



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, SEPTEMBER 13, 2023 AT 5:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/83421170403?pwd=N3VnU3RFL3FuYzJBN1ZITW5jcTJWdz09>

Meeting ID: 859 9891 1182

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, September 13, 2023, at 5:00 PM. Members of the Parks and Recreation Commission will attend either in person, by telephone or via Zoom. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take any action on items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to

the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

4. UPDATES

A. Parks

- Track K
- Selna Mongini
- Caballero
- Copper Penny

B. Programs

- I Love My Parks and Trails
- Birds and Butterflies - May 2023 Event Update

C. Town Park Restrooms

D. Verde River @Clarkdale

E. Events

- Volunteer Appreciation
- Fourth of July 2023
- Concerts in the Park

5. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the Regular Meeting held on May 10, 2023 and the Special Meeting held on Aug. 16, 2023.

6. NEW BUSINESS

A. 2023 Halloween Event Planning

Discuss, consider and act upon the 2023 Halloween event plan.

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Trails Master Plan

Discussion only regarding the Clarkdale Trails Master Plan.

B. Verde River @ Clarkdale Kayaking Safety

Discussion only regarding Verde River user safety while kayaking.

8. FUTURE AGENDA ITEMS

Parks and Recreation Commission may propose items to be placed on a future agenda. This item is

for discussion only.

9. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 5.A.

<u>Agenda Item:</u>	Approval of Minutes Consider and act upon the draft minutes from the Regular Meeting held on May 10, 2023 and the Special Meeting held on Aug. 16, 2023.
<u>Staff Contact:</u>	Joni Westcott, Parks Manager
<u>Meeting Date:</u>	September 13, 2023
<u>Strategic Goal:</u>	Not Applicable.
<u>Background:</u>	Review of the draft minutes from the regular meeting held on May 10, 2023 and the special meeting held on Aug. 16, 2023.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends approval of the draft minutes from the regular meeting held on May 10, 2023 and the Special Meeting held on Aug. 16, 2023.



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, MAY 10, 2023 AT 5:00 PM**

Members Present: *Chairperson Allyn Backus, Vice Chair Cheryl Kessel, Commissioners - Ben Kramer, Becky Keck, Jeri Miuccio, Alternate Commissioner Robyn Aasmundstad.*

Other Municipal Officials Present: *Joni Westcott, Parks and Recreation Director; Chell Smart, Parks and Recreation Specialist and Public Information Officer.*

Audience: *Two members of the public were present in the audience or on Zoom.*

1. CALL TO ORDER – *Chairperson Backus called the meeting to order at 5:02 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

- *Carol Schmidt, a Clarkdale resident, spoke about pickleball at Copper Penny Park.*

4. UPDATES

A. Parks

- **Copper Penny Park**
After staff evaluated needs at Copper Penny Park, the Town purchased fencing with Capital Improvement funds and now a fence will be installed to prevent balls from rolling into the berm. The Town recently took over maintenance of this park.
- **Selna Mongini Park**
Included in May 10 packet. The Land Water Conservation Fund (LWCF) and Heritage Fund grants were both awarded. Total project is anticipated to cost \$2.5M.

B. Programs

- **I Love My Parks and Trails**
Included in May 10 packet.
- **Birds and Butterfly Classes**
Included in May 10 packet.

C. Verde River @ Clarkdale

- Arizona State Parks Agreement for Tuzigoot RAP

Included in May 10 packet. The agreement is close to being finalized. A contract has been received and is in the final stages of negotiations.

D. Town Park Maintenance

Included in May 10 packet. A playground safety inspection is scheduled at all Clarkdale parks. An assessment of park needs is being done and Public Works is working with Parks and Recreation to prioritize first steps.

E. Concerts in the Park

Included in May 10 packet. June 24 is the first scheduled concert. Alternative locations are being considered as well as alternative layouts at Town Park to accommodate the Concert Series.



CLARKDALE arizona

2023 CONCERTS IN THE PARK SCHEDULE

Town Park 7 p.m. – 9 p.m.
Concert hotline (928) 639-2492

6/24 ASLAN'S ROAR Rock	7/29 LOCAL HONEY Reggae	8/26 COME BACK BUDDY 50s and 60s hits	9/23 TOMMY ROCKS Beatles
7/15 SUGAR MOON Country	8/12 S.E. WILLIS & THE WILLING Blues	9/09 THE NAUGHTY BITS Rock	Always Free!

Live Music Dancing Vendors 50/50 Raffle

Visit us at clarkdale.az.gov/208/concerts-in-the-park Visit us on social   @Clarkdaleevents

CLARKDALE arizona *learn more about concerts* 

Sponsored by *Agent Jennifer Griffin*
State Farm
(928) 634-7680. Behind Walgreens in Cottonwood, AZ. Call for a quote!

F. Town Park Gazebo

The following section of a Staff Report from the Clarkdale May 9 Council Meeting was shared:



Council Staff Report

Agenda Item:

Historic Bandstand Demolition and Replication Proposal Discuss, consider and act upon the proposal submitted by Woodruff Construction for the demolition and replication process for the historic bandstand in Town Park.

Staff Contact:

Ruth Mayday, Community Development Director

Meeting Date:

May 9, 2023

Strategic Goal:

This agenda item supports the following Clarkdale Strategic Goal:

- Goal Area 1 - Preserve and celebrate Clarkdale's unique, complex history.
- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 - Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

The Bandstand is a historic icon of the Town and embedded in memories of many current and former residents of Clarkdale. As stewards of Town funds, both staff and council need to carefully consider rehabilitation and reconstruction through the competing lenses of historic preservation and fiscal responsibility. As such, Council has three (3) options: 1) Rehabilitate the existing structure; 2) Demolish the existing structure and construct a new one that replicates the existing structure; 3) Do nothing. The options are discussed below.

1. Rehabilitate the existing structure: Based on recommendations by a historic architect and structural engineer, staff issued a Request for Proposal (RFP) for the rehabilitation of the Bandstand in late 2022. One (1) proposal was received from G & G Specialty Contractors ("Contractors") for \$216,775 (value engineered at \$192,902), exceeding the budget by nearly 30% (29%).

At the Feb. 14, 2023, Regular Meeting, Town Council reviewed the proposal from G & G Specialty Contractors to rehabilitate the existing historic bandstand at a cost of \$216,775 (value engineered at \$192,902), exceeding the budget by nearly 30%. After much discussion, staff was directed to research options for rehabilitation of the structure, up to and including replacement.

possible, rehabilitation is the path to pursue. It is important to remember that of the existing structure, all that is salvageable is the roof assembly and some of the framing under the deck, which are assumed to be historic as they were not replaced in the most recent rehabilitation (little information exists regarding repairs made to the structure prior to the formation of the Town). It should also be noted that the quote has expired, which means that pricing may have changed and the project may need to be rebid. While additional funding would be required, it would maintain its status as a contributing structure to the Clarkdale Historic District. This option did not include ADA accessibility or electrical upgrades.

2. Demolish the existing structure and construct a new one that replicates the existing structure: At the Feb. 14, 2023, regular meeting, Council asked staff to obtain pricing for replication of the structure. Staff consulted with Gordian, a procurement management system, to identify a pre-qualified contractor willing to enter into a Job Order Contract (JOC) with the Town for the demolition and reconstruction of the Bandstand. Gordian contacted Woodruff Construction in Flagstaff, who provided a bid of \$155,873.86.

As discussed previously, the bandstand is listed as a contributing structure on the National Register of Historic Places for the Clarkdale Historic District, and in the 1989 Historic Resource Survey. Thus, particular attention is required to ensure the structure remains as original in appearance and materials as possible.

Replication of the Bandstand with an identical structure would be a fiscally responsible option. The form and design would be identical to the existing bandstand but built with modern construction materials and techniques. Knee braces, rafter tails, and other elements unique to this specific structure can be reproduced so there would be little effect on the appearance. Staff is aware that the structure was relocated in the park at some point, and that a significant rehabilitation was undertaken in the late 1990s-early 2000s. The cost of reconstruction is significantly less than rehabilitation. The consequence of demolition and replication would be its de-listing from the National Register of Historic Places. Council could also direct staff to prepare and install a marker that provides visitors with the story of the Bandstand and its many iterations.

3. Do Nothing: While this is an option, staff does not recommend it. Given the current condition of the stairs and deck, failure is not long off. The bandstand would have to be fenced off as it would no longer be safe to occupy.

In addition to the rehabilitation/reconstruction costs, resolution of accessibility issues will also need to be addressed. Woodruff has also provided a bid of \$59,029.02 to construct a ramp that will either connect to the sidewalk on First South or will encircle the bandstand. This will provide ADA access to the

deck (elevated floor) of the structure. The total project cost will be \$ 214,902.

Historic structures are not, as a category, exempt from ADA requirements. In fact, one of the National Park Service's Historic Preservation Briefs discusses the issues surrounding ADA access and historic preservation, and suggests the following:

"A three-step approach is recommended to identify and implement accessibility modifications that will protect the integrity and historic character of historic properties:

- 1) Review the historical significance of the property and identify character-defining features;
- 2) Assess the property's existing and required level of accessibility;
- 3) Evaluate accessibility options within a preservation context."

If Council approves the demolition and replication option, the Bandstand would no longer qualify as a contributing structure to the historic district. If Council approves the rehabilitation option, ADA access would still be required as more than 50% of the structure will be rehabilitated.

Budget Impact:

The project is included in the FY 2022-23 budget as CIP #22-P02 in the amount of \$150,000. The project will require a budget transfer, the amount of which is dependent on the option selected by Town Council. It also exceeds the \$75,000 cap on the Town Manager's authority to approve and thus requires Council approval.

Recommendation:

Given the cost of the proposed rehabilitation, staff suggests consideration of the following options available to Council:

1. Council can approve the initial scope of work and a fee of \$216,775 proposed by G & G Specialty Contractors for the restoration of the Bandstand in conformance with the scope of work set forth in the RFP. Staff would have to ask for an additional bid for the ADA work.
2. Council can approve the value-engineered scope of work and fee of \$192,902 as proposed by G & G Specialty Contractors and ask for an additional bid for ADA access.
3. Council can approve the demolition and rehabilitation contract with Woodruff Construction in the amount of \$155,873.86 and the ADA ramp in the amount of \$59,029 for a total of \$214,902.
4. Council can reject all proposals and direct staff to pursue other avenues of procurement.
5. Council can table the approval and direct staff to research additional options for rehabilitation and/or replacement of the structure for discussion at a future meeting.

A discussion was had after Joni Westcott reviewed relevant details from the above Gazebo Staff Report. She noted that Town Council voted to accept recommendation Option Two: Demolish the existing structure and construct a new one that replicates the existing structure, but that they would retain as much of the previous materials as is safe and feasible.

5. MINUTES

A. Approval of Minutes

Discuss, consider and act upon the approval of the draft minutes from the regular meeting held on March 8, 2023.

Action: Approval of minutes from the regular meeting held on March 8, 2023.

Motion: Ben Kramer

Second: Allyn Backus

Vote: Approved 5-0

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Becky Keck	Aye

DISCUSSION ONLY ITEMS

A. Clarkdale Trails Master Plan

Discussion only regarding updates of the Trails Master Plan progress.

Staff is working on bringing Logan Simpson employees to Town on May 22. A site tour will also take place with the contractor. Other trails information, including surveys and maps, will be a part of the public outreach process. Other elements of the public outreach process will include:

- *Public Open House on May 22.*

Felicia Coates introduced herself as a volunteer with the Parks and Recreation Department and discussed the Public Outreach process including focus groups, one-on-one interviews, and an open house. Later there will be another segment of public outreach once a proposed trail map is developed.

1. Focus groups will include public land managers, County and local land managers, environmental groups, public health agencies, user group representatives, a youth representative, the Downtown business alliance, etc. Logan Simpson will manage the focus groups. The discussion will center around trails user groups, types of trails, and desirable features. Chairperson Backus and Commissioner Kramer will attend one of the focus groups.

2. One-on-one interviews with the Council will take place.

3. Logan Simpson will bring sample maps with current trails so attendees can draw on the maps with opportunity areas or challenge areas. Staff is notifying the public about the Public Outreach Open House. Flyers will be created to encourage as much public engagement as possible. Preliminary maps will become available for review in June or July.

B. River Education Program

Discussion only regarding Verde River Education Program.

Fourteen students are currently attending this free program. Students can now sign up for a future session of classes.

6. ACTION ITEMS

A. Clarkdale's Old Fashioned 4th of July Celebration

Discuss, consider, and act upon Clarkdale's Old-Fashioned 4th of July Celebration event elements.

Parks and Recreation Manager, Joni Westcott, updated the Commission on the past nature of the Clarkdale Old Fashioned 4th of July event, including elements such as: the pancake breakfast, fire truck rides, a bubble machine, parade with prizes, vendors, and an ice cream social hosted by the Clarkdale Historical Society. The Cottonwood Community Band typically performs. Clarkdale's Police Department and Verde Valley Fire staff the pancake breakfast as a fundraiser for their organizations.

Discussion was had and it was agreed that parade prizes should be awarded as:

- *Gold.*
- *Silver.*
- *Bronze.*

The following Clarkdale Town Strategic Values were noted as potentially compatible with parade awardee selection:

- *Small Town charm.*
- *Clarkdale's history.*
- *Sustainability.*

The following additional suggestions were made:

- *Update promotional materials to note the emphasis of strategic values being incorporated into parade decorations/costumes.*
- *Large ribbons for awardees.*
- *Award ribbons at school.*
- *Ask winners to come to designated space at Town Park to receive cash prize/recognition.*
- *Remove water station next to school, as it is redundant.*

Other items discussed included:

- *Sponsorship of Clarkdale Jerome Elementary School games.*
- *Question about finding a sponsor for the pancake breakfast during future years.*

Action: *Approval of keeping all the Clarkdale's Old-Fashioned 4th of July traditional components and restructure award categories as staff and volunteers best see fit and include strategic values elements during judgement for prizes.*

Motion: *Chairperson Backus*

Second: *Vice Chair Kessel*

Vote: *Approved 5-0*

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Becky Keck	Aye

B. Caballero Park

Discuss, consider and act upon Caballero Park playground considerations.

Manager Westcott updated the following:

Two rounds of bids took place for this project and playground selection is now underway. A change to drainage needs reduced the overall cost of the project. The solar Wi-Fi charging station was removed due to a separate T-Mobile grant that is being pursued for its funding. Some change orders will be considered. A cover over the swing set is one potential addition to this bid. The project needs to be complete by February of 2024. The contractor has estimated breaking ground in October and completing the project by November. The Town Manager will sign off on any change orders needed.

Discussion was had regarding:

- *Necessary shade for playground elements.*
- *Cost of option one and option two as well as the components of each play system.*
- *Play system option one was found to be the best value, incorporating many play components while staying on budget.*
- *Three color options for the playground equipment were viewed and discussed. Details included in May 10 packet.*
- *The Evergreen and Clarkdale branded colors were recognized as preferable. Details included in May 10 packet.*
- *Security of playground component options, especially keeping the line of site open for security reasons.*

Action: Recommend playground option one, Staff to make any changes as they see fit and to choose from the color schemes of Evergreen or Clarkdale.

Motion: Commissioner Kramer

Second: Vice Chair Kessel

Vote: Approved 5-0

Voting Member	Aye/Nay
Chairperson Allyn Backus	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye

Commissioner Becky Keck	Aye
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7. FUTURE AGENDA ITEMS

Parks and Recreation Commission did propose items to be placed on a future agenda.

Pickleball at Copper Penny Park

Town Park Bathroom

Volunteer Appreciation

8. ADJOURNMENT - *Chairperson Backus adjourned the meeting without objection at 6:41 p.m.*

Chairperson, Allyn Backus

SUBMITTED BY:

Parks and Recreation Specialist and Public Information Officer, Chell Smart



**NOTICE OF A WORK SESSION OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, AUGUST 16, 2023 AT 5:00 PM**

Members Present: *Chairperson Allyn Backus, Vice Chair Cheryl Kessel; Commissioners - Ben Kramer, Becky Keck, Jeri Miuccio, Alternate Commissioner Robyn Aasmundstad.*

Other Municipal Officials Present: *Joni Westcott, Parks and Recreation Manager; Chell Smart, Parks and Recreation Specialist and Public Information Officer.*

Audience: *Two members of the public were present in the audience or on zoom.*

1. CALL TO ORDER - *Chairperson Backus called the meeting to order at 5:03 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT - *No public comment.*

The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

4. DISCUSSION ONLY

A. Trails Master Plan

Taylor Broyhill with Logan Simpson provided a presentation of the progress made on the Trails Master Plan (TMP) to date, including the Preliminary Routes Map.

A slideshow presentation was given by Taylor Broyhill (slide deck attached). Discussion was had regarding clarifying staff-prioritized trails before presenting the draft Trails Master Plan routes to the public. Commissioners directed Staff to prioritize trails based on appropriate criteria and near-term feasibility, then to approach the public with clarified messaging and simplified visuals for map routes.

5. FUTURE AGENDA ITEMS

Parks and Recreation Commission did propose items to be placed on a future agenda.

Halloween in Clarkdale

6. ADJOURNMENT - *Chairperson Backus adjourned the meeting without objection at 6:22 p.m.*

Chairperson, Allyn Backus

SUBMITTED BY:

Parks and Recreation Specialist and Public Information Officer, Chell Smart

DRAFT



Staff Report

Item Number: 6.A.

Agenda Item: **2023 Halloween Event Planning**
Discuss, consider and act upon the 2023 Halloween event plan.

Staff Contact: Joni Westcott, Parks Manager

Meeting Date: September 13, 2023

Strategic Goal: This item supports the following Clarkdale Strategic Goal Area:

- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.

Background: The annual Safe Trick-or-Treating event for Clarkdale started some 26 years ago. In 2006 a costume contest in Town Park was added to the event.

Safe Trick-or-Treating Halloween involves street closures to vehicular traffic to provide a safe area for kids and families to walk and trick-or-treat through upper Clarkdale streets. The closures include Main Street from 11th Street to 16th Street, First North Street and First South Street. The streets are closed from 5 p.m. to 7 p.m. so attendees can roam safely through these upper Clarkdale streets. Resident packets are hand-delivered a month prior to notify that the event is taking place and includes information on road closures, as well as a sign for residents to put up if they wish not to participate and a form to request supplemental candy. In addition, Clarkdale Police Department, Verde Valley Fire District, and local volunteers are enlisted to assist with road closures and traffic control. The average annual attendance of trick-or-treaters alone is about 1,300 with an estimated 2,700 total attendees in 2022.

Candy is typically purchased for amounts between \$1500 - \$3500 from Fry's, Dollar General and Walmart. \$1000 of these dollars come from the Town's General Fund, while the remaining amount comes from donated funds.

The Town also conducts a costume contest that takes place in Town Park with judging and awards (cash prizes totaling \$300) for winners in various categories. The costume contest traditionally begins a 5:30 p.m.

A "Best Decorated Halloween House" contest was initiated in 2019 and continued through 2022. In 2021, only one house signed up to participate. In

2022, staff tried to award a Spirit award the night before Halloween, and the Best Decorated award on the night of the event. Due to staffing and logistical challenges, Staff is not recommending continuing the house decorating awards.

In the last five years, there have been two movies in the park. Past movie attendance has been hampered by poor weather, with an estimated attendance between 40-300 in 2018 and 2019. Due to staffing and weather concerns, a Halloween movie in the park is not recommended this year.

As of 2020, sponsor Jennifer Griffin has donated \$1500 to decorate Town Park Gazebo. Due to the Gazebo being under construction this year, Staff is advising that this donation help fund additional candy instead of purchasing new decorations.

Recent elements of the event include the Safe Trick-or-Treating, costume contest, house decorating contests, a Halloween movie in Town Park the week before Halloween, and decorating the gazebo.

The following event plan is recommended for inclusion in the 2023 Safe Trick or Treat Halloween event:

- Safe Trick-or-Treating (no changes to event route*)
- Candy purchase (\$1000 Town dollars, \$1500 Jennifer Griffin donation along with other donated funds)
- Candy bagging (Cheryl and Jeri)
- Candy delivery (Ben, Cheryl, Jeri)
- Costume contest (no changes)
- Town sound system for announcements
- Staff will determine a backup location in Town Park for the costume contest and announcements if the concrete pad is unavailable due to construction

Due to staffing limitations, weather, and logistical concerns, the following elements are not recommended to continue this year:

- Purchasing decorations (gazebo is closed due to construction)
- Decorating Town Park Gazebo (gazebo is closed)
- House decorating contests (Staff and minimal participation concerns)
- Halloween movie (staffing, weather, logistical concerns)
- Audio tech volunteer supported (sound via Town speaker system)

Volunteer participation totaled 40 volunteer positions in 2022:

- o (8) Gazebo decorating volunteers.
- o (1) Candy Bagging
- o (11) Candy Delivery
- o (12) Roadblocks
- o (3) Costume Contest

- o (2) House Contest
- o (1) Town Park Booth Candy
- o (2) Audio Tech

Volunteer participation is recommended at 12 volunteer positions for 2023:

- o (2) Candy Bagging
- o (4) Candy Delivery
- o (12) Roadblocks
- o (3) Costume Contest
- o (1) Town Park Booth Candy
- o (2) Collect cones off street on night of Halloween

Trick or Treat Route:

TOWN OF CLARKDALE HALLOWEEN TRICK OR TREAT ROUTE



Budget Impact:

General Fund Halloween Expense \$1000 (01-5-2602-7800)
Halloween Donation Fund Revenue \$4500 (80-4-2600-4003)
Halloween Donation Fund Expense \$4500 (80-5-2600-8003)

Recommendation:

Staff recommends approval of the 2023 Halloween event plan.

HALLOWEEN TOTALS & COMPARISON

REVENUE & EXPENSES

Source	2022	2021	2019	2018
Community Services Budget	\$ 1,000.00	\$ 1,000.00	\$ 1,450.00	\$ 1,000.00
Donation Acct. Beginning Balance	\$ -	\$ -	\$ -	\$ 97.25
Monetary Donations (House Contest/costume contest)	\$ 400.00	\$ 400.00	\$ 200.00	
Monetary Donations (Candy)	\$ 2,075.00	\$ 1,230.00	\$ 1,585.00	\$ 1,745.00
Gift Card Donations	\$ -			
Coupons	\$ -			\$ 1,300.00
11% Discount - DG	\$ -			
40% Discount - Fry's	\$ 2,766.80	\$ 1,520.00		
10% Discount - Fry's	\$ -			\$ 200.00
Other Candy Donations				
Expenditures-Candy- Cost Total	\$ (3,154.35)	\$ (2,493.00)	\$ (2,681.22)	\$ 3,661.86
Expenditures-Costume Contest Prizes	\$ (300.00)	\$ (300.00)	\$ (300.00)	\$ (300.00)
Expenditures - Miscellaneous	\$ (19.69)	\$ (97.00)	\$ (19.44)	\$ -
Expenditures-House Contest	\$ (100.42)	\$ (100.00)	\$ (225.00)	
P&R Halloween Donation Acct. Balance	\$ 216.71	\$ 1,160.00	\$ 9.34	\$ (1,119.61)
Candy Donations Received (including store coupon/disc.)	\$ 2,766.80	\$ 1,520.03	\$ 1,360.00	\$ 600.00

TRICK-OR-TREATERS - 2022 PlacerAI estimates a ration of 60% kids, 40% adults so add 40% for event estimate

2022	2021	2019	2018	2017	2016	2015
1370	1158	1342	1240	1375	1323	1369

CANDY REQUESTS RECEIVED

Year	2022	2021	2020	2019	2018
Total Requests	51	54	0	58	58
Main Street	26	28	0	147	31
First South Street	15	16	0	29	16
First North Street	10	10	0	21	11

BAGS OF CANDY

	2022 300 PCS/BAG	2021 300 PCS/BAG	2020 300 PCS/BAG	2019 300 PCS/BAG	2018 300 PCS/BAG
Bags	173	160	0	197	209
Pieces	51900 pcs	48000 pcs	0	59100 pcs	62700 pcs

SURVEYS RETURNED

2016/2015/2017		2018	2013	2012	2011	2010
No Survey Conducted		24	9	11	9	0

2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
\$ 1,000.00	\$ 950.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,350.00
\$ 0.16	\$ 40.37	\$ 614.85	\$ 636.82	\$ 573.09	\$ 347.28	\$ 285.58	\$ 575.58	\$ 495.39	\$ 564.05	\$ 524.24
\$ 2,445.00	\$ 2,197.00	\$ 1,690.00	\$ 2,660.00	\$ 1,750.00	\$ 1,705.00	\$ 1,740.00	\$ 870.00	\$ 1,323.00	\$ 1,094.00	\$ 970.00
\$ -	\$ 125.00	\$ 50.00	\$ 50.00	\$ 320.00	\$ 320.00	\$ 350.00	\$ 500.00	\$ 620.00	\$ 684.50	\$ 300.00
\$ 433.67	\$ 212.00	\$ -	\$ 425.00	\$ 160.00	\$ 95.50	\$ 379.50	\$ 284.00	\$ 155.75		
\$ 31.23										
\$ 126.12	\$ 148.84	\$ 130.96	\$ 154.25	\$ 49.26	\$ 57.98	\$ 49.00	\$ -	\$ 173.86		
			\$ -	\$ -	\$ 96.75	NA	NA	NA	NA	NA
\$ (3,666.16)	\$ (3,518.83)	\$ (3,147.22)	\$ (4,083.72)	\$ (2,953.73)	\$ (2,809.42)	\$ (3,216.80)	\$ (2,713.02)	\$ (2,932.42)	\$ (2,625.16)	\$ (2,340.19)
\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)	\$ (240.00)
\$ (32.77)		\$ (58.22)	\$ -	\$ (21.80)						
\$ 97.25	\$ (85.62)	\$ 40.37	\$ 614.85	\$ 636.82	\$ 573.09	\$ 347.28	\$ 276.56	\$ 595.58	\$ 477.39	\$ 564.05
\$ 600.00	\$ 933.00	\$ 600.00	Unknown	\$ 550.00	\$ 616.50	\$ 677.50	Unkown	Unknown	\$ 775.00	\$ 1,458.00

2014	2013	2012	2011	2010	2009	2008
1377	1424	1674	1842	1561	1354	1286

2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
52	56	56	55	54	54	52	50	53	59
24	28	29	28	28	30	27	25	29	30
17	18	18	20	14	14	15	17	15	17
11	10	9	7	12	10	8	8	8	12

2017 200 PCS/BAG	2016 200 PCS/BAG	2015 200 PCS/BAG	2014 200 PCS/BAG	2013 200 PCS/BAG	2012 200 PCS/BAG	2011 300 PCS/BAG	2010 300 PCS/BAG
230	212	210	292	228	232	161	184
46000 pcs	42400 pcs	42000 pcs	58400 pcs	45600 pcs	46400 pcs	48300 pcs	55200 pcs



Staff Report

Item Number: 7.A.

Agenda Item:

Trails Master Plan

Discussion only regarding the Clarkdale Trails Master Plan.

Staff Contact:

Joni Westcott, Parks Manager

Meeting Date:

September 13, 2023

Strategic Goal:

This item supports the following Clarkdale Strategic Goal Area:

- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 - Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

Staff will provide an update on the proposed timeline for the Trails Master Plan and general updates on what has taken place since the last meeting and what is yet to come.

Commissioners will review and discuss the Connect Clarkdale Near-Term Projects Matrix, Funding Sources Table, and Trail Types documents (attached).

Budget Impact:

No budget impact.

Recommendation:

Discussion only. No action required.

Clarkdale Trails Master Plan - Preliminary Routes

NEAR-TERM SYSTEM

Preferred Trails

On-Street Facilities

Crossings

Bridges

Trailheads

LONG-TERM BUILD OUT

Trails

On-Street Facilities

Crossings

Bridges

Trailheads

Alternate Trail Routes

Existing Trails

Nature Trails*

Existing Bicycle Infrastructure

Verde Valley Circle Trail

Clarkdale Spur

In-Service Railroad

Out of Service Railroad

Yavapai-Apache Nation

Other Public Land

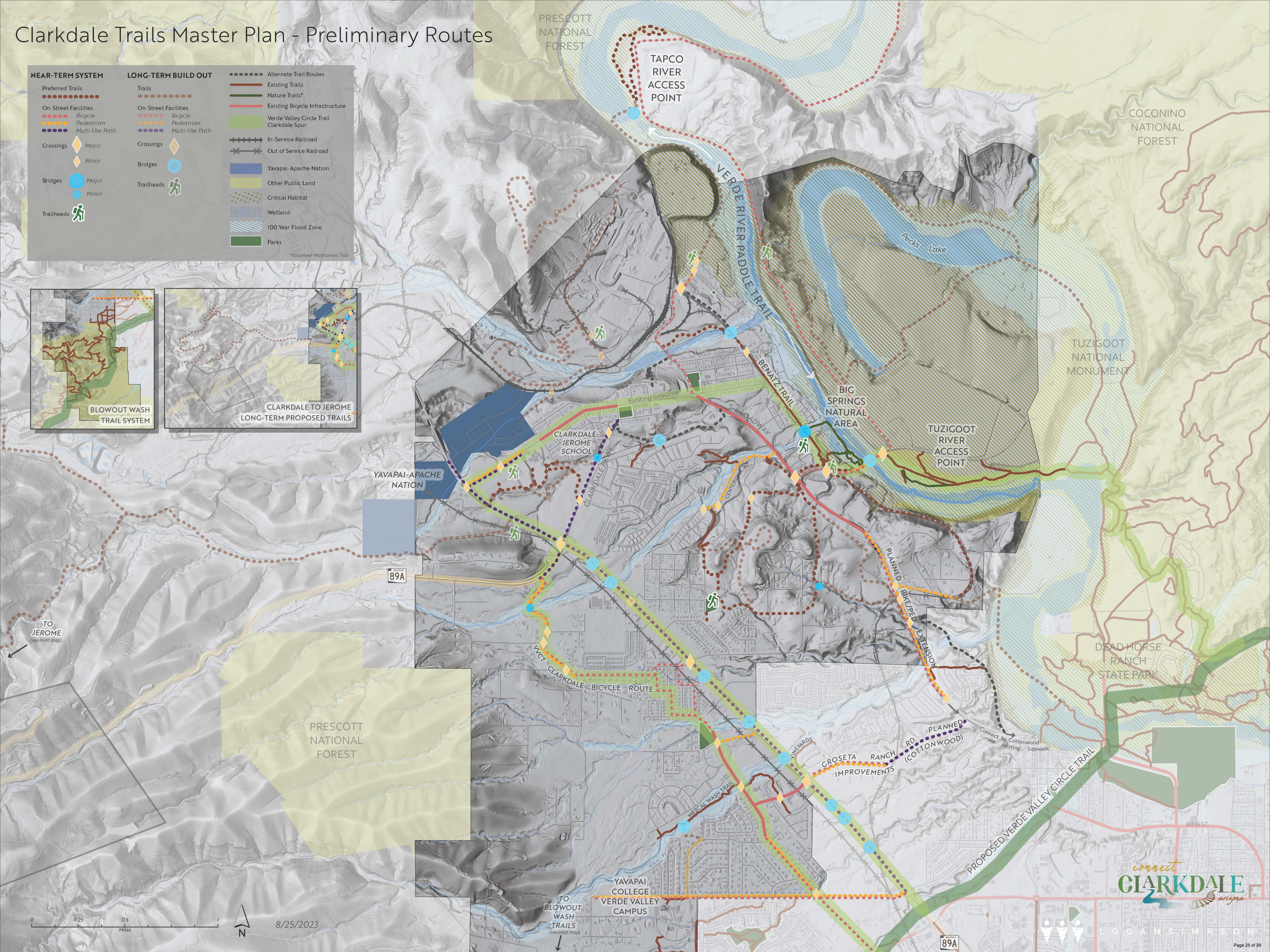
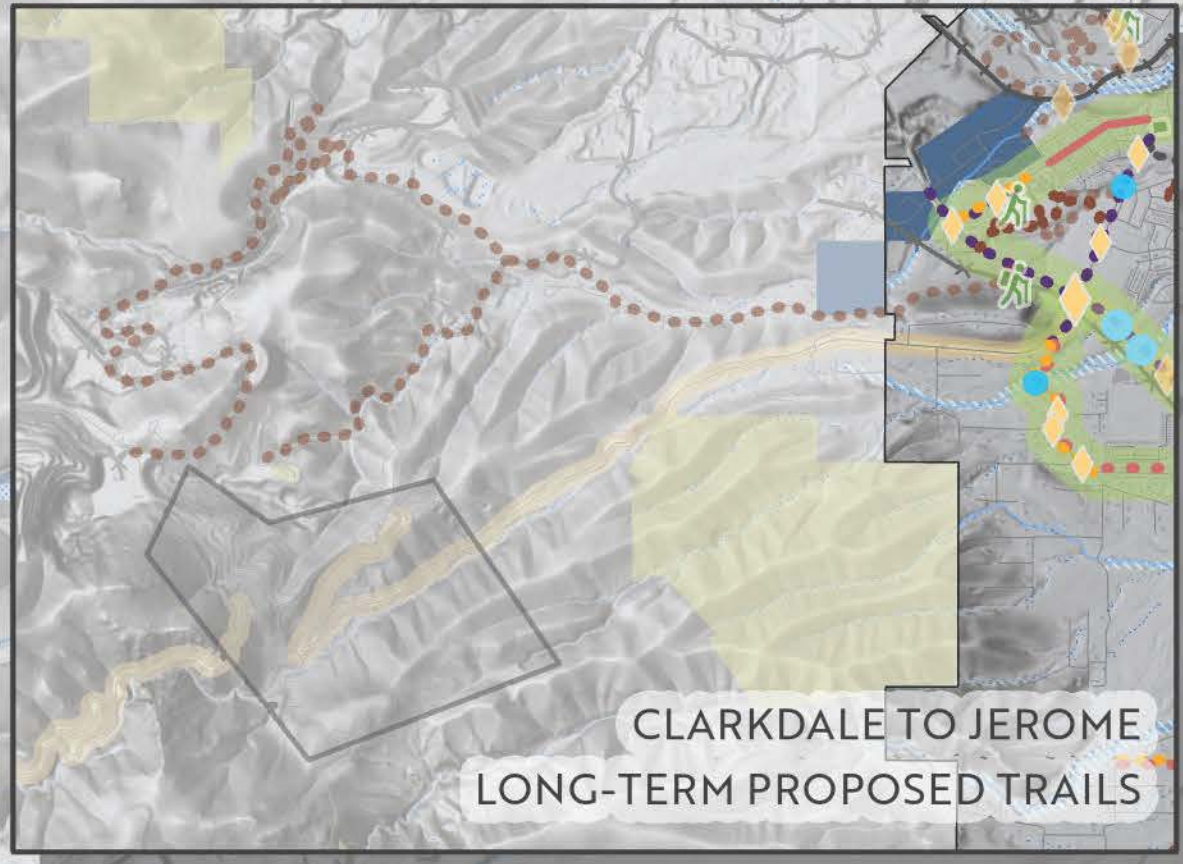
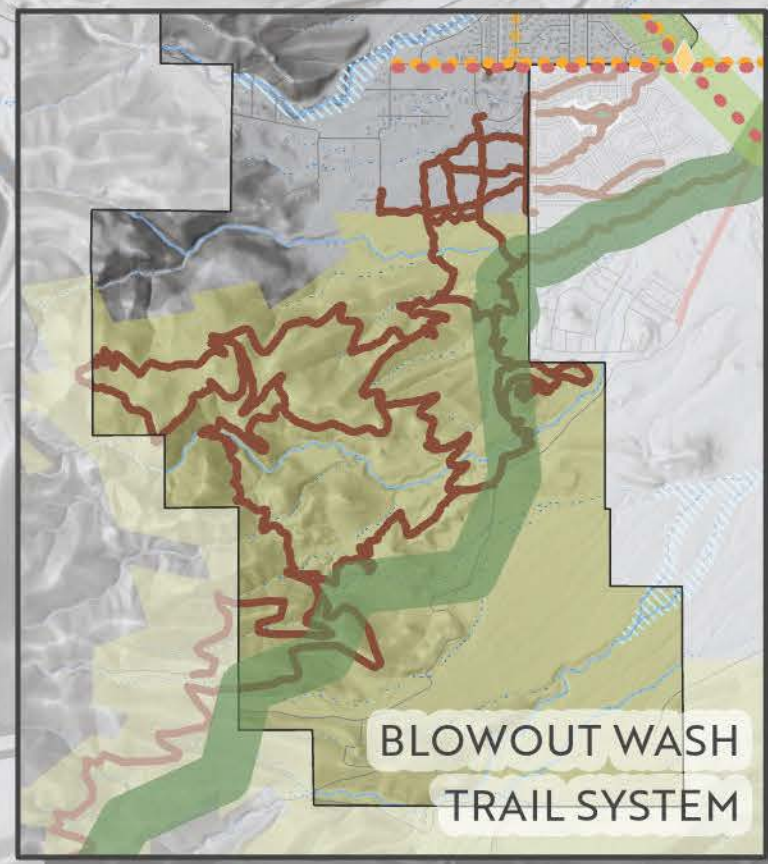
Critical Habitat

Wetland

100 Year Flood Zone

Parks

*Volunteer-Maintained Trail



PATH AND TRAIL TYPES

This guide suggests design standards for pathway and trail types represented in Connect Clarkdale.



MULTI-USE PATH

Multi-purpose paved trail located at-grade within or adjacent to street right-of-way. Requires physical separation between vehicle lane and trail in the form of curb and gutter (with or without landscaped verge), bollards, or other physical barrier. Accommodates the greatest number of users including: cyclists, walkers/runners, bike commuters, and other non-vehicular wheeled devices.



- Surface:** Concrete or Asphalt
- Corridor/Easement Width:** 20-30ft. or within public ROW
- Tread Width:** 10-12ft.
- Shoulder Width:** 2ft.
- Vertical Clearance:** 12ft.
- Horizontal Clearance:** 14-16ft.
- Grade:** Up to 8.3% for ADA compliance; ideally 5% or less
- Lighting:** At trailheads and access points, underpasses, crosswalks and intersections
- Signs:** Regulatory, wayfinding, interpretive, mile or confidence marker

BIKE ROUTE

Low-stress series of contiguous street segments that have received minor improvements to function as a through street for bicyclists. Bicyclists share the low-traffic, low-speed roadway with other traffic. Bike routes should have signs and pavement marking to provide wayfinding for cyclists and notify vehicle drivers of the shared-use street.



- Surface:** Existing street surface (typically asphalt)
- Corridor/Easement Width:** N/A; located within street ROW
- Tread Width:** Shared with existing roadway
- Shoulder Width:** N/A
- Vertical Clearance:** 12ft.
- Horizontal Clearance:** N/A; roadway land width
- Grade:** N/A; consistent with roadway
- Lighting:** At intersections, collocate wayfinding signs with lighting. Utilize adjacent. roadway lighting
- Signs:** Regulatory, wayfinding at intersections, Sharrows on the pavement

NATURE TRAIL

River corridor or backcountry context; natural surface. Nature Trails in Clarkdale are volunteer maintained and many require reconstruction after flood events. Primary user groups: hikers, trail runners, equestrians, mountain bikers, where properly constructed.



- Surface:** Natural soil
- Corridor/Easement Width:** 4-6ft.
- Tread Width:** 3ft.
- Shoulder Width:** N/A.
- Vertical Clearance:** 8ft.
- Horizontal Clearance:** 4ft.
- Grade:** 5-15%
- Lighting:** N/A
- Signs:** Regulatory as needed

CONNECTOR TRAILS

Connect local neighborhoods to adjacent communities, parks, schools, civic destinations, and downtown commercial districts for commuting or recreation. Trail tread is decomposed granite or compacted natural soil. Primary user groups: cyclists, walkers/runners, bike commuters, equestrians.



- Surface:** Decomposed granite or compacted natural soil
- Corridor/Easement Width:** 10-15ft.
- Tread Width:** 4-8 ft.
- Shoulder Width:** 2ft.
- Vertical Clearance:** 12ft.
- Horizontal Clearance:** 8-12ft.
- Grade:** Up to 8.3% for ADA compliance; ideally 5% or less
- Lighting:** At trailheads and access points, underpasses, crosswalks and intersections. Utilize adjacent. roadway lighting where appropriate.
- Signs:** Regulatory, wayfinding, confidence markers, interpretive

PATH AND TRAIL TYPES



BIKE LANE

Bike lanes designate an exclusive space for bicyclists through the use of pavement markings and signs. A bike lane is located directly adjacent to vehicle travel lanes and follows the same direction as vehicle traffic. Bike lanes should be delineated from the adjacent travel lanes with a solid white line and may be painted a different color than the adjacent vehicle travel lane. Bike lanes can be protected with a striped buffer zone, bollards, or other barrier. Preferred design standards are listed below, but bike lanes should be constructed according to the Town’s standards and specifications.



AZ Highway 179

- Surface:** Consistent with paved street surface (asphalt, concrete)

Corridor/Easement Width: Within street ROW; ideally 10-15ft.

Tread Width: 4-7ft. from edge of pavement or gutter pan

Shoulder Width: 1.5-4ft.

Vertical Clearance: 12ft.

Horizontal Clearance: 7-15ft.
- Grade:** N/A; consistent with roadway

Lighting: At intersections, and driveways. Utilize adjacent. roadway lighting.

Signs: Regulatory, wayfinding at intersections; pavement markings 100 to 1000ft. apart and after each intersection or signalized driveway

SIDEWALK

Sidewalks provide dedicated space intended for use by pedestrians that is safe, comfortable, and accessible to all. Sidewalks are physically separated from the roadway by a curb or unpaved buffer space. Preferred design standards are listed below, but sidewalks should be constructed according to the Town’s standards and specifications.



Highway 89A

- Surface:** Concrete

Corridor/Easement Width: Within street ROW; ideally 10-15ft.

Tread Width: 4-6 ft.

Shoulder Width: 1.5-3ft.

Vertical Clearance: 8ft.

Horizontal Clearance: 7-12ft.
- Grade:** Up to 8.3% for ADA compliance; ideally 5% or less

Lighting: At intersections, and driveways. Utilize adjacent. roadway lighting where adequate

Signs: Regulatory, wayfinding

RAIL WITH TRAIL

Rails-with-trails are multi-use paths that are located within or immediately adjacent to active railroad rights-of-way. Primary user groups: cyclists, walkers/ runners, bike commuters, equestrians



Santa Fe Rail Trail

- Surface:** Decomposed Granite

Corridor/Easement Width: 20ft

Tread Width: 10 ft.

Shoulder Width: 2ft.

Vertical Clearance: 12ft.

Horizontal Clearance: 14ft.
- Grade:** 3-5%;railroad grade

Lighting: At trailheads and access points, underpasses, crosswalks and intersections

Signs: Regulatory, wayfinding, interpretive, mile or confidence markers

Connect Clarkdale near-term Projects Matrix												
Trail Project Name	Project Details	Start Point	End Point	User Groups	Major Bridges	Minor Bridges	Major Rd. Crossings	Minor Rd. Crossings	Approx. Miles	Approx. Linear Feet	Estimated Cost per Unit (\$/SF)	Total Estimated Cost ¹
Off-Street Connector Trails												
TAPCO RAP Loop Trails	Figure 8 loop located outside of floodplain	TAPCO RAP	TAPCO RAP	Multi-use	0	0	0	0	1.0	5,305		
Benatz Trail NW Extension	Crosses Bitter Creek	Northern terminus of existing Benatz Trail	North Broadway	Multi-use	0	0	0	0	0.5	2,445		
Broadway to Big Springs Connector	North side of Tuzigoot Road	Tuzigoot Rd. west of bridge	West side of South Broadway	Multi-use	0	0	1	0	0.2	1030		
Clarkdale Jerome School Trails	Trail network connecting to school from multiple locations	Clarkdale Pkwy., Cement Plant Rd., 16th St.	Clarkdale-Jerome School	Multi-use	0	0	0	0	0.85	4510		
AZ Central Rail Trail	Former AZ Central Railroad corridor	Bent River Road	Taakwaki Inn Access Rd. or Trail	Multi-use	0	0	1	0	0.8	4224		
Centerville Connector West	Formalizes existing social trail network	Centerville Road	Centerville Park	Multi-use	0	0	0	1	1.2	6156		
Centerville Connector East	Formalizes existing social trail network	Centerville Connector West near S. Broadway	Centerville Park	Multi-use	0	1	0	0	1.1	5709		
Centerville to Mountain Gate Estates Connector	Utilizes Town ROW, existing social trail, Min. Gate Estates ROW	Centerville Connector West north of Park	Existing Mountain Gate Estates Trail	Multi-use	0	0	0	0	0.25	1236		
Centerville Park to Mingus Shadows Connector	Formalizes existing social trail	Centerville Park	Mingus Shadows Dr.	Multi-use	0	0	0	0	0.1	269		
Multi-use Paths												
Clarkdale Parkway Multi-use Path	Double-loaded ²	11th Street	B9A Roundabout	Multi-use	0	0	1	2	0.60	3,120		
Cement Plant Road Multi-use Path	North side of Cement Plant Rd.	Hawk Hollow Way & Hood Street	Clarkdale Parkway/B9A Roundabout	Multi-use	0	0	1	1	0.62	3,270		
West Main St. Multi-Use Path	South side of Main St.	Clarkdale-Jerome School	Cement Plant Road	Multi-use	0	0	0	0	0.25	1,412		
South B9A Multi-use Path	South side of South B9A	#1 Store	Old Jerome Highway	Multi-use	0	0	1	0	0.20	865		
On-Street Pedestrian Facilities												
North Broadway Sidewalk	East side of N. Broadway	Terminus of existing sidewalk at KCRH line	Siesta Street	Pedestrians	0	0	0	2	0.15	811		
Tuzigoot Rd. Sidewalk	North side of Tuzigoot Rd., connects Tuzigoot RAP to Big Springs NA via Tuzigoot Rd. Bridge	Terminus of existing trail at Tuzigoot Rd., east of bridge	Broadway to Big Springs Connector terminus at Tuzigoot Rd.	Pedestrians	0	0	1	0	0.17	873		
South Broadway Sidewalk	Planned Project	existing MUP terminus near Rain Spirit RV	Grey Fox Ridge existing sidewalk	Pedestrians	0	0	0	4	0.80	4,268		
Centerville Road Sidewalk	Double-loaded as properties develop	Miners Gulch Dr.	S. Broadway	Pedestrians	0	0	0	2	0.45	2,337		
West Main St. Sidewalk	North side of W. Main Street	Terminus of existing sidewalk	Cement Plant Road	Pedestrians	0	0	0	0	0.3	1,533		
North Old Jerome Highway Sidewalk	Double-loaded	South B9A	Lanny Lane	Pedestrians	0	1	0	3	0.6	2,938		
Mescal Spur Rd. Sidewalk	Double-loaded as properties develop	North B9A	S. Old Jerome Highway	Pedestrians	0	0	0	1	0.2	915		
South Old Jerome Highway Sidewalk	East side of S. Old Jerome Highway within ROW	Terminus of existing sidewalk near Sky Dr. / Rogers Place	Black Hills Drive	Pedestrians	0	0	0	1	0.35	1,794		
Northside Black Hills Drive Sidewalks ³	North side of Black Hills Dr.	Old Jerome Highway	Haskell Spring Road	Pedestrians	0	0	0	0	1	5,280		
Southside Black Hills Drive Sidewalks ³	South side of Black Hills Dr.	Yavapai Community College Verde Valley Campus	Haskell Spring Road	Pedestrians	0	0	0	0	0.3	1,584		
On-Street Bicycle Facilities												
Sycamore Canyon Bike Route	Designated bike route on Tuzigoot Rd. and Sycamore Canyon Road toward Cocconino NF	South Broadway	Cocconino NF	Cyclists and other wheeled mobility devices	0	0	0	0	5	26,769		
North Broadway Bike Route	Bike Route with signs and sharrows	Main Street	Siesta Street	Cyclists and other wheeled mobility devices	0	0	0	0	0.75	3,776		
South Broadway Bike Lanes	Planned Bike Lanes	existing MUP terminus near Rain Spirit RV	Grey Fox Ridge existing sidewalk	Cyclists and other wheeled mobility devices	0	0	0	0	0.80	4,268		
Old Jerome Highway Bike Route	Bike Route with signs and sharrows	South B9A	Mescal Spur Road	Cyclists and other wheeled mobility devices	0	0	0	0	1.42	7,498		
Lisa Street Bike Route	Bike Route with signs and sharrows	North B9A Lisa St./Lincoln Dr. Roundabout	Lanny Ave (northbound) or Old Jerome Highway Bike Route (southbound)	Cyclists and other wheeled mobility devices	0	0	0	0	0.5	7,846		
Black Hills Drive Bike Lanes	Double loaded	Old Jerome Highway	Haskell Spring Road	Cyclists and other wheeled mobility devices	0	0	0	0	1	5,280		

¹Including 20% design+engineering, 30% contingency, and 9% inflation

²Sidewalk gaps within Clarkdale town boundaries only

³Located on both sides of the road

Unit Costs	
Major Bridge	
Minor Bridge or Culvert	
Major Rd. Crossing	
Minor St. Crossing	

CONNECT CLARKDALE F

Partnership Funding Agency	Project Requirements or Considerations	Maximum Amount
Verde Valley Trails Fund	Projects selected by the Trail Steering Committee of Verde Front	N/A
People for Bikes Community Grant	Primarily funds paved trails and bike infrastructure	\$10,000
QBP Community Grant	Applicant must be a [bicycle] retailer with a QBP account in good standing and enrolled in Dealers Choice.	\$5,000 - \$10,000
Santa Cruz Pay Dirt Fund	Funds groups, projects, programs, and events that aim to improve access to riding bicycles. Applicant must be: 501(c)3 Non-profit, grassroots organizations/clubs, or individual (i.e. trailbuilders, community organizers, visionaries)	N/A
Outride Fund	Eligible recipients must have 501(c)(3) status, be government entities, school districts, universities, or a comparable fiscal sponsor.	\$5,000 - \$15,000
International Mountain Bike Association Dig In Grant	Applicant and fiscal agent must be an IMBA Local Partner organization, both Chapter-level and Affiliate-level organizations, who are not-for-profit corporations	\$5,000

IMBA Trail Accelerator	Applicant must be a local, municipal, state, or federal government agency, or 501(c)(3) nonprofit that actively manages parks and trails . This can include land managers, chambers of commerce/economic development departments, community health organizations, land trusts/conservancies, etc. Mountain bike clubs and IMBA Local partners with the capacity to match and manage a grant of this scale are eligible to apply. The organization applying must be able to provide the matching funds.	\$5,000 - \$30,000
Arizona State Parks and Trails (AZSPT)	Motorized and non-motorized recreational use trails; environmental education	\$10,000 - \$100,000
AZSPT Land and Water Conservation Fund	Outdoor recreation facilities; ADA/accessibility upgrades; acquisition of park lands; baseball & soccer fields, bike parks, pools, playground equipment, splash pads, and pickle ball courts	Variable
AZSPT Recreational Trails Program - Trail Maintenance	Trail development, trail maintenance, pedestrian uses (hiking, running, ADA-accessibility improvements-trails, signs, education), bicycling, equestrian, off-road motorcycling, all-terrain vehicle riding, four-wheel driving, water trails, or using other off-road motorized vehicle	\$10,000 - \$100,000

AZSPT Recreational Trails Program - Safety and Environmental Education	Trailhead kiosks, emergency markers, trail related training, signage, maps, educational programs, trail guides	\$10,000
AZSPT OHV Recreation Fund - Large-scale Grants	Funding can be used to develop and maintain existing trails, acquire land to develop new trails, trail design and engineering, developing support facilities, cultural and environmental clearances, education, and law enforcement.	Variable
AZSPT OHV Recreation Fund - Small-scale Grants	Funding can be used to develop and maintain existing trails, acquire land to develop new trails, trail design and engineering, developing support facilities, cultural and environmental clearances, education, and law enforcement.	\$100,000
AZSPT OHV Recreation Fund - Signage Grants	Funding can be used to purchase and/or install trail marker posts, trail marker decals, trail signs, and informational kiosks.	\$10,000

AZSPT Heritage Fund - Trails Program	The Trails Program provides funds to develop and maintain trails and trail related facilities for non-motorized trail uses.	\$120,000
AZSPT Heritage Fund - Local, Regional, and State Parks	LRSP projects address construction, maintenance and development of public outdoor recreation facilities.	\$10,000 - \$500,000
American Trails	Motorized or nonmotorized trails/project that are open to the public anywhere in the United States	\$2,000 - \$15,000
Friends of the Verde River, River Friendly Living Grant	Support or create sustainable water supply (improved infrastructure, increased efficiency) • Support clean water initiatives (water quality testing, waste management, chemical management) • Support healthy uplands and riparian forests • Improve community support and connection to the Verde River and its tributaries. (education & recreation opportunities that improve awareness)	\$5,000
Arizona Community Foundation	Environment (Greater Sedona Fund for the Environment) Supports organizations whose purpose is to sustain the local environment, as in preserving open spaces, protecting wildlife habitat, and helping solve environmental problems such as air, light, noise, and water pollution. This fund supports environmental services, research, education, and legislative effort.	\$1,000 - \$10,000

Trek Foundation	1. The trail development will help preserve the land in perpetuity 2. The trails will be open to the public and free to use 3. A commitment to activate the trails with the local community	Variable
NPS Challenge Cost Share Program	NPS Administered Lands and Waters. Projects that directly benefit one or more NPS-administered Parks, National Trails, and Wild and Scenic Rivers (including Partnership Wild and Scenic Rivers). NPS Role. National Park Service staff must have a significant project role in working with the partnering organization. The project must have the endorsement of the superintendent or program manager, as well as assurance from the local partner(s) that the project's budget is viable.	\$25,000

FUNDING SOURCES

Matching Funds Required	Deadlines	Website
\$0 (match improves funding chances)	Ongoing	
20%	31-Oct	https://www.peopleforbikes.org/grants
\$0 (match improves funding chances)	Application period opens winter 2024; Grants awarded spring 2024	https://www.qbp.com/community-grant
\$0 (match improves funding chances)	Application cycle opens in July and are typically due in August.	https://www.paydirt.earth/
Typically does not fund more than 50% of a project's budget or more than 10% of an organization's total annual operating expenses	Application cycle opens in the Fall	https://outridebike.org/outridefund-2
Contribution match from IMBA's corporate partners once the project's online donation amount reaches \$5,000	Application period Nov. 1 - Nov. 30	https://www.imba.com/digin

1:1 matching grant, 100% match	31-Aug	https://www.imba.com/programs/trail-accelerator-grants
25% non-motorized trails; 10% enviromental education	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants
50%	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants
5.70%	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants

5.70%	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants
	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants
5%	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants
5%	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants

25%	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants
50%	Ongoing	https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Farizona-content.usedirect.com%2Fstorage%2Fgallery%2Fdoc%2FMANUAL_2021-2022_Final_%2520(7).docx&wdOrigin=BROWSELINK https://azstateparks.com/heritage-fund-grants
20%	Open in the fall	Apply for The Trails Capacity Program - American Trails
N/A	15-Oct	https://verderiver.org/wp-content/uploads/2023/06/Business_RFLGrant_Proposal_2023.pdf
N/A	Ongoing	ACF-SEDONA-Grant-Guidelines-2023.pdf (azfoundation.org)

N/A	Ongoing	Trek Foundation (trekbikes.com)
The partner organization is required to match the amount of the Challenge Cost Share program funding received with an equal share from the partner(s); any combination of dollars and in-kind services can be counted toward the partner's cost share requirement, as long as their match comes from non-federal sources.	20-Jan	Challenge Cost Share Program (U.S. National Park Service) (nps.gov)