



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JULY 11, 2023, AT 6:00 PM**

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones (via Zoom)

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Joe Candelaria, Lieutenant; Virginia Smith, Public Works Administrative Supervisor; Randi Stephens, Human Resources Director

Zoom: No members of the public were present.

Audience: Approximately four members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL – *All members present.*

3. PUBLIC COMMENT –

Diane Schneider – Clarkdale resident. Commends staff for the quick and efficient clean-up after the last rainstorm. Concerned that the next major rainstorm will cause more dirt and mud runoff if the issue isn't corrected.

4. REPORTS

A. Current Events – *(submitted electronically)*

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – *(submitted electronically)*

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VTPO – Verde Valley Transportation Planning Organization – *Meeting in two weeks.*

- NACOG - Northern Arizona Council of Governments – *Meeting held, minutes have been shared.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *No meeting.*
- TPAC – Transportation Policy Advisory Council – *Meeting cancelled.*
- VFLC – Verde Front Leadership Council – *Meeting on July 19.*
- Greater AZ Mayor’s Organizational Report – *No meeting.*
- Sustaining Flows Committee – *Meeting held. Notes not available at this time.*
- Yavapai Communities for Young Children – *Moving to quarterly meetings. No meeting scheduled at this time.*

C. Finance Report *(submitted with Council packet)*

List of specific budget to actual revenue and expenditures for all departments and a monthly finance report.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately. ****Item B pulled by Mayor Prud’homme-Bauer to be discussed/voted on separately.**

A. Approval of Minutes

Discuss, consider and act upon the approval of draft minutes from the regular meetings held on June 13 and June 27, 2023.

Action: Approve consent agenda items A as written:

Motion: Council Member Babbitt-Pierce

Second: Council Member O’Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Made in Clarkdale, LLC 2023/2024 Facility Use Agreement

Consider and act upon the 2023-2024 Reimbursement Agreement for the use of Town Facilities by Made in Clarkdale, LLC.

Mayor Prud’homme-Bauer and Council Member Jones recused themselves from this item

and did not vote.

Action: Approve consent agenda items B as written:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Recused
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Recused

6. NEW BUSINESS

A. Highway User Revenue Fund Exchange Project - Broadway Phase II (CIP T-01)

Assistant Town Manger Ruth Mayday provided a presentation to Council regarding the status of the Highway User Revenue Fund Exchange Project - Broadway Phase II (CIP T-01).

B. EPA Lead and Copper Rule Revision Bid Consideration

Discussed, considered and approved to award the EPA Lead and Copper Rule Revision Compliance bid to Hazen & Sawyer.

Action: Award the EPA Lead and Copper Rule Revision Compliance bid from Hazen & Sawyer:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Infrastructure Improvement Plan and Development Fee Study Bid Consideration

Discussed, considered and rejected all bids for the Infrastructure Improvement Plan and Development Fee Study bid consideration.

Action: Reject all submitted bids for the Infrastructure Improvement Plan and Development Fee Study, allowing a Request for Qualifications to be reissued with possible revisions:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. FUTURE AGENDA ITEMS

Town Council would like a discussion and presentation regarding code enforcement on a future agenda.

8. ADJOURNMENT – Mayor Prud'homme-Bauer asked for a motion to adjourn the meeting.

Action: Motion to adjourn the meeting:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye

Council Member Laura Jones	Aye
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Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:35 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 11th day of July 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: July 25, 2023

DocuSigned by:

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Charity Brooks, Town Clerk

