



**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, FEBRUARY 14, 2023 AT 6:00 PM**

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce and Laura Jones.

Other Municipal Officials Present: Charity Brooks, Town Clerk; Randy Taylor, Police Chief; Julie Goucher, Finance Director; Joni Westcott, Parks and Recreation Manager; Randi Stephens, Human Resources Manager; Chell Smart, Public Information Officer; Virginia Smith, Administrative Manager; Terry Norman, Public Works Superintendent.

Zoom: Susan Guthrie, Town Manager; Ruth Mayday, Community Development Director and 4 members of the public.

Audience: Approximately twelve members of the public were present.

1. CALL TO ORDER – *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL– *All members present.*

3. PUBLIC COMMENT– *No public comment.*

4. REPORTS

A. Current Events – *(submitted electronically)*

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – *(submitted electronically)*

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VTPO – Verde Valley Transportation Planning Organization – *No meeting.*
- NACOG - Northern Arizona Council of Governments – *Meeting will be held next week and will distribute minutes and materials when received.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *Camp Verde is doing a*

water master plan and Flagstaff is looking at water re-use.

- VVREO – LRSPC - Verde Valley Regional Economic Organization’s Long Range Strategic Plan – *No meeting.*
- TPAC – Transportation Policy Advisory Council – *Meeting held. Will share minutes when available.*
- VFLC – Verde Front Leadership Council – *No meeting.*
- Greater AZ Mayor’s Organizational Report – *No meeting.*

C. Finance Report (*submitted with Council packet*)

List of specific expenditures made by the Town during the previous month and a monthly summary report.

D. Special Event Liquor License (*submitted with Council packet*)

A Special Event Liquor License for the Clarkdale Car Show has been approved by the Clarkdale Police Department and forwarded to the Arizona Department of Liquor for final approval and issuance of the license.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on Jan. 24, 2023.

B. Disposal of Surplus or Obsolete Town Personal Property

Consider and act upon the option to donate, sell or dispose of surplus or obsolete Town personal property.

Action: Approve consent agenda items A and B as written:

Motion: Council Member Babbitt-Pierce

Second: Council Member O’Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

A. Parks and Recreation Trails Master Plan

Discuss, consider and act upon the selection of a Parks and Recreation Trails Master Plan consultant.

Parks and Recreation Manager Joni Westcott gave a presentation highlighting the qualifications of the chosen consultant, Logan Simpson Design.

Public Comment:

Michael Lindner of Clarkdale states that he appreciates the work and enthusiasm the team has done for the trails. He also cautions Town Council and the public to be careful with the terminology of 'need', reminding them that the Trails Master Plan is a 'want' and not a 'need'. Mr. Lindner states there are other priorities, such as roads and sidewalks, that would better benefit from the \$75K being spent on the trails master plan.

Council expresses appreciation for Mr. Lindner's comments.

Action: Approve the Trails Master Plan deliverables and authorize the Town Manger to move forward with executing agreements:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Historic Bandstand Proposal

Discuss, consider and act upon the proposal submitted by G & G Construction for the rehabilitation of the Historic Bandstand.

Community Development Director Ruth Mayday provided Council with information regarding the original bid and the value engineered bid, explaining that both bids are well above the approved budget for this project.

Public Comment:

Ellen Taylor of Clarkdale believes the bid exceeds budget based on her contracting experience. Ms. Taylor asks that Council consider option number five when making their decision.

Michael Lindner of Clarkdale agrees with Ms. Taylor. He believes the cost of expenditures is

too high and the scope of work can be reduced. Mr. Linder supports option number five.

Drake Meinke states that based on his experience, it will always cost more when you try to piece-meal a project together and suggests that the Town look for other ideas.

Terry Gibson of Clarkdale (via Zoom) states that he goes for option five.

After Council discussion, they agree that the original proposal and the value engineered bid exceed the original budget and cannot, in good faith, approve this item.

Council Member O'Neill clarifies with Community Development Director Ruth Mayday, that if they went with option four, the structure could be completely replaced, if necessary.

Town Manager Susan Guthrie adds that the Town still has other options within the State RFP system to seek funding for the repairs.

Action: Move to reject the proposals and direct staff to pursue other avenues of procurement:

Motion: Council Member O'Neill

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Professional Services Contract to provide Town Engineer Services

Discuss, consider and act upon a Professional Services Contract with Ardurra to provide Town Engineer Services.

Community Development Director Ruth Mayday announced that Art Beckwith with Ardurra has been chosen to provide the Town with professional engineering services.

Mr. Beckwith was present and provided the Council with his company's background of services.

Action: Approve Ardurra to provide Town Engineer Services for the Town of Clarkdale and direct the Town Manager to enter into a contract for services:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Ratification of an Emergency Expenditure for immediate repairs to Broadway Road.

Discuss, consider and act upon ratification of an emergency expenditure in the amount of \$85,138 for immediate repairs to Broadway Road.

Public Works Superintendent Terry Norman provided the Council with information regarding the urgency of the emergency.

Town Manager Susan Guthrie stated that repairs to Broadway are on the Town's CIP project list and further work will be scheduled to prevent this type of emergency.

Public Comment:

Michael Lindner of Clarkdale suspects the erosion issue began on the Cottonwood side, but also noticed the issue on the Clarkdale side as early as 2018. He states the Town cannot allow things to get to this state before taking action.

Mayor Prud'homme-Bauer and Town Manager Susan Guthrie explain that further repairs and improvements are scheduled in the Town's CIP and work will move forward with the new Town Engineer.

Action: Approve the ratification of an emergency expenditure in the amount of \$85,138 for immediate repairs to Broadway Road:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Town of Clarkdale Representation at Various Regional Organizations and Committees

Discuss, consider and act upon appointing Town of Clarkdale representatives to serve on or attend various regional organizations and committees.

Discussion only on this item. A resolution will be brought before Council at the meeting on Feb. 28, 2023, to approve the appointments.

7. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

8. ADJOURNMENT - Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:44 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 14th day of February 2023. I further certify that meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Feb. 28, 2023

DocuSigned by:

DB39AF58C12F414

DS


Charity Brooks, Town Clerk