



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, SEPTEMBER 26, 2023, AT 3:00 PM

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

AMENDED

(Items 6G and 6H added)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Joni Westcott, Parks and Recreation Director; Ruth Mayday, Assistant Town Manager (via Zoom); Julie Goucher, Finance Director; Lou Anderson, Public Works Director; Angela Benavides, Human Resources Director; Virginia Smith, Public Works Administrative Supervisor; Chief Taylor, Police Chief

Zoom: Two individuals present on Zoom.

Audience: Approximately nine members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Rebecca Backus – Clarkdale resident and owner of Park Hotel on Main Street. Customers of hotel had their vehicle broke into while parked on street between hotel and Town Park. Ms. Backus is requesting more lighting or cameras on the street between the hotel and Town Park to aid in security.

Cynthia Malla – Clarkdale resident. Ms. Malla read a pre-typed letter to Council thanking them for their response to the community's concerns regarding the preservation of the bandstand. Ms. Malla also expressed concerns regarding the inclusion of the Historic Preservation Commission at meetings regarding the bandstand and her desire to seek grants for renovating the bandstand.

4. STAFF INTRODUCTIONS

A. Angela Benavides - Human Resources Director

Mayor Prud'homme-Bauer introduced Human Resources Director, Angela Benavides.

5. REPORTS

Departmental Reports *(submitted with Council packet)* –

Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Magistrate Court Report
- Water, Wastewater and Cottonwood Area Transit Report
- Police Department Report
- Verde Valley Humane Society

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on Sept. 12, 2023.

B. Resolution #1699 - Making Appointments to the Design Review Board

Consider and act upon Resolution #1699, making appointments to the Design Review Board and setting terms of office.

C. Resolution #1700 - Making Appointments to the Parks and Recreation Commission

Consider and act upon Resolution #1700, making appointments to the Parks and Recreation Commission and setting terms of office.

D. Resolution #1701 - Making Appointments to the Planning Commission

Consider and act upon Resolution #1701, making appointments to the Planning Commission and setting terms of office.

E. Resolution #1702 - Making Appointments to the Public Safety Personnel Retirement System

Consider and act upon Resolution #1702, making appointments to the Public Safety Personnel Retirement System Local Pension Board and setting terms of office.

F. Resolution #1703 - Making Appointments to the Historic Preservation Commission

Consider and act upon Resolution #1703, making appointments to the Historic Preservation Commission and setting terms of office.

G. Request to Waive Fees for APS Extension for Arsenic Treatment Plant

Consider and act upon a request from APS to waive permit fees for an extension to an electrical distribution facility for the arsenic treatment plant.

H. Release of Deed Restriction for the Clarkdale Memorial Clubhouse

Consider and act upon accepting a Release of Deed Restriction from JP Morgan Chase Bank for the Clarkdale Memorial Clubhouse.

Action: Approve consent agenda items A thru H as written:

Motion: Council Member O'Neill

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

Mayor Prud'homme-Bauer announced that Item D – the Yavapai-Apache Land Exchange would be discussed first.

A. Purchase of New Dump Truck for Public Works Department

Discuss, consider and act upon a quote from Midway Chevrolet for a Chevy 5500, four and a half ton dump truck for the Public Works Department.

Public Works Director Lou Andersen provided Council with the details of the quote for the new dump truck.

Action: Authorize the Town Manager to sign all documents necessary to execute the purchase of a 2023 Chevrolet Dump Truck from Midway Chevrolet for the amount of \$87,590.69:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Re-route of Sewer Main Under Town Park

Discuss, consider and act upon a quote from SJ Anderson Company for the repair of

the sewer main located under Town Park.

Public Works Director Lou Andersen provided Council with the details of the sewer main repair under Town Park.

Action: Approve the SJ Anderson Company proposal in the amount of \$123,644.18 and authorize the Town Manager to sign all documents necessary for the installation of an alternative sewer main and manholes and abandonment of the 8" sewer line under Town Park:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Resolution #1704 - Updating the Town Fee Schedule

Discuss, consider and act upon Resolution #1704, amending Resolution #1640 and updating the Town Fee Schedule by setting various fees in the Community Development, Parks and Recreation, Public Works and Police Departments.

Finance Director Julie Goucher led a presentation explaining the process of setting various fees with the Department Directors from Community Development, Parks and Recreation, Public Works and the Police Department each presenting on their respective slides.

Action: Approve Resolution #1704, amending Resolution #1640 and updating all fees that have been presented to include the Parks and Recreation proposed differentiated fees for facility rentals as determined through the DMAIC process and the Police Department amended redaction fee of \$46/hr and taking effect in thirty days:

Motion: Mayor Prud'homme-Bauer

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Yavapai-Apache Nation Land Exchange

Discuss, consider and act upon a request from Prescott National Forest to officially comment on the proposed land exchange involving Federal and non-Federal lands. *Tribal Chairwoman Tonya Lewis gave a heartwarming speech as to why our Council should support the proposed land exchange.*

Action: Support drafting a Letter of Support to the Prescott National Forest on the proposed land exchange involving Federal and non-federal lands:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Intergovernmental Agreement between the Town of Clarkdale and the State of Arizona

Discuss, consider and act upon an Intergovernmental Agreement between the Town of Clarkdale and the State of Arizona for Broadway Overlay Phase 2.

Public Works Director Lou Andersen provided Council with information regarding the Intergovernmental Agreement with the State of Arizona for the Broadway Overlay Phase 2.

Action: Approve the Intergovernmental Agreement for the Broadway Overlay Phase 2 project between the Town of Clarkdale and the State of Arizona:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

F. Intergovernmental Agreement Between the Town of Clarkdale and the Yavapai County Flood Control District

Discuss, consider and act upon an Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District.

Public Works Director Lou Andersen provided Council with information regarding the Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District.

Action: Approve the Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District for FY 23/24 in an amount not to exceed \$50,000:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

9. ADJOURNMENT

Action: Motion to adjourn meeting:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 4:18 p.m.

APPROVED:

DocuSigned by:

Robyn Prud'homme-Bauer

8929FEE8DC34438...

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

Charity Brooks

DB39AF58C12F414...

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 26th day of September 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Oct. 10, 2023

DocuSigned by:

Charity Brooks

DB39AF58C12F414...

DS



Charity Brooks, Town Clerk