



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, SEPTEMBER 12, 2023, AT 6:00 PM

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Joni Westcott, Parks and Recreation Director; Joe Candelaria, Police Lieutenant; Ruth Mayday, Assistant Town Manager; Julie Goucher, Finance Director; Lou Anderson, Public Works Director; Chell Smart, Public Information Officer; Baileigh Cosmen, Parks and Recreation Coordinator

Zoom: No members of the public were present.

Audience: Approximately eight members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Drake Meinke – Clarkdale resident. Provided an update regarding 901 Main St. and the many improvements that will be starting as soon as next month. The site will be an extension of the Copper Art Museum. There will also be a window display featuring copper colored clothing and shoes.

4. STAFF INTRODUCTIONS

A. Baileigh Cosmen - Parks and Recreation Coordinator

Parks and Recreation Director introduced Baileigh Cosmen, the new Parks and Recreation Coordinator.

Mayor Prud'homme-Bauer introduced Public Works Director Lou Anderson.

5. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

Written reports were submitted electronically.

Mayor Prud'homme-Bauer asked the attendees of the Annual League of Cities and Town Conference to give a brief update of their experience.

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VTPO – Verde Valley Transportation Planning Organization – *No meeting.*
- NACOG - Northern Arizona Council of Governments – *Meeting held on Aug. 14. Minutes will be shared when received.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *No meeting.*
- TPAC – Transportation Policy Advisory Council – *Meeting tomorrow.*
- VFLC – Verde Front Leadership Council – *Meeting held on Sept. 25 in Clarkdale.*
- Greater AZ Mayor's Organizational Report – *Annual meeting held at League of Cities and Town's Conference.*
- Sustaining Flows Committee – *Meeting next Tuesday.*
- Yavapai Communities for Young Children – *Quarterly meetings.*

C. Finance Report (submitted with Council packet)

List of specific budget to actual revenue and expenditures for all departments and a monthly finance report.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on Aug. 8, 2023.

B. Transfers for the FY2022-2023 Budget

Consider and act upon transfers for the FY2022-2023 Budget.

C. Memorandum of Understanding with the Nature Conservancy

Consider and act upon a Memorandum of Understanding with the Nature Conservancy to develop a recharge optimization assessment for stormwater and effluent.

Action: Approve consent agenda items A thru C as written:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Deed of Gift from the Town of Clarkdale to the Clarkdale Historical Society and Museum – *Pulled from consent by Vice Mayor Hunseder for further discussion.*

Consider and act upon a Deed of Gift from the Town of Clarkdale to the Clarkdale Historical Society and Museum, gifting 120 two-seat folding wooden chairs, 72 single-seat folding wooden chairs, and an 8 1/2 foot section of bank teller wall from the First Interstate Bank.

Vice Mayor Hunseder clarified that the bank teller wall is currently in the museum's possession and is on display in the museum.

Town Manager Susan Guthrie adds that the perceived intended use of the chairs is to sell them in a fundraiser.

Mayor Prud'homme-Bauer opens the item to public comment.

Nathan Porter, Clarkdale resident and Collections Team Leader for the Historical Society and Museum states that the proposed Deed of Gift has not been presented to the Board of the Historical Society for discussion.

Mr. Porter states that the Historical Society does not agree with allowing the proposed Deed of Gift to supersede any prior Deed's of Gift.

Mr. Porter states that he will recommend to the Board not to approve the proposed Deed of Gift.

In regard to the bank teller wall, it can be loaned to the Museum without a Deed of Gift.

Councilmember O'Neill asks Mr. Porter to clarify why he disagrees with the proposed Deed of Gift.

Mr. Porter states he does not agree with giving the Town first right of refusal for any items donated by the Town.

Councilmember Babbitt-Pierce includes that we are considered stewards of our history in our community, and it would be appropriate for the Museum to grant the Town first right of refusal.

7. NEW BUSINESS

A. Agreement with Retail Strategies for Consulting Services

Discuss, consider and act upon an agreement with Retail Strategies for consulting services related to research, analysis and retail recruitment and a discussion to consider review of the 89A Overlay.

Action: Authorize the Town Manager to assemble a work group to work on the 89A Overlay review and approve the consulting agreement with Retail Strategies for \$55,000:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. ADOT Transportation Alternatives Program Grant Application Ratification

Discuss, consider and act upon a request by staff to ratify the submission of an application for an ADOT Transportation Alternatives Program grant for design and construction of a sidewalk and bike lane along Clarkdale Parkway.

Action: Approve ratification of the submission of the Transportation Alternatives Program grant application for design and construction of sidewalks and bike lanes along Clarkdale Parkway and authorize the Town Manager to execute all required documents:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye

Council Member Laura Jones	Aye
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C. Yavapai Ranch Phase 3 FY25 Land and Water Conservation Fund

Discuss, consider and act upon a request to submit a Letter of Support for the Yavapai Ranch Phase 3 FY25 Land and Water Conservation Fund.

Action: Approve to support the Yavapai Ranch Phase 3 FY25 Land and Water Conservation Fund:

Motion: Council Member Jones

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council did not propose any items to be placed on a future agenda.

9. ADJOURNMENT

Action: Motion to adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:13 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 12th day of September 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Sept 26, 2023

DocuSigned by:

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DS


Charity Brooks, Town Clerk