



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, JUNE 27, 2023, AT 3:00 PM

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members Lisa O'Neill and Laura Jones

Member Absent: Council Member Babbitt-Pierce

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Joni Westcott, Parks and Recreation Manager; Julie Goucher, Finance Director; Virginia Smith; Public Works Administrative Supervisor; Randy Taylor, Police Chief; Joe Candelaria, Lieutenant

Zoom: Five members of the public present.

Audience: Approximately six members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

2. ROLL CALL – *Present: Mayor Prud'homme-Bauer, Vice Mayor Hunseder, Council Members Lisa O'Neill and Laura Jones. Absent: Council Member Babbitt-Pierce*

Mayor Prud'homme-Bauer read the Clarkdale Vision and Mission statements aloud.

Mayor Prud'homme-Bauer gave condolences for Vicki Roberts who tragically drowned at Tuzigoot over the weekend and thanked all personnel and first responders that were on scene.

3. PUBLIC COMMENT –

Carol Schmitt – Clarkdale resident. Excited to see Juneteenth as an item on the agenda.

4. SWEARING-IN OF NEW OFFICER –

Town Manager Susan Guthrie swore in a new officer, Tristen Leach.

5. REPORTS

Departmental Reports (submitted with Council packet) –

Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- Cottonwood Area Transit Report
- Verde Valley Humane Society

6. **CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately. ***Item B pulled by Mayor Prud’homme-Bauer for consideration at a later date.***

A. Resolution #1695 - Designating the Chief Fiscal Officer for 2024

Consider and act upon Resolution #1695 - Designating the Chief Fiscal Officer for officially submitting the Fiscal Year 2024 Expenditure Limitation Report to the Arizona Auditor General.

B. Made in Clarkdale, LLC 2023/2024 Facility Use Agreement

Consider and act upon the 2023-2024 Reimbursement Agreement for the use of Town Facilities by Made in Clarkdale, LLC.

Action: Approve consent agenda item A as written:

Motion: Vice Mayor Hunseder

Second: Council Member O’Neill

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

7. **NEW BUSINESS**

A. Resolution #1696 - Establishment of Juneteenth National Independence Day as an Officially Observed Holiday

Discussed, considered and acted upon Resolution #1696 - Establishment of Juneteenth National Independence Day ("Juneteenth"), a Federal holiday, as an

officially observed holiday of the Town of Clarkdale.

Action: Approve Resolution #1696, the establishment of Juneteenth, a Federal Holiday, as an officially observed paid holiday of the Town of Clarkdale, authorizing that Juneteenth be a closed Town holiday every June 19th for the Town of Clarkdale (similar to Thanksgiving or Christmas) beginning in calendar year 2024:

Motion: Council Member Jones

Second: Council Member O'Neill

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

B. Resolution #1697 - Approving an Intergovernmental Agreement between the State of Arizona and the Town of Clarkdale for the replacement of the bridge over Bitter Creek Wash

Discussed, considered and acted upon Resolution #1697 approving an Intergovernmental Agreement between the State of Arizona (Department of Transportation) and the Town of Clarkdale for the replacement of the bridge over Bitter Creek Wash.

Action: Approve Resolution #1697 approving an Intergovernmental Agreement between the State of Arizona and the Town of Clarkdale for the replacement of the bridge over Bitter Creek Wash:

Motion: Council Member O'Neill

Second: Vice Mayor Hunseder

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye

Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

C. Second Amendment to the Re-Statement of Development Agreement - Crossroads at Mingus

Discussed, considered, and acted upon the approval of the Second Amendment to Re-statement of the Crossroads at Mingus Development Agreement regarding Tract K Park.

Public comment: Leslie Szymborski, Clarkdale resident, inquired why the residents currently living in the Crossroads at Mingus cannot obtain a permit to build a wall around their property.

Action: Approval of the Second Amendment to the Re-statement of Development Agreement for the Crossroads at Mingus contingent upon receipt of fully executed letter of credit.

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

D. Use of Contingency and Capital Project Funding in the Wastewater Fund

Discussed, considered and acted upon the use of contingency and capital project funding in the Wastewater Fund for fiscal year ending June 30, 2023.

Action: Approve the use of contingency and capital project funding in the Wastewater Fund for the fiscal year ending June 30, 2023.

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 4-0

Voting Member	Aye/Nay
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Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

E. Adoption of the Tentative Budget for Fiscal Year Ending June 30, 2024

Discussed, considered and acted upon the adoption of the tentative budget for fiscal year ending June 30, 2024.

Action: Approve the tentative budget for Fiscal Year Ending June 30, 2024 in the amount of \$35,724,945 of which \$13,927,898 is from grant funding.

Motion: Council Member Jones

Second: Council Member O'Neill

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

8. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Bandstand/Gazebo

Discussion only regarding the status of the bandstand/gazebo.

Assistant Town Manager Ruth Mayday gave a brief presentation to update the public and Council on the ongoing renovation process on the bandstand/gazebo.

Public comment: Cynthia Malla (via zoom) asked why isn't the Town pursuing grant funding?

Town Manager Susan Guthrie explained that the Town budgeted for the project and has the funding for the project available. The previous budget presentation showed that the Town applied for \$13M in grant funding this past year for other projects.

Mayor Prud'homme-Bauer also noted that grant funding is not guaranteed funding. You are in a pool with other applicants, and it's based on criteria and not

guaranteed.

Ernie Randall – Clarkdale resident. Just want to say 'thank you'.

9. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

10. ADJOURNMENT

Action: Motion to adjourn.

Motion: Council Member O'Neill

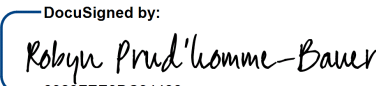
Second: Vice Mayor Hunseder

Vote: Approved 4-0

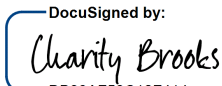
Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Absent
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 4:38 p.m.

APPROVED:

DocuSigned by:

 8929FEE8DC34438...
 Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

 DB39AF58C12F414...
 Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 27th day of June 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: July 11, 2023

DocuSigned by:

DS

Charity Brooks



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Charity Brooks, Town Clerk