



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE
HISTORIC PRESERVATION COMMISSION
OF THE TOWN OF CLARKDALE**

TUESDAY, JULY 18, 2023, AT 6:30 PM

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: *Chair Terry Gibson, Cindy Emmett, Michael Lindner, Dan Biggins, and Matthew Guebard*

Members Absent: None

Other Municipal Officials Present: *Community Development Director Ruth Mayday, Senior Planner Tom Blanchard, Town Clerk Charity Brooks, Town Manager Susan Guthrie; Town Attorney Stephen Polk; Parks and Recreation Director Joni Westcott; Community Development Admin Guss Espolt; Police Chief Randy Taylor*

Audience: *Approximately five members of the public present.*

Zoom: *Three members of the public present.*

1. CALL TO ORDER - *Chair Gibson called the meeting to order at 6:29 p.m.*

2. ROLL CALL - *All board members present.*

3. PUBLIC COMMENT – *No Public comment.*

4. MINUTES

A. Approval of Minutes

Discuss, consider and act upon the draft minutes from the meetings held on March 7, April 18 and June 6, 2023.

Motion by Guebard, second by Emmett to: *Approve the draft minutes from the meetings held on March 7, April 18 and June 6, 2023.*

Approved: 5-0 Aye

Commissioner	Aye/Nay
Chair Gibson	Aye

Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Biggins	Aye
Commissioner Guebard	Aye

5. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Town Code 17-8-2: Historic Preservation Commission

Review and discussion of Town Code Chapter 17, Boards and Commissions, Article 17-8 Historic Preservation Commission.

Assistant Town Manager Ruth Mayday gave a PowerPoint presentation detailing Town Code Chapter 17, Boards and Commissions, Article 17-8 Historic Preservation Commission. Town Attorney Stephen Polk was present and answered questions from the Board to further clarify terminology in various sections of the Town Code.

B. Broadway Phase II Improvements

Discussion only regarding the Broadway Phase II Improvements.

Assistant Town Manager Ruth Mayday provided an update on the Broadway Phase II Improvements and the history of that section of road.

Questions were raised by the Commission regarding the historic status of the road, and it was determined more research would be conducted and the item would be on a future agenda.

C. Condemned Structures

Discussion only regarding condemned structures in the Town of Clarkdale.

Assistant Town Manager stated the town has not condemned any structures in the Town of Clarkdale in the past three years.

Commissioner Lindner requested a list of demolition permits that have been issued in the past three years.

D. Bitter Creek Bridge

Discussion only regarding the Bitter Creek Bridge.

Assistant Town Manager Ruth Mayday provided an update regarding the design phase of the new Bitter Creek Bridge and how the current historic Bitter Creek Bridge will be preserved and used as a walking bridge.

E. Historic Preservation Ordinance

Discussion only regarding the Historic Preservation Ordinance.

Jon Froke provided an update on the final draft version of the Historic Preservation Ordinance.

Questions were raised by the board regarding the Ordinance and another draft will be presented to the board at a future meeting.

Public Comment:

Commissioner Lindner read a letter submitted by Clarkdale resident Ellen Taylor. Ms. Taylor suggests that rather than trying to tweak a one-size-fits-all ordinance, the Historic Preservation Commission might want to consider adapting existing provisions in the general plan located on page 216.

Clarkdale resident Drake Meinke spoke in support of the Historic Preservation Ordinance as it will

allow business and property owners to apply for grants.

F. Bandstand

Discussion only regarding the Bandstand.

Assistant Town Manager Ruth Mayday provided an update on the status of the restoration of the Bandstand.

6. FUTURE AGENDA ITEMS

Historic Preservation Commission proposed the following items to be placed on a future agenda.

- 1. Broadway Historic Designation*
- 2. Bitter Creek Bridge*
- 3. Historic Preservation Ordinance*
- 4. Bandstand*

7. ADJOURNMENT

Motion by Lindner, second by Biggins to: *adjourn the meeting at 8:33 p.m.*

Approved: 5-0 Aye

Commissioner	Aye/Nay
Chair Gibson	Aye
Commissioner Emmett	Aye
Commissioner Lindner	Aye
Commissioner Biggins	Aye
Commissioner Guebard	Aye

DocuSigned by:

Terry Gibson

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Chairperson Terry Gibson
Historic Preservation Commission

DocuSigned by:

Ruth Mayday

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Assistant Town Manager Ruth Mayday