



**NOTICE OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, APRIL 11, 2023 AT 6:00 PM**

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Community Development Director; Parks and Recreation Manager, Joni Westcott; Wastewater Manager, Lisa Waldschmidt; Human Resources Manager, Randi Stephens; Public Works Administrative Supervisor, Virginia Smith; Sergeant Mike Brundridge.

Zoom: None.

Audience: Approximately three members of the public were present.

- 1. CALL TO ORDER** – *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*
- 2. ROLL CALL** – *All members present.*

Mayor Prud'homme-Bauer thanked the Verde Valley Fire Department and the National Forest Service for quickly containing the fire at Tavasí Marsh and Tuzigoot National Monument before any properties or lives were lost.

- 3. PUBLIC COMMENT** – *No public comment.*

The Town Council invites the public to provide comments at this time. Members of the Town Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each Speaker is asked to limit their comments to five minutes.

4. REPORTS

A. Current Events – *(submitted electronically)*

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report

- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VVTPO – Verde Valley Transportation Planning Organization – *No meeting.*
- NACOG - Northern Arizona Council of Governments – *No meeting.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *No meeting.*
- TPAC – Transportation Policy Advisory Council – *Minutes received and shared.*
- VFLC – Verde Front Leadership Council – *Upcoming meeting on April 20.*
- Greater AZ Mayor's Organizational Report – *No meeting.*
- Sustaining Flows Committee – *No meeting.*
- Yavapai Communities for Young Children – *No meeting.*

C. Finance Report (submitted with Council packet)

List of specific expenditures made by the Town during the previous month and a monthly summary report.

5. INTRODUCTIONS

A. Prosecutors Mark Drutz and Josh Butner

Mayor Prud'homme-Bauer introduced Court Prosecutors Mark Drutz and Josh Butner.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on March 28, 2023.

B. Proclamation - Fair Housing Month

Consider and act upon a Proclamation designating April as Fair Housing Month in the Town of Clarkdale.

C. Centerville Road Right-of-Way and Public Utility Easement

Consider and act upon the dedication of land for the Centerville right-of-way and public utility easement.

Action: Approve consent agenda items A thru C as written:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Arsenic Treatment Plant Backwash Tank

Discuss, consider and act upon a proposal from Fann Environmental for the replacement of the Arsenic Treatment Plant Backwash Tank for the amount of \$222,142.

Action: Approve the proposal from Fann Environmental for the replacement of the Arsenic Treatment Plant Backwash Tank for the amount of \$222,142:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Clubhouse Facility Use and Cost Analysis

Discussion only regarding the proposed Clubhouse facility process improvements and initiate a rate adjustment.

Parks and Recreation Manager Joni Westcott gave a presentation highlighting the DMAIC process used to define, measure, analyze, improve and control the Clubhouse facility rental process and to determine if rates need to be adjusted.

8. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

9. ADJOURNMENT - Mayor Prud'homme-Bauer adjourned the meeting without objection at 8:14 p.m.

APPROVED:

DocuSigned by:
Robyn Prud'homme-Bauer
8929FEE8DC34438...

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:
Charity Brooks
DB39AF58C12F414...

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 11th day of April 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: April 25, 2023

DocuSigned by:
Charity Brooks
DB39AF58C12F414...



Charity Brooks, Town Clerk