



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JUNE 13, 2023, AT 6:00 PM**

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Joni Westcott, Parks and Recreation Manager; Julie Goucher, Finance Director; Randy Taylor, Police Chief; Joe Candelaria, Lieutenant; Virginia Smith, Public Works Administrative Supervisor; Randi Stephens, Human Resources Manager (via Zoom)

Zoom: Four members of the public present.

Audience: Approximately twenty members of the public were present.

- 1. CALL TO ORDER** - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*
- 2. ROLL CALL** - *All members present.*

Mayor Prud'homme-Bauer made a motion to move items 6a and 6b to the next items on the agenda.

Action: Move items 6a and 6b to the beginning of the agenda, ahead of public comment:

Motion: Mayor Prud'homme-Bauer

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

A. APS Fire Mitigation Update

The Council received an APS Fire Mitigation update from Jonathan Meyer.

B. Wildfire Crisis Strategy Presentation

The Council received an update on Wildfire Crisis Strategy from Prescott National Forest District Ranger Todd Willard.

3. PUBLIC COMMENT

Cynthia Malla – Clarkdale resident. Submitted petition sheets containing signatures in support of restoring and preserving the bandstand and urging the Council not to demolish it. Ms. Malla read a pre-written letter than can be heard in its entirety online at www.clarkdale.az.gov.

The following individuals gave similar public comments urging the Council to save the bandstand and preserve the history in Clarkdale:

Ed Loesche, Jason Benatz, Vincent Randall, Curtis Lindner, Amanda Arnold, Drake Meinke, Terry Gibson and Ellen Taylor. To hear their full comments, please visit www.clarkdale.az.gov.

Carol Mackler – Non – resident. Asked if minutes of meetings are posted online.

Jenny Emminger – Would like the Council to consider allocating resources to the library for various programs.

Mayor Prud'homme-Bauer adjourned the meeting for a five-minute recess.

Mayor Prud'homme-Bauer resumed the meeting at 7:19 p.m.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VVTPPO – Verde Valley Transportation Planning Organization – *Meeting held two weeks ago.*
- NACOG - Northern Arizona Council of Governments – *Meeting scheduled for next week.*

- NAMWUA - Northern Arizona Municipal Water Users Association – *Attended all day forum.*
- TPAC – Transportation Policy Advisory Council – *Meeting held. Will share minutes when available.*
- VFLC – Verde Front Leadership Council – *Meeting scheduled for July.*
- Greater AZ Mayor’s Organizational Report – *No meeting.*
- Sustaining Flows Committee – *Meeting scheduled for tomorrow.*
- Yavapai Communities for Young Children – *Meeting held.*

C. Finance Report (*submitted with Council packet*)

List of specific budget to actual revenue and expenditure reports for all departments and a monthly finance report.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Items B and C pulled by Mayor Prud’homme-Bauer for separate consideration. Item C pulled by Council Member Babbitt-Pierce for separate consideration.

A. Approval of Minutes

Consider and act upon the approval of the draft minutes from the regular meeting held on May 9, 2023.

Action: Approve draft minutes from the regular meeting held on May 9, 2023 with a date correction of Feb. 14, 2023 on item 6c:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Made in Clarkdale 2023/2024 Facility Use Agreement

Consider and act upon the 2023-2024 Reimbursement Agreement for the use of Town Facilities by Made in Clarkdale, Inc.

This item was removed from consideration and will be placed on a future agenda.

C. Friends of Clark Memorial Library 2023/2024 Facility Use Agreement

Consider and act upon the 2023-2024 Reimbursement Agreement for the use of Town facilities by the Friends of Clark Memorial Library.

Action: Approve the 2023-2024 Facility Use Agreement for Clark Memorial Library with modified language stating that any Ambassador fees will be based upon fees listed in the current fee schedule:

Motion: Council Member O'Neill

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Ratification of Clarkdale's application to WIFA

Consider and act upon a request by staff to ratify the Town of Clarkdale's application to WIFA for a grant from the Water Conservation Grant Fund.

Council Member Babbitt-Pierce recognized and thanked all staff involved in this amazing grant.

Action: Approve the ratification of Clarkdale's submission of the Water Conservation Grant:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

A. APS Fire Mitigation Update

The Council will receive an APS Fire Mitigation update from Jonathan Meyer.

Moved to the beginning of the meeting.

B. Wildfire Crisis Strategy Presentation

The Council will receive an update on Wildfire Crisis Strategy from Prescott National Forest District Ranger Todd Willard.

Moved to the beginning of the meeting

C. Budget Proposal Presentation for the Fiscal Year Ending June 30, 2024

Council received a Budget Proposal presentation from Finance Director Julie Goucher.

D. Memorandum of Understanding with the Hopi Tribe Economic Development Corporation

Discuss, consider and act upon a Memorandum of Understanding (MOU) with the Hopi Tribe Economic Development Corporation (HTEDC) for the cost sharing of the design and installation of a Pressure Reducing Valve (PRV) on Park Road.

Action: Approve the Memorandum of Understanding with the Hopi Tribe Economic Development Corporation for the cost sharing of the design and installation of a Pressure Reducing Valve on Park Road:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Purchase of Fisher Property

Discuss, consider and act upon authorizing the Town Manager to execute all documents necessary to purchase parcel number 400-06-020 (Fisher Property).

Action: Approve Resolution #1694 authorizing the purchase of APN 400-06-020 from Yavapai County for the sum of \$1000 and directing the Town Manager to execute such documents and take such actions as necessary to complete the transaction:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. FUTURE AGENDA ITEMS

Town Council proposed the following items to be placed on a future agenda:

- Made in Clarkdale LLC facility use agreement.
- Action only (not to be placed on agenda): Instructed Town Manager to research Fire Wise Program discussed in earlier presentation.

8. ADJOURNMENT – *Mayor Prud'homme-Bauer asked for a motion to adjourn the meeting.*

Action: Motion to adjourn the meeting:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 8:39 p.m.

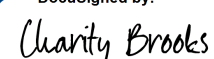
APPROVED:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 13th day of June 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: July 11, 2023

DocuSigned by:

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Charity Brooks, Town Clerk