-7550 EMPLOYEE SAFETY EQUIPMENT	500.00	75.18	387.86	77.57	112.14
06-5-0100-9008 LIABILITY & PROPERTY INSURANCE	15,750.00	0.00	12,186.00	77.37	3,564.00
06-5-0100-9400 CONTINGENCY	45,000.00	0.00	0.00	0.00	45,000.00
06-5-0100-9803 BENT RIVER MAINT/ DES FDS	<u>4,486.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,486.00</u>
TOTAL STREETS UNRESTRICTED	388,547.00	16,643.78	127,459.12	32.80	261,087.88
<u>CAPITAL IMPROVEMENT PLAN</u>	_____	_____	_____	_____	_____
<u>OTHER FINANCING USES</u>	_____	_____	_____	_____	_____
<u>MISC</u>	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	388,547.00	16,643.78	127,459.12	32.80	261,087.88
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	1,793.78)	225,595.49	(	225,595.49)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

11 -SEWER FUND

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
WASTEWATER P & E IMPROVMT	0.00	0.00	230,638.00	0.00 (	230,638.00)
WASTERWATER REVENUE	<u>1,381,819.00</u>	<u>83,840.92</u>	<u>616,813.87</u>	<u>44.64</u>	<u>765,005.13</u>
TOTAL REVENUES	1,381,819.00	83,840.92	847,451.87	61.33	534,367.13
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WASTE WATER O & M	647,574.00	34,414.68	338,041.52	52.20	309,532.48
WASTEWATER P & E IMPROVMT	228,583.00	0.00	188,684.16	82.55	39,898.84
CAPITAL IMPROVEMENT PLAN	<u>505,662.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>505,662.00</u>
TOTAL EXPENDITURES	1,381,819.00	34,414.68	526,725.68	38.12	855,093.32
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	49,426.24	320,726.19	(	320,726.19)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

11 -SEWER FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTEWATER P & E IMPROVMT</u>					
11-4-0703-9803 TRANSFER IN	<u>0.00</u>	<u>0.00</u>	<u>230,638.00</u>	<u>0.00</u> (	<u>230,638.00)</u>
TOTAL WASTEWATER P & E IMPROVMT	0.00	0.00	230,638.00	0.00 (	230,638.00)
 <u>WASTERWATER REVENUE</u>					
11-4-4000-4014 SEWER USE FEES	936,617.00	77,808.06	542,501.41	57.92	394,115.59
11-4-4000-4116 SEWER LINE REPLACEMENT REVENUE	35,025.00	2,913.86	20,257.94	57.84	14,767.06
11-4-4000-4120 SEWER CAPACITY FEES	5,027.00	0.00	0.00	0.00	5,027.00
11-4-4000-4125 SEWER CONNECTION FEES	5,000.00	0.00	6,000.00	120.00 (	1,000.00)
11-4-4000-4201 EFFLUENT/ RECLAIMED WATER SALE	0.00	15.97	3,799.24	0.00 (	3,799.24)
11-4-4000-4203 SBA TOWER LEASE REVENUE	19,500.00	2,070.76	14,781.08	75.80	4,718.92
11-4-4000-4507 CC SURCHARGE REVENUE	900.00	0.00	0.00	0.00	900.00
11-4-4000-4701 SEWERLINE REPLACEMENT INTEREST	1,000.00	0.00	0.00	0.00	1,000.00
11-4-4000-4702 SEWER DEVELOPMENT INTEREST	800.00	0.00	0.00	0.00	800.00
11-4-4000-4704 LIFT STATION INTEREST	75.00	0.00	0.00	0.00	75.00
11-4-4000-4705 LGIP WASTEWATER 93947	250.00	0.00	16,693.65	6,677.46 (	16,443.65)
11-4-4000-4708 EARNINGS ON DEVELOPMENT INTERE	250.00	0.00	0.00	0.00	250.00
11-4-4000-4709 LGIP WW BOND RESERVE 93925	500.00	0.00	6,171.37	1,234.27 (	5,671.37)
11-4-4000-4715 WW DEPRECIATION INTEREST	1,000.00	0.00	0.00	0.00	1,000.00
11-4-4000-4900 SEWER LATE FEES	14,000.00	1,032.27	6,609.18	47.21	7,390.82
11-4-4000-6050 FUND BALANCE APPROPRIATION	<u>361,875.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>361,875.00</u>
TOTAL WASTERWATER REVENUE	1,381,819.00	83,840.92	616,813.87	44.64	765,005.13
TOTAL REVENUE	1,381,819.00	83,840.92	847,451.87	61.33	534,367.13
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

11 -SEWER FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTE WATER O & M</u>					
11-5-0700-6000 SALARIES-WASTEWATER O&M	99,580.00	5,745.33	28,940.11	29.06	70,639.89
11-5-0700-6002 SALARIES-ADMIN	56,432.00	5,468.92	38,252.84	67.79	18,179.16
11-5-0700-6003 REIMBURSEMENT FEE TO GF	52,443.00	0.00	52,443.00	100.00	0.00
11-5-0700-6020 SOCIAL SECURITY	11,987.00	853.88	5,082.81	42.40	6,904.19
11-5-0700-6022 HEALTH INSURANCE	46,130.00	1,874.21	12,696.20	27.52	33,433.80
11-5-0700-6023 WORKERS COMPENSATION	6,493.00	0.00	1,278.00	19.68	5,215.00
11-5-0700-6024 STATE RETIREMENT	18,790.00	1,377.61	8,206.11	43.67	10,583.89
11-5-0700-6026 HSA EMPLOYER PORTION	4,744.00	510.06	2,890.63	60.93	1,853.37
11-5-0700-6030 TRAVEL & EDUCATION	4,000.00	0.00	1,409.96	35.25	2,590.04
11-5-0700-6031 CERTIFICATIONS	1,500.00	0.00	94.94	6.33	1,405.06
11-5-0700-6040 UNIFORM ALLOWANCE	1,000.00	206.95	549.49	54.95	450.51
11-5-0700-7001 EQUIPMENT REPAIRS & MAINT	34,100.00	670.60	20,945.13	61.42	13,154.87
11-5-0700-7002 GASOLINE	3,500.00	0.00	927.74	26.51	2,572.26
11-5-0700-7003 CHEMICALS	16,000.00	2,192.17	18,014.94	112.59 (	2,014.94)
11-5-0700-7004 RECLAIM WATER	2,500.00	0.00	548.52	21.94	1,951.48
11-5-0700-7011 SEWER TAPS (CONNECTION)	500.00	0.00	0.00	0.00	500.00
11-5-0700-7013 SOFTWARE MAINTENANCE/RENEWAL	2,300.00	0.00	1,870.00	81.30	430.00
11-5-0700-7014 UNIFORM CLEANING SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
11-5-0700-7015 FOOD AND BEVERAGE	100.00	0.00	0.00	0.00	100.00
11-5-0700-7020 OFFICE SUPPLIES	500.00	0.00	105.05	21.01	394.95
11-5-0700-7022 DUES & ASSOCIATIONS	1,025.00	0.00	0.00	0.00	1,025.00
11-5-0700-7025 POSTAGE	100.00	0.00	35.20	35.20	64.80
11-5-0700-7050 TELEPHONE	2,250.00	25.24	441.32	19.61	1,808.68
11-5-0700-7061 WATER	2,800.00	0.00	910.18	32.51	1,889.82
11-5-0700-7062 ELECTRICAL	75,000.00	0.00	33,379.49	44.51	41,620.51
11-5-0700-7505 TOOLS	1,500.00	126.32	266.33	17.76	1,233.67
11-5-0700-7550 EMPLOYEE SAFETY	750.00	75.18	251.43	33.52	498.57
11-5-0700-7600 BAD DEBTS	1,500.00	0.00	0.00	0.00	1,500.00
11-5-0700-7910 BANKING/CREDIT CARD EXPENSE	5,500.00	560.11	3,360.09	61.09	2,139.91
11-5-0700-7911 INCODE MAINTENANCE	1,800.00	0.00	1,334.92	74.16	465.08
11-5-0700-7920 FISHER HOUSE MAINTENANCE	2,500.00	0.00	148.35	5.93	2,351.65
11-5-0700-7950 LEASES AND RENTALS	4,750.00	405.01	2,359.38	49.67	2,390.62
11-5-0700-8000 EQUIPMENT PURCHASE	26,000.00	103.21	1,325.71	5.10	24,674.29
11-5-0700-9008 LIABILITY & PROPERTY INSURANCE	22,000.00	0.00	17,021.71	77.37	4,978.29
11-5-0700-9010 PROFESSIONAL SERVICES	15,500.00	9,764.57	59,036.90	380.88 (	43,536.90)
11-5-0700-9012 REGULATORY FEES ADEQ	2,500.00	0.00	2,500.00	100.00	0.00
11-5-0700-9015 CHEMICAL TESTING	25,000.00	1,511.00	12,774.34	51.10	12,225.66
11-5-0700-9018 SLUDGE REMOVAL	18,500.00	2,944.31	8,640.70	46.71	9,859.30
11-5-0700-9025 WW CONTINGENCY	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>
TOTAL WASTE WATER O & M	647,574.00	34,414.68	338,041.52	52.20	309,532.48

WASTEWATER LINE REPLACEMT

WASTEWATER CAP FEE DEV P

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

11 -SEWER FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WASTEWATER P & E IMPROVMT</u>					
11-5-0703-9050 WIFA LOAN PRINCIPAL	<u>228,583.00</u>	<u>0.00</u>	<u>188,684.16</u>	<u>82.55</u>	<u>39,898.84</u>
TOTAL WASTEWATER P & E IMPROVMT	228,583.00	0.00	188,684.16	82.55	39,898.84
<u>WASTEWATER LIFT STATION R</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u>CAPITAL IMPROVEMENT PLAN</u>					
11-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	<u>505,662.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>505,662.00</u>
TOTAL CAPITAL IMPROVEMENT PLAN	505,662.00	0.00	0.00	0.00	505,662.00
<u>OTHER FINANCING USES</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	1,381,819.00	34,414.68	526,725.68	38.12	855,093.32
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	49,426.24	320,726.19	(	320,726.19)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

12 -TRASH FUND

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
SANITATION REVENUE	<u>452,050.00</u>	<u>38,195.02</u>	<u>264,400.84</u>	<u>58.49</u>	<u>187,649.16</u>
TOTAL REVENUES	452,050.00	38,195.02	264,400.84	58.49	187,649.16
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
SANITATION O & M	424,353.00	25,800.24	200,988.92	47.36	223,364.08
CAPITAL IMPROVEMENT PLAN	488.00	0.00	0.00	0.00	488.00
OFU-FUND BALANCE APPROP.	<u>27,209.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,209.00</u>
TOTAL EXPENDITURES	452,050.00	25,800.24	200,988.92	44.46	251,061.08
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	12,394.78	63,411.92	(	63,411.92)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

12 -TRASH FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SANITATION REVENUE</u>					
12-4-4000-4013 TRASH USER FEES	445,000.00	37,738.10	260,809.30	58.61	184,190.70
12-4-4000-4507 CC SURCHARGE REVENUE	1,000.00	0.00	0.00	0.00	1,000.00
12-4-4000-4700 LGIP SANITATION SERVICE #94022	50.00	0.00	264.50	529.00 (	214.50)
12-4-4000-4900 TRASH LATE FEES	<u>6,000.00</u>	<u>456.92</u>	<u>3,327.04</u>	<u>55.45</u>	<u>2,672.96</u>
TOTAL SANITATION REVENUE	452,050.00	38,195.02	264,400.84	58.49	187,649.16
TOTAL REVENUE	452,050.00	38,195.02	264,400.84	58.49	187,649.16
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

12 -TRASH FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SANITATION O & M</u>					
12-5-0700-6000 SALARIES- SANITATION O&M	43,720.00	2,441.40	18,381.24	42.04	25,338.76
12-5-0700-6003 REIMBURSEMENT TO GF	37,320.00	0.00	37,320.00	100.00	0.00
12-5-0700-6020 SOCIAL SECURITY	3,345.00	184.01	1,396.05	41.74	1,948.95
12-5-0700-6022 HEALTH INSURANCE	6,432.00	466.89	3,685.28	57.30	2,746.72
12-5-0700-6023 WORKERS COMPENSATION	244.00	0.00	0.00	0.00	244.00
12-5-0700-6024 STATE RETIREMENT	5,321.00	297.14	2,254.29	42.37	3,066.71
12-5-0700-6026 HSA EMPLOYER PORTION	696.00	87.00	740.32	106.37 (	44.32)
12-5-0700-7013 SOFTWARE MAINTENANCE/RENEWAL	1,750.00	0.00	1,870.00	106.86 (	120.00)
12-5-0700-7020 OFFICE SUPPLIES	500.00	0.00	74.06	14.81	425.94
12-5-0700-7022 DUES AND ASSOCIATIONS	125.00	0.00	0.00	0.00	125.00
12-5-0700-7025 POSTAGE	100.00	0.00	10.10	10.10	89.90
12-5-0700-7050 TELEPHONE	250.00	12.62	108.20	43.28	141.80
12-5-0700-7600 BAD DEBT	1,700.00	0.00	0.00	0.00	1,700.00
12-5-0700-7910 BANKING/CREDIT CARD EXPENSE	7,500.00	784.17	4,704.14	62.72	2,795.86
12-5-0700-7911 INCODE MAINTENANCE	2,600.00	0.00	1,868.88	71.88	731.12
12-5-0700-7950 LEASES AND RENTALS	6,250.00	567.01	3,303.13	52.85	2,946.87
12-5-0700-9002 COMM HAZ WASTE CLEAN UP	5,500.00	0.00	0.00	0.00	5,500.00
12-5-0700-9004 NEIGHBORHOOD CLEAN-UP	6,000.00	0.00	175.23	2.92	5,824.77
12-5-0700-9005 CONTRACT SERVICES	230,000.00	20,960.00	125,098.00	54.39	104,902.00
12-5-0700-9015 TRANSFER TO STREET FUND (NR)	10,000.00	0.00	0.00	0.00	10,000.00
12-5-0700-9400 CONTINGENCY	<u>55,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>55,000.00</u>
TOTAL SANITATION O & M	424,353.00	25,800.24	200,988.92	47.36	223,364.08
<u>CAPITAL IMPROVEMENT PLAN</u>					
12-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	<u>488.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>488.00</u>
TOTAL CAPITAL IMPROVEMENT PLAN	488.00	0.00	0.00	0.00	488.00
<u>OFU-FUND BALANCE APPROP.</u>					
12-5-2000-9900 OFU-FUND BALANCE APPROPRIATION	<u>27,209.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>27,209.00</u>
TOTAL OFU-FUND BALANCE APPROP.	27,209.00	0.00	0.00	0.00	27,209.00
TOTAL EXPENDITURES	452,050.00	25,800.24	200,988.92	44.46	251,061.08
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	12,394.78	63,411.92	(	63,411.92)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

13 -WATER FUND

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
WATER GENERAL REVENUE	2,842,308.00	118,788.05	1,120,724.28	39.43	1,721,583.72
WATER COUNTY REVENUE	750.00	0.00	81.50	10.87	668.50
WATER	<u>111,255.00</u>	<u>9,667.16</u>	<u>67,285.11</u>	<u>60.48</u>	<u>43,969.89</u>
TOTAL REVENUES	2,954,313.00	128,455.21	1,188,090.89	40.22	1,766,222.11
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER O & M	1,076,604.00	34,505.72	415,839.76	38.63	660,764.24
WATER CAPITAL IMPROVEMEN	501,247.00	0.00	620,800.91	123.85	(119,553.91)
CAPITAL IMPROVEMENT PLAN	1,351,462.00	0.00	41,246.65	3.05	1,310,215.35
WATER CAPACITY	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
TOTAL EXPENDITURES	2,954,313.00	34,505.72	1,077,887.32	36.49	1,876,425.68
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	93,949.49	110,203.57		(110,203.57)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

13 -WATER FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WATER O & M</u>					
<u>WATER CAPITAL IMPROVEMEN</u>					
<u>WATER GENERAL REVENUE</u>					
13-4-4000-4009 SYSTEM REPLACEMENT SURCHARGE	52,533.00	4,339.19	30,195.97	57.48	22,337.03
13-4-4000-4010 WATER BASE/USAGE FEE	1,714,590.00	112,112.81	991,387.50	57.82	723,202.50
13-4-4000-4101 METER REREAD/TEST	0.00	0.00	50.00	0.00 (	50.00)
13-4-4000-4102 ESTABLISHMENT FEES	14,500.00	950.00	7,850.00	54.14	6,650.00
13-4-4000-4120 WATER CAPACITY FEES	174,150.00	0.00	34,830.00	20.00	139,320.00
13-4-4000-4201 CONNECTION FEE - TYPE A	5,000.00	0.00	7,275.00	145.50 (	2,275.00)
13-4-4000-4202 CONNECTION FEE - TYPE B	3,000.00	0.00	0.00	0.00	3,000.00
13-4-4000-4507 CREDIT CARD SURCHARGE REVENUE	1,400.00	0.00	0.00	0.00	1,400.00
13-4-4000-4709 LGIP INT WATER UTILITY 93927	0.00	0.00	36,259.81	0.00 (	36,259.81)
13-4-4000-4710 WATER DEPREC: WF INTEREST	432.00	0.00	0.00	0.00	432.00
13-4-4000-4713 WATER CAPACITY INTEREST INCOME	137.00	0.00	0.00	0.00	137.00
13-4-4000-4900 WATER LATE FEES	20,000.00	1,316.05	9,843.40	49.22	10,156.60
13-4-4000-4901 NSF FEES	500.00	70.00	622.47	124.49 (	122.47)
13-4-4000-4999 MISC. REVENUE	0.00	0.00	2,410.13	0.00 (	2,410.13)
13-4-4000-6050 FUND BALANCE APPROPRIATION	<u>856,066.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>856,066.00</u>
TOTAL WATER GENERAL REVENUE	2,842,308.00	118,788.05	1,120,724.28	39.43	1,721,583.72
<u>WATER COUNTY REVENUE</u>					
13-4-4100-4025 TPT ACCOUNTING CREDIT	<u>750.00</u>	<u>0.00</u>	<u>81.50</u>	<u>10.87</u>	<u>668.50</u>
TOTAL WATER COUNTY REVENUE	750.00	0.00	81.50	10.87	668.50
<u>ADUITORS GRANT REVENUE</u>					
<u>WATER</u>					
13-4-4003-4570 WATER RESOURCE DEVELOPMENT FEE	89,000.00	7,764.00	54,038.78	60.72	34,961.22
13-4-4003-4571 WATER CONSERVATION	5,500.00	485.50	3,379.14	61.44	2,120.86
13-4-4003-4572 ADJUDICATION & SETTLEMENTS	9,000.00	796.22	5,541.83	61.58	3,458.17
13-4-4003-4580 REGIONAL WATER PROJECTS	7,000.00	621.44	4,325.36	61.79	2,674.64
13-4-4003-4770 INTEREST INCOME- WATER RES DEV	500.00	0.00	0.00	0.00	500.00
13-4-4003-4771 INTEREST INCOME- WATER CONSERV	35.00	0.00	0.00	0.00	35.00
13-4-4003-4772 INTEREST INCOME- GILA RIVER AD	150.00	0.00	0.00	0.00	150.00
13-4-4003-4773 RWC- INTEREST INCOME	<u>70.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70.00</u>
TOTAL WATER	111,255.00	9,667.16	67,285.11	60.48	43,969.89
TOTAL REVENUE	2,954,313.00	128,455.21	1,188,090.89	40.22	1,766,222.11
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

13 -WATER FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WATER O & M</u>					
13-5-0700-6000 WATER O & M SALARIES	140,270.00	8,922.61	46,893.81	33.43	93,376.19
13-5-0700-6002 SALARIES-ADMIN	115,637.00	8,238.11	56,421.25	48.79	59,215.75
13-5-0700-6003 REIMBURSEMENT FEES TO GF	74,145.00	0.00	74,145.00	100.00	0.00
13-5-0700-6020 SOCIAL SERCURITY	19,647.00	1,266.12	7,806.02	39.73	11,840.98
13-5-0700-6022 HEALTH INSURANCE	63,860.00	2,785.41	18,678.36	29.25	45,181.64
13-5-0700-6023 WORKERS COMPENSATION	8,508.00	0.00	1,203.00	14.14	7,305.00
13-5-0700-6024 STATE RETIREMENT	30,750.00	2,040.93	12,572.29	40.89	18,177.71
13-5-0700-6026 HSA EMPLOYER PORTION	7,437.00	700.44	4,296.62	57.77	3,140.38
13-5-0700-6030 TRAVEL & EDUCATION	4,500.00	0.00	1,276.97	28.38	3,223.03
13-5-0700-6031 CERTIFICATIONS	1,500.00	0.00	159.94	10.66	1,340.06
13-5-0700-6040 UNIFORMS/BOOTS	1,000.00	206.95	582.36	58.24	417.64
13-5-0700-7001 EQUIPMENT REPAIRS & MAINT.	65,000.00	322.28	7,342.42	11.30	57,657.58
13-5-0700-7002 GASOLINE	3,500.00	0.00	1,241.03	35.46	2,258.97
13-5-0700-7005 LINE REPAIRS	15,000.00	0.00	4,073.75	27.16	10,926.25
13-5-0700-7013 SOFTWARE MAINTENANCE/RENEWAL	2,300.00	0.00	1,870.00	81.30	430.00
13-5-0700-7014 UNIFORM CLEANING SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
13-5-0700-7015 FOOD AND BEVERAGE	300.00	0.00	0.00	0.00	300.00
13-5-0700-7020 OFFICE SUPPLIES & EXPENSE	500.00	0.00	131.14	26.23	368.86
13-5-0700-7021 PUBLICATIONS & ADVERTISING	100.00	0.00	0.00	0.00	100.00
13-5-0700-7022 DUES & ASSOCIATIONS	1,025.00	0.00	0.00	0.00	1,025.00
13-5-0700-7025 POSTAGE	600.00	0.00	196.92	32.82	403.08
13-5-0700-7049 ANSWERING SERVICE	2,175.00	0.00	1,062.96	48.87	1,112.04
13-5-0700-7050 TELEPHONE	4,250.00	158.56	1,844.96	43.41	2,405.04
13-5-0700-7062 ELECTRICAL	60,000.00	0.00	31,783.94	52.97	28,216.06
13-5-0700-7070 WATER CONSERVATION	5,100.00	0.00	5,100.00	100.00	0.00
13-5-0700-7080 REGIONAL WATER PROJECT EXP	3,000.00	0.00	2,186.92	72.90	813.08
13-5-0700-7101 CUSTOMER SUPPORT PROGRAM	1,000.00	0.00	0.00	0.00	1,000.00
13-5-0700-7200 CONNECTION FEES (TYPE A)	30,000.00	4,050.90	9,547.39	31.82	20,452.61
13-5-0700-7500 WATER TESTING	4,500.00	85.00	2,230.96	49.58	2,269.04
13-5-0700-7502 TOOLS	3,000.00	73.73	422.81	14.09	2,577.19
13-5-0700-7505 CHEMICALS	65,000.00	1,612.78	47,097.68	72.46	17,902.32
13-5-0700-7550 EMPLOYEE SAFTEY	750.00	75.17	300.67	40.09	449.33
13-5-0700-7600 BAD DEBTS	2,250.00	0.00	0.00	0.00	2,250.00
13-5-0700-7910 BANKING/CREDIT CARD EXPENSE	8,500.00	896.19	5,376.15	63.25	3,123.85
13-5-0700-7911 INCODE MAINTENANCE	3,000.00	0.00	2,135.87	71.20	864.13
13-5-0700-7920 FISHER HOUSE MAINTENANCE	1,000.00	0.00	122.50	12.25	877.50
13-5-0700-7950 LEASES AND RENTALS	7,250.00	648.01	3,774.99	52.07	3,475.01
13-5-0700-8001 EQUIPMENT PURCHASE-	74,000.00	0.00	14,264.17	19.28	59,735.83
13-5-0700-9005 INCODE BADGER METER MAINT	2,750.00	125.89	2,401.44	87.33	348.56
13-5-0700-9008 LIABLITY & PROPERTY INSURANCE	14,000.00	0.00	10,832.00	77.37	3,168.00
13-5-0700-9010 PROFESSIONAL SERVICES	33,000.00	2,169.58	19,349.96	58.64	13,650.04
13-5-0700-9015 ARSENIC O & M	4,000.00	127.06	11,394.55	284.86 (	7,394.55)
13-5-0700-9020 ADEQ FEES	6,500.00	0.00	5,718.96	87.98	781.04
13-5-0700-9760 CONTINGENCY	<u>185,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>185,000.00</u>
TOTAL WATER O & M	1,076,604.00	34,505.72	415,839.76	38.63	660,764.24

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

13 -WATER FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>WATER CAPITAL IMPROVEMEN</u>					
13-5-0703-9050 TWIN 5 WIFA LOAN DEBT SERVICE	46,863.00	0.00	41,523.06	88.61	5,339.94
13-5-0703-9060 UPPER TOWN WIFA DEBT SERVICE	454,384.00	0.00	409,277.85	90.07	45,106.15
13-5-0703-9801 TRANSFER OUT	<u>0.00</u>	<u>0.00</u>	<u>170,000.00</u>	<u>0.00</u>	(<u>170,000.00</u>)
TOTAL WATER CAPITAL IMPROVEMEN	501,247.00	0.00	620,800.91	123.85	(119,553.91)
 <u>CAPITAL IMPROVEMENT PLAN</u>					
13-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	<u>1,351,462.00</u>	<u>0.00</u>	<u>41,246.65</u>	<u>3.05</u>	<u>1,310,215.35</u>
TOTAL CAPITAL IMPROVEMENT PLAN	1,351,462.00	0.00	41,246.65	3.05	1,310,215.35
 <u>WATER CAPACITY</u>					
13-5-1300-7999 WATER CAPACITY FEE	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
TOTAL WATER CAPACITY	25,000.00	0.00	0.00	0.00	25,000.00
 <u>OTHER FINANCING USES</u>					
TOTAL EXPENDITURES	2,954,313.00	34,505.72	1,077,887.32	36.49	1,876,425.68
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	93,949.49	110,203.57		(110,203.57)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

15 -ARPA FUNDS

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
GENERAL	<u>733,254.00</u>	<u>0.00</u>	<u>733,253.39</u>	<u>100.00</u>	<u>0.61</u>
TOTAL REVENUES	733,254.00	0.00	733,253.39	100.00	0.61
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ARPA	<u>733,254.00</u>	<u>0.00</u>	<u>1,782.20</u>	<u>0.24</u>	<u>731,471.80</u>
TOTAL EXPENDITURES	733,254.00	0.00	1,782.20	0.24	731,471.80
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	731,471.19	(	731,471.19)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

15 -ARPA FUNDS

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL</u>					
15-4-0000-4500 ARPA REVENUE	<u>733,254.00</u>	<u>0.00</u>	<u>733,253.39</u>	<u>100.00</u>	<u>0.61</u>
TOTAL GENERAL	733,254.00	0.00	733,253.39	100.00	0.61
<u>LOCAL REVENUE</u>					
TOTAL REVENUE	733,254.00	0.00	733,253.39	100.00	0.61
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

15 -ARPA FUNDS

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL</u>					
<u>ARPA</u>					
15-5-0045-9020 ARPA-AUDITORIUM A/C UPGRADE	35,000.00	0.00	1,596.00	4.56	33,404.00
15-5-0045-9025 ARPA-COMMUNITY BROADBAND	200,000.00	0.00	0.00	0.00	200,000.00
15-5-0045-9030 ARPA-AFFORDABLE HOUSING INIT.	25,000.00	0.00	0.00	0.00	25,000.00
15-5-0045-9035 ARPA-CLARK BLDG SOFFIT REHAB	45,000.00	0.00	0.00	0.00	45,000.00
15-5-0045-9040 ARPA-HISTORIC BLDG ASSESSMENT	75,000.00	0.00	0.00	0.00	75,000.00
15-5-0045-9045 ARPA-CLUBHOUSE WINDOW REPL.	43,000.00	0.00	0.00	0.00	43,000.00
15-5-0045-9050 CLARK BLDG BALCONY REHAB	100,000.00	0.00	0.00	0.00	100,000.00
15-5-0045-9055 ARPA-SELNA-MONGINI PARK	131,074.00	0.00	0.00	0.00	131,074.00
15-5-0045-9060 ARPA-PARK GAZEBO IMPROVEMENTS	61,680.00	0.00	186.20	0.30	61,493.80
15-5-0045-9065 CEMETERY IMPROVEMENTS	<u>17,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,500.00</u>
TOTAL ARPA	733,254.00	0.00	1,782.20	0.24	731,471.80
<u>CONTINGENCY</u>					
<u>ADMINISTRATION</u>					
TOTAL EXPENDITURES	733,254.00	0.00	1,782.20	0.24	731,471.80
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	731,471.19	(	731,471.19)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

16 -GRANTS FUND
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
MISC GRANTS	5,000,000.00	0.00	0.00	0.00	5,000,000.00
YAVAPAI COUNTY FLOOD CON	50,000.00	0.00	0.00	0.00	50,000.00
VEST	1,500.00	0.00	0.00	0.00	1,500.00
AZ DOHS RADIO GRANT	20,000.00	0.00	0.00	0.00	20,000.00
FRIENDS OF THE VERDE RIVE	5,000.00	0.00	0.00	0.00	5,000.00
HERITAGE GRANT	100,000.00	0.00	0.00	0.00	100,000.00
RAIN-DESIGN	598,114.00	0.00	0.00	0.00	598,114.00
FED APPROPRIATION USDA	393,000.00	0.00	0.00	0.00	393,000.00
RAISE GRANT	<u>807,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>807,500.00</u>
TOTAL REVENUES	6,975,114.00	0.00	0.00	0.00	6,975,114.00
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

MISC GRANTS	5,000,000.00	0.00	0.00	0.00	5,000,000.00
YAVAPAI COUNTY FLOOD CON	50,000.00	0.00	0.00	0.00	50,000.00
VEST	1,500.00	0.00	0.00	0.00	1,500.00
AZ DOHS RADIO GRANT	20,000.00	0.00	0.00	0.00	20,000.00
FRIENDS OF THE VERDE RIVE	5,000.00	0.00	0.00	0.00	5,000.00
HERITAGE GRANT	100,000.00	0.00	0.00	0.00	100,000.00
AZ COMM FOUNDATION	598,114.00	0.00	0.00	0.00	598,114.00
CAPITAL IMPROVEMENTS	<u>1,200,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200,500.00</u>
TOTAL EXPENDITURES	6,975,114.00	0.00	0.00	0.00	6,975,114.00
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

16 -GRANTS FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISC GRANTS</u>					
16-4-0000-4500 MISC STATE GRANT REV	<u>5,000,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000,000.00</u>
TOTAL MISC GRANTS	5,000,000.00	0.00	0.00	0.00	5,000,000.00
<u>YAVAPAI COUNTY FLOOD CON</u>					
16-4-0004-4500 YAVAPAI COUNTY FLOOD CONTROL	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
TOTAL YAVAPAI COUNTY FLOOD CON	50,000.00	0.00	0.00	0.00	50,000.00
<u>SAFE ROUTES TO SCHOOL</u>					
<u>RICO</u>					
<u>VEST</u>					
16-4-0008-4001 POLICE BULLET PROOF VEST	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
TOTAL VEST	1,500.00	0.00	0.00	0.00	1,500.00
<u>EECDBG</u>					
<u>GOER-POLICE CAR</u>					
<u>GOHS-DUI TASK FORCE</u>					
<u>BROADWAY AND MAIN</u>					
<u>AZ DOHS RADIO GRANT</u>					
16-4-0023-4500 AZDOHS PORTABLE RADIO GRANT	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>
TOTAL AZ DOHS RADIO GRANT	20,000.00	0.00	0.00	0.00	20,000.00
<u>FRIENDS OF THE VERDE RIVE</u>					
16-4-0027-4500 FRIENDS OF THE VERDE GRANT	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL FRIENDS OF THE VERDE RIVE	5,000.00	0.00	0.00	0.00	5,000.00
<u>STEP ENFORCEMENT/GOHS</u>					
<u>RURAL BUSI DEV GRANT</u>					
<u>COURT SECURITY GRANT</u>					
<u>PICKLEBALL GRANT</u>					
<u>BROADWAY/BITTERCREEK EXT</u>					
<u>ART IN PUBLIC PLACES</u>					
<u>PD ANTENNA GRANT</u>					
<u>PEDESTRIAN & BIKE SAFETY</u>					

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

16 -GRANTS FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MAIN/BROAD OVERLAY DESIGN</u>					
<u>MAIN/BROAD OVERLAY CONST</u>					
<u>AZ AG PD SAFETY EQUIP GRA</u>					
<u>HERITAGE GRANT</u>					
16-4-0043-4500 HERITAGE GRANT	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>
TOTAL HERITAGE GRANT	100,000.00	0.00	0.00	0.00	100,000.00
<u>AZ COMM FOUNDATION</u>					
<u>AMERICAN RESCUE PLAN ACT</u>					
<u>RAIN-DESIGN</u>					
16-4-0046-4500 R.A.I.N. SELNA MOGNINI	<u>598,114.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>598,114.00</u>
TOTAL RAIN-DESIGN	598,114.00	0.00	0.00	0.00	598,114.00
<u>STATE PARKS</u>					
<u>HURF EXCHANGE</u>					
<u>FED APPROPRIATION USDA</u>					
16-4-0050-4500 FEDERAL APPROPRIATION/USDA	<u>393,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>393,000.00</u>
TOTAL FED APPROPRIATION USDA	393,000.00	0.00	0.00	0.00	393,000.00
<u>RAISE GRANT</u>					
16-4-0051-4500 RAISE GRANT	<u>807,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>807,500.00</u>
TOTAL RAISE GRANT	807,500.00	0.00	0.00	0.00	807,500.00
<u>E TICKET GRANT</u>					
TOTAL REVENUE	6,975,114.00	0.00	0.00	0.00	6,975,114.00
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

16 -GRANTS FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MISC GRANTS</u>					
16-5-0000-7999 MISC STATE GRANT EXP	<u>5,000,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000,000.00</u>
TOTAL MISC GRANTS	5,000,000.00	0.00	0.00	0.00	5,000,000.00
<u>YAVAPAI COUNTY FLOOD CON</u>					
16-5-0004-7000 GRANT OR PROJECT EXPENSE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>
TOTAL YAVAPAI COUNTY FLOOD CON	50,000.00	0.00	0.00	0.00	50,000.00
<u>SAFE ROUTES TO SCHOOL</u>					
<u>RICO</u>					
<u>VEST</u>					
16-5-0008-7001 POLICE BULLET PROOF VEST	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
TOTAL VEST	1,500.00	0.00	0.00	0.00	1,500.00
<u>EECDBG</u>					
<u>GOER-POLICE CAR</u>					
<u>GOHS-DUI TASK FORCE</u>					
<u>BROADWAY AND MAIN</u>					
<u>CLARKDALE PARKWAY</u>					
<u>AZ DOHS RADIO GRANT</u>					
16-5-0023-7000 AZDOHS RADIO GRANT EXPENSES	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>
TOTAL AZ DOHS RADIO GRANT	20,000.00	0.00	0.00	0.00	20,000.00
<u>FRIENDS OF THE VERDE RIVE</u>					
16-5-0027-7000 FRIENDS OF THE VERDE GRANT EXP	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL FRIENDS OF THE VERDE RIVE	5,000.00	0.00	0.00	0.00	5,000.00
<u>STEP ENFORCEMENT/GOHS</u>					
<u>RURAL BUSI DEV GRANT</u>					
<u>COURT SECURITY GRANT</u>					
<u>PICKLEBALL GRANT</u>					
<u>BROADWAY/BITTERCREEK EXT</u>					
<u>ART IN PUBLIC PLACES</u>					

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

16 -GRANTS FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PD ANTENNA GRANT</u>					
<u>PEDESTRIAN & BIKE SAFETY</u>					
<u>MAIN/BROAD OVERLAY DESIGN</u>					
<u>MAIN/BROAD OVERLAY CONST</u>					
<u>AZ AG PD SAFETY EQUIP GRA</u>					
<u>HERITAGE GRANT</u>					
16-5-0043-7000 HERITAGE GRANT	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>
TOTAL HERITAGE GRANT	100,000.00	0.00	0.00	0.00	100,000.00
<u>AZ COMM FOUNDATION</u>					
16-5-0044-7000 SELNA-MOGNINI CONSTRUCTION	<u>598,114.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>598,114.00</u>
TOTAL AZ COMM FOUNDATION	598,114.00	0.00	0.00	0.00	598,114.00
<u>AMERICAN RESCUE PLAN ACT</u>					
<u>RAIN-DESIGN</u>					
<u>STATE PARKS</u>					
<u>HURF EXCHANGE</u>					
<u>CAPITAL IMPROVEMENTS</u>					
16-5-0800-8023 CAPITAL IMPROVEMENT PLAN	<u>1,200,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200,500.00</u>
TOTAL CAPITAL IMPROVEMENTS	1,200,500.00	0.00	0.00	0.00	1,200,500.00
<u>E TICKET GRANT</u>					
<u>TRANSFERS OUT</u>					
TOTAL EXPENDITURES	6,975,114.00	0.00	0.00	0.00	6,975,114.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

18 -COURT FUND POLICE SAFETY
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT FD PD SAFETY	<u>7,650.00</u>	<u>0.00</u>	<u>0.73</u>	<u>0.01</u>	<u>7,649.27</u>
TOTAL REVENUES	7,650.00	0.00	0.73	0.01	7,649.27
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COURT FD PD SAFETY	<u>7,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,650.00</u>
TOTAL EXPENDITURES	7,650.00	0.00	0.00	0.00	7,650.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	0.73	(	0.73)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

18 -COURT FUND POLICE SAFETY

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT FD PD SAFETY</u>					
18-4-4000-4060 COURT FUNDED POLICE SAFETY REV	600.00	0.00	0.73	0.12	599.27
18-4-4000-6050 FUND BALANCE APPROPRIATION	<u>7,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,050.00</u>
TOTAL COURT FD PD SAFETY	7,650.00	0.00	0.73	0.01	7,649.27
TOTAL REVENUE	7,650.00	0.00	0.73	0.01	7,649.27
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

18 -COURT FUND POLICE SAFETY

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT FD PD SAFETY</u>					
18-5-0000-7060 COURT FUNDED POLICE SAFETY EXP	<u>7,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,650.00</u>
TOTAL COURT FD PD SAFETY	7,650.00	0.00	0.00	0.00	7,650.00
TOTAL EXPENDITURES	7,650.00	0.00	0.00	0.00	7,650.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.73	(	0.73)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

19 -CEMETERY

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CEMETERY REVENUE	<u>147,343.00</u>	<u>2,000.00</u>	<u>98,215.02</u>	<u>66.66</u>	<u>49,127.98</u>
TOTAL REVENUES	147,343.00	2,000.00	98,215.02	66.66	49,127.98
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CEMETERY O & M	47,343.00	2,929.41	34,106.70	72.04	13,236.30
CAPITAL IMPROVEMENT PLAN	<u>100,000.00</u>	<u>0.00</u>	<u>3,138.82</u>	<u>3.14</u>	<u>96,861.18</u>
TOTAL EXPENDITURES	147,343.00	2,929.41	37,245.52	25.28	110,097.48
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (	929.41)	60,969.50	(	60,969.50)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

19 -CEMETERY

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CEMETERY REVENUE</u>					
19-4-4000-4015 CEMETERY LOT SALES	15,000.00	2,000.00	10,500.00	70.00	4,500.00
19-4-4000-4016 INTERMENTS	12,000.00	0.00	6,850.00	57.08	5,150.00
19-4-4000-4026 GRAVE LINER SALES	3,000.00	0.00	1,785.00	59.50	1,215.00
19-4-4000-4100 TRANSFER FROM PERPETUAL CARE	17,218.00	0.00	0.00	0.00	17,218.00
19-4-4000-4500 INTEREST HELEN LYNN BEQUEST	100.00	0.00	242.22	242.22 (	142.22)
19-4-4000-4700 LGIP INTEREST 93946	25.00	0.00	2,679.80	719.20 (	2,654.80)
19-4-4000-4850 TRANSFERS IN	0.00	0.00	76,158.00	0.00 (	76,158.00)
19-4-4000-6050 FUND BALANCE APPROPRIATION	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>
TOTAL CEMETERY REVENUE	147,343.00	2,000.00	98,215.02	66.66	49,127.98
TOTAL REVENUE	147,343.00	2,000.00	98,215.02	66.66	49,127.98
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

19 -CEMETERY

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CEMETERY O & M</u>					
19-5-0700-6000 SALARIES - CEMETERY O&M	18,329.00	1,835.59	11,854.23	64.67	6,474.77
19-5-0700-6003 REIMBURSEMENT TO GF	3,884.00	0.00	3,884.00	100.00	0.00
19-5-0700-6020 SOCIAL SECURITY	1,408.00	139.33	888.05	63.07	519.95
19-5-0700-6022 HEALTH INSURANCE	5,876.00	583.37	4,378.66	74.52	1,497.34
19-5-0700-6024 STATE RETIREMENT	2,231.00	232.13	1,486.36	66.62	744.64
19-5-0700-6026 HSA EMPLOYER PORTION	0.00	28.99	199.84	0.00 (	199.84)
19-5-0700-6040 UNIFORM ALLOWANCE	40.00	0.00	37.50	93.75	2.50
19-5-0700-6100 CONTRACT CANCELLED-BUY BACK	1,500.00	0.00	1,135.00	75.67	365.00
19-5-0700-7001 EQUIPMENT REPAIRS & MAINT	1,000.00	0.00	1,548.93	154.89 (	548.93)
19-5-0700-7002 GASOLINE	300.00	0.00	140.71	46.90	159.29
19-5-0700-7008 EQUIPMENT RENTAL	1,100.00	110.00	770.00	70.00	330.00
19-5-0700-7013 SOFTWARE PURCH & MAINT	1,625.00	0.00	1,641.42	101.01 (	16.42)
19-5-0700-7025 POSTAGE	100.00	0.00	39.21	39.21	60.79
19-5-0700-7062 ELECTRICAL SERVICES	750.00	0.00	402.99	53.73	347.01
19-5-0700-7500 CEMETERY SUPPLIES	750.00	0.00	81.43	10.86	668.57
19-5-0700-7502 TOOLS	1,750.00	0.00	1,618.08	92.46	131.92
19-5-0700-7506 GRAVE LINERS	4,100.00	0.00	2,016.00	49.17	2,084.00
19-5-0700-7550 EMPLOYEE SAFETY	100.00	0.00	50.00	50.00	50.00
19-5-0700-9008 LIABILITY & PROPERTY INSURANCE	<u>2,500.00</u>	<u>0.00</u>	<u>1,934.29</u>	<u>77.37</u>	<u>565.71</u>
TOTAL CEMETERY O & M	47,343.00	2,929.41	34,106.70	72.04	13,236.30
<u>CEMETERY DEPRECIATION</u>					
<u>CAPITAL IMPROVEMENT PLAN</u>					
19-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	<u>100,000.00</u>	<u>0.00</u>	<u>3,138.82</u>	<u>3.14</u>	<u>96,861.18</u>
TOTAL CAPITAL IMPROVEMENT PLAN	100,000.00	0.00	3,138.82	3.14	96,861.18
<u>CEMETERY CONTINGENCY</u>					
TOTAL EXPENDITURES	147,343.00	2,929.41	37,245.52	25.28	110,097.48
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	929.41)	60,969.50	(	60,969.50)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

20 -PERPETURAL CARE
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
PERPETUAL CARE REVENUE	<u>75,218.00</u>	<u>1,000.00</u>	<u>5,865.00</u>	<u>7.80</u>	<u>69,353.00</u>
TOTAL REVENUES	75,218.00	1,000.00	5,865.00	7.80	69,353.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PERPETUAL CARE	<u>75,218.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75,218.00</u>
TOTAL EXPENDITURES	75,218.00	0.00	0.00	0.00	75,218.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,000.00	5,865.00	(	5,865.00)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

20 -PERPETURAL CARE

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERPETUAL CARE REVENUE</u>					
20-4-4000-4018 PERPETUAL CARE PAYMENTS	5,525.00	1,000.00	5,865.00	106.15 (	340.00)
20-4-4000-6050 FUND BALANCE APPROPRIATION	<u>69,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>69,693.00</u>
TOTAL PERPETUAL CARE REVENUE	75,218.00	1,000.00	5,865.00	7.80	69,353.00
TOTAL REVENUE	75,218.00	1,000.00	5,865.00	7.80	69,353.00
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

20 -PERPETURAL CARE

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERPETUAL CARE</u>					
20-5-0700-9014 TRANSFER TO CEMETERY FUND	17,218.00	0.00	0.00	0.00	17,218.00
20-5-0700-9801 DESIGNATED FUND CEM MISC	<u>58,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>58,000.00</u>
TOTAL PERPETUAL CARE	75,218.00	0.00	0.00	0.00	75,218.00
TOTAL EXPENDITURES	75,218.00	0.00	0.00	0.00	75,218.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	1,000.00	5,865.00	(	5,865.00)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

24 -CAPITAL IMPROVEMENT
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CAPITAL IMPROVEMENT REV	<u>275,823.00</u>	<u>0.00</u>	<u>275,823.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL REVENUES	275,823.00	0.00	275,823.00	100.00	0.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CAPITAL IMPROVEMENTS	102,500.00	0.00	136,796.00	133.46 (	34,296.00)
CAPITAL IMPROVEMENT PLAN	0.00	0.00	15,953.16	0.00 (	15,953.16)
OFU-FUND BALANCE APPROP.	<u>173,323.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>173,323.00</u>
TOTAL EXPENDITURES	275,823.00	0.00	152,749.16	55.38	123,073.84
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	123,073.84	(	123,073.84)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

24 -CAPITAL IMPROVEMENT

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENT REV</u>					
24-4-4000-4801 CAPITAL TRANSFER FROM GF	<u>275,823.00</u>	<u>0.00</u>	<u>275,823.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL CAPITAL IMPROVEMENT REV	275,823.00	0.00	275,823.00	100.00	0.00
TOTAL REVENUE	275,823.00	0.00	275,823.00	100.00	0.00
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

24 -CAPITAL IMPROVEMENT

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENTS</u>					
24-5-2100-9256 VERDE RIVER @ CLK GEN SITE DEV	2,500.00	0.00	0.00	0.00	2,500.00
24-5-2100-9801 CIP DESIGNATED FUNDS	100,000.00	0.00	0.00	0.00	100,000.00
24-5-2100-9850 TRANSFERS OUT	<u>0.00</u>	<u>0.00</u>	<u>136,796.00</u>	<u>0.00</u>	(<u>136,796.00</u>)
TOTAL CAPITAL IMPROVEMENTS	102,500.00	0.00	136,796.00	133.46	(34,296.00)
<u>CAPITAL IMPROVEMENT PLAN</u>					
<u>CAPITAL IMPROVEMENT PLAN</u>					
24-5-0800-8000 CAPITAL IMPROVEMENT PLAN	0.00	0.00	305.01	0.00	(305.01)
24-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	<u>0.00</u>	<u>0.00</u>	<u>15,648.15</u>	<u>0.00</u>	(<u>15,648.15</u>)
TOTAL CAPITAL IMPROVEMENT PLAN	0.00	0.00	15,953.16	0.00	(15,953.16)
<u>OFU-FUND BALANCE APPROP.</u>					
24-5-2000-9900 OFU-FUND BALANCE APPROPRIATION	<u>173,323.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>173,323.00</u>
TOTAL OFU-FUND BALANCE APPROP.	173,323.00	0.00	0.00	0.00	173,323.00
TOTAL EXPENDITURES	275,823.00	0.00	152,749.16	55.38	123,073.84
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	123,073.84		(123,073.84)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

25 -CDBG GRANT

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
CDBG REV	<u>406,016.00</u>	<u>0.00</u>	<u>12,500.00</u>	<u>3.08</u>	<u>393,516.00</u>
TOTAL REVENUES	406,016.00	0.00	12,500.00	3.08	393,516.00
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CDBG	<u>406,016.00</u>	<u>0.00</u>	<u>12,500.00</u>	<u>3.08</u>	<u>393,516.00</u>
TOTAL EXPENDITURES	406,016.00	0.00	12,500.00	3.08	393,516.00
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

25 -CDBG GRANT

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CDBG REV</u>					
25-4-4000-4500 CDBG GRANT REVENUE	<u>406,016.00</u>	<u>0.00</u>	<u>12,500.00</u>	<u>3.08</u>	<u>393,516.00</u>
TOTAL CDBG REV	406,016.00	0.00	12,500.00	3.08	393,516.00
TOTAL REVENUE	406,016.00	0.00	12,500.00	3.08	393,516.00
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

25 -CDBG GRANT

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CDBG</u>					
25-5-0000-7999 CDBG MISCELLANEOUS	406,016.00	0.00	0.00	0.00	406,016.00
25-5-0000-9009 ADMINISTRATION FEE	<u>0.00</u>	<u>0.00</u>	<u>12,500.00</u>	<u>0.00</u>	(<u>12,500.00</u>)
TOTAL CDBG	406,016.00	0.00	12,500.00	3.08	393,516.00
 <u>CAPITAL</u>					
<u>CDBG ADMIN</u>					
TOTAL EXPENDITURES	406,016.00	0.00	12,500.00	3.08	393,516.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

28 -COURT RESTRICTED
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
GENERAL	5,000.00	0.00	11,457.10	229.14 (	6,457.10)
FTG REV	0.00	0.00	228.51	0.00 (	228.51)
JCEF REV	0.00	0.00	229.83	0.00 (	229.83)
FUND BALANCE	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>
TOTAL REVENUES	35,000.00	0.00	11,915.44	34.04	23,084.56
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
GENERAL	<u>35,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35,000.00</u>
TOTAL EXPENDITURES	35,000.00	0.00	0.00	0.00	35,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	11,915.44	(	11,915.44)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

28 -COURT RESTRICTED

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL</u>					
28-4-0000-4500 COURT ENHANCEMENT REVENUE	5,000.00	0.00	3,139.10	62.78	1,860.90
28-4-0000-9300 COURT ENHANCEMENT CARRY OVER	<u>0.00</u>	<u>0.00</u>	<u>8,318.00</u>	<u>0.00</u>	(<u>8,318.00</u>)
TOTAL GENERAL	5,000.00	0.00	11,457.10	229.14	(6,457.10)
<u>FTG REV</u>					
28-4-0002-4500 COURT FTG REVENUE	<u>0.00</u>	<u>0.00</u>	<u>228.51</u>	<u>0.00</u>	(<u>228.51</u>)
TOTAL FTG REV	0.00	0.00	228.51	0.00	(228.51)
<u>JCEF REV</u>					
28-4-0003-4500 COURT JCEF REVENUE	<u>0.00</u>	<u>0.00</u>	<u>229.83</u>	<u>0.00</u>	(<u>229.83</u>)
TOTAL JCEF REV	0.00	0.00	229.83	0.00	(229.83)
<u>FUND BALANCE</u>					
28-4-4000-6050 FUND BALANCE APPROPRIATION	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>
TOTAL FUND BALANCE	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL REVENUE	35,000.00	0.00	11,915.44	34.04	23,084.56
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

28 -COURT RESTRICTED

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL</u>					
28-5-0000-7999 COURT ENHANCEMENT MISC	<u>35,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35,000.00</u>
TOTAL GENERAL	35,000.00	0.00	0.00	0.00	35,000.00
<u>FARE FUND</u>					
<u>CAPITAL IMPROVEMENT PLAN</u>					
<u>OTHER FINANCING USES</u>					
<u>MISC EXP</u>					
TOTAL EXPENDITURES	35,000.00	0.00	0.00	0.00	35,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	11,915.44	(	11,915.44)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

29 -POLICE GRANTS
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
GITEM REVENUE	<u>84,251.00</u>	<u>13,177.49</u>	<u>34,697.14</u>	<u>41.18</u>	<u>49,553.86</u>
TOTAL REVENUES	84,251.00	13,177.49	34,697.14	41.18	49,553.86
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
GITEM FUND	<u>84,251.00</u>	<u>0.00</u>	<u>28,432.77</u>	<u>33.75</u>	<u>55,818.23</u>
TOTAL EXPENDITURES	84,251.00	0.00	28,432.77	33.75	55,818.23
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	13,177.49	6,264.37	(	6,264.37)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

29 -POLICE GRANTS

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GITEM REVENUE</u>					
29-4-4000-4500 GITEM TASK FORCE REVENUE	<u>84,251.00</u>	<u>13,177.49</u>	<u>34,697.14</u>	<u>41.18</u>	<u>49,553.86</u>
TOTAL GITEM REVENUE	84,251.00	13,177.49	34,697.14	41.18	49,553.86
TOTAL REVENUE	84,251.00	13,177.49	34,697.14	41.18	49,553.86
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

29 -POLICE GRANTS

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GITEM FUND</u>					
29-5-0000-6000 GITEM TASK FORCE WAGES	48,082.00	0.00	16,185.19	33.66	31,896.81
29-5-0000-6020 GITEM SOCIAL SECURITY	3,678.00	0.00	1,208.61	32.86	2,469.39
29-5-0000-6021 GITEM PSPRS EMP PORTION	13,790.00	0.00	4,891.36	35.47	8,898.64
29-5-0000-6022 GITEM HEALTH INSURANCE	14,306.00	0.00	4,361.71	30.49	9,944.29
29-5-0000-6023 GITEM WORKERS COMPENSATION	2,352.00	0.00	1,163.00	49.45	1,189.00
29-5-0000-6026 HSA EMPLOYER PORTION	<u>2,043.00</u>	<u>0.00</u>	<u>622.90</u>	<u>30.49</u>	<u>1,420.10</u>
TOTAL GITEM FUND	84,251.00	0.00	28,432.77	33.75	55,818.23
TOTAL EXPENDITURES	84,251.00	0.00	28,432.77	33.75	55,818.23
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	13,177.49	6,264.37	(	6,264.37)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

30 -POLICE SMART & SAFE AZ
FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
GENERAL	<u>15,000.00</u>	<u>0.00</u>	<u>11,755.07</u>	<u>78.37</u>	<u>3,244.93</u>
TOTAL REVENUES	15,000.00	0.00	11,755.07	78.37	3,244.93
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
GENERAL	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>
TOTAL EXPENDITURES	15,000.00	0.00	0.00	0.00	15,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	11,755.07	(	11,755.07)

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

30 -POLICE SMART & SAFE AZ

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL</u>					
30-4-0000-4500 SMART & SAFE AZ REVENUE	<u>15,000.00</u>	<u>0.00</u>	<u>11,755.07</u>	<u>78.37</u>	<u>3,244.93</u>
TOTAL GENERAL	15,000.00	0.00	11,755.07	78.37	3,244.93
TOTAL REVENUE	15,000.00	0.00	11,755.07	78.37	3,244.93
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

30 -POLICE SMART & SAFE AZ

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL</u>					
30-5-0000-7999 MISC EXPENSE	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>
TOTAL GENERAL	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL EXPENDITURES	15,000.00	0.00	0.00	0.00	15,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	11,755.07	(	11,755.07)

*** END OF REPORT ***

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

80 -DONATION FUND

FINANCIAL SUMMARY

58.33% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
YAVAPAI APACHE TRIBE	20,000.00	0.00	0.00	0.00	20,000.00
TOWN WIDE	608,000.00	0.00	1,103.84	0.18	606,896.16
COMM DEV	300.00	0.00	0.00	0.00	300.00
PARK & RECREATION	1,073,500.00	0.00	12,821.45	1.19	1,060,678.55
POLICE	10,750.00	0.00	4,835.52	44.98	5,914.48
FUND BALANCE APPROPRIATIO	<u>607,680.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>607,680.00</u>
TOTAL REVENUES	2,320,230.00	0.00	18,760.81	0.81	2,301,469.19
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

CAPITAL IMPROVEMENT PLAN	571,340.00	0.00	0.00	0.00	571,340.00
YAVAPAI APACHE TRIBE	570,000.00	4,949.00	8,378.03	1.47	561,621.97
TOWN WIDE	58,000.00	0.00	424.00	0.73	57,576.00
COMM DEV	300.00	0.00	0.00	0.00	300.00
PARK & RECREATION	1,109,840.00	79.03	10,923.83	0.98	1,098,916.17
POLICE	<u>10,750.00</u>	<u>0.00</u>	<u>3,095.85</u>	<u>28.80</u>	<u>7,654.15</u>
TOTAL EXPENDITURES	2,320,230.00	5,028.03	22,821.71	0.98	2,297,408.29
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (	5,028.03) (	4,060.90)		4,060.90

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

80 -DONATION FUND

58.33% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>STREETS</u>					
<u>YAVAPAI APACHE TRIBE</u>					
80-4-2100-4001 GENERAL	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL YAVAPAI APACHE TRIBE	20,000.00	0.00	0.00	0.00	20,000.00
<u>TOWN WIDE</u>					
80-4-2300-4004 TOWN WIDE GENERAL DONATION	58,000.00	0.00	1,103.84	1.90	56,896.16
80-4-2300-4005 VERDE RIVER @ CLARKDALE DON	10,000.00	0.00	0.00	0.00	10,000.00
80-4-2300-4006 GENERAL - DEVELOPER	540,000.00	0.00	0.00	0.00	540,000.00
TOTAL TOWN WIDE	608,000.00	0.00	1,103.84	0.18	606,896.16
<u>LIBRARY</u>					
<u>COMM DEV</u>					
80-4-2500-4001 CENTENNIAL PLAZA DONATIONS	300.00	0.00	0.00	0.00	300.00
TOTAL COMM DEV	300.00	0.00	0.00	0.00	300.00
<u>PARK & RECREATION</u>					
80-4-2600-4001 GENERAL	8,000.00	0.00	2,557.32	31.97	5,442.68
80-4-2600-4002 CONCERTS	9,000.00	0.00	6,158.85	68.43	2,841.15
80-4-2600-4003 HALLOWEEN	4,500.00	0.00	3,975.00	88.33	525.00
80-4-2600-4010 FOURTH OF JULY	2,000.00	0.00	0.00	0.00	2,000.00
80-4-2600-4012 DONATIONS-SELNA MOGNINI	1,050,000.00	0.00	0.00	0.00	1,050,000.00
80-4-2600-4700 POOL DONATION INTEREST	0.00	0.00	130.28	0.00	(130.28)
TOTAL PARK & RECREATION	1,073,500.00	0.00	12,821.45	1.19	1,060,678.55
<u>POLICE</u>					
80-4-2900-4001 GENERAL	5,000.00	0.00	2,717.52	54.35	2,282.48
80-4-2900-4006 POLICE NATIONAL NIGHT OUT	5,000.00	0.00	2,118.00	42.36	2,882.00
80-4-2900-4007 BULLET PROOF VEST DONATIONS	750.00	0.00	0.00	0.00	750.00
TOTAL POLICE	10,750.00	0.00	4,835.52	44.98	5,914.48
<u>FUND BALANCE APPROPRIATIO</u>					
80-4-4000-6050 FUND BALANCE APPROPRIATION	607,680.00	0.00	0.00	0.00	607,680.00
TOTAL FUND BALANCE APPROPRIATIO	607,680.00	0.00	0.00	0.00	607,680.00
<u>HERITAGE CONSERV</u>					
TOTAL REVENUE	2,320,230.00	0.00	18,760.81	0.81	2,301,469.19
	=====	=====	=====	=====	=====

TOWN OF CLARKDALE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2023

80 -DONATION FUND

58.33% OF YEAR COMP.

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL IMPROVEMENT PLAN</u>					
80-5-0800-8023 CAPITAL IMPROVEMENT PLAN FY23	<u>571,340.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>571,340.00</u>
TOTAL CAPITAL IMPROVEMENT PLAN	571,340.00	0.00	0.00	0.00	571,340.00
<u>STREETS</u>					
<u>YAVAPAI APACHE TRIBE</u>					
80-5-2100-7000 GENERAL - DEVELOPER EXP	540,000.00	4,949.00	8,341.75	1.54	531,658.25
80-5-2100-8801 DES FUNDS YAV APACHE NATION	20,000.00	0.00	0.00	0.00	20,000.00
80-5-2100-9256 VERDE RIVER @ CLARKDALE	<u>10,000.00</u>	<u>0.00</u>	<u>36.28</u>	<u>0.36</u>	<u>9,963.72</u>
TOTAL YAVAPAI APACHE TRIBE	570,000.00	4,949.00	8,378.03	1.47	561,621.97
<u>TOWN WIDE</u>					
80-5-2300-8004 TOWN WIDE GEN DON EXPENSES	<u>58,000.00</u>	<u>0.00</u>	<u>424.00</u>	<u>0.73</u>	<u>57,576.00</u>
TOTAL TOWN WIDE	58,000.00	0.00	424.00	0.73	57,576.00
<u>LIBRARY</u>					
<u>COMM DEV</u>					
80-5-2500-8001 CENTENNIAL PLAZA DON BRICK EXP	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
TOTAL COMM DEV	300.00	0.00	0.00	0.00	300.00
<u>PARK & RECREATION</u>					
80-5-2600-7000 SELNA-MOGNINI CONSTRUCTION	1,081,340.00	0.00	0.00	0.00	1,081,340.00
80-5-2600-8001 GENERAL	8,000.00	79.03	1,326.71	16.58	6,673.29
80-5-2600-8002 CONCERTS	14,000.00	0.00	5,627.98	40.20	8,372.02
80-5-2600-8003 HALLOWEEN	4,500.00	0.00	3,969.14	88.20	530.86
80-5-2600-8010 FOURTH OF JULY	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL PARK & RECREATION	1,109,840.00	79.03	10,923.83	0.98	1,098,916.17
<u>POLICE</u>					
80-5-2900-8001 GENERAL	5,000.00	0.00	594.54	11.89	4,405.46
80-5-2900-8006 POLICE NATIONAL NIGHT OUT	5,000.00	0.00	2,501.31	50.03	2,498.69
80-5-2900-8007 BULLET PROOF VEST EXPENSES	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>
TOTAL POLICE	10,750.00	0.00	3,095.85	28.80	7,654.15
<u>HERITAGE CONSERV</u>					
TOTAL EXPENDITURES	2,320,230.00	5,028.03	22,821.71	0.98	2,297,408.29
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	5,028.03) (	4,060.90)		4,060.90

*** END OF REPORT ***



Clarkdale Police Department

Randy S. Taylor, D.M., Chief of Police

MEMORANDUM

DATE: January 30, 2023
TO: Town Council
FROM: Randy Taylor, Police Chief
RE: Special Event Liquor License Recommendation

The following Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control was reviewed and approved:

1. **APPLICANT:** The Clarkdale Foundation
- EVENT:** Clarkdale Car Show
- LOCATION:** 900-1100 Main Street, Clarkdale
- DATE AND TIME OF EVENT:** Saturday, March 11, 2023, 9 a.m.-2 p.m.
- DATE OF RECOMMENDATION:** January 13, 2023



Staff Report

Item Number: 5.A.

<u>Agenda Item:</u>	Approval of Minutes Consider and act upon the draft minutes from the regular meeting held on Jan. 24, 2023.
<u>Staff Contact:</u>	Charity Brooks, Town Clerk
<u>Meeting Date:</u>	February 14, 2023
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Review of the draft minutes from the regular meeting held on Jan. 24, 2023.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends approval of the draft minutes from the regular meeting held on Jan. 24, 2023.



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JANUARY 24, 2023 AT 3:00 PM**

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Randy Taylor, Police Chief; Joe Candelaria, Lieutenant; Ruth Mayday, Community Development Director; Julie Goucher, Finance Director; Kristine Capite, Finance Manager; Cory Franek, Public Works Director; Joni Westcott, Parks and Recreation Manager; Tom Blanchard, Senior Planner

Zoom: Randi Stephens, HR Manager

Audience: Approximately twelve members of the public were present.

- 1. CALL TO ORDER** - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*
- 2. ROLL CALL** – *All members present.*
- 3. PUBLIC COMMENT** – *No public comment.*

4. REPORTS

Departmental Reports (*submitted with Council packet*) –
Summary of written Reports from Town Departments and Other Agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- CAT/LYNX Transit Report
- Verde Valley Humane Society

5. BOARD AND COMMISSION MINUTES (*submitted with Council packet*) –

A. Parks and Recreation Commission

Parks and Recreation Commission minutes for their regular meeting held on Nov. 9, 2022.

B. Design Review Board

Design Review Board minutes from their regular meeting held on Oct. 5, 2022.

C. Historic Preservation Commission

Historic Preservation Commission minutes from their regular meeting held on Nov. 1, 2022.

6. PRESENTATIONS

A. Northern Arizona Healthcare's Continued Commitment to the Verde Valley

The Council received a presentation from Josh Tinkle with Northern Arizona Healthcare to discuss their continued commitment to the Verde Valley.

B. Annual Financial Audit Presentation

The Council received a presentation from Scott Graff with Colby & Powell, PLC regarding the annual audit for the Town of Clarkdale.

7. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on Jan. 10, 2023.

B. Town Manager's Evaluation - Letter of Findings – *Item pulled for further consideration by Mayor Prud'homme-Bauer*

Consider and act upon the Letter of Findings from the Town Manager's Annual Performance Evaluation conducted on Jan. 10, 2023.

C. Request to ratify the application of a SMART Fund grant

Consider and act upon a request by staff to ratify the submission of an application for a State of Arizona SMART Fund grant for the design of the additional bridge to cross Bitter Creek.

Action: Approve consent agenda items A and C as written:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

PULLED FOR SEPARATE CONSIDERATION BY MAYOR PRUD'HOMME-BAUER:

B. Town Manager's Evaluation - Letter of Findings –

Consider and act upon the Letter of Findings from the Town Manager's Annual Performance Evaluation conducted on Jan. 10, 2023.

Mayor Prud'homme-Bauer pulled this item to read the letter of findings to the public and formally acknowledge and congratulate Town Manager Susan Guthrie on her successful first year with the Town of Clarkdale.

Action: Approve consent agenda items A and C as written:

Motion: Council Member Jones

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. NEW BUSINESS

A. PUBLIC HEARING - Black Hills West Minor Subdivision Final Plat

Senior Planner Tom Blanchard gave a presentation, and the Council held a public hearing regarding application no. 093582 for Black Hills West Minor Subdivision Final Plat. There were no public comments.

B. Black Hills West Minor Subdivision Final Plat

Discuss, consider and act upon application no. 093582 - Black Hills West Minor Subdivision Final Plat.

Action: I move to approve the Black Hills West Minor Subdivision final plat based upon the following findings of fact:

- a. The proposed subdivision conforms to the adopted General Plan goals, objectives, and policies of the Town.
- b. The proposed subdivision, as reviewed and approved, will not be detrimental to the public health, safety, and general welfare.
- c. Environmental concerns conform to adopted standards and have either been addressed or will be addressed prior to approval of the Final Plat.
- d. The design of the proposed subdivision is sensitive to the physical characteristics of the site.
- e. The proposed subdivision is consistent with provisions and intents of Zoning Code requirements applicable to the property.
- f. The proposed subdivision conforms to the improvement standards and design standards set forth in these Regulations and other applicable Town, County, State and Federal regulations.

AND WITH THE FOLLOWING STIPULATIONS:

1. That the Final Plat when submitted, be in substantial conformance with the Final Plat submitted herewith.
2. That the applicant, CZR, LLC agrees to abide with the Development Agreement conditions established with the Town of Clarkdale and is a condition for final plat approval and the issuance of building permits.
3. The developer and individual lot owners will abide to the Covenants, Codes, and Restrictions (CC& R's), Declaration of Subdivision established with the Town of Clarkdale and is a condition for final plat approval and the issuance of building permits.

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Partial Abandonment of the Subdivision of the Radley Property

Discuss, consider and act upon Resolution #1688, approving the partial abandonment of the subdivision of the Radley property and setting forth stipulations for future development.

Community Development Director Ruth Mayday gave a presentation regarding the partial abandonment of the Subdivision of the Radley Property.

Action: I move to adopt Resolution #1688, approving the partial abandonment of plat for the subdivision of the Radley property, and abandoning all roads and alleyways within the area of abandonment as stipulated therein.

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. The Plateau at Clarkdale Final Condominium Plat

Discuss, consider and act upon application no. 093160 for The Plateau at Clarkdale final condominium plat.

Community Development Director Ruth Mayday gave a presentation regarding the Plateau at Clarkdale Final Condominium Plat.

Action: I move that we approve the final condominium plat and development agreement as submitted, based on the following findings of fact:

1. The proposed subdivision conforms to the adopted General Plan goals, objectives and policies of the Town.
2. The proposed subdivision, as reviewed and approved, will not be detrimental to the public health, safety, and general welfare.
3. Environmental concerns conform to adopted standards.
4. The design of the proposed subdivision is sensitive to the physical

characteristics of the site.

5. The proposed subdivision conforms to the improvement standards and design standards set forth in these Regulations and other applicable Town, County, State and Federal regulations.

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Annual Financial Audit

Discuss, consider and act upon the annual audited financial statements and annual expenditure limitations report as presented by Colby & Powell, PLC.

Action: I recommend approval of the annual financial report.

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

9. POSSIBLE VOTE TO ENTER EXECUTIVE SESSION –

The Council may vote to discuss the following matters in executive session pursuant to A.R.S. § 38-431.03 (A)(3) discussion or consultation for legal advice with the attorney or attorneys of the public body and/or A.R.S. §38-431.04 (A)(7) for discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

A. Verde Canyon Railroad Land Swap

B. Centerville Road Extension Property Acquisition

C. Consideration of Mutual Agreement to Condemn 751 Calle Medina, Clarkdale, Arizona, for Centerville Road Extension

Action: I move to enter into executive session.

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

10. RESUMPTION OF REGULAR MEETING – 5:36 p.m.

Immediately following the executive session, the Council will resume public session.

A. Verde Canyon Railroad Land Swap

Discussion and possible action regarding the Verde Canyon Railroad land swap.

Council was updated on the progress of this item. No action taken at this time.

B. Centerville Road Extension Property Acquisition

Discussion and possible action regarding the Centerville Road Extension Property Acquisition.

Council was updated on the progress of this item. No action taken at this time.

C. Consideration of Mutual Agreement to condemn 751 Calle Medina, Clarkdale, Arizona, for Centerville Road Extension

Discussion and possible action regarding the Mutual Agreement to condemn 751 Calle Medina, Clarkdale, Arizona, for Centerville Road Extension; and direction to the Town Attorney to file a condemnation action pursuant to A.R.S. 12-1112 in connection therewith.

Action: I move to approve the voluntary Mutual Agreement to condemn 751 Calle Medina, Clarkdale, Arizona for the Centerville Road Extension and direct the Town Attorney to file the voluntary mutual agreement for condemnation.

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

11. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

12. ADJOURNMENT - *Mayor Prud'homme-Bauer adjourned the meeting without objection at 5:39 p.m.*

APPROVED:

ATTESTED/SUBMITTED:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 24th day of January 2023. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by City Council: Feb. 14, 2023

Charity Brooks, Town Clerk



Staff Report

Item Number: 5.B.

Agenda Item: **Disposal of Surplus or Obsolete Town Personal Property**
Consider and act upon the option to donate, sell or dispose of surplus or obsolete Town personal property.

Staff Contact: Randi Stephens, HR Manager

Meeting Date: February 14, 2023

Strategic Goal: This item supports the following Clarkdale Strategic Goal:

- Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.
- Goal Area 6 - Strategically invest in organizational development to enhance efficiency and service delivery and to attract and retain an exemplary workforce.

Background: Per Town code section 3-3-11 Disposal of Property Ordinance #350, 2013; Resolution #1425, 2013; prior code § 3-4-11.
Town staff shall follow the provisions of State Law with regard to the sale, lease, exchange, trade or other disposal of surplus or obsolete Town personal property. The Town may also elect to donate any surplus or obsolete Town personal property to a governmental, nonprofit, or charitable organization, with public notice, as determined by the Town Manager or his or her designee pursuant to State Law.

Each item has exhausted its recommended lifespan and has been removed from service. Disposal of surplus property will be made in the most economical and practical manner available, including vehicle auction.

Budget Impact: Variable gains depending on the property at issue and market conditions at the time of the sale of the surplus property.

Recommendation: Staff recommends approval of disposal of surplus inventory and also proposes future surplus inventory under \$75,000 may be disposed of at the discretion of the Town Manager in compliance with State Law.

2023 Surplus Inventory - Town of Clarkdale

Normal

1

Location	Title	Description	Qty	Tax
672087	DUPLEX AUDITORIUM CHAIRS	Folding duplex chairs	N	
672087	DIVIDER PANELS	Fabric covered cubicle/office partitions, light grey & dark grey	N	
672087	ANTIQUE SAFE	National Safe & Lock Company	N	
672087	ANTIQUE SAFE DOOR	Large & extremely heavy safe door, said to be from the Clarkdale Bank	N	
672087	GASOLINE GENERATOR - APACHE PREMIER 8800E		N	
672087	GASOLINE GENERATOR - JOHN DEER 3200		N	
672087	ROLLER COMPACTOR		N	
672087	GASOLINE POWERED PLATE COMPACTOR		N	
672087	PRESSURE WASHER		N	
672087	FLOOR JACK		N	
672087	FLOOR JACK		N	
672087	FLOOR JACK		N	
672087	SEWER PLANT SKID		N	
672087	SEWER PLANT CONTROL BOX		N	
672087	SEWER PLANT PUMP EQUIPMENT		N	
672087	POOL COVER ROLLER	15' long; allows easy deployment and storage for pool covers	N	
672087	PICNIC TABLES	Sturdy metal picnic tables, some partially damaged	12	N
672087	SCAFFOLDING PANELS & WHEELS		N	
672087	ROOF TILES - CONCRETE	Curved terra cotta roofing tiles	N	
672087	ANGLE BLADE TRACTOR ATTACHMENT	John Deere 3-point hitch angle blade tractor attachment	N	
672087	GRIMMER SCHMIDT 125 AIR COMPRESSOR		N	
672087	CONCRETE MIXER		N	
672087	WOODCHIPPER	Olathe 986 Woodchipper	N	
672087	1991 DODGE RAM 3/4 TON 4X4 PICKUP		N	
672087	1991 DODGE CARAVAN MINI-VAN		N	
672087	TRUCK BED COVER	Tonneau Cover for Chevy Long-bed Pickup	N	
672087	PA SYSTEM	Bose L1 Model One PA System	2	N
672087	WATER METER READERS	Neptune Touch water meter reader	N	
672087	WATER METER READERS	Micro Flex handheld meter reader	N	
672087	SPEAKER	Single speaker cabinet	N	
672087	16 CHANNEL ANALOG PA BOARD	Mackie ONYX 1640 Premium Analog Mixer	N	
672087	PA WIRING & FIXTURES		N	
672087	DESKTOP MICROPHONE STANDS	Folding desktop mic stands	6	N
672087	DESKTOP MICROPHONE	Soundcraft AT8570ML Desktop Stick Microphone	6	N

672087	MICROPHONES	Shure SM48 Microphones	7 N
672087	ANTIQUE FIRE HYDRANTS	Scrap or Decorative	8 N
	v107 Patrol Car	PD/2000 Ford Crown Vic	
	V112 Patrol Car	PD/2003 Ford Crown Vic	
	V114C Patrol Car	PD/2011 Crown Vic	
	V1147 Patrol Truck	PD/Chevy Silverado	
	V118 Unmarked Car	PD/Infiniti	



Staff Report

Item Number: 6.A.

Agenda Item: **Parks and Recreation Trails Master Plan**
Discuss, consider and act upon the selection of a Parks and Recreation Trails Master Plan consultant.

Staff Contact: Joni Westcott, Parks Manager

Meeting Date: February 14, 2023

Strategic Goal: This agenda item supports the following Clarkdale Strategic Goal:

- Goal Area 3 - Enhance the quality and availability of parks, recreation, and cultural opportunities.

Background: Trails were identified in a 2020 Parks and Recreation community survey as a top recreational need in Clarkdale. Due to these survey results, trail concepts became a stated goal in the Town's General Plan.

There are only a few official trails within the Town of Clarkdale. Several more have been proposed, including trails that would connect not only within Clarkdale and to other communities, but also to the proposed Verde Valley Circle Trail (Clarkdale, Cottonwood, Camp Verde, Sedona) and surrounding National Forest trails.

When considering all the possibilities, it was evident that the Town needs a comprehensive plan to guide the future of trail development for the community.

Staff has been working on the selection of an appropriate consultant to collaborate with the Town to develop a Trails Master Plan for Clarkdale. A thorough investigation and interview process was conducted by staff with the assistance of volunteer Felicia Coates to determine who might provide the most comprehensive and implementable product to guide the Town into the future with respect to recreational trails of all types. Considerations included:

Trails Master Plan Objectives

1. To serve as a guide and implementation tool for the development and

- management/maintenance of trails in Clarkdale.
2. To meet the recreational needs of the Clarkdale community.

Trail Master Plan Criteria

1. Address community interest regarding trails.
2. Increase trail opportunities within the Town and consistent with the Town Strategic Plan, the General Plan and the Park & Recreation Commission Vision and Mission statement.
3. Accommodate a variety of trail users in a safe and environmentally sensitive manner.
4. Provide equitable and inclusive access to trails.
5. Site trails in areas highlighting Clarkdale's culture and history (Native American, railroad, etc.).
6. Provide trail connectivity to surrounding communities and forest land.
7. Promote Clarkdale sustainably.

Trails Master Plan Deliverables

1. Clarkdale Trail Map.
2. Definition of the following:
 - a. Trails for a range of users (bicycle, pedestrian, equestrian, ADA).
 - b. Necessary ancillary services (e.g., parking, benches).
 - c. Implementation plan to include challenges and options to address needed land acquisitions and easements, and definition of path of least resistance.
 - d. Risk considerations.
 - e. Maintenance plan.
 - f. Best funding options.

Three companies were provided the above information and an opportunity to share what their deliverables per these requirements within the proposed budget of not more than \$40,000 would be.

Of the two final companies that were interviewed in depth, one company stood out to have a greater understanding of what Clarkdale needs and could provide the majority of the elements needed to create a working plan. Additional elements could be provided in a second phase of the Trails Master Plan project.

The basis for considering the top company came down to the following:

- Enthusiasm for working with the Town on this project. The company doesn't accept all project opportunities – they select projects they want to work on.
- Experience of working with federal entities and managing the municipality's interface with these entities.

- An apparent larger vision of what trails can be, e.g., trails can be multi-purpose corridors with associated benefits (e.g., Economics).
- 20 years in the trails business, focusing on the intermountain west, with an office in Flagstaff. A history of developing trails in small towns, including towns with mining histories.
- Deliverables for this Fiscal Year were comparable to others and an offer of a la carte pricing allows for choices based on the budget.
- The company team appears to have a range of skills spanning from planning to execution (e.g., NEPA, new trail construction).

The following is the breakdown of the tasks/deliverables proposed in Phase 1 (\$40,000):

Task I: Foundation (Feb – March)

- Kickoff Meeting & Monthly Coordination Calls. Host a virtual kickoff meeting with the project core team to finalize the schedule, define roles, outline communication protocols, collect the best available data, and discuss keys to project success.
- Review Existing Plans & Gather Existing GIS Data.
- Create Existing Conditions & Constraints Mapping. The constraints map will identify elements that will guide the direction of future trail corridors, such as topography, floodplains, transportation, unique wildlife habitats, mining lands, and other hazards. Maps will help identify connectivity for economic development, health, and safety benefits.
- Create Preliminary Document Outline.

Task II: Needs and Opportunities (April)

- Monthly Coordination Calls.
- Conduct Site Tour.
- Conduct & summarize input from focus groups. Host up to four (4) focus group sessions to confirm vision and goals, define opportunities/alternatives, discuss constraints, etc. Additionally, conduct one-on-one interviews with Town Council. Create a summary of all the input. The groups could include:
 1. Planning and trails staff from public land management agencies, adjacent communities, Clarkdale, and Yavapai County.
 2. Key volunteers, partners, and resource and user interest groups.
 3. Large landowners.
 4. Boards/Commissions.
- Opportunities Open House. In tandem with site tour and focus groups, conduct one public meeting to draw opportunities and confirm vision and goals.
- Create Opportunities Map. Begin to identify potential connections for a range of users (bicycle, pedestrian, equestrian, ADA), trailheads, and

key recreation sites.

Task III: Preliminary Recommendations (May – June)

- Monthly Coordination Calls.
- Develop Trail Standards/Typologies. Define level of service standards for up to five trail typologies including typical amenities, maintenance standards, minimum/preferred width (cross-sections), surface material (based on use and purpose), etc.
- Preliminary Conceptual Trails Master Plan Map. Create 8.5x11 Preliminary Master Plan map showing existing trails, planned trails/corridors, on road treatment connectivity, opportunities for trailheads, and other recreation access points.
- Budget unit costs and planning level operating costs. Using cost/mile averages, develop cost estimates (ballpark) to construct the full off-street trail system over time, assuming inflationary factors. Assumes costs for street treatment (sidewalks, bike lanes, etc.) will be part of future transportation planning, but could be included in Phase 2.
- Review with Constituents. Based on the Preliminary Concept Trails Master Plan Map, gather key constituents (agency partners, key landowners, adjacent towns/ counties, implementation partners) to complete an early review of progress to date.
- Review with the Parks and Recreation Commission virtually for input.
- Conduct Public Open House. Update the Preliminary Conceptual Trails Master Plan Map based on comments from the constituents and the Parks and Recreation Commission.
- In tandem, conduct an online public survey. Preliminary recommendations and trail segments would be presented through an approximate seven minute online public questionnaire link. The survey could 1) gauge support for each recommendation and 2) initially rank trail segment priorities.

Task IV: Master Plan (July)

- Monthly Coordination Calls.
- Final Conceptual Trails Master Plan Map. Revise the Conceptual Trails Master Plan from public comment and finalize the Master Plan.
- Master Plan Document Draft and Final. Format previously completed deliverables into a concise but appealing document for future grant writing, budget proposals, staff work plans, etc.
- Online Public Review of Documents. Post the Master Plan Document online for digital commenting.
- Presentation to the Parks and Recreation Commission and Council for Adoption. Staff to review public comments and determine what changes to carry forward into the Adoption Draft. Refine the Master Plan for Commission recommendation and Town Council for Adoption.

Phase 2 (If implemented, would cost an additional \$32,000 for Fiscal Year 23-24)

Implementation

Pending the completion of the above, subsequent implementation tasks can be prioritized and funded. These could include:

- Review Current Capital Projects/Funding Sources/Budget. Gather data and summarize information on current capital improvement projects, funding sources, and staffing/operations budget.
- Implementation Action Plan. Identify future challenges and options to address, needed land acquisitions and easements, grants, and other actions. Assign responsibilities, partners, funding resources, planning level costs, and timelines.
- Prioritize trail segments. The Master Plan may take decades to build out. Facilitate conversations internally and externally to pair trail segments with willing landowners and ripe funding opportunities. A detailed walkability/equitable analysis would help determine which segments serve the largest populations, especially service workers and disproportionately impacted communities. Organize the segments by high, medium, and low priorities. Estimate the pace at which trails could be built.
- Ground-truth trail alignments. Walk the entire proposed system to adjust the linework in the Master Plan.
- Acquisition plan. In tandem with ground-truthing trail alignments, conduct outreach to targeted landowners and explore their goals for their properties. Develop an internal list of land acquisitions/easements with a land agent.
- Maintenance Plan. Create an operations plan that accounts for volunteer efforts, regional agreements, partners, and staff resources. The operations plan would address both fiscal and environmental sustainability.
- Recreation trends/economic impact. Quantify the economic benefits and return on investment that could come to the Town through capital and operational expenditures.
- Detailed Trailhead/Parking Concepts. The Master Plan will contain standards for all trails, but not site-specific drawings for trailhead or interpretive improvements. Draft concepts for three trailheads that could be used for fundraising.
- Wayfinding Map. Building off the Verde Front branding guidelines and direction. Create a map of the wayfinding map and plan for implementation.

Budget Impact:

\$30,000 Capital Improvement Fund Acct.#24-5-0800-8023
\$10,000 General Fund Acct. #01-5-0800-8023

Recommendation: Staff recommends that Council review the Trail Master Plan deliverables and provide input on the proposed Trails Master Plan development project and, as this project is less than \$75K and is currently budgeted, authorize the Town Manager to move forward with executing agreements.



Staff Report

Item Number: 6.B.

<u>Agenda Item:</u>	Historic Bandstand Proposal Discuss, consider and act upon the proposal submitted by G & G Construction for the rehabilitation of the Historic Bandstand.
<u>Staff Contact:</u>	Ruth Mayday, Community Development Director
<u>Meeting Date:</u>	February 14, 2023
<u>Strategic Goal:</u>	This agenda item supports the following Strategic Goal: • Goal Area 1 - Preserve and celebrate Clarkdale's unique, complex history. • Goal Area 3 - Enhance the quality and availability of parks, recreation and cultural opportunities.
<u>Background:</u>	The Town Bandstand (also known as the gazebo) is in need of significant repairs. It is listed as a contributing building on the National Register of Historic Places for the Clarkdale Historic District, and in the 1989 Historic Resource Survey. Thus, particular attention is required to ensure the structure remains as original in appearance and materials as possible. Based on a recommendation by the Historic Planning Commission to consult with an architect and structural engineer, staff engaged Bill Otwell of Otwell Associates in Prescott, Arizona to provide an architectural analysis and assist with a finding of No Adverse Impact from the State Historic Preservation Office (SHPO). SHPO did find that the proposed renovations would not have an adverse impact on the structure. Mr. Otwell also subcontracted with Frost Structural Engineering, who provided recommendations regarding the physical condition of the Bandstand and recommended repairs. Based on those reports, staff then issued a Request for Proposal (RFP) for the rehabilitation of the Bandstand. One (1) proposal was received from G & G Specialty Contractors ("Contractors") for the amount of \$216,775, well above the \$150,000 budgeted for the project. The submitting contractors have extensive experience in historical rehabilitation projects throughout Arizona, including the following:

- Snowflake-Taylor Public Library
- Ajo Train Depot
- Glendale Women's Club
- McCullough-Price House Museum
- Tanner Chapel AME Church

Most of these projects received the Governor's Historic Preservation Award, which recognizes excellence in historic preservation throughout Arizona.

Staff met the principals from G & G Engineering onsite, reviewed the proposal, and agreed to value engineer the project to determine if the cost could be lowered. The amount of the value engineering bid is \$192,902.

Staff is now asking council to act on approving the \$192,902 value engineering proposal and direct staff to engage G & G Specialty Construction ("Contractor") to perform the proposed repairs. All changes will be sent to Frost Engineering for review and approval.

The Bandstand is an historic icon of the Town and embedded in memories of many current and former residents of Clarkdale. As stewards of Town funds, both staff and council need to carefully consider this project through the competing lenses of historic preservation and fiscal responsibility. If the Council moves forward with the value-engineered rehabilitation, additional funding will be required and it would maintain its status as a contributing structure to the Clarkdale Historic District. Of the existing structure, only the roof assembly and some of the framing under the deck are assumed to be historic as they were not replaced in the most recent rehabilitation (little information exists regarding repairs made to the structure prior to the formation of the Town). If it is the intent of Town Council to preserve as much of the existing structure as possible, then rehabilitation is the path to pursue.

Replication of the Bandstand with an identical structure would be a fiscally responsible option. The form and design would be identical to the existing bandstand but built with modern construction materials and techniques. Knee braces, rafter tails, and other elements unique to this specific structure can be reproduced so there would be little effect on the appearance. Currently, there are 381 contributing buildings and structures included in the Town's Historic District, one of which is the Bandstand. Staff is aware that the structure was relocated in the park at some point, and that a significant rehabilitation was undertaken in the late 1990s-early 2000s. If Council chooses to replicate the structure rather than rehabilitate it, the cost would likely be significantly less. The consequence of demolition and replication would be its de-listing from the National Register of Historic Places. Council could also direct staff to prepare and install a marker that provides visitors with the story of the Bandstand and its many iterations.

Budget Impact: The initial rehabilitation is included in the budget as CIP #22-P02 in the amount of \$150,000, which will require a budget transfer of \$42,902. It also exceeds the \$75,000 cap on the Town Manager's authority to approve and thus requires Council approval.

Recommendation: Given the cost of the proposed rehabilitation, staff suggests consideration of the following options available to Council:

1. Council can approve the initial scope of work and fee of \$216,775 for the restoration of the Bandstand in conformance with the scope of work set forth in the RFP.
2. Council can approve the value-engineered scope of work and fee of \$192,902 as proposed by the contractor.
3. Council can reject the proposal and direct staff to issue another Request for Proposal.
4. Council can reject the proposal and direct staff to pursue other avenues of procurement.
5. Council can table the approval and direct staff to research options for rehabilitation of the structure, up to and including replacement, for discussion at a future meeting.



G & G Specialty Contractors, Inc.

1221 N. Mondel Dr.
Gilbert, Arizona 85233
Ph. 480.921.4079 Fax. 480.921.3506

January 4, 2023

Town of Clarkdale

Ruth Mayday – Community Development Director
39 N. Ninth Street
Clarkdale, Arizona 86324

RE: Bid Proposal for **Historic Bandstand Rehabilitation** (CIP#22-P02)

Dear Ms. Mayday,

The following is our bid proposal to rehabilitate the **Town of Clarkdale – Historic Bandstand** in the central park per the following documents:

- Bandstand RFP Amended Final (Received via e-mail 12/21/22)
- Addendum 1 (Received via e-mail 12/21/22)
- Addendum 2 (Received via e-mail 12/29/22)
- Questions & Clarifications (Received via e-mail 12/21/22)
- The general scope of work for the rehabilitation includes, but not limited to:
 - The replacement of Cedar Shake Roofing, (8 ea) Posts, (1 set) Steps & Handrails, Cedar Lap Siding and Framing, (6 ea) Cabling (Spaced 6" o.c.), 2 x 6 floor deck
 - Install new (8 ea) 15" x 15" concrete columns, (80 sf) 4" concrete slab under steps, (8 ea) 4 x 4 post supports under rim joist
 - Repair (2 ea) 2 x 8 joist with sister joist
 - Reinstall (16 ea) salvaged Knee Braces
 - Paint entire Bandstand (to match existing color scheme)

The total cost for **Historic Bandstand Rehabilitation** is **\$216,775.00**.

Exclusions – All electrical and plumbing work (any disconnecting, removal or reconnecting shall be performed by owner), insulation, any work not in above documents

If contractor issues a contract based on this bid proposal, conditions herein shall be deemed accepted and understood to be incorporated in said contract as though written herein if any provision is inconsistent with this bid proposal this document shall prevail.

TERMS OF PAYMENT: Monthly Billing – Net 10

ACCEPTED BY:

Signature

Ruth Mayday – Comm. Development Director

G&G Specialty Contractors, Inc.

Scott GoodBallet
President



G & G Specialty Contractors, Inc.

1221 N. Mondel Dr.
Gilbert, Arizona 85233
Ph. 480.921.4079 Fax. 480.921.3506

January 19, 2023

Town of Clarkdale

Ruth Mayday – Community Development Director
39 N. Ninth Street
Clarkdale, Arizona 86324

RE: Value Engineering Proposal for **Historic Bandstand Rehabilitation** (CIP#22-P02)

Dear Ms. Mayday,

After our site meeting on 1/12/23 to discussed what value engineering can be done to reduce to cost of the Historic Bandstand Rehabilitation, we are providing you with our assessment of the cost saving of the project. The following is our value engineering breakdown:

- | | |
|---------------------------------------|-------------------|
| • Base Bid amount submitted on 1/5/23 | \$216,775.00 |
| • Demo/ Shoring | (\$5,384.00) |
| • Concrete | (\$8,858.00) |
| • Framing/ Carpentry | (\$5,402.00) |
| • Roofing | (\$5,984.00) |
| • <u>Misc. (Metal Handrails)</u> | <u>\$1,755.00</u> |
| • Total after Value Engineering | \$192,902.00 |
- The general Scope of Work for the Value Engineering includes, but not limited to:
 - **Demo/ Shoring** – Reduced some temporary shoring and demo costs due to the change of our means & methods when deleting the (8) 15" x 15" concrete columns and 4 x 4 rim joist support posts.
 - **Concrete** – Deleting the (8) 15" x 15" concrete columns in their entirety under each 6 x 6 posts and installing (8) Simpson CPT66Z Concealed Post Base.
 - **Framing/ Carpentry** – Change Cedar Lap Siding to 1 x 6 HF Lap Siding with bottom course remaining cedar and removing ½" OSB sheathing & Tyvek.
 - **Roofing** – Delete ½" OSB sheathing from roofing (existing 1 x 6 sheathing is in good condition)
 - **Miscellaneous** – Install new 1½" custom metal handrails (painted white)

The total cost for Historic Bandstand Rehabilitation after Value Engineering is **\$192,902.00**.

Exclusions – All electrical and plumbing work (any disconnecting, removal or reconnecting shall be performed by owner), insulation, any work not in original scope of work base bid and value engineering.

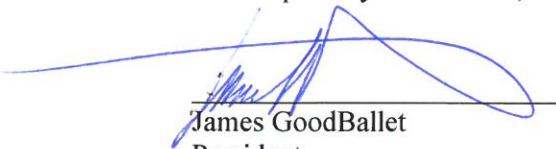
If contractor issues a contract based on this bid proposal, conditions herein shall be deemed accepted and understood to be incorporated in said contract as though written herein if any provision is inconsistent with this bid proposal this document shall prevail.

TERMS OF PAYMENT: Monthly Billing – Net 10

ACCEPTED BY:
Town of Clarkdale

Ruth Mayday
Community Development Director

G&G Specialty Contractors, Inc.



James GoodBallet
President



Staff Report

Item Number: 6.C.

Agenda Item: **Professional Services Contract to provide Town Engineer Services**
Discuss, consider and act upon a Professional Services Contract with Ardurra to provide Town Engineer Services.

Staff Contact: Ruth Mayday, Community Development Director

Meeting Date: February 14, 2023

Strategic Goal: This item supports the following Clarkdale Strategic Goal:

- Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.
- Goal Area 6 - Strategically invest in organizational development to enhance efficiency and service delivery and to attract and retain an exemplary workforce.

Background: Upon the untimely passing of former Public Works Director Maher Hazine, the Town has been without an Arizona Registered Civil Engineer for design and review of public works projects and development proposals. In the interim, the Community Development Department contracted with Richard Aldridge of Civiltec Engineering to provide third party review of projects such as the Plateau at Clarkdale, Partial Abandonment of Radley Subdivision Plat, and civil improvements for the Taawaki Inn. The Public Works Department has been working with various engineering firms on a project-by-project basis. While it does enable Public Works to complete existing projects, it does not provide a consistent design for all projects. Further, the Town is in need of master plans for infrastructure to better coordinate utilities and provide justification for cost-sharing when major developments are proposed.

Staff issued a Request for Qualifications (RFQ) in compliance with A.R.S. Title 34, Public Buildings and Improvements, Chapter 1, Employment of Special Services. Three (3) proposals were received by the deadline; all three (3) were ranked by the members of the review committee. Ardurra was ranked first and staff conducted a follow-up interview on Tuesday, Jan. 31, 2023.

Staff is confident that the design and review needs of the Town can be met by the staff of Ardurra. The fact that they are local, have experience with small towns and have worked in Clarkdale specifically, lends to their suitability to

partner with Clarkdale.

Budget Impact:

For the balance of Fiscal Year 22/23, design projects would be paid out of the related contingency fund or CIP project fund – e.g., water projects would be paid out of the water contingency fund, street projects would be paid out of the street contingency fund, etc. For Fiscal Year 2023/24 and forward, the Town Engineer would be a line item in the Public Works Budget.

With respect to Community Development, review fees would be paid out of Consulting. The applicant would be required to reimburse the Town for fees prior to issuance of a permit or license in accordance with Zoning Code Chapter 4, General Provisions, Article 4-070, Payment By Owner Of Professional Services Deemed Necessary by Town Council.

Recommendation:

Staff recommends approving the selection of Ardurra to provide Town Engineer services for the Town of Clarkdale, and directing the Town Manager to enter into a contract for services as described in the Request for Qualifications.



TOWN OF CLARKDALE
REQUEST FOR QUALIFICATIONS
RFQ # 22-PW-01
TOWN ENGINEER SERVICES

Responses will be received at the Town offices:

Town Clerk 39 N. Ninth Street
Clarkdale, AZ 86324

Please refer to Attachment A for all scheduled activities

For inquiries regarding this Request for Qualifications (RFQ)
contact the Town of Clarkdale Representatives:

Primary

Cory Franek
Public Works Director
Town of Clarkdale
890 Main Street
Clarkdale, AZ 86324
Voice: (928)639-2525

Email: Cory.Franek@Clarkdale.az.gov

Secondary

Ruth Mayday
Community Development Director
Town of Clarkdale
890 Main Street
Clarkdale, Arizona 86324
Voice: (928) 639-2505

Email: Ruth.Mayday@Clarkdale.az.gov

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REQUEST FOR QUALIFICATIONS
TOWN ENGINEER SERVICES
RFQ #22-PW-01

The Town of Clarkdale, Arizona, (the "Town") invites the submittal of Statement of Qualifications ("SOQ") for Engineering services from qualified firms and registrants ("Respondents") properly registered in the State of Arizona with the Arizona State Board of Technical Registration. The Town intends to procure Town Engineer services from individuals/firms that will be expected to prepare/develop engineering plans and designs for the Town's capital improvement plans for public buildings, roads, parks, trails, recreational facilities, water/wastewater/stormwater infrastructure, plat and improvement plan reviews, and related tasks. Selected individual/firm will be required to prepare and complete project plans and specifications according to the Arizona Department of Transportation (ADOT) standards for all ADOT projects, and Maricopa Association of Governments (MAG) Standard for all other Town projects. The initial contract will be valid for a period of five (5) years. ("Services") Services will be procured pursuant to A.R.S. § 34-603. To be eligible for consideration for these Services, a Respondent must submit an SOQ demonstrating appropriate competence and qualifications, including experience with a scope of services (a "Project") similar or relevant to the Project described herein.

Pre-Submittal Conference

A pre-submittal conference has been scheduled at the time and location specified in Attachment A. Attendance by Respondents is strongly encouraged but is not mandatory.

The Town of Clarkdale invites the submission of Statements of Qualifications (SOQs) from qualified Engineering firms interested in acting as the Town's Engineer of Record. Following the selection of a firm or individual, the Town will proceed with a Professional Services Contract.

Firms must be ADOT-pre-qualified before submitting the SOQs. For current ADOT Pre-Qual List, go to ADOT website (<http://www.azdot.gov/highways/ECS/Index.asp>) "2021-2022 Prequalification List". Subconsultants/subcontractors are not required to be ADOT-prequalified but are encouraged to do so. Oral interviews may be held in the selection process.

SOQ correspondence, questions, and/or clarifications should be directed to Cory Franek, Public Works/Utilities Director, Town of Clarkdale, Cory.Franek@clarkdale.az.gov; Phone (928) 639-2550, or Ruth Mayday ruth.mayday@clarkdale.az.gov; Phone (928)639-2505.

Publish Dates: Verde Independent: November 27 & 28, 2022

The Town of Clarkdale is an Affirmative Action/Equal Opportunity Employer.
The Town of Clarkdale reserves the right to reject any and all proposals.

By: //s//Cory Franek
Cory Franek, Public Works Director
Town of Clarkdale Public Works Department



REQUEST FOR QUALIFICATIONS
TOWN ENGINEER SERVICES
RFQ # 22-PW-01

1. Request for Qualifications

The Town of Clarkdale, Arizona, (the “Town”) invites the submittal of Statement of Qualifications (“SOQ”) for Engineering services from qualified firms and registrants (“Respondents”) properly registered in the State of Arizona with the Arizona State Board of Technical Registration. The services to be acquired are architectural, engineering, professional services (“Services”) as identified in A.R.S. § 34-101(2) and (3) and A.R.S. § 34-603(A)(1)(4). Services will be procured pursuant to A.R.S. § 34-603. To be eligible for consideration for these Services, a Respondent must submit an SOQ demonstrating appropriate competence and qualifications, including experience with a scope of services (a “Project”) similar or relevant to the Project described herein.

Pre-Submittal Conference

A pre-submittal conference has been scheduled at the time and location specified in Attachment A. Attendance by Respondents is strongly encouraged but is not mandatory.

Draft Project Outline

The Town of Clarkdale invites the submission of Statements of Qualifications (SOQs) from qualified Engineering firms, or individuals interested in providing Town Engineer services that include but are not limited to design and assist in the management of Capital Improvement Projects, engineering consulting services, and review and approval of improvement and site plans, preliminary and final plats, preliminary and final development plans, and other related responsibilities requiring an Arizona Registrant’s review and approval.

2. SCOPE OF SERVICES DESIRED: On a consultant/consulting basis, serves as the Town of Clarkdale’s Town Engineer of Record, which includes the provision of a variety of professional engineering and technical services for the community and technical assistance to builders, developers, and the public. Serves as the City’s Floodplain Administrator.

The services provided shall include, but are not limited to:

1. Designs Capital Improvement Projects, provides draft and final plans in hard and electronic formats.
2. Prepares engineering documents required for all grant applications.
3. Reviews all residential and commercial development and improvement plans for conformance with applicable ordinances, rules, regulations or other codes.
4. Assists the Town’s Planning and Building Departments, public and builders in identifying the location of rights-of-way, easements and existing utilities to ensure compliance with local restrictions.
5. Facilitates the advancement of public projects through various phases of implementation. Plans, organizes, and administers project designs and construction contracts, monitors process of contracting services, schedules, and meetings as directed. Prepares project budget and schedules.
6. Contributes to the preparation of requests for proposals/qualifications, coordinates the consultant selection process, makes recommendations to the Town Council, attends meetings, reviews plans, and cost estimates, makes technical decisions and recommendations to Town, coordinates with other departments, and prepares plans and specifications for all Town capital projects.



**Town of Clarkdale
RFQ 22-PW-01
Town Engineer Services**

7. Communicates with department staff, consultants, and other stakeholders to determine project scope of work and requirements to meet and conform to Town standards.
8. Communicates with contractors, consultants, other Town employees, vendors, management, public officials, and others to successfully complete the project.
9. Attends meetings that relate to projects (pre-bid, pre-construction, construction progress, Council meetings); visits and inspects construction sites for progress.
10. Prepares specifications and Contract Documents specific to each project that shall meet all applicable code requirements and shall comply with applicable laws and regulations. In addition, and not as a limitation on the foregoing, such specifications and contract documents and all other documents prepared shall be in accordance with professional engineering standards, as applicable. Any review or approval of said specifications and Contract Documents does not diminish these requirements.
11. Reviews and approves technical documents such as Preliminary and Final Plats and Development Plans, Site Plans, Improvement Plans, Development Agreements, and other documents requiring the approval of the Town Engineer.

This outline does not limit or define the actual scope of services. The actual scope of services will be made a part of any final contract resulting from this RFQ.

3. Communications with the Town

All communication with the Town shall respond to the following guidelines and shall be in writing. Respondents shall address all communications (other than delivery of the SOQ) to the Town at the address or email noted below. A Respondent shall not rely on verbal responses to inquiries. A verbal reply to an inquiry does not constitute a modification of the RFQ.

From the date of issuance by the Town of this RFQ, and until a binding contractual agreement is executed with a selected Respondent and all other Respondents have been so notified, all communications between the Town and a Respondent (or any of the Respondent's representatives) shall be formal. Formal communications shall include, but not be limited to: (1) general written inquiries, (2) pre-submittal written questions and answers, (3) written queries based on site visits, and (4) written addenda.

No informal communication shall occur regarding this procurement, including requests for information, comments, speculation, etc., between a Respondent or any of their individual representatives and any Town employee except as noted herein. All telephone or personal contact concerning this RFQ shall be made with:

Primary

Cory Franek
Public Works Director
Town of Clarkdale
890 Main Street
Clarkdale, AZ 86324
Voice: (928)639-2525
Email: Cory.Franek@Clarkdale.az.gov

Secondary

Ruth Mayday
Community Development Director
Town of Clarkdale
890 Main Street
Clarkdale, AZ 86324
Voice: (928) 639-2505
Email: Ruth.Mayday@Clarkdale.az.gov



The Town reserves the right to reject any SOQ submitted by a Respondent who, in the judgment of the Town, has not complied with these guidelines.

4. Interpretation of RFQ Documents Before Submittal

Respondents who desire clarifications of Project or SOQ requirements may submit written questions. Responses to questions will be made available to all known RFQ holders in the form of Addenda. Questions received less than ten (10) days prior to the scheduled submittal date will not be answered. The following procedures apply:

- The Respondent submitting the question shall be responsible for its prompt delivery.
- Interpretation or correction of the RFQ will be made only by written addendum which will be made available to each known holder of an RFQ. The Town is not responsible for any other explanations or interpretations of the RFQ.
- A Respondent shall not rely on verbal responses to inquiries. A verbal reply to an inquiry does not constitute a modification of the solicitation.
- Vendors (Respondents) are encouraged to register via the on-line vendor registration system at www.publicpurchase.com, in order to automatically receive notification of Solicitation Addenda or notice of other solicitation opportunities. Select REGISTER OR LOG-IN NOW. A vendor who is not so registered must contact the Purchasing Office to make other arrangements to receive notices of Addenda to this Solicitation. Vendors who submit proposals without acknowledgement of addenda may have their responses rejected.
- A Pre-Submittal Conference will be held on the date specified in Attachment A. The purpose of this conference will be to clarify the contents of this RFQ in order to avoid any misunderstanding of the Town's intentions. Any doubts as to the requirements of this RFQ or any omission or discrepancy should be presented to the Town at this conference. The Town will then determine the appropriate action necessary, if any, and issue a written addendum to the solicitation. Oral statements by any person will not constitute an addendum to this solicitation.

5. Submission Requirements

SOQs will be received at the location and until the time specified in Attachment A. SOQs shall be sealed, labeled, and provided in the numbers specified in Attachment A. No verbal, E-mail, telephone, or faxed SOQs will be accepted. Late deliveries will not be accepted. Please note that delivery services and "overnight mail" cannot be relied upon to make timely deliveries. It is the sole responsibility of the Respondent to ensure proper and timely SOQ delivery. Copies of the SOQ shall not be sent to any other office or department at the Town. SOQs will be opened on the date and time specified in Attachment A, and the name of respondents will be read aloud. All information regarding the SOQs in this procurement process will remain confidential and/or disclosed pursuant to A.R.S. § 34-603(H).

SOQs shall contain all of the information specified herein and shall be submitted in the specified organizational format. Submittals shall be a maximum of 30 pages, not including required attachments. **SOQs shall be spiral, comb or wire-bound, no binders will be accepted.** If in the judgment of the Town any section is absent or incomplete, or if the organizational format is not as specified, the Town reserves the right to reject the SOQ.



All information in the SOQ shall be machine printed for legibility. Only the proper signature is to be handwritten. SOQs found to be illegible in the judgment of the Town will be rejected.

The Town reserves the right to reject any SOQ not properly signed. All SOQs marked as original shall include a transmittal letter signed by an authorized representative of the Respondent in ink.

Include all the following:

5.1 Transmittal Letter

Provide a transmittal letter identifying and introducing the Respondent. Briefly summarize the Respondent's background and any distinguishing qualities or capabilities that uniquely qualify the Respondent for the Project.

This letter shall be signed by the individual to be regarded as the Respondent's team leader, with authority to bind the Respondent contractually. Please address the letter to Susan Guthrie, Town Manager.

5.2 Table of Contents and Capacity Details

The Table of Contents shall list all SOQ sections as listed below; Tab all sections with the corresponding letter used below.

A. Organization

Provide a diagram of the Respondent's team structure, clearly indicating the prime responsible Firm and individuals, and noting the roles and responsible individuals of any sub-consultants. Provide a summary of all team members, including names, roles and responsibilities within the team.

B. Qualifications as Demonstrated by Experience

Demonstrate special expertise, qualifications, and experience, via similar projects completed by the Firm's team members. This experience must include projects with characteristics substantially similar to Municipal Projects, including knowledge of operations in relatively remote, rural locations and knowledge and past experience in the construction of Town Hall or similar facilities.

List and describe in detail at least five completed projects which establish the team members' experience with projects having demonstrable relevance. Describe the listed project's relevance to the Project. Include contractual and actual completion dates, beginning project budget and actual cost of completed project.

C. Key Individual Qualifications and Experience

List the key individuals to be assigned to the Project together with their job descriptions, qualifications and experience. Specifically describe the role each person will have in the Project. This list shall include the following roles at a minimum:

- The Manager who will be in overall direct responsible day-to-day charge of the Project for its entire duration, and responsible for regular communication with Town representatives.
- For each listed Sub-Consultant, the Manager who will be in responsible day-to-day charge of the Project for its entire duration.



Indicate the specific role each has played in relevant or comparable projects identified in the SOQ. Include individual resumes for key project leadership.

The Town is primarily interested in information regarding those individuals who will have the greatest directly engaged responsibilities in completing the Project.

D. Ability / Capacity of Respondent to Service the Projects

The Town expects the successful Respondent to make a significant commitment to servicing the Project and the Town, regardless of geographic distance. Describe specifically the procedures the Respondent shall employ to ensure that the Project and the Town are thoroughly supported from the earliest planning stages through completion.

Describe the current workload and availability of adequate staff to handle the Project.

Document that each individual and/or firm is appropriately licensed or registered to perform the requested services in the State of Arizona, as required by the Board of Technical Registration. The selected Respondent and all consultants and sub-consultants of the selected Respondent shall, at all times relative to the contract to be awarded relative to this RFQ, be covered by professional liability insurance that is equal to or greater than the quality (grade, terms, etc.) and amounts (policy limits) of the professional liability insurance to be required of the successful Respondent under Respondent's contract with the Town.

Describe in this section the quality management plan that shall be established for the Project.

Please provide answers to the following questions:

- Have any members of the Respondent's team had any business bankruptcies or foreclosures?
- Have any members of the team been, or are they currently, involved in any litigation with any client or public or governmental organizations? If so, explain the circumstances, resolution, and current status.
- Have primary members of the team been involved in any construction-related litigation with any building owners in the last five years, excluding worker's compensation claims? If so, explain the circumstances, resolution, and current status.

E. Project Understanding and Approach

Discuss the important issues your team has identified on the Project and your proposed approach to address these issues.

F. Client References

Identify the names and *current* telephone numbers of client user group and/or facilities project management contacts with first-hand personal knowledge of each of the projects identified in the SOQ. Identify each contact's specific role in the referenced project.

The Respondent may list additional client reference contacts for comparable projects which establish the Respondent's qualifications and experience. Letters of reference may be included in this section.



G. Standard Form 330 and Other Information

Include in this section an executed United States General Services Administration Standard Form 330. The Respondent may at its option also include in this section other information it considers appropriate for this SOQ.

5.3 Response Section. The Response Section (Attachment B) shall contain all of the following information:

5.3.1 Respondent. Brief description of the Respondent including legal organization. Include name, address and location of the firm's principle and local office.

5.3.2 License. Please list all applicable licenses and numbers.

5.3.3 Disclosure. If the firm, business or person submitting this response has been debarred, suspended or otherwise lawfully precluded from participating in any public procurement activity, including being disapproved as a subcontractor with any Federal, state or local government, or if any such preclusion from participation from any public procurement activity is currently pending, the Respondent shall fully explain the circumstances relating to the preclusion or proposed preclusion in the response. The Respondent shall include a letter with its response setting forth the name and address of the governmental entity, the effective date of this suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating to the suspension or debarment. If suspension or debarment is currently pending, a detailed description of all relevant circumstances including the details enumerated above shall be provided.

5.3.4 Solicitation Addendum Acknowledgement. Each Solicitation Addendum shall be acknowledged in the Response Section, which shall be submitted together with the response on the response due date and time. Failure to note a Solicitation Addendum may result in rejection of the response.

5.4 Fees and Pricing

Do not include any fees or pricing related to the Project with SOQs.

5.5 Proprietary Information

Respondents may designate portions of an SOQ as proprietary information. A statement advising the Town of this fact shall accompany the submission and such information shall be so identified wherever it appears.

6. Selection Process

The Town's Selection Committee will evaluate the SOQs and rank the Respondents in the order of demonstrated competence and qualifications based solely on the weighted criteria listed herein to meet the needs of the Town. Past proven experience in the repair, completion and/or construction of governmental or similar facilities is an important factor in the ranking.

The Town shall, based on the criteria and relative weight of the selection criteria listed herein, select persons or firms to be interviewed in establishing the final list. The selection criteria and relative weight of the selection criteria to be



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used in the interview process shall be provided to those selected for an interview. The Town may select Respondents to participate in an interview process.

Based on the combined scores of the SOQ review and the interviews (50% for the SOQ and 50% for the interview), persons or firms shall be placed on a final list in order of preference.

If the Town determines to proceed with contract negotiations, the Town will attempt to negotiate a contractual agreement with the highest ranked Respondent. All negotiations relative to this procurement shall be conducted in strict compliance with A.R.S. § 34-603(E). If an agreement establishing fair and reasonable compensation, contract requirements, and contract documents cannot be reached in a timely manner, as determined by the Town, then negotiations will proceed with the second ranked Respondent for each award and so on or the Town may elect to terminate this procurement at any time during the process. If a contractual agreement cannot be reached with any of the Respondents initially qualified, the Committee may qualify additional Respondents from the SOQs or repeat the entire RFQ process at the Town's sole discretion. The Town may elect to terminate this procurement or any negotiations at any time the Town, in its sole discretion, believes it to be in the Town's best interest.

6.1 Ranking Criteria

The Town's Selection Committee will rank Respondents based upon the following criteria:

- Past project performance regarding relevance, quality and ability to meet schedules. (20 points)
- Demonstrated professionalism of the Respondent, associates and consultants proposed for the Project. (20 points)
- Capability of the Respondent to meet Town needs and goals and provide the required services within the time schedule and original budget of the Project. (15 points)
- The Respondent's proposed method of approach. (15 points)
- Past proven performance in the construction of Town facilities, roads, and water/sewer systems. (15 points)
- Reputation for personal and professional integrity and competence. (10 points)
- Overall evaluation of Respondent. (5 points)

6.2 Integrity of SOQs

By submitting an SOQ, the Respondent affirms:

- That it has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted SOQ.
- The submission of the SOQ did not involve collusive or other anti-competitive practices.
- The Respondent shall not discriminate against any employee or applicant for employment in violation of any applicable law.

6.3 Mistakes in SOQ

A Respondent may withdraw the SOQ or correct any mistake by modifying the SOQ prior to the time and date set for receipt.

6.4 Rejection

The Town reserves the right to reject any or all SOQs or any part thereof, or to accept any SOQ or any part thereof, and to waive or decline to waive any formality or informality in any SOQ as deemed to be in the best interest of



the Town. Notwithstanding any other provision herein, the Town expressly reserves the right to reject any or all SOQs or reissue the Request for Qualifications.

6.5 Disqualification

A Respondent (including each of its principals) who is currently debarred, suspended or otherwise lawfully prohibited from any public procurement activity may have its response rejected.

6.6 Gratuities

The Town, by written notice, may terminate any contract issued as a result of this RFQ if it is found by the Town that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Respondent or any agent or representative of the Respondent, to any officer or employee of the Town with a view toward securing an order or securing favorable treatment with respect to the awarding or amending, or the making of any determinations with respect to the performing of such order. In the event the contract is canceled by the Town pursuant to this provision, the Town will be entitled, in addition to any other rights and remedies, to recover or withhold from the Respondent the amount of the gratuity.

6.7 Conflict of Interest

Any contract issued related to this RFQ is subject to cancellation by the Town if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the Town is, at any time while the contract is in effect, an employee of any other party to the contract in any capacity or as a consultant to any other party of the contract with respect to the subject matter of the contract.

6.8 Headings

The captions, headings and subheadings in this document are for the convenience, enjoyment and ease of personal use only and in no way define, limit or describe the scope or intent of the document.

6.9 Return of Documents

Any documents submitted in response to the RFQ become the property of the Town, and will not be returned.

6.10 Disclosure of Data

All disclosures relative to this procurement shall be in strict compliance with A.R.S. § 34-603(H).

SOQs may contain data that the Respondent does not wish disclosed for any purpose other than evaluation of the SOQ. If so, the Respondent shall clearly identify the specific pages of the SOQ to be restricted. The Town assumes no liability for disclosure or use of unmarked data, or for the disclosure of marked data if that disclosure is required by law. Unless confidentiality is requested, information submitted in response to the RFQ may be disclosed in response to a Request for Inspection of Public Records submitted pursuant to the Arizona Public Records Act and as required and/or limited under A.R.S. § 34-603(H).

7. The Contract

A formal contract to provide services for the Projects will be initiated by the Town upon award by the Town Council. The proposed contract (Contract) will be provided to selected interviewees via PDF e-mail prior to interviews. Respondent must note all exceptions to the Contract and the reasons therefore in writing before or at their interview or exceptions are waived.



It is mutually agreed that the successful Respondent shall not assign, transfer, convey, sublet or otherwise dispose of the contract or his/her right, title or interest therein, or the power to exercise such contract, to any person, company or corporation without prior written consent of the Town.

7.1 Protests

Any protests to this solicitation and procurement shall be filed pursuant to A.R.S. § 34-603(J).

7.2 Reservation of Rights by the Town

The Town expressly reserves the right to undertake any of the following if advantageous to the Town:

- Reject any or all SOQs.
- Withhold the award for any reason it may determine.
- Terminate the RFQ process at any time.
- Reissue the RFQ.
- Extend the time frame for submission of the responses by notification to all parties who are known to have received a copy of the RFQ.
- Request more information from any or all submitting Respondents.
- Hold all SOQs for a period of 60 days after the opening date and time, and accept a SOQ not withdrawn before the scheduled date and time for receipt.
- Waive or decline to waive irregularities in any SOQ, or in the RFQ process.
- Decline to enter into a contract with any of the Respondents.

7.3 Other Terms and Conditions

A. Receipt by Town The receipt by the Town of a SOQ will indicate that the submitting Respondent understands the requirements and shall supply the services proposed.

B. Acceptance. Acceptance of any SOQ will take into consideration the reliability of the Respondent, past documented performance, and the appropriateness of the information provided. The Town will, in the exercise of its discretion, be the sole judge in the determination of the quality and appropriateness of the SOQ. The Town's decision will be final.

C. Costs. All costs for preparation, submission and/or delivery incurred by the Respondent are the sole responsibility of the Respondent and will not be paid by the Town.

D. Persons with Disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Town Clerk. Requests shall be made as early as possible to allow time to arrange the accommodation.

E. Financial Statement. The Respondent shall furnish, upon request, two (2) copies of the Respondent's most recent financial statement and/or other evidence of qualifications as may be requested by the Town. If a Respondent fails to furnish in a timely manner the information requested, it shall be considered sufficient grounds for rejection of such Respondent's entire response. A financial statement must be notarized by a Notary Public licensed in the Respondent's state of business.



F. Disclosure of Responsibility Statement. The Respondent shall submit the enclosed Disclosure of Responsibility Statement (Attachment C) with its response.

G. Non-Collusion Affidavit. The Respondent shall submit the enclosed Non-Collusion Affidavit (Attachment D) certifying that the Respondent did not engage in collusion or other anti-competitive practices in connection with the preparation or submission of its response.

H. IRS Form W-9. The Respondent shall submit a completed Form W-9 (available on the IRS website at www.irs.gov) with its response.

I. Non-Discrimination. By signing and submitting the response, the Respondent certifies that it does not discriminate against any employee or applicant for employment or person to whom it provides services because of race, color, religion, age, sex, national origin, or disability, and that it complies with all applicable Federal, state and local laws and executive orders regarding employment.

J. Taxes. The Respondent understands that the Respondent will be responsible for and shall pay all sales, consumer, use, and other taxes. When equipment, materials or supplies generally taxable to the Respondent are eligible for a tax exemption due to the nature of the item, the Respondent shall assist the Town in applying for and obtaining such tax credits, rebates, and exemptions which shall be paid or credited to the Town.

K. Indemnification. To the fullest extent permitted by law, the Respondent shall indemnify and hold harmless the Town and each council member, officer, employee or agent thereof (the Town and any such person being herein called an "Indemnified Party"), for, from and against any and all losses, claims, damages, liabilities, costs and expenses (including, but not limited to, reasonable attorneys' fees, court costs and the costs of appellate proceedings) to which any such Indemnified Party may become subject, under any theory of liability whatsoever ("Claims") to the extent that such Claims (or actions in respect thereof) are caused by the negligent acts, recklessness or intentional misconduct of the Respondent, its officers, employees, agents, or any tier of subcontractor in connection with Respondent's work or services in the performance of a Contract resulting from this solicitation. The amount and type of insurance coverage requirements will in no way be construed as limiting the scope of the indemnity in this Section.

L. Compliance with Federal and State Immigration Laws. The successful Respondent shall be required to comply with the Immigration Reform and Control Act of 1986 (IRCA) and to permit the Town or its agents to inspect personnel records to verify such compliance. The successful Respondent shall ensure and keep appropriate records to demonstrate that all employees have a legal right to live and work in the United States. Under the provisions of A.R.S. §41-4401, the successful Respondent shall warrant to the Town that the successful Respondent and each of its subcontractors ("Subcontractors") will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees and A.R.S. §23-214(A) (hereinafter "Contractor Immigration Warranty"). A breach of the Contractor Immigration Warranty shall constitute a material breach of the Contract and shall subject the successful Respondent to penalties up to and including termination of the Contract at the sole discretion of the Town. The Town retains the legal right to inspect the papers of any employee who works



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on the Contract to ensure that the successful Respondent or Subcontractor is complying with the Contractor Immigration Warranty. The successful Respondent shall assist the Town in regard to any such inspections. The Town may, at its sole discretion, conduct random verification of the employment records of the successful Respondent and any of its subcontractors to ensure compliance with the Contractor's Immigration Warranty. The successful Respondent shall agree to assist the Town in regard to any random verification performed. Neither the successful Respondent nor any of its Subcontractors shall be deemed to have materially breached the Contractor Immigration Warranty if the successful Respondent or Subcontractor establishes that it has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214, Subsection A.



ATTACHMENT A
NOTICE OF NEED FOR TOWN ENGINEER SERVICES

TOWN OF CLARKDALE
RFQ # FY22-PW-02

The Town of Clarkdale, Arizona, invites the submittal of a Statement of Qualifications ("SOQ") for Town Engineer services from qualified firms and registrants ("Respondents") properly registered in the State of Arizona with the Arizona State Board of Technical Registration. All SOQs will be subject to all requirements specified in the Request for Qualifications package (the "RFQ"). RFQs will not be faxed or mailed, but may be obtained at the following location:

Town Clerk
Town of Clarkdale
39 N. Ninth Street
Clarkdale, Arizona 86324
Voice: (928) 639-2453
Email: charity.brooks@clarkdale.az.gov

A pre-submittal conference is scheduled for Thursday, December 8, 2022 at 10:00 a.m. local Arizona time at the Clarkdale Clubhouse Men's Lounge, 19 N. Ninth St., Clarkdale, AZ 86324. Attendance is not mandatory but is encouraged.

A Statement of Qualifications shall be submitted in a sealed envelope. The outside of the envelope shall be clearly marked "Statement of Qualifications for Town Engineer Services; RFQ #22-PW-01, Submitted by [Respondent name]". One (1) original and three (3) copies of the SOQ shall be submitted, with the original clearly so labeled. **Sealed SOQs will be received until 1:00 p.m. local Arizona time, on Thursday, December 28, 2022, at the Town Clerk's Office, located at 39 N. Ninth Street, Clarkdale, Arizona.** Faxed or emailed SOQs will not be considered.

SOQs will be time and date stamped upon receipt by the Town Clerk. Time of SOQ arrival will be recorded from the clock located in the Town Clerk's Office. Any SOQs, modifications or withdrawals arriving at the Town Clerk's Office after the time and date scheduled for delivery will not be considered, unless the SOQ, modification or withdrawal would have been timely received but for the action or inaction of the Town personnel and is received before contract award.

SOQs and modifications will be opened publicly **at 1:00 p.m. local time, on Monday, January 2, 2023** in the Men's Lounge, Clark Memorial Clubhouse, located at 19 N. Ninth St., Clarkdale, Arizona, and the name of each Respondent or individual submitting a SOQ will be recorded. The record will be made available for public inspection.

All information and SOQs submitted will be made available for public inspection following the award of a contract, except that portion of a SOQ that a Respondent has so identified, and the Town concurs, will remain confidential from and after the time of SOQ opening.

The Town reserves the right to cancel this request or reject any or all SOQs in whole or in part if it is advantageous to the Town.



ATTACHMENT B: RESPONSE SECTION

TOWN OF CLARKDALE
TOWN ENGINEER SERVICES
RFQ #22-PW-01

1. Respondent Information:

Firm Name: _____

Contact Name: _____

Principal Address: _____

Phone: _____ Fax: _____

E-Mail: _____

Local Address: _____

Type of Organization: _____

Tax ID #: _____ License #: _____

2. Disclosure of Debarment Information (§4.5.5 Disclosure): _____

3. Receipt of Addenda:

Respondent acknowledges receipt of the following Solicitation Addendum(s):

<u>Addendum No.</u>	<u>Date</u>
_____	_____
_____	_____
_____	_____

4. Intent to be Bound by Response: _____

(Signature of Individual Authorized to Sign Response)

(Printed Name of Individual Authorized to Sign Response)



Town of Clarkdale
RFQ 22-PW-01
Town Engineer Services

TO THE TOWN OF CLARKDALE:

_____ declares an interest in being selected to perform the services described in RFQ #22-PW-01, and affirms that the following Addenda have been received and that the information contained in the addenda has been incorporated in formulating its Statement of Qualifications.

Company Name

Name: _____

Address

Phone: _____

Town State Zip

Fax: _____

Signature of Person Authorized to Sign

Email: _____

Printed Name

Title



ATTACHMENT C: DISCLOSURE OF RESPONSIBILITY STATEMENT

A. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.

B. List any convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty, which affects the responsibility of the contractor.

C. List any convictions or civil judgments under state or federal antitrust statutes.

D. List any violations of contract provisions such as failing to perform (without good cause), or unsatisfactory performance, in accordance with the specifications of a contract.

E. List any prior suspensions or debarments by any governmental agency.

F. List any contracts not completed on time.

G. List any penalties imposed for time delays and/or quality of materials and workmanship.

H. List any documented violations of federal or state labor laws, regulations, or standards, occupational safety and health rules.

I, _____, as _____
Name of individual Title & Authority

of _____, declare under oath that the above statements,
Company Name

Including any supplemental responses attached hereto, are true. By: _____
(Signature of Individual/Representative)



**Town of Clarkdale
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Town Engineer Services**

STATE OF:)
) ss.
COUNTY OF:)

On this the ____ day of _____, 20_____, before me, the undersigned NOTARY PUBLIC, personally appeared _____, who acknowledged to me that they executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

SEAL

NOTARY PUBLIC

My Commission Expires: _____



**Town of Clarkdale
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Town Engineer Services**

ATTACHMENT D: NON-COLLUSION AFFIDAVIT

STATE OF:)
) ss
TOWN OF:)

(Name of Company, Representative)

being first duly sworn, deposes and says:

That she/he is _____ of _____
(Title) (Name of Company)
and _____

That pursuant to Section 112 (C) of Title 23 USC or other applicable laws, he/she certifies as follows: That neither he/she nor anyone associated with the said

(Name of Company)

has, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding for the bid for the Town of Clarkdale Town Engineer Services.

This bid is genuine and not made in the interest of or on behalf of any undisclosed firm or corporations and is not submitted to conform to any agreement or rules of any group, association, organization or corporation. Bidder has not submitted a false bid or solicited whether directly or indirectly with any other Bidder to submit a false bid which would give one particular bid any advantage over others or the owner.

By: _____
(Signature of Individual/Representative)

STATE OF:)
) ss.
COUNTY OF:)

On this the ____ day of _____, 20_____, before me, the undersigned NOTARY PUBLIC, personally appeared _____, who acknowledged to me that they executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

NOTARY PUBLIC

SEAL

My Commission Expires: _____



2022 FEE SCHEDULE

Fees for services provided will be based on the following rates:

Principal	\$ 220 per hour
Assoc. Principal	\$ 205 per hour
Dept. Mgr/Sr. PM	\$ 190 per hour
Project Manager	\$ 180 per hour
Professional Engineer/Surveyor	\$ 160 per hour
Sr. Designer/Sr. Crew Chief	\$ 145 per hour
Designer/Sr. Tech/Planner	\$ 125 per hour
Engineer/Surveyor (IT)	\$ 125 per hour
Technician/Administrative	\$ 95 per hour
Clerical	\$ 80 per hour
2 Person Survey Crew	\$ 210 per hour
1 Person Survey Crew	\$ 150 per hour
Mileage	Current government rate

Direct expenses including but not limited to; meals and lodging, expedited shipping, printing, copying, submittal, review and permitting fees and title reports, will be billed with a 15% markup and are not included in our lump sum or hourly fees unless the contract specifically states that they are included. Hourly Rates for any staff position not listed are available upon request.

Work required by clients outside of normal business hours will be charged at 1.5 times our regular rates. Expert witness and other services related to litigation or arbitration including preparation and on-call time will be charged at 1.5 times our regular rates.

This fee schedule is subject to annual increases based on the year end CPI.

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (this “Agreement”) is made as of this 14th day of February, 2023, between the TOWN OF CLARKDALE, an Arizona municipal corporation (the “Town”) and ARDURRA, (the “Consultant”).

AGREEMENT

In consideration of the following mutual covenants and conditions, the Town and the Consultant hereby agree as follows:

- A. Term of Agreement.** The Effective Term of this Agreement is from March 1, 2023, to December 31, 2025.
- B. Scope of Work.** The Consultant shall provide the Services as set forth in the attached Scope of Services, which is marked as Exhibit A and incorporated by reference herein.
- C. Compensation.** The Town shall pay the Consultant at the rates as provided in the Cost Proposal, which is marked as Exhibit B and incorporated by reference herein, for the Services as set forth in the attached Scope of Services, which is marked as Exhibit A and incorporated by reference herein.
- D. Payments.** The Town shall pay the Consultant subject to the Consultant submitting an invoice to the Town for each requested payment. Invoices shall itemize all Services completed to the date of the invoice and provide sufficient detail to justify payment.
- E. Insurance.** The Consultant shall maintain during the term of this Agreement insurance policies described below issued by companies licensed in Arizona with a current AM Best rating of A:VIII or better. The Town’s Risk Management reserves the right to review and make an exception for substitute/alternative coverage. Failure to maintain insurance as specified herein may result in termination of this Agreement at the Town’s option.

Before the Town signs this Agreement, the Consultant shall furnish the Town’s Risk Manager with certificates of insurance evidencing the coverages, conditions, and limits required by this Agreement, at the following address:

Town of Clarkdale
Risk Manager
39 N. Ninth Street
Town, AZ 86324
Telephone: (928) 639-2400

The insurance policies, except Worker’s Compensation and Professional Liability, shall be endorsed to name the Town of Clarkdale, its agents, officers, officials, employees, and volunteers as additional insureds with corresponding endorsement relative to the additional insured indemnification and with the following language:

The Town of Clarkdale, its agents, officers, officials, employees, and volunteers are hereby named as additional insureds as their interest may appear.

If any insurance policies are written on a “claims made” basis, coverage shall extend for two (2) years past completion and acceptance of the Consultant’s work or services and must be evidenced by annual certificates of insurance. The insurance policies shall be endorsed stating that they shall not expire, be cancelled, suspended, voided or materially changed without thirty (30) days written notice by certified mail to the Town of Clarkdale Risk Manager. The Consultant’s insurance must be primary, and any insurance or self-insurance maintained by the Town shall not be contributed to it. If any part of this

Contract is subcontracted, these insurance requirements also apply to all subcontractors. The following policies are required:

1. **Commercial General Liability** insurance with a limit of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, property damage, personal injury, products and completed operations, including but not limited to, the liability assumed under the indemnification provisions of this Contract.
2. **Automobile Liability** insurance with a combined single limit for bodily injury and property damage of not less than one million dollars (\$1,000,000) each occurrence with respect to the Consultant's owned, hired, and non-owned vehicles.
3. **Worker's Compensation** insurance with limits statutorily required by any Federal or state law and **Employer's Liability** insurance of not less than one million dollars (\$1,000,000) for each accident, one million dollars (\$1,000,000) disease for each employee.
4. **Professional Liability** insurance covering acts, errors, mistakes, omissions arising out of the work or services performed by the Consultant, or any person employed by the Consultant, with a limit of not less than one million dollars (\$1,000,000) each claim.

F. Indemnification. To the fullest extent permitted by law, the Consultant shall defend, indemnify, and hold harmless the Town of Clarkdale, its agents, officers, officials, employees and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of the Consultant, its agents, employees, or any tier of Consultant's subcontractors in the performance of this Agreement. The requirements in Paragraph E will not be construed as limiting the scope of this indemnification.

G. Applicable Law; Venue. In the performance of this Agreement, the Consultant shall abide by and conform to any and all laws, codes and ordinances of the United States, State of Arizona and Town of Clarkdale, including but not limited to, federal and state executive orders providing for equal employment and procurement opportunities, the Federal Occupational Safety and Health Act and any other federal or state laws applicable to this Agreement. This Agreement shall be governed by the laws of the State of Arizona and suit pertaining to this Agreement may be brought only in courts in the State of Arizona.

H. Termination; Cancellation

1. **For Town's Convenience.** This Agreement is for the convenience of the Town and, as such, may be immediately terminated without cause after receipt by the Consultant of written notice by the Town. Upon termination for convenience, the Consultant shall be paid for all undisputed services performed to the termination date.
2. **For Cause.** This Agreement may be terminated by either party upon thirty (30) days written notice should the other party breach any of its terms or otherwise violate the law in connection with the performance of any duty imposed on the party by the terms of this Agreement. In the event of such termination, payment shall be made by the Town to the Consultant for the undisputed portion of its fee due as of the termination date.
3. **Due to Work Stoppage.** This Agreement may be terminated by the Town upon thirty (30) days written notice to the Consultant in the event that the Services are permanently abandoned. In the event of such termination due to work stoppage, payment shall be made by the Town to the Consultant for the undisputed portion of its fee due as of the termination date.
4. **Conflict of Interest.** This Agreement is subject to the provisions of A.R.S. § 38-511. The Town may cancel this Agreement without penalty or further obligations by the Town or any of its departments or agencies if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of the Town or any of its departments or agencies

is, at any time while the Agreement or any extension of the Agreement is in effect, an employee of any other party to the Agreement in any capacity or a consultant to any other party of the Agreement with respect to the Agreement's subject.

5. **Gratuities.** The Town may, by written notice to the Consultant, cancel this Agreement if it is found by the Town that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Consultant or any agent or representative of the Consultant to any officer, agent or employee of the Town for the purpose of securing this Agreement. In the event this Agreement is cancelled by the Town pursuant to this provision, the Town shall be entitled, in addition to any other rights and remedies, to recover or withhold from the Consultant an amount equal to one hundred fifty percent (150%) of the gratuity.
6. **Fund Appropriation Contingency.** The Consultant understands that the continuation of this Agreement after the close of any given fiscal year of the Town, which ends on June 30, shall be subject to the budget of the Town providing for the contract item as expenditure. The Town cannot assure that the budget item for funding this Agreement will be approved in the future as such assurance would be a legislative and policy determination of the Town Council at the time of the adoption of the budget. Should the funding of the Agreement not be approved by Town Council, the Town may terminate this Agreement as of the close of its fiscal year.

I. Miscellaneous

1. **Independent Contractor.** The Consultant acknowledges and agrees that the Services provided under this Agreement are being provided as an independent contractor, not as an employee or agent of the Town. The Consultant, its employees and subcontractors are not entitled to workers' compensation benefits from the Town. The Town does not have the authority to supervise or control the actual work of the Consultant, its employees or subcontractors. The Consultant, and not the Town, shall determine the time of its performance of the services provided under this Agreement so long as the Consultant meets the requirements of its agreed scope of work as set forth in Section 2 above. The Consultant is neither prohibited from entering into other contracts nor prohibited from practicing its profession elsewhere.
2. **Laws and Regulations.** The Consultant shall keep fully informed and shall at all times during the performance of its duties under this Agreement ensure that it and any person for whom the Consultant is responsible remains in compliance with all rules, regulations, ordinances, statutes or laws affecting the Services, including the following: (i) existing and future Town and County ordinances and regulations, (ii) existing and future state and federal laws and (iii) existing and future Occupational Safety and Health Administration ("OSHA") standards.
3. **Amendments.** This Agreement may be modified only by a written amendment signed by persons duly authorized to enter into contracts on behalf of the Town and the Consultant.
4. **Provisions Required by Law.** Each and every provision of law and any clause required by law to be in the Agreement will be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Agreement will promptly be physically amended to make such insertion or correction.
5. **Severability.** The provisions of this Agreement are severable to the extent that any provision or application held to be invalid by a Court of competent jurisdiction shall not affect any other provision or application of the Agreement which may remain in effect without the invalid provision or application.
6. **Relationship of the Parties.** It is clearly understood that each party will act in its individual capacity and not as an agent, employee, partner, joint venture, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of

the other for any purpose whatsoever. The Consultant is advised that taxes or Social Security payments will not be withheld from any Town payments issued hereunder and the Consultant agrees to be fully and solely responsible for the payment of such taxes or any other tax applicable to this Agreement.

- 7. Entire Agreement; Interpretation; Parol Evidence.** This Agreement represents the entire agreement of the parties with respect to its subject matter, and all previous agreements, whether oral or written, entered into prior to this Agreement are hereby revoked and superseded by this Agreement. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in any other contemporaneous written agreement executed for the purposes of carrying out the provisions of this Agreement. This Agreement shall be construed and interpreted according to its plain meaning, and no presumption shall be deemed to apply in favor of, or against the party drafting the Agreement. The parties acknowledge and agree that each has had the opportunity to seek and utilize legal counsel in the drafting of, review of, and entry into this Agreement.
- 8. Assignment.** No right or interest in this Agreement shall be assigned by the Consultant without prior, written permission of the Town and no delegation of any duty of the Consultant shall be made without prior, written permission of the Town. Any attempted assignment or delegation by the Consultant in violation of this provision shall be a breach of this Agreement by the Consultant.
- 9. Subcontracts.** No subcontract shall be entered into by the Consultant with any other party to furnish any of the material or services specified herein without the prior written approval of the Town. The Consultant is responsible for performance under this Agreement whether or not subcontractors are used.
- 10. Rights and Remedies.** No provision in this Agreement shall be construed, expressly or by implication, as waiver by the Town of any existing or future right and/or remedy available by law in the event of any claim of default or breach of this Agreement. The failure of the Town to insist upon the strict performance of any term or condition of this Agreement or to exercise or delay the exercise of any right or remedy provided in this Agreement, or by law, or the Town's acceptance of and payment for services, shall not release the Consultant from any responsibilities or obligations imposed by this Agreement or by law, and shall not be deemed a waiver of any right of the Town to insist upon the strict performance of this Agreement.
- 11. Attorneys' Fees.** In the event either party brings any action for any relief, declaratory or otherwise, arising out of this Agreement or on account of any breach or default hereof, the prevailing party shall be entitled to receive from the other party reasonable attorneys' fees and reasonable costs and expenses, determined by the court sitting without a jury, which shall be deemed to have accrued on the commencement of such action and shall be enforced whether or not such action is prosecuted through judgment.
- 12. Liens.** All materials or services shall be free of all liens and, if the Town requests, a formal release of all liens shall be delivered to the Town.
- 13. Notices and Requests.** Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if (i) delivered to the party at the address set forth below, (ii) deposited in the U.S. Mail, registered or certified, return receipt requested, to the address set forth below or (iii) given to a recognized and reputable overnight delivery service, to the address set forth below:

Contractor: Ardurra

Town of Clarkdale (Owner)

c/o Art Beckwith

c/o Susan Guthrie, Town Manager

or at such other address, and to the attention of such other person or officer, as any party may designate in writing by notice duly given pursuant to this Section. Notices shall be deemed received (i) when delivered to the party, (ii) three (3) business days after being placed in the U.S. Mail, properly addressed, with sufficient postage or (iii) the following business day after being given to a recognized overnight delivery service, with the person giving the notice paying all required charges and instructing the delivery service to deliver on the following business day. If a copy of a notice is also given to a party's counsel or other recipient, the provisions above governing the date on which a notice is deemed to have been received by a party shall mean and refer to the date on which the party, and not its counsel or other recipient to which a copy of the notice may be sent, is deemed to have received the notice.

- 14. Confidentiality of Records.** The Consultant shall establish and maintain procedures and controls that are acceptable to the Town for the purpose of ensuring that information contained in its records or obtained from the Town or from others in carrying out its obligations under this Agreement shall not be used or disclosed by it, its agents, officers, or employees, except as required to perform the Consultant's duties under this Agreement. Persons requesting such information should be referred to the Town. The Consultant also agrees that any information pertaining to individual persons shall not be divulged other than to employees, agents or officers of the Consultant as needed for the performance of duties under this Agreement.
- 15. Public Records.** Notwithstanding any provisions of this Agreement regarding confidentiality, secrets, or protected rights, the Consultant acknowledges that all documents provided to the Town may be subject to disclosure by laws related to open public records. Consequently, the Consultant understands that disclosure of some or all of the items subject to this Agreement may be required by law. In the event Town receives a request for disclosure that is reasonably calculated to incorporate information that might be considered confidential by Consultant, the Town agrees to provide the Consultant with notice of that request, which shall be deemed given when deposited by the Town with the USPS for regular delivery to the address of the Consultant specified in 9.13. Within ten (10) days of Town notice by the Town, the Consultant will inform the Town in writing of any objection by the Consultant to the disclosure of the requested information. Failure by the Consultant to object timely shall be deemed to waive any objection and any remedy against the Town for disclosure. In the event the Consultant objects to disclosure within the time specified, the Consultant agrees to handle all aspects related to the request, including properly communicating with the requestor and timely responding with information the disclosure of which the Consultant does not object thereto. Furthermore, the Consultant agrees to indemnify and hold harmless the Town from any claims, actions, lawsuits, or any other controversy or remedy, in whatever form, that arises from the failure to comply with the request for information and the laws pertaining to public records, including defending the Town in any legal action and payment of any penalties or judgments. This provision shall survive the termination of this Agreement.
- 16. Conflicting Terms.** In the event of a conflict between the Exhibit and this Agreement, the terms of this Agreement shall govern.
- 17. Compliance with Federal Immigration Laws and Regulations.** Consultant warrants that it complies with all Federal Immigration laws and regulations that relate to its employees and complies with A.R.S. § 23-214.A. Consultant acknowledges that pursuant to A.R.S. § 41-4401, a breach of this warranty is a material breach of this contract subject to penalties up to and including termination of this contract, and that the Town retains the legal right to inspect the papers of any employee who works on the contract to ensure compliance with this warranty.

Consultant

Company Name

Printed Name

Signature

Date of Signing

Title

Town of Clarkdale

Susan Guthrie, Town Manager

Date of Signing

Attest:

Approved as to form:

Charity Brooks, Town Clerk

Stephen Polk, Town Attorney

EXHIBIT A

SCOPE OF SERVICES

[attached on following pages]

EXHIBIT B
COST PROPOSAL

[attached on following pages]



Staff Report

Item Number: 6.D.

Agenda Item: **Ratification of an Emergency Expenditure for immediate repairs to Broadway Road.**

Discuss, consider and act upon ratification of an emergency expenditure in the amount of \$85,138 for immediate repairs to Broadway Road.

Staff Contact: Ruth Mayday, Community Development Director

Meeting Date: February 14, 2023

Strategic Goal: This agenda item supports the following Clarkdale Strategic Goal:

- Goal Area 5 - Plan for the maintenance and growth of quality infrastructure that is sustainable and resilient.

Background: Due to the extent of the erosion near the roadway and predictions of additional rain over the next 4-10 days, emergency repairs were necessary to protect the safety of the public.





Budget Impact: \$85,138 was expended for emergency repairs. Of that, \$10,000 will be drawn from the remaining Fiscal Year 21/22 Flood Control monies, and \$50,000 will come from Fiscal Year 22/23 (the current Fiscal Year). The remaining \$25,138 will be drawn from the Unrestricted Streets Contingency.

Recommendation: Staff recommends that Council approve the ratification of an emergency expenditure in the amount of \$85,138 for immediate repairs to Broadway Road.



Staff Report

Item Number: 6.E.

Agenda Item: **Town of Clarkdale Representation at Various Regional Organizations and Committees**

Discuss, consider and act upon appointing Town of Clarkdale representatives to serve on or attend various regional organizations and committees.

Staff Contact: Charity Brooks, Town Clerk

Meeting Date: February 14, 2023

Strategic Goal: This item supports the following Strategic Goal:

- Goal Area 6 - Strategically invest in organizational development to enhance efficiency and service delivery and to attract and retain an exemplary workforce.

Background: The Town of Clarkdale is represented on numerous regional organizations by our elected officials. Several of the organizations that the Town participates with require that a Council Member be officially designated to represent Clarkdale before the organization. The Clarkdale Town Council typically reappoints representation to these organizations every two years (after the election cycle), or when necessary due to other circumstances.

The Town's Public Service Handbook states the following regarding appointments to regional organizations:

1. After appointment by the Town Council to a regional board or committee, the representative may submit a report to the Town Council, Town Manager, or appropriate department, identifying significant matters.
2. Town Council representatives may ask to have an issue agendaized for Town Council consideration before the next regional meeting so that the representative can receive direction from the Town Council and accurately reflect the Town's position in their meetings.
3. Important issues that require a Town Council representative report the Town's official position before any federal, state, regional, county, or other governing body, board or committee should be brought to the Town Council, if there is time, so that the Town Council can give directions and ensure that the representative is accurately stating Town

Council positions.

4. If a Council Member appears before any federal, state, regional, county or other governing body, board or committee and has not received any direction from the Town Council as a whole concerning matters which are being discussed, the Council Member must explicitly state that s/he is speaking only as an individual and that his or her comments should not be construed as representing the views of the Town of Clarkdale or the Clarkdale Town Council.
5. Where time constraints require immediate input on behalf of the Town, and where the Town Council representative has a substantial good-faith basis for assuming that there would be strong Town Council support for the position, the Town Council representative may state a Town position and shall notify the Town Council of the position taken at the earliest opportunity.

Some, but not all, of the organizations request that an alternate be officially named by the Town Council. The following is a list of regional organizations that have requested Council designated appointments:

League of Arizona Cities and Towns Executive Committee - The League's activities are directed by a 25-member Executive Committee, consisting of mayors and council members from across the State. Committee officers are elected to two-year terms and committee members are elected to one- or two-year overlapping terms. Members and officers of the Executive Committee are determined by all League members at the League's Annual Conference through a process coordinated by a Nominating Committee. Typically, the Mayor is the representative, but may decline to serve and another member of Council may submit a letter of interest. In Clarkdale, the representative is historically the Mayor or the Mayor's designee. *Current representative: Mayor Prud'homme-Bauer.*

Cottonwood Area Transit (CAT) - CAT was formed at the request of the City of Cottonwood to include a diverse perspective from system users and partners relating to the transit system that they operate. Additionally, because state/federal transportation funding provides the bulk of the system revenues, there is a requirement that Cottonwood have and maintain this committee. The committee meets to give input and suggestions about the local transit system and to receive updates as to the operation of the system. There is no set schedule for meetings, but it is typical to meet approximately every quarter. One Council representative is needed and staff is also requested to attend these meetings and can serve as an alternate in the absence of the Council Member. *Current representative: Council Member Marney Babbitt-Pierce. Alternate: Council Member Lisa O'Neill. Staff: Susan Guthrie.*

Verde Valley Transportation Planning Organization (VVTPO) - VVTPO meets to discuss and prioritize regional transportation planning issues and needs, and advise NACOG regarding regional roads priorities in the Verde Valley. The VVTPO also gives input to Yavapai County on the use of Yavapai County's 1/2

cent sales tax for projects in the Verde Valley. One Council representative is needed and staff is also requested to attend these meetings and can serve as an alternate in the absence of the Council Member. *Current representative: Vacant. Alternate: Vacant.*

Northern Arizona Council of Governments (NACOG) - NACOG meets five times a year in Flagstaff and occasionally at other locations. This committee approves the programs and operations of NACOG. A COG, or Council of Governments, serves local governments and the citizens of a region by dealing with issues and needs that cross city, county and even state boundaries. Mechanisms used to address these issues may include communications, planning, policy making, coordination, advocacy and technical assistance. One Council representative is needed in addition to one Council alternate. *Current representative: Vice Mayor Hunseder. Alternate: Council Member Lisa O'Neill. Staff: Susan Guthrie.*

Transportation Policy Advisory Council (TPAC) - TPAC provides guidance to NACOG Regional Council on policy issues related to transportation planning. *Current representative: Council Member Marney Babbitt-Pierce. Staff: Vacant*

Northern Arizona Municipal Water Users Association (NAMWUA) - The NAMWUA Executive Board meets four times per year. Meetings are held on Fridays and rotate throughout the region (may require travel to Flagstaff, Payson, the Prescott area, etc.). After experiencing difficulty reaching a quorum, the NAMWUA Board asked that each member appoint one Council representative and two alternates. *Current representative: Council Member Lisa O'Neill. First Alternate: Vacant. Second Alternate: Vacant. Staff: Public Works Director*

Verde Valley Regional Economic Organization's Long Range Strategic Plan Committee (VVREO-LRSPC) - VVREO is a regional economic development collaborative whose mission is to provide access to resources for regional business creation, attraction, retention and expansion. They foster sustainable economic growth and prosperity in the Verde Valley communities. VVREO is governed by a 22 member Board of Directors, which includes five Executive Board members and 17 directors. In 2017-18, VVREO undertook the development of a Long Range Strategic Plan, and are asking for each local government in the Verde Valley to appoint an elected official to serve on the Long Range Strategic Plan Committee beginning in calendar year 2019. The current expectation is that the Committee will meet on a quarterly basis to review and make recommendations relating to progress with the Long Range Plan. *Current representative: Vice Mayor Hunseder. Staff: Ruth Mayday*

Boards and Commissions Interview Panel - This panel meets annually and as needed to conduct interviews and make recommendations to Council regarding applicants for the various Town Boards and Commissions. This panel is composed of two Council Members, the Town Clerk and two staff liaisons. *Current representatives: Vice Mayor Hunseder; Vacant. Staff liaisons: Ruth Mayday and Joni Westcott.*

Public Safety Personnel Retirement Local Board - This Board meets a minimum of twice per year and oversees the pension fund for the Town's public safety officers. Per Statute A.R.S 38-847(A)(1), the Chair of this Board is the Mayor the Mayor's designee. *Current Mayor's Designee: Ben Cramer.*

Municipal Property Corporation (MPC) - This Board meets annually, currently for the sole purpose of authorizing the Town Attorney to complete the annual corporation report and for the President to sign the report. The charge of the MPC is to finance the cost of acquisition, construction and equipping of certain facilities by the Town of Clarkdale. The MPC normally meets once a year. However, if the Town is obtaining financing through the MPC, additional meetings will be scheduled. The Mayor or Mayor's designee is the President of this Board. *Current representative: Mayor Prud'homme-Bauer.*

Organization	Primary Rep.	First Alt.	Second Alt.
League Executive Committee	Mayor Prud'homme-Bauer	N/A	N/A
CAT	Council:	Staff:	N/A
VVTPO	Council:	Staff:	N/A
NACOG	Council:	Council:	N/A
TPAC	Council:	N/A	N/A
NAMWUA	Council:	Staff:	Staff:
VVREO-LRSPC	Council:	N/A	N/A
BCC SELECTION PANEL	Council:	Council:	2 staff:
PSPRS	Mayors Designee:	N/A	N/A
MPC	Mayor Prud'homme-Bauer	N/A	N/A
NEW?			

Budget Impact: No budget impact.

Recommendation: Staff is requesting that Council review the current organizations and determine which committees/organizations should have representation from the Town of Clarkdale, removing or adding committees/organizations if needed and making appointments to the various regional committees/organizations.

