



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, OCTOBER 10, 2023, AT 6:00 PM

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk (Via Zoom); Chell Smart, Parks and Recreation Coordinator and Public Information Officer; Ruth Mayday, Assistant Town Manager; Julie Goucher, Finance Director; Virginia Smith, Public Works Administration Manager; Randy Taylor, Police Chief

Zoom: Two members of the public were present.

Audience: Approximately eight members of the public were present.

1. CALL TO ORDER - Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.

2. ROLL CALL - All members present. Councilmember Babbitt-Pierce arrived at 6:01 p.m., immediately after roll call.

3. PUBLIC COMMENT

Martha Lysell – Would like to be notified when street sweepers will be in the area so cars can be moved off the street to allow for better cleaning. Also, would like the curb painted red for no parking between 1st South Street and Main Street near the school. Cars currently park there, blocking the road and limiting emergency vehicles from being able to access that street.

4. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VVTPO – Verde Valley Transportation Planning Organization – *Met two weeks ago. Will share minutes when available.*
- NACOG - Northern Arizona Council of Governments – *Attended executive board meeting.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *Meeting next Friday.*
- TPAC – Transportation Policy Advisory Council – *No meeting.*
- VFLC – Verde Front Leadership Council – *Meeting held on Sept. 25, 2023.*
- Greater AZ Mayor's Organizational Report – *Upcoming meeting on Oct. 27, 2023.*
- Sustaining Flows Committee – *Met and had informative conversation about water issues in our communities and looking at ground water models for the entire Verde Valley.*
- Yavapai Communities for Young Children – *Quarterly meeting scheduled at the end of the month.*

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on Sept. 26, 2023.

Action: Approve consent agenda item A as written:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. NEW BUSINESS

A. Letter of Findings - Town Manager Annual Evaluation

Discuss, consider and act upon the Mayor's Letter of Findings from the Town Manager's Annual Performance Evaluation that was conducted on Sept. 26, 2023.

Action: Approve the Letter of Findings regarding the Town Manager's annual evaluation:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Town Manager Employment Agreement

Discuss, consider and act upon the renewal of the employment agreement for the Town Manager.

Action: Approve the renewal of the Town Manager Employment Agreement for Susan Guthrie:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Ordinance #422 - Amending Town Code Chapter 3, Section 2-5 - Town Attorney

Discuss, consider and act upon Ordinance #422, amending Town Code Chapter 3, Section 2-5 - Town Attorney to include the use of AMRRP Attorneys at no charge.

Action: Approve Ordinance #422, amending Town Code Chapter 3, Section 2-5 – Town Attorney, to include the use of AMRRP attorneys as legal counselors for the Town:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Discussion of 2022-2023 Legislative Session as Related to Community Development

Discussion only regarding the 2022-2023 Legislative Session as related to Community Development.

Assistant Town Manager Ruth Mayday gave a PowerPoint presentation highlighting potential changes in Community Development Department processes as related to laws passed in the 2022-2023 Legislative Session.

E. Revisions to the Financial Operations Guide

Discuss, consider and act upon revisions to the Financial Operations Guide (FOG).

Action: Approve the revisions to the Financial Operations Guide:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

8. ADJOURNMENT

Action: Motion to adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:54 p.m.

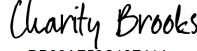
APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 10th day of October 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Oct. 24, 2023

DocuSigned by:

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Charity Brooks, Town Clerk

