



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, APRIL 25, 2023 AT 3:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/2235608173>

Meeting ID: 223 560 8173

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Town Council will hold a Regular Meeting open to the public on Tuesday, April 25, 2023, at 3:00 PM in a hybrid meeting via Zoom Video Conference or in person at 19 N. Ninth Street, Clarkdale, Arizona, Clark Memorial Clubhouse, Men's Lounge. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Town Council invites the public to provide comments at this time. Members of the Town Council may not discuss items that are not specifically identified on the agenda. Therefore,

pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

4. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- Cottonwood Area Transit Report
- Verde Valley Humane Society
- Special Event Liquor License Recommendation

5. BOARD AND COMMISSION MINUTES

A. Board and Commission Minutes (submitted with Council packet)

Acknowledgement of receipt of minutes from the previous month's Board and Commission Meetings.

- Parks and Recreation Commission minutes from the meeting held on Feb. 8, 2023.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on April 11, 2023.

7. NEW BUSINESS

A. Proclamation - Sexual Assault Awareness Month

Discuss, consider and act upon a proclamation declaring April as Sexual Assault Awareness Month.

B. Magistrate Court Update

The Council will receive an annual Magistrate Court update from Judge Catherine Kelley.

C. Bicycle Advisory Committee

The Council will receive an update from Jen Mabery, with Yavapai County Health Services, who will provide introductions, history, and the new direction of the Bicycle Advisory Committee.

D. ASU Project Cities Program Community Survey Results

The Council will receive a presentation from Janelle Siefert with the ASU Project Cities Program regarding the results of the Community Survey.

8. FUTURE AGENDA ITEMS

Town Council may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

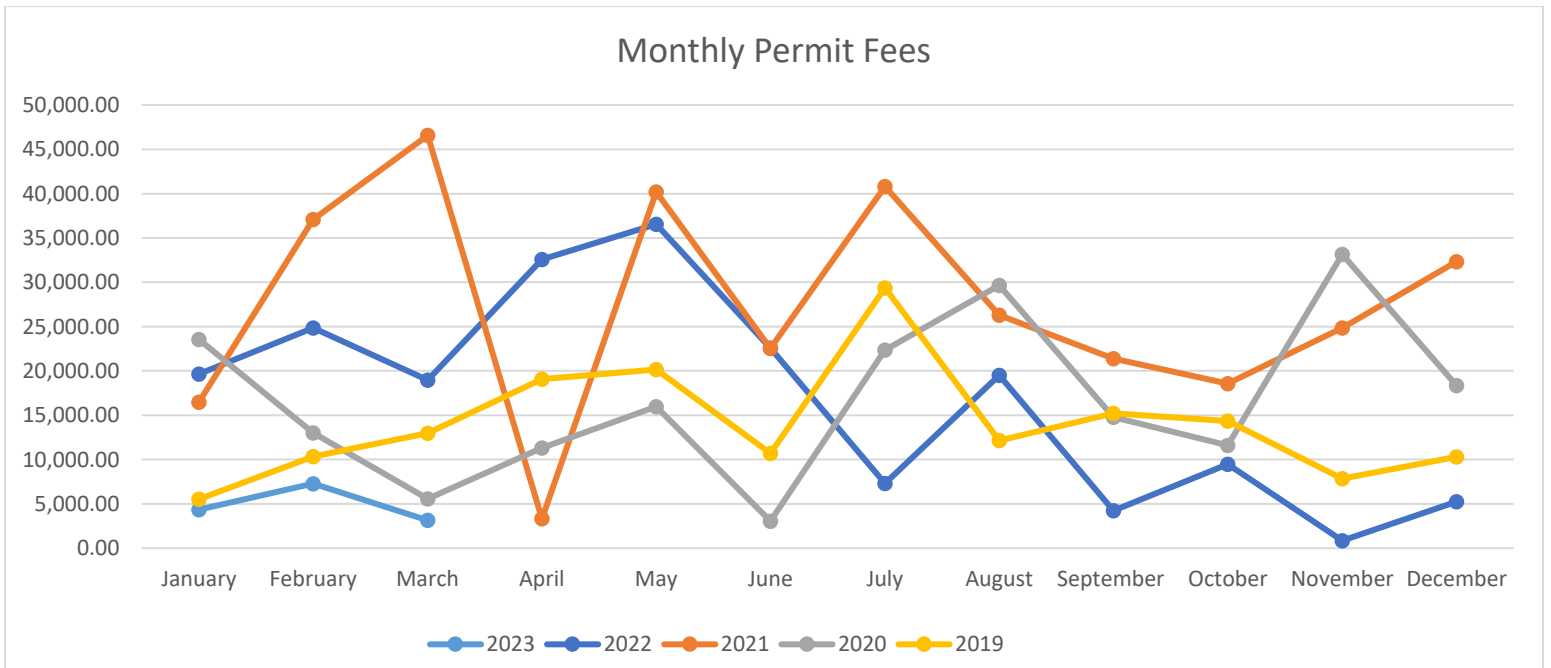
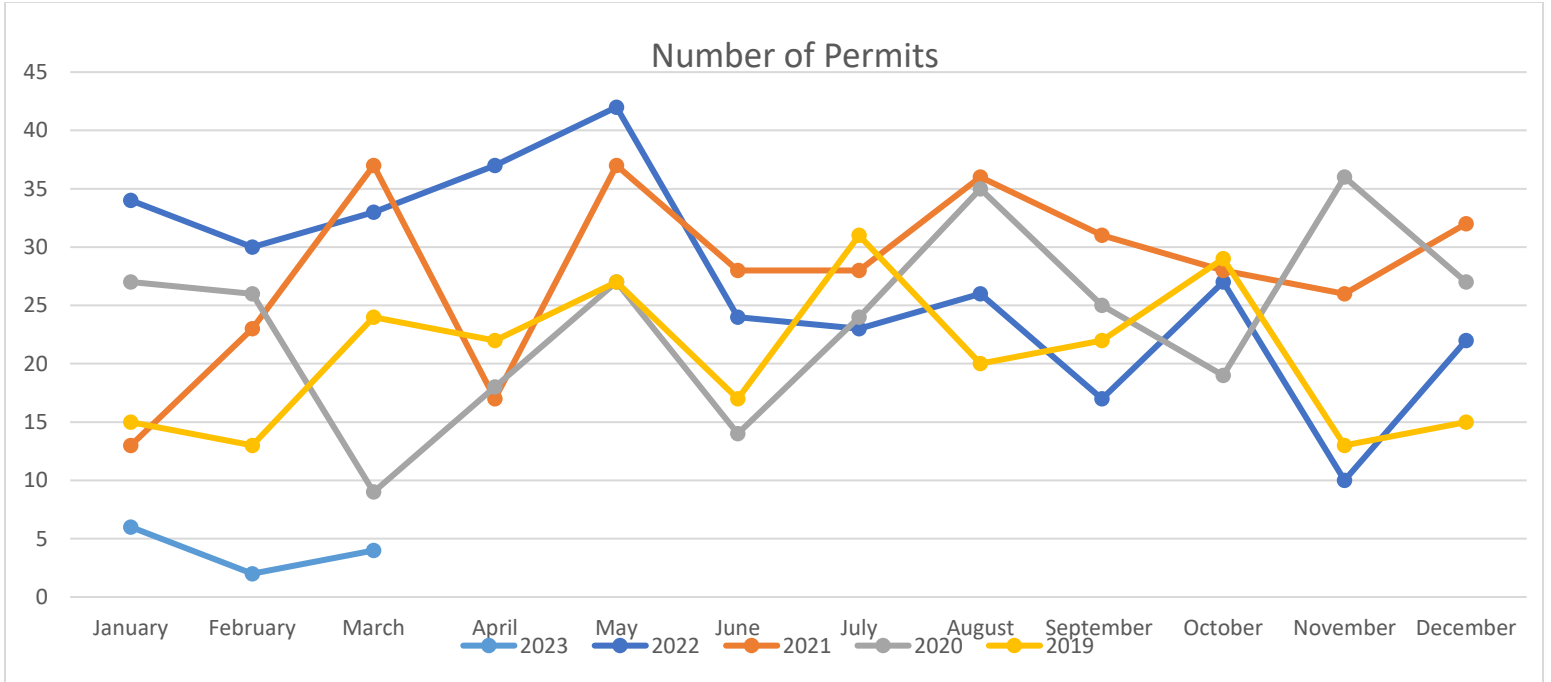
Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

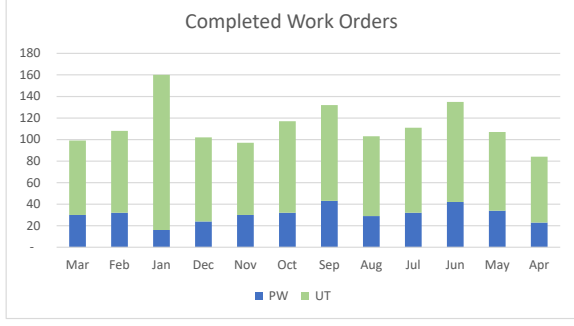
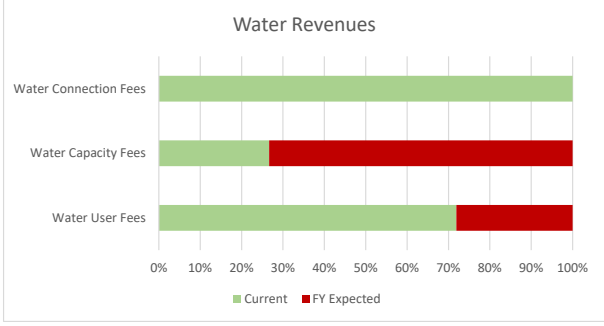
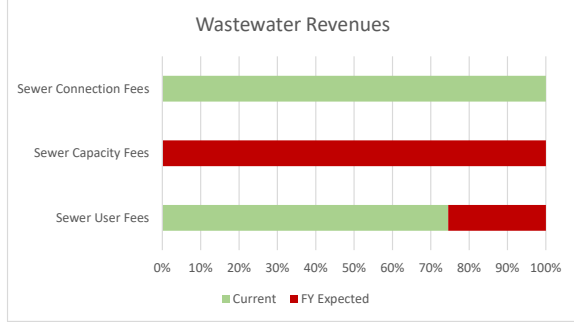
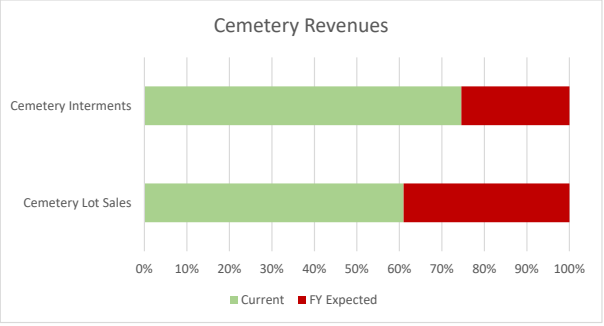
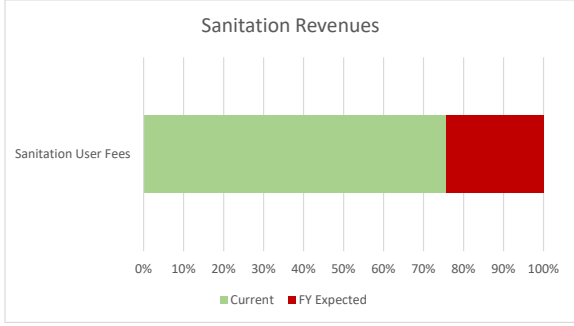
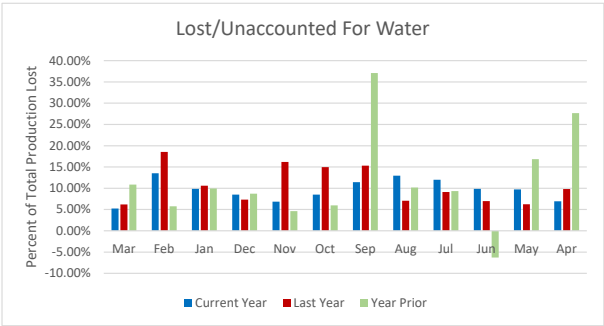
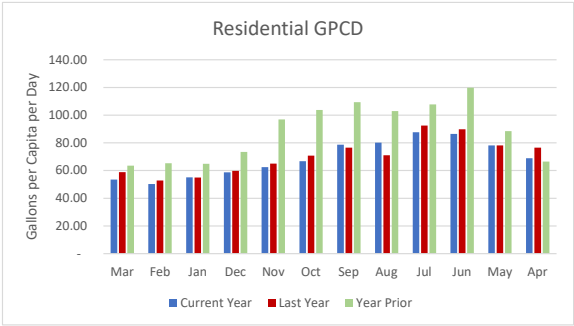
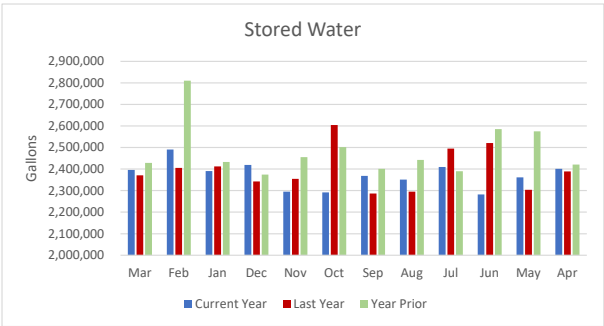
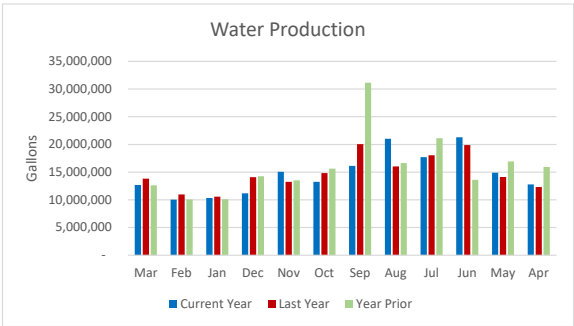
Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

Building Permit Report March 2023



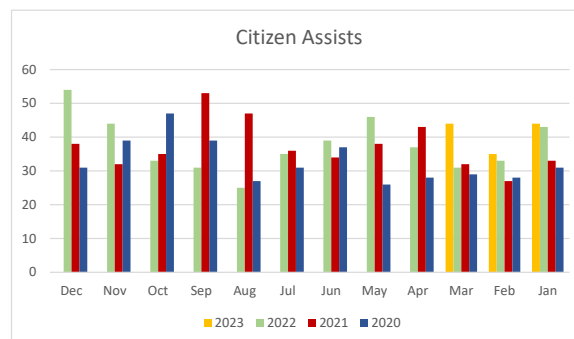
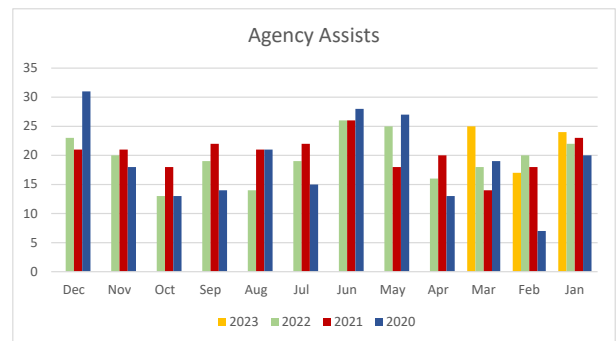
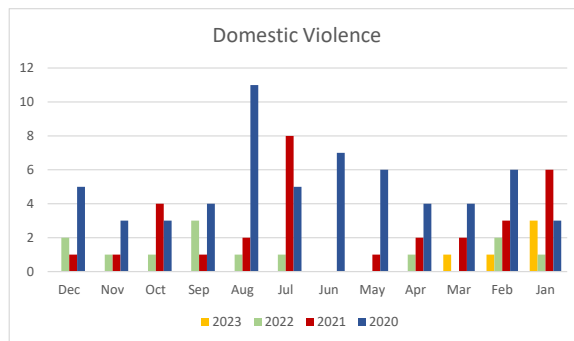
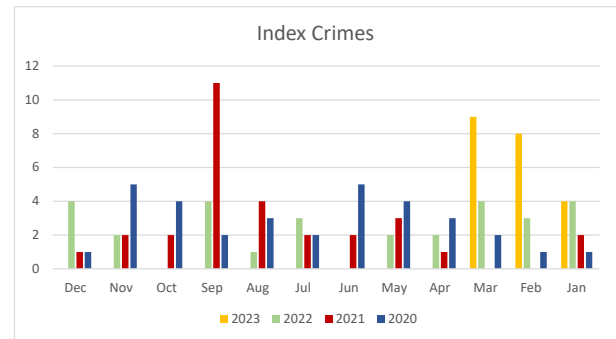
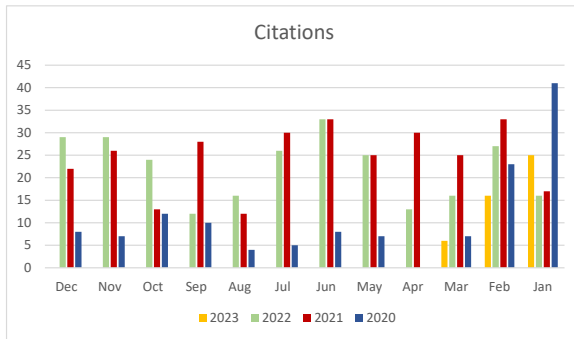
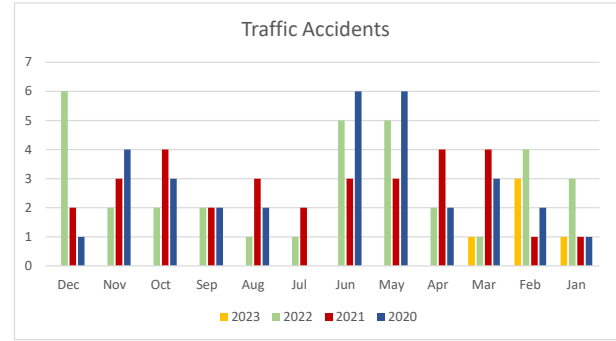
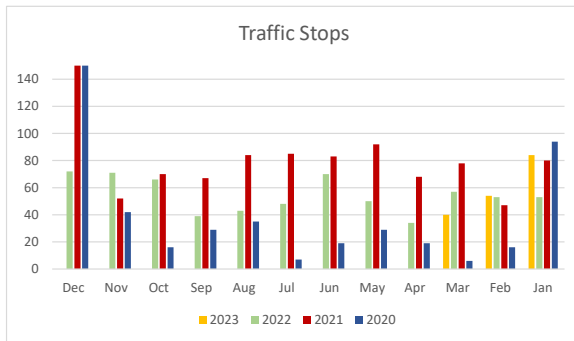
Clarkdale Magistrate Court
March 2022-2023 Comparative Stats

	March 2022	March 2023
Criminal Cases	6	1
Civil Traffic Cases	19	5
Total Cases	25	6
Revenue to city	\$3,911	\$2,649



75% of FY completed as of 3/31/2023

Water and Sewer Connection Expected Revenue met for FY 22/23.



Comments:
 Index crimes remained high again in March. Of the nine index crimes, four are from two burglaries and two thefts which were solved by arrest. There were two other thefts; after investigation, both are closed with leads exhausted. There is an auto theft where a vehicle was taken without permission and the known driver will be charged accordingly upon being located. Finally there were two assaults and both cases are ongoing investigations.

Cottonwood Area Transit
Weekly Ridership Reports

		3/19/2023	3/20/2023	3/21/2023	3/22/2023	3/23/2023	3/24/2023	3/25/2023	Weekly
Service for week ending 3/25/2023	Daily Average 1	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Weekdays									
ADA/Paratransit	49		37	58	59	46	45		245
Blue Line	17.4		23	18	15	10	21		87
Yellow Line	53.2		57	61	72	52	24		266
Red Line - Without Jerome	41.2		46	33	50	35	42		206
Red Line - Jerome	3.4		0	0	0	17	0		17
Green Line	79.4		71	66	87	79	94		397
CAT Connect	4	0	7	1	3	5	4	0	20
Shuttle 1	41.6	28	54	41	38	46	41	43	291
Shuttle 2	57.85714286	58	47	29	53	68	84	66	405
Shuttle 3	51.71428571	79	41	37	56	37	57	55	362
Shuttle 4	51.7	57	65	32	53	52	52	55	366
Totals		222	448	376	486	447	464	219	2662

Cottonwood Area Transit
Weekly Ridership Reports

		3/26/2023	3/27/2023	3/28/2023	3/29/2023	3/30/2023	3/31/2023	4/1/2023	Weekly
Service for week ending 4/1/2023	Daily Average ¹	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Weekdays									
ADA/Paratransit	47.4		39	49	50	53	46		237
Blue Line	18.8		11	20	15	21	27		94
Yellow Line	76		71	80	80	73	76		380
Red Line - Without Jerome	43.4		48	46	52	17	54		217
Red Line - Jerome	1.6		0	0	0	8	0		8
Green Line	101		111	93	101	95	105		505
CAT Connect	5.6	0	4	7	4	6	7	0	28
Shuttle 1	47.4	51	54	38	40	47	52	50	332
Shuttle 2	82.8	50	61	76	62	54	59	52	414
Shuttle 3	87.8	55	69	68	60	58	59	70	439
Shuttle 4	87.8	48	41	61	58	58	53	40	359
Totals		204	509	538	522	490	538	212	3013

Cottonwood Area Transit
Weekly Ridership Reports

		4/2/2023	4/3/2023	4/4/2023	4/5/2023	4/6/2023	4/7/2023	4/8/2023	Weekly
Service for week ending 4/8/2023	Daily Average ¹	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
Weekdays									
ADA/Paratransit	43.2		39	39	40	55	43		216
Blue Line	16.4		21	17	16	15	13		82
Yellow Line	65.8		83	68	54	63	61		329
Red Line - Without Jerome	42.6		40	54	44	30	45		213
Red Line - Jerome	2		0	0	0	10	0		10
Green Line	84		82	94	81	67	96		420
CAT Connect	4.2	0	4	4	4	4	5	0	21
Shuttle 1	51.4	34	52	56	66	63	31	58	360
Shuttle 2	93	68	75	51	70	82	64	55	465
Shuttle 3	75.2	59	52	44	57	57	48	59	376
Shuttle 4	75.2	34	56	76	44	95	51	49	405
Totals		195	504	503	476	541	457	221	2897

Verde Valley Humane Society					
1520 W. Mingus Avenue					
Cottonwood, AZ. 86326					
928-634-7387					
					4/6/2023
Clarkdale Animal Intake Report for March 2023					
Date	Type	Species	ID #	Disposition Type	Date
3/3/2023	Stray-Public Drop Off	Feline	C49858		
	Total Intake: 1				



Clarkdale Police Department

Randy S. Taylor, D.M., Chief of Police

MEMORANDUM

DATE: April 6, 2023
TO: Town Council
FROM: Randy Taylor, Police Chief
RE: Special Event Liquor License Recommendation

The following Special Event Liquor License applications to the Arizona Department of Liquor Licenses and Control were reviewed and approved:

1. **APPLICANT:** The Clarkdale Foundation
EVENT: Block Party
LOCATION: 900-1000 Main Street, Clarkdale
DATE AND TIME OF EVENT: Friday, May 26, 2023, 6 p.m. - 9 p.m.
Friday, June 30, 2023, 6 p.m. - 9 p.m.
DATE OF RECOMMENDATION: March 30, 2023



**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, FEBRUARY 8, 2023 AT 5:00 PM**

Members Present: *Chairperson Allyn Backus, Vice Chair Cheryl Kessel; Commissioners - Ben Kramer, Becky Keck, Jeri Miuccio, Alternate Commissioner Robyn Aasmundstad.*

Other Municipal Officials Present: *Joni Westcott, Parks and Recreation Manager; Chell Smart, Parks and Recreation Specialist and Public Information Officer.*

Audience: *One member of the public was present in the audience or onzoom.*

1. CALL TO ORDER– *Chairperson Backus called the meeting to order at 5:04 p.m.*

2. ROLL CALL- *All members present.*

3. PUBLIC COMMENT- *No public comment.*

4. REPORTS

A. Copper Penny Park Pickleball

Staff met with the developer to assess improvements that may be needed for the pickleball court. The developer agreed to explore options of a bonding agent that could attach to the current rock substrate and create a hard surface next to the court. Other ideas will be explored if the bonding agent doesn't work. A fence is also being considered to prevent balls from rolling into the riprap area. The Town will provide the materials needed and the developer has agreed to provide the labor.

B. Verde River @ Clarkdale

Permits for Verde River Outfitters are being processed. TAPCO surfacing is expected to be completed by March 1.

C. Caballero Park Updates

Bids are due on Feb. 9, 2023. The bid request was amended to include drainage infrastructure. This addition may require some financial tradeoffs with other requested park elements but is seen as essential.

D. Concerts in the Park Updates

Thirty-nine bands applied to perform in the 2023 Concerts in the Park series. Band selection will meet to determine the final lineup and then bands will be notified.

E. Selna Mongini Updates

The Land Water Conservation Fund grant has officially been submitted to National Parks for review. The award notice is anticipated in April or May of 2023.

F. Event Updates

The Gem and Mineral Show returns to Clark Memorial Clubhouse on Feb. 22 – Feb. 25. The Clarkdale Downtown Business Alliance is hosting the Car Show on March 11 this year. On March 18, the Historical Society is holding a plant sale fundraiser in the parking lot of Clark Memorial Clubhouse.

5. MINUTES**A. Approval of Minutes**

Discuss, consider and act upon the approval of the draft minutes from the regular meeting held on Jan. 11, 2023.

Action: Approval of minutes from the regular meeting held on Jan. 11, 2023.

Motion: Commissioner Kramer

Second: Vice Chair Kessel

Vote: Approved 5-0

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Becky Keck	Aye

6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**A. Trails Master Plan**

Discussion only regarding the selection of a Trails Master Plan vendor.

Manager Westcott presented the following slideshow presentation on the proposed Trails Master Plan:



Why a Trails Master Plan?

2020 Parks and Recreation Survey guided staff to include trails in the General Plan.

Currently only a few official trails that Clarkdale can claim.

Many trails have been proposed but Clarkdale doesn't have a guide on the best plan forward.

CHOOSING THE RIGHT COMPANY

- Thorough investigation into possibilities
- Phone interviews
- Extensive follow-up Zoom meetings with two companies to determine the most comprehensive and implementable product to guide the Town into the future with respect to recreational trails of all types.

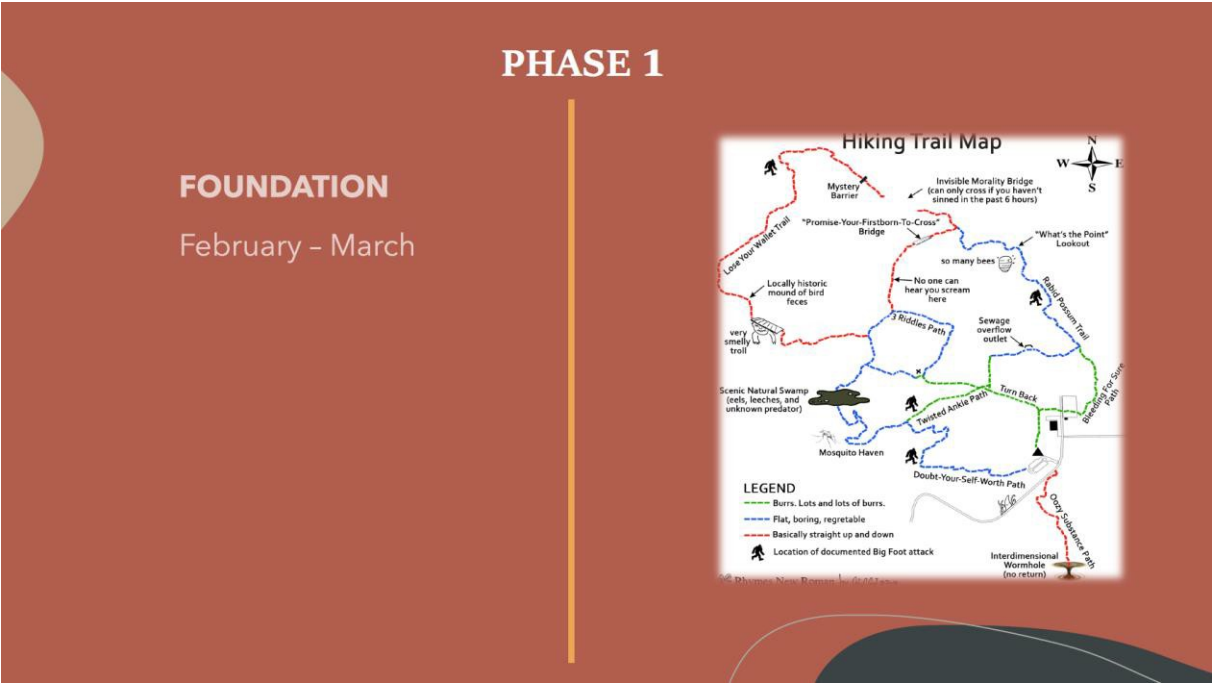
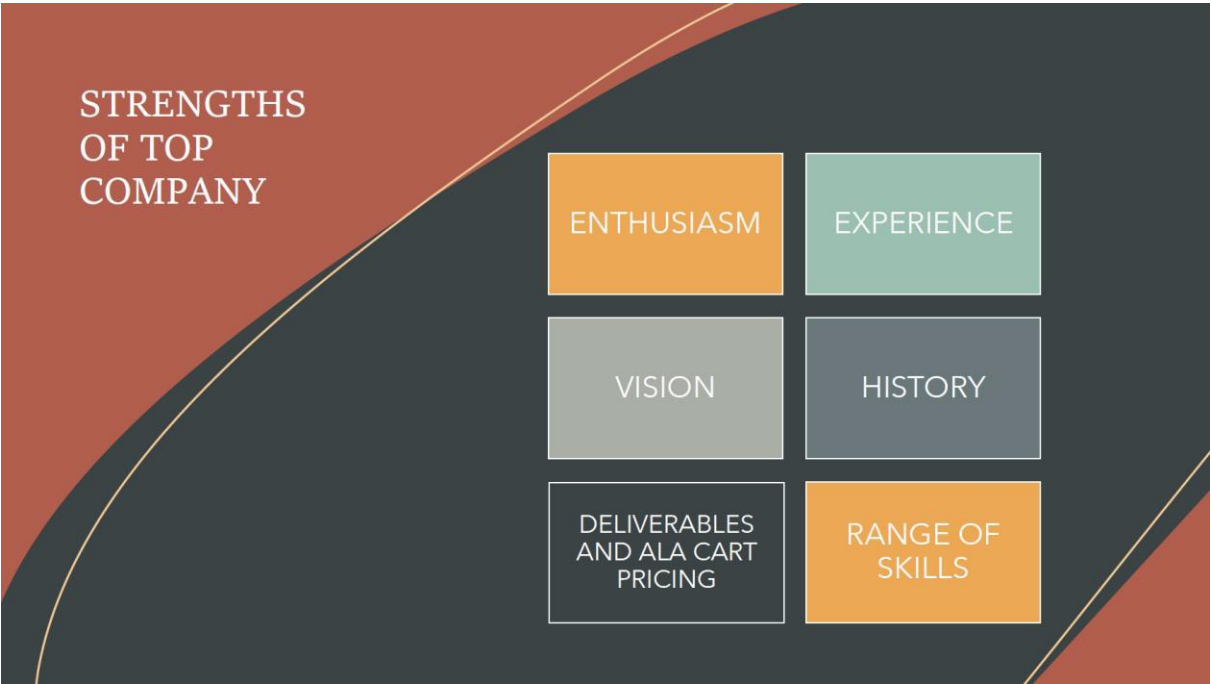


Trails Master Plan Objectives

- To serve as a guide and implementation tool for the development and management/maintenance of trails in Clarkdale.
- To meet the recreational needs of the Clarkdale community

Trail Master Plan Criteria

- Address community interest regarding trails.
- Increase trail opportunities within the Town and beyond consistent with the Town Strategic Plan, the General Plan and the Park & Recreation Commission Vision and Mission statement.
- Accommodate a variety of trail users in a safe and environmentally sensitive manner.
- Provide equitable and inclusive access to trails.
- Site trails in areas highlighting Clarkdale's culture and history (Native American, railroad, etc.)
- Provide trail connectivity to surrounding communities and forest land.
- Promote Clarkdale sustainably.



Needs and Opportunities

April



Site tour

Focus group work

Opportunities map

Preliminary Recommendations

May - June



Preliminary conceptual Trails Master Plan map.

Public open house.

Online public survey.

Master Plan

July

FINAL CONCEPTUAL TRAILS MASTER PLAN MAP.

MASTER PLAN DOCUMENT DRAFT AND FINAL. ONLINE PUBLIC REVIEW OF DOCUMENT.

PRESENTATION TO PARKS AND RECREATION COMMISSION AND COUNCIL FOR ADOPTION.

PHASE 2 (FY 23-24)

IMPLEMENTATION

Review Current Capital Projects/Funding Sources/Budget.

Implementation Action Plan.

Prioritize trail segments.

Phase 2 (FY 23-24) Implementation

GROUND-TRUTH TRAIL ALIGNMENTS.

ACQUISITION PLAN.

MAINTENANCE PLAN.

RECREATION TRENDS/ECONOMIC IMPACT.

DETAILED TRAILHEAD/PARKING CONCEPTS.

WAYFINDING MAP.

A discussion was had regarding the process of selecting a company to provide a Trails Master Plan for the Town. The cost of Phase I is \$40,000. Phase II, which is quoted at \$32,000, would need to be budgeted in the future. Commissioners agreed that the vetting process has been thorough. Town Council will receive a presentation regarding the company selected for the Trails Master Plan on Feb. 14. Commissioners are welcome to attend and show their support. Public Works will also be a partner in developing the Trails Master Plan, and they may pursue their own Transportation Master Plan in the future which would work in conjunction with this plan.

B. Parks and Recreation Strategic Plan

Discussion only regarding the final S.W.O.T. analysis results and determine how those elements fit into the Town Strategic Plan and General Plan related to Parks and Recreation in Clarkdale.

Discussion was had regarding the Parks and Recreation Strategic Plan. The S.W.O.T. analysis that the Commissioners have been developing was compared with the Town of Clarkdale's current Strategic Plan (viewable in the Parks and Recreation Commission Feb. 8 agenda packet). The following items were identified and compared between the two plans, and it was agreed that the parks related priorities listed in the Town's Strategic Plan would be included in the Parks and Recreation Strategic Plan. Future steps will include comparison with the Town of Clarkdale's General Plan.

2/8/23 Discussion and Rough Draft Comparing S.W.O.T. analysis to the Town of Clarkdale Strategic Plan

Strengths Prioritized

1. Quality of events.

- a. *Actively work to keep the heart of the community, downtown, vibrant through economic development activities, code enforcement, public*

infrastructure investment and maintenance.

- b. Identify those aspects of the Town that give it the "small town charm" and retain them.*
- c. Partner with other entities for events and programming; specifically, those that support the environment, sustainability, and the arts.*

2. Volunteering.

- a. Conduct outreach to promote diverse board participation and volunteerism and build upon the robust board process.*
- b. Identify those aspects of the Town that give it the "small town charm" and retain them. (Ongoing)*

3. Staff accessed grant funding.

4. Park access.

- a. Complete Selna Mongini park project.*

5. Verde River Access Points.

- a. Continue to enhance services and amenities related to the Verde River. (Bathrooms, RAPS, dust control and parking.)*
- b. Continue operations of Verde River.*

Weaknesses Prioritized

1. Limited resources, including a maintenance plan.

- a. Add a public works staff member to ensure park maintenance goals are met.*
- b. Annually update or replace aging park infrastructure. Work toward establishing a five-year replacement plan.*

2. More public involvement.

- a. Ensure all park amenities are listed on the website.*
- b. Seek ways to grow inclusiveness in the Town through workgroups, public forums, focus groups, surveys and relationship building.*
- c. Equitable access to parks in all neighborhoods.*

4. Lack of trails in Clarkdale.

- a. Evaluate bike lanes for new/reconstruction of roadways.*
- b. Actively work on a plan to connect our neighborhoods through trails, sidewalks, pathways, and bike lanes.*
- c. Actively work to keep the heart of the community, downtown, vibrant through economic development activities, code enforcement, public infrastructure investment and maintenance.*

- d. Produce a map showing trails and future connectivity. (2023/2024)*
- 5. Offer more classes.*
 - a. Develop an education program along the Verde River regarding its historic importance to Clarkdale (trading route, home to Sinaguas, Yavapais and Apaches). 2023/2024*
 - b. Develop specific programming for each park.*

Opportunities Prioritized

- 1. Master planned trail connectivity should be prioritized and include maps and strategic plans. These plans should include connectivity to neighboring communities and the Verde Valley Circle Trail.*
 - a. Actively work to keep the heart of the community, downtown, vibrant through economic development activities, code enforcement, public infrastructure investment and maintenance.*
 - b. Produce a map showing trails and future connectivity. (2023/2024)*
- 2. Promote educational and stewardship opportunities in parks with a focus on the Verde River ecosystem.*
 - a. Educate new residents about water and fire and its impact on sustainability on Clarkdale. (Ongoing)*
 - b. Continue to enhance services and amenities related to the Verde River. (Bathrooms, RAPS, dust control and parking.)*
 - c. Continue operations of Verde River.*
- 3. Beautification of neighborhoods through parks, including public art elements.*
 - a. Identify those aspects of the Town that give it the "small town charm" and retain them. (Ongoing)*
 - b. Complete Selna Mongini park project.*
 - c. Update the gazebo.*
 - d. Implement a park maintenance schedule.*
 - e. Annually update or replace aging park infrastructure. Work toward establishing a five-year replacement plan.*
 - f. See strategy for an arts incubator in Goal 4.*
- 4. Creation of Strategic Plan.*
- 5. Increase resources through grant pursuit, municipal funding, volunteerism, shared services, community partnerships, developer agreements, etc.*
 - a. Partner with other entities for events and programming; specifically, those that support the environment and sustainability as well as the arts.*

Threats Prioritized

- 1. Loss of talented grant writers/loss of volunteers.*
- 2. Encroachment of open space corridors.*
- 3. Failing to have developers prioritize parks, trails, and open space as part of developer agreements.*
 - a. Continue working with developers to add parks and amenities to new developments.*
- 4. Staffing and budget limitations.*
- 5. Council priorities changing over time.*

7. FUTURE AGENDA ITEMS

Parks and Recreation Commission did not propose items to be placed on a future agenda.

8. ADJOURNMENT - *Chairperson Backus adjourned the meeting without objection at 6:28*

APPROVED:

Allyn Backus

47951850E06F404...

p.m.

Chairperson, Allyn Backus

SUBMITTED BY:

Chell Smart

721ACFCE8D0B4E3...

Parks and Recreation Specialist and Public Informatio



Staff Report

Item Number: 6.A.

<u>Agenda Item:</u>	Approval of Minutes of the Common Council Consider and act upon the draft minutes from the regular meeting held on April 11, 2023.
<u>Staff Contact:</u>	Charity Brooks, Town Clerk
<u>Meeting Date:</u>	April 25, 2023
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Review of the draft minutes from the regular meeting held on April 11, 2023.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends approval of the draft minutes from the regular meeting held on April 11, 2023.



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, APRIL 11, 2023 AT 6:00 PM**

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Community Development Director; Parks and Recreation Manager, Joni Westcott; Wastewater Manager, Lisa Waldschmidt; Human Resources Manager, Randi Stephens; Public Works Administrative Supervisor, Virginia Smith; Sergeant Mike Brundridge.

Zoom: None.

Audience: Approximately three members of the public were present.

1. CALL TO ORDER – *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL – *All members present.*

Mayor Prud'homme-Bauer thanked the Verde Valley Fire Department and the National Forest Service for quickly containing the fire at Tavasi Marsh and Tuzigoot National Monument before any properties or lives were lost.

3. PUBLIC COMMENT – *No public comment.*

The Town Council invites the public to provide comments at this time. Members of the Town Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each Speaker is asked to limit their comments to five minutes.

4. REPORTS

A. Current Events – *(submitted electronically)*

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report

- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VVTPO – Verde Valley Transportation Planning Organization – *No meeting.*
- NACOG - Northern Arizona Council of Governments – *No meeting.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *No meeting.*
- TPAC – Transportation Policy Advisory Council – *Minutes received and shared.*
- VFLC – Verde Front Leadership Council – *Upcoming meeting on April 20.*
- Greater AZ Mayor's Organizational Report – *No meeting.*
- Sustaining Flows Committee – *No meeting.*
- Yavapai Communities for Young Children – *No meeting.*

C. Finance Report (submitted with Council packet)

List of specific expenditures made by the Town during the previous month and a monthly summary report.

5. INTRODUCTIONS

A. Prosecutors Mark Drutz and Josh Butner

Mayor Prud'homme-Bauer introduced Court Prosecutors Mark Drutz and Josh Butner.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on March 28, 2023.

B. Proclamation - Fair Housing Month

Consider and act upon a Proclamation designating April as Fair Housing Month in the Town of Clarkdale.

C. Centerville Road Right-of-Way and Public Utility Easement

Consider and act upon the dedication of land for the Centerville right-of-way and public utility easement.

Action: Approve consent agenda items A thru C as written:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Arsenic Treatment Plant Backwash Tank

Discuss, consider and act upon a proposal from Fann Environmental for the replacement of the Arsenic Treatment Plant Backwash Tank for the amount of \$222,142.

Action: Approve the proposal from Fann Environmental for the replacement of the Arsenic Treatment Plant Backwash Tank for the amount of \$222,142:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Clubhouse Facility Use and Cost Analysis

Discussion only regarding the proposed Clubhouse facility process improvements and initiate a rate adjustment.

Parks and Recreation Manager Joni Westcott gave a presentation highlighting the DMAIC process used to define, measure, analyze, improve and control the Clubhouse facility rental process and to determine if rates need to be adjusted.

8. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

9. ADJOURNMENT - *Mayor Prud'homme-Bauer adjourned the meeting without objection at 8:14 p.m.*

APPROVED:

ATTESTED/SUBMITTED:

Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 11th day of April 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: April 25, 2023

Charity Brooks, Town Clerk



Staff Report

Item Number: 7.A.

<u>Agenda Item:</u>	Proclamation - Sexual Assault Awareness Month Discuss, consider and act upon a proclamation declaring April as Sexual Assault Awareness Month.
<u>Staff Contact:</u>	Tracy McConnell
<u>Meeting Date:</u>	April 25, 2023
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of the Town of Clarkdale and shares a critical concern for the victims of sexual violence and a desire to support the needs for justice and healing. Rape, sexual assault, and sexual harassment impact our community as seen by statistics indicating that 1 in 2 women, 1 in 4 men, and 1 in 2 transgender individuals have experienced contact sexual violence in their lifetime. We must work together to educate our community about what can be done to prevent sexual assault and how to support survivors. Staff and volunteers of anti-violence programs at Verde Valley Sanctuary encourage every person to speak out when witnessing acts of violence, however small, and support victims of sexual violence. With leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in the Town of Clarkdale through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions. The Town of Clarkdale strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.
<u>Budget Impact:</u>	No budget impact.

Recommendation: Staff recommends approval of the proclamation declaring April as Sexual Assault Awareness Month.



PROCLAMATION

Sexual Assault Awareness Month

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and has public health implications for every community member of the Town of Clarkdale; and

WHEREAS, the Town of Clarkdale shares a critical concern for the victims of sexual violence and a desire to support the needs for justice and healing; and

WHEREAS, Rape, sexual assault, and sexual harassment impact our community as seen by statistics indicating that 1 in 2 women, 1 in 4 men, and 1 in 2 transgender individuals have experienced contact sexual violence in their lifetime; and

WHEREAS, We must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, Staff and volunteers of anti-violence programs at Verde Valley Sanctuary encourage every person to speak out when witnessing acts of violence however small and support victims of sexual violence; and

WHEREAS, With leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sexual violence in the Town of Clarkdale through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, the Town of Clarkdale strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts, including conversations about what sexual violence is, how to prevent it, how to help survivors connect with services, and how every segment of our society can work together to better address sexual violence.

NOW, THEREFORE, BE IT RESOLVED, that I, Robyn Prud'homme-Bauer, Mayor of the Town of Clarkdale, Arizona, on behalf of the Town Council, join anti-sexual violence advocates and support service programs in the belief that all community members must be part of the solution to end sexual violence. Along with the United States Government and the State of Arizona, I do hereby proclaim April as "Sexual Assault Awareness Month."

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Clarkdale, Arizona, to be affixed this 25 day of April 2023.

ATTEST:

Robyn Prud'homme'Bauer – Mayor

Charity Brooks, Town Clerk