



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, NOVEMBER 8, 2023 AT 5:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/85998911182>

Meeting ID: 859 9891 1182

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, November 8, 2023, at 5:00 PM. Members of the Parks and Recreation Commission will attend either in person, by telephone or via Zoom. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take any action on items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five

minutes.

4. UPDATES

A. Verde River RAPs

B. Caballero Park Construction and Ribbon Cutting

C. Copper Penny Park Pickleball Fencing

D. Selna Mongini Park Project

5. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the Regular Meeting held on Sept. 13, 2023.

6. NEW BUSINESS

A. Holiday Events 2023

Discuss, consider, and act upon the 2023 Holiday event plan.

B. Town Park Restrooms

Discuss, consider and act upon the Town Park restroom renovation project.

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Halloween 2023

Discuss elements of the 2023 Halloween event.

B. Clarkdale Trails

Discussion and updates regarding the Trails Master Plan and other trail related items.

8. FUTURE AGENDA ITEMS

Parks and Recreation Commission may propose items to be placed on a future agenda. This item is for discussion only.

9. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER
Customer focused

Open, transparent and equitable
Preserving our history, charm, and environment
Planning for a sustainable future
Economic and social resiliency
Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 5.A.

<u>Agenda Item:</u>	Approval of Minutes Consider and act upon the draft minutes from the Regular Meeting held on Sept. 13, 2023.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	November 8, 2023
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Review of the draft minutes from the regular meeting held on Sept. 13, 2023.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Staff recommends approval of the draft minutes from the regular meeting held on Sept. 13, 2023.



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE**

WEDNESDAY, SEPTEMBER 13, 2023, AT 5:00 PM

(To watch the full video of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: *Vice Chair Cheryl Kessel; Commissioners - Ben Kramer, Becky Keck, Jeri Miuccio, Alternate Commissioner Robyn Aasmundstad.*

Other Municipal Officials Present: *Joni Westcott, Parks and Recreation Director; Chell Smart, Parks and Recreation Specialist and Public Information Officer; Baileigh Cosmen, Parks and Recreation Coordinator.*

Audience: *No members of the public were present in the audience or on zoom.*

- 1. CALL TO ORDER** - *Vice Chair Kessel called the meeting to order at 5:01 p.m.*
- 2. ROLL CALL** - *Present: Vice Chair Cheryl Kessel; Commissioners - Ben Kramer, Becky Keck, Jeri Miuccio, Alternate Commissioner Robyn Aasmundstad. Absent: Chairperson Allyn Backus.*
- 3. PUBLIC COMMENT** - *No public comment.*
- 4. UPDATES – (Included with packet)**
Baileigh Cosmen was introduced as the new Parks and Recreation Coordinator. Commissioner Aasmundstad was introduced as officially serving on the Commission starting in October 2023.

A. Parks

- **Track K**
The Town issued a second amendment to the development agreement with the Crossroads at Mingus developer allowing them more time to complete the project but adding in an additional year of maintenance as a concession. Work has begun on the park, and it is projected to be completed in January 2024.
- **Selna Mongini**
Timeline:

*June 27, 2023**Grant agreement signed*

Dec. 27, 2023 Deadline for awarding construction contract

June 27, 2026 Deadline for project completion

Effort-to-date:

July, Aug 2023 Secure Project Manager (job description, RFQ, public meeting, etc.)

Aug, Sep 2023 Assess Ardurra Engineering for:

- Design Phase (construction drawings and probable cost, specs, project management)*
- Oversight of construction phase*

- Caballero

Due to complications with code requirements that were increasing the cost of the large shade structure over the swing set, it has been removed from the project. Staff continues to look for a grant to fund the Wi-Fi solar table. The Park construction is scheduled to begin Oct. 2. Sept 28 at 9:30 a.m. a groundbreaking ceremony will take place as construction begins. A flyer will go out to all residents to let them know about the current timeline and an update on the park design and tree removal.

- Copper Penny

Pickleball fencing has been purchased and is awaiting installation by the developer's contractor. A recent inquiry indicated completion in the next month.

B. Programs

- I Love My Parks and Trails

Marsha Foutz led a group of trails volunteers on May 6 to address Tuzigoot trail remediation after flood damage. She also led another trails improvement effort on August 30 to remediate tumbleweeds near the Big Springs Trail by the Wastewater Treatment Plant. She is looking for more volunteers to help with trails maintenance, up to three times each year when the weather permits.

- Birds and Butterflies - May 2023 Event Update

Welcoming Birds and Butterflies to Your Backyard classes— Jim Mast taught his free two-part series again on May 12 and 13. Twenty-two people attended his lecture and 25 attended the garden tour. Over the past three years, 82 community members have attended these classes.

C. Town Park Restrooms

Parks and Recreation staff met with Public Works to evaluate what will be needed to transition the Town Park bathrooms into single-use family style restrooms with ADA access. Considering the current budget allotted for Park Safety improvements (FY23/24 budget of \$25K), Public Works has advised, and offered to pursue a quote for the following alterations:

- 1. Installation of new door/door jams*
- 2. Removal of stalls*
- 3. Installation of infant changing stations at ADA height*
- 4. Lock to include deadbolt with an occupancy indicator and one of the following:*
 - a. One deadbolt with external key lock for maintenance closure **or***
 - b. Install Alarm Lock – DL270026D Trilogy (or similar)*

Public Works will also request an alternate bid on the cost to alter one restroom to make it ADA.

D. Verde River @Clarkdale

After nearly a year of deliberations, the Memorandum of Agreement with Arizona State Parks Board (ASPB) regarding the use of Tuzigoot River Access Point was completed early September. Here are some of the changes:

- Town no longer collects fees from outfitters on behalf of State Parks.*
- Outfitters will need to obtain a separate permit through State Parks and will no longer need to pay the \$.50 per customer to the Town for State Park fees.*
- The Town will submit quarterly financial reports to State Parks regarding maintenance and operation costs and will be reimbursed for 50% of those costs.*
- State Parks will install an "iron ranger" payment box and collect fees from park users.*

A complete copy of the agreement is available upon request.

E. Events

- Volunteer Appreciation*

Staff hosted a Volunteer Appreciation event with 60 total attendees, 45 of which were volunteers. The event was an opportunity for staff to show appreciation for all that volunteers do to make Clarkdale the place to live, work and play. Staff and Cheryl spent the week collecting prizes, food, and drinks as well as setting up for the event. Parks and Rec staff thank the Police Dept., Community Development, and Public Works Departments for their assistance as well as the Admin. Office staff for helping in setting up and cleaning up the event. First come, first served prize selection and the new element of serving alcohol was well received by attendees.

- Fourth of July 2023*

Parade entry attendance is still climbing upward, back towards 2019 levels. Parade participation was 60% higher than 2022.

OLD-FASHIONED 4TH OF JULY											
	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Pancake Breakfasts	450	600	Cancelled	Cancelled	700	821	798	820	711	615	800
Kids' Parade Entries/Participants	35/165	28/ 98	35/110	Cancelled	48/228	69/245	58/199	61/188	55/187	62	65
Vendors	3	8	0	Cancelled	8	10	9	9	11	13	6
Volunteers	49	52	33	Cancelled	43	41	40	44	62	48	50

Commissioner Miuccio mentioned that the pancake breakfast line was long enough that some members of the public did not attend due to the wait.

5. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the Regular Meeting held on May 10, 2023, and the Special Meeting held on Aug. 16, 2023.

Action: Approval of minutes from the Regular Meeting held on May 10, 2023, and the Special Meeting held on Aug. 16, 2023.

Motion: *Commissioner Kramer*

Second: Commissioner Keck

Vote: Approved 5-0

Voting Member	Aye/Nay
Commissioner Robyn Aasmundstad	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Becky Keck	Aye

6. NEW BUSINESS

A. 2023 Halloween Event Planning

Discuss, consider, and act upon the 2023 Halloween event plan.

Discussion took place regarding keeping all elements of the event the same as previous years but to include the addition of food trucks for families who don't have time to eat before arriving to the event.

Action: *Approval of the 2023 Halloween Event Plan including the addition of food trucks.*

Motion: Commissioner Kramer

Second: Commissioner Keck

Vote: Approved 5-0

Voting Member	Aye/Nay
Commissioner Robyn Aasmundstad	Aye
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Jeri Miuccio	Aye
Commissioner Becky Keck	Aye

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Trails Master Plan

Discussion only regarding the Clarkdale Trails Master Plan.

The Trails Master Plan (TMP) timeline has been adjusted to go out to public in December to allow staff time to develop feasibility and visuals. It will then go to the Council and a proposed plan will be available for review in early 2024. Staff is considering three visuals to promote the Trails Master Plan:

- *Benatz Trailhead and connections*
- *Clarkdale Jerome School Trails*
- *Cement Plant Road*

Pedestrian lighting and notification are a part of a public safety discussion for the Cement Plant Road and Clarkdale Parkway roundabout. Staff have met with the Clarkdale Jerome School, Freeport, Ray Selna and Mike Mongini, and Verde Exploration about trails on their properties.

Director Westcott discussed the Connect Clarkdale Project Matrix included in the meeting packet. Commissioner Miuccio noted that the Jerome trail should be included on the Matrix. Letters of support were solicited for the Clarkdale Parkway sidewalk and bike lanes.

B. Verde River @ Clarkdale Kayaking Safety

Discussion only regarding Verde River user safety while kayaking.

Parks and Recreation Director, Joni Westcott shared that Commissioner Miuccio requested this item for discussion and encouraged her to share her concerns with the Commission.

Commissioner Miuccio mentioned that signage might be appropriate to better prepare kayakers getting on the river. She stated that some kayakers don't realize how long the trip may take and that their equipment is not always sufficient to get them safely down the river, especially if there are flooding issues or the timing is too late in the day. There is no signage that shows river mile markers, so people know where they are in case of emergency or how far they have to go until they reach the takeout.

Director Westcott noted that in 2021 staff reviewed an on-river signage plan introduced by Verde River Institute but after further investigation the plan was not implemented due to liability concerns and feasibility of sign placement. She further explained that there are some challenges with identifying appropriate signage, which will be simplified and placed in a sustainable location. Development and placement of a good map at the parking location was discussed as a viable option.

- *A first-time visitor sign could help orient new kayakers on timing and safe practices. Check current conditions and QR code or use a simple sign to direct kayakers to the website for current flow conditions and other information.*
- *Include more safety details on the website. "If you want to kayak, here's what you should know about PFD's, length of flow, safety advice, in an emergency advice."*
- *Approach the Verde River Ambassadors for an annual review on the safety concerns at the Verde River @ Clarkdale sites.*

8. FUTURE AGENDA ITEMS

Parks and Recreation Commission proposed the following items to be placed on a future agenda.

- *Concerts in the Park season wrap up.*
- *Verde River @ Clarkdale kayaking safety.*

9. ADJOURNMENT - Vice Chair Kessel adjourned the meeting without objection at 6:18 p.m.

Vice Chairperson, Cheryl Kessel

SUBMITTED BY:

Parks and Recreation Specialist, Chell Smart



Staff Report

Item Number: 6.A.

Agenda Item:**Holiday Events 2023**

Discuss, consider, and act upon the 2023 Holiday event plan.

Staff Contact:

Joni Westcott, Parks and Recreation Director

Meeting Date:

November 8, 2023

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

Last January, the Commission conducted a recap of the 2022 Santa Comes to Clarkdale event. The following items were suggested:

- *Future participants can take photos with their own phone or camera, rather than printing photos.*
- *The line could be made a part of the event with crafts, activities, refreshments along the way.*
- *Commissioners agreed that the outdoor location at the park is preferred, weather permitting.*
- *There were concerns about hearing the entertainment (carolers) at the Santa event. It was suggested that holiday music could be played at future events.*
- *Children and family members could stand in front of Santa to allow more participants to get photos with Santa in the allotted time.*
- *Crafts were popular and should be continued.*

Other considerations should include temporarily moving the event back to the Clubhouse due to gazebo construction.

Caroling in the Park has been a past event hosted by Parks and Recreation but was discontinued during COVID. Also, during this time, staff was notified that the volunteer coordinator and song leader for the caroling event was no longer able to fulfill the role. In 2021, the Clarkdale Jerome School reached out about conducting their holiday music event in the park. Staff attempted to create a caroling event along with the CJS program and invited the Mingus Union High School Choir to lead the caroling. It was a successful combined

event. However, CJES no longer wants to have the event in the park and MUHS doesn't have the capacity to organize the event on their own.

Recently, the Clarkdale Downtown Business Alliance (CDBA) noted that they are considering some activities within or in front of their buildings on Main that might include some caroling opportunities. Staff recommends letting the downtown businesses take the lead on public caroling.

Budget Impact:

01-5-2602-7801 Parks and Recreation General Budget \$1,000

80-5-2600-8001 Parks and Recreation Donation Account \$500

Recommendation:

Staff recommends moving the Santa Comes to Clarkdale event back to the Clubhouse for 2023 due to gazebo construction, implementation of the recommendations made after the 2022 event and to allow the downtown businesses to take the lead on public caroling.



Staff Report

Item Number: 6.B.

<u>Agenda Item:</u>	Town Park Restrooms Discuss, consider and act upon the Town Park restroom renovation project.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	November 8, 2023
<u>Strategic Goal:</u>	• Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale. • Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.
<u>Background:</u>	Following direction from the Commission, Parks and Recreation staff worked with the Public Works team to get an estimate on construction costs for appropriate bathroom renovations. Requested was the following: 1. Installation of new door/door jam 2. Removal of stalls 3. Installation of infant changing station at ADA height 4. Lock to include a deadbolt with an occupancy indicator and one of the following: a. One deadbolt with external key lock for maintenance closure <u>or</u> b. *Install Alarm Lock – DL270026D Trilogy (or similar) 5. Installation of family style signage on door Alt bid on: Cost to alter one restroom to make it ADA with removal of wall. Attached is the bid received and the alternate bid for ADA accessibility.
<u>Budget Impact:</u>	Park Playground Safety CIP Acct # 24-5-0800-8000 \$13,373.05
<u>Recommendation:</u>	Staff recommends approval of the Town Park bathroom renovation project.



www.eziqc.com

Job Order Contract

Price Proposal Summary - Category

Date: October 10, 2023

Contract Number: YC-JOC 21-326 (eziQC)

Job Order Number: 24-Town of Clarkdale-0004.00

Job Order Title: Town of Clarkdale- Bathroom Remodel

Proposal created by Contractor: Haley Construction Company

Proposal Value: \$11,858.24

Proposal Name: Town of Clarkdale- Bathroom Remodel

Detailed Scope: For Town of Clarkdale park restrooms:
Demo existing HM doors and frames.
Demo existing associated door hardware.
Demo existing metal restroom partitions.
Reframe openings as required for new HM frame install
Patch and repair masonry walls and concrete floor as required.
Install new HM frames doors and hardware.
Patch and paint as required.
Install new baby changing stations.
Haul off all demoed materials to appropriate landfill facility.
Clean up daily.
Keep site secured during working hours.

Category - BATH ACCESS:	\$1,004.09
Category - CARPENTRY:	\$381.62
Category - DEMO:	\$3,099.99
Category - DOORS/HDWR:	\$6,130.05
Category - PAINT:	\$979.94
Category - SEALANT:	\$262.55
Proposal Total	\$11,858.24

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.
PO should be directly issued to the Contractor and not Gordian or The State of Arizona .

The Percent of NPP on this Proposal: 0.00%

Job Order Contract

Price Proposal Detail - Category

Date: October 10, 2023

Contract Number: YC-JOC 21-326 (eziQC)

Job Order Number: 24-Town of Clarkdale-0004.00

Job Order Title: Town of Clarkdale- Bathroom Remodel

Proposal created by

Contractor: Haley Construction Company

Proposal Value: \$11,858.24

Proposal Name: Town of Clarkdale- Bathroom Remodel

Adjustment Factor(s) Used: 1.5640-Normal Working Hours - Owner Funded

Rec#	CSI Number	Mod.	UOM	Description	Line Total
Category - BATH ACCESS					
1	10 28 13 13 0177		EA	Horizontal, Wall-Mounted, Polyethylene Baby Changing Station (Gamco BCS-1)	\$1,004.09
				Quantity	Unit Price
				Factor	Total
				2.00 x	\$321.00 x
				1.5640 =	\$1,004.09
User Note: Provide and install new baby changing stations					

Subtotal for Category - BATH ACCESS: \$1,004.09

Category - CARPENTRY					
2	06 11 16 00 0132		LF	2" x 6" Pressure Treated Wood Blocking To Wood	\$135.13
				Quantity	Unit Price
				Factor	Total
				20.00 x	\$4.32 x
				1.5640 =	\$135.13
User Note: Misc. framing and carpentry to wood framed structure above doors					
3	06 11 16 00 0149		LF	2" x 4" Pressure Treated Wood Blocking To Concrete	\$246.49
				Quantity	Unit Price
				Factor	Total
				40.00 x	\$3.94 x
				1.5640 =	\$246.49
User Note: Misc. framing and carpentry to masonry walls at sides of doors					

Subtotal for Category - CARPENTRY: \$381.62

Category - DEMO					
4	01 22 23 00 1495		WK	Trailer, Full, Rear Dump, Manual Powered, 10 CY	\$1,978.05
				Quantity	Unit Price
				Factor	Total
				2.00 x	\$632.37 x
				1.5640 =	\$1,978.05
User Note: GC owned dumpster for demo debris hauling					
5	01 74 19 00 0038		CYM	Hauling On Paved Roads, First 15 Miles	\$24.40
				Quantity	Unit Price
				Factor	Total
				30.00 x	\$0.52 x
				1.5640 =	\$24.40
User Note: Hauling demo debris to landfill					
6	01 74 19 00 0039		CYM	Hauling On Paved Roads, Miles Over Initial 15 Miles	\$16.42
				Quantity	Unit Price
				Factor	Total
				30.00 x	\$0.35 x
				1.5640 =	\$16.42
User Note: Hauling demo debris to landfill					
7	03 01 30 71 0004		SF	Patch Decks Or Floors With 1/8" To 1/4" Thick Cementitious Mortar	\$55.83
				Quantity	Unit Price
				Factor	Total
				10.00 x	\$3.57 x
				1.5640 =	\$55.83
User Note: Patch and repair concrete floors as required after removal of partitions					
8	04 01 20 91 0010		LF	Chip And Repair With Masonry Patch, Cracks Up To 1/4"	\$84.07
				Quantity	Unit Price
				Factor	Total
				25.00 x	\$2.15 x
				1.5640 =	\$84.07
User Note: Patch and repair masonry walls after removal of metal partitions					

Price Proposal Detail - Category Continues..

Job Order Number: 24-Town of Clarkdale-0004.00
Job Order Title: Town of Clarkdale- Bathroom Remodel

Rec#	CSI Number	Mod.	UOM	Description	Line Total
Category - DEMO					
9	08 05 13 00 0056		EA	Removal And Reinstallation Of Door	\$139.95
				Quantity	Unit Price
			Installation	2.00 x	\$44.74 x
				Factor	Total
				1.5640 =	\$139.95
			User Note: Remove existing HM door		
10	08 05 13 00 0057		EA	Removal And Reinstallation Of Metal Door Frame	\$274.42
				Quantity	Unit Price
			Installation	2.00 x	\$87.73 x
				Factor	Total
				1.5640 =	\$274.42
			User Note: Remove existing HM frame		
11	08 71 11 00 2590		EA	Removal And Reinstallation Of Door Lockset, Entrance	\$123.49
				Quantity	Unit Price
			Installation	2.00 x	\$39.48 x
				Factor	Total
				1.5640 =	\$123.49
			User Note: Removal of existing hardware		
12	08 71 11 00 2593		PR	Removal And Reinstallation Of Butts/Hinges	\$32.94
				Quantity	Unit Price
			Installation	2.00 x	\$10.53 x
				Factor	Total
				1.5640 =	\$32.94
			User Note: Removal of existing hardware		
13	10 21 13 13 0012		EA	36" x 60", Floor And Ceiling Anchored, Enamel Coated Steel, One Compartment Corner Unit, Complete Toilet Partition	\$267.54
				Quantity	Unit Price
			Installation	0.00 x	\$868.48 x
				Factor	Total
				1.5640 =	\$0.00
			Demolition	2.00 x	\$85.53 x
				Factor	Total
				1.5640 =	\$267.54
			User Note: Removal of existing steel partitions		
14	10 21 13 13 0042		EA	30" x 58" x 1", Enamel Coated Steel, Toilet Partition Door	\$102.88
				Quantity	Unit Price
			Installation	0.00 x	\$253.60 x
				Factor	Total
				1.5640 =	\$0.00
			Demolition	2.00 x	\$32.89 x
				Factor	Total
				1.5640 =	\$102.88
			User Note: Removal of existing steel partitions		
Subtotal for Category - DEMO:					\$3,099.99
Category - DOORS/HDWR					
15	08 12 13 13 0041		EA	3' x 6'-8" Through 7'-2" High, 5-3/4" Deep, 16 Gauge, Knock Down Hollow Metal Door Frame	\$713.72
				Quantity	Unit Price
			Installation	2.00 x	\$228.17 x
				Factor	Total
				1.5640 =	\$713.72
			User Note: Provide and install new welded HM frame		
16	08 12 13 13 0041	Mod	EA	For Welded Frames, Add	\$290.69
				Quantity	Unit Price
			Installation	2.00 x	\$92.93 x
				Factor	Total
				1.5640 =	\$290.69
			User Note:		
17	08 13 13 13 0018		EA	3' x 7' x 1-3/4", 20 Gauge, Level 1 Standard Duty, Honeycomb Core, Hollow Metal Door	\$1,712.05
				Quantity	Unit Price
			Installation	2.00 x	\$547.33 x
				Factor	Total
				1.5640 =	\$1,712.05
			User Note: Provide and install new HM door		
18	08 13 13 13 0018	Mod	EA	For 20 Minute Fire Rated Door, Add	\$86.43
				Quantity	Unit Price
			Installation	2.00 x	\$27.63 x
				Factor	Total
				1.5640 =	\$86.43
			User Note:		

Price Proposal Detail - Category Continues..

Job Order Number: 24-Town of Clarkdale-0004.00
Job Order Title: Town of Clarkdale- Bathroom Remodel

Rec#	CSI Number	Mod.	UOM	Description	Line Total
Category - DOORS/HDWR					
19	08 71 11 00 0005		PR	4" x 4" Standard Duty, Full Mortise, Plain Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$158.62
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$50.71 x 1.5640 =	\$158.62
		User Note: Provide and install new door hardware			
20	08 71 11 00 0005	Mod	PR	For Pair Of Non-Removable Pins (NRP), Add	\$18.77
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$6.00 x 1.5640 =	\$18.77
		User Note:			
21	08 71 11 00 0791		EA	8" x 36", 0.050" Thick, Satin Aluminum Finish, Aluminum Kick Plate	\$168.76
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$53.95 x 1.5640 =	\$168.76
		User Note: Provide and install new door hardware			
22	08 71 11 00 2407		EA	Twelve Button, Exit Trim, Electrical Pushbutton Combination Lock With Key Override, Lever (Kaba® E-Plex® 5200 Series)	\$2,567.15
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$820.70 x 1.5640 =	\$2,567.15
		User Note: Provide and install new door hardware			
23	08 71 11 00 2459		EA	Single Cylinder Deadbolt, Key One Side, Knob One SideCylindrical, ANSI Grade 2, interchangeable core, bright brass or satin chromium finish.	\$288.09
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$92.10 x 1.5640 =	\$288.09
		User Note: Provide and install new door hardware			
24	08 72 33 00 0104		LF	3/8" Brush Insert, 90 Degree, Aluminum Retainer Door Sweeps With Rain Drip (Pemko 3452CNB)Includes clear anodized finish.	\$38.66
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$12.36 x 1.5640 =	\$38.66
		User Note: Provide and install new door hardware			
25	08 72 33 00 0173		LF	1/4" Vinyl Insert, 13/16" Width, 1/4" Height, Mill Aluminum Retainer, Perimeter Gasketing Weather-Strip (Pemko 297AV)	\$13.26
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$4.24 x 1.5640 =	\$13.26
		User Note: Provide and install new door hardware			
26	08 72 43 00 0011		LF	6" Width, 1/4" Height, Aluminum Saddle Threshold (Pemko 272A)	\$73.85
				Quantity Unit Price Factor Total	
			Installation	2.00 x \$23.61 x 1.5640 =	\$73.85
		User Note: Provide and install new door hardware			
Subtotal for Category - DOORS/HDWR:					\$6,130.05
Category - PAINT					
27	01 56 16 00 0002		SF	6 Mil, Plastic Sheeting, Applied To Floors	\$6.65
				Quantity Unit Price Factor Total	
			Installation	25.00 x \$0.17 x 1.5640 =	\$6.65
		User Note: Protection of existing surfaces during painting. Allowed under CSI number 09 91 13 00-0478			
28	01 56 16 00 0003		SF	6 Mil, Plastic Sheeting, Applied To Walls	\$8.21
				Quantity Unit Price Factor Total	
			Installation	25.00 x \$0.21 x 1.5640 =	\$8.21
		User Note: Protection of existing surfaces during painting. Allowed under CSI number 09 91 13 00-0478			

Price Proposal Detail - Category Continues..

Job Order Number: 24-Town of Clarkdale-0004.00
Job Order Title: Town of Clarkdale- Bathroom Remodel

Rec#	CSI Number	Mod.	UOM	Description	Line Total
Category - PAINT					
29	01 56 16 00 0004		SF	6 Mil, Plastic Sheeting, Applied To Ceilings	\$10.56
			Installation	Quantity 25.00 x Unit Price \$0.27 x Factor 1.5640 =	Total \$10.56
		User Note: Protection of existing surfaces during painting. Allowed under CSI number 09 91 13 00-0478			
30	09 91 13 00 0225		LF	Paint Exterior Metal Door Frame And Trim, 2 Coats Paint, Brush/Roller Work	\$71.26
			Installation	Quantity 34.00 x Unit Price \$1.34 x Factor 1.5640 =	Total \$71.26
		User Note: Paint new HM door frames			
31	09 91 13 00 0232		EA	2 Coats Paint, Brush/Roller Work, Paint Exterior Metal DoorBoth faces	\$280.18
			Installation	Quantity 2.00 x Unit Price \$89.57 x Factor 1.5640 =	Total \$280.17
		User Note: Paint new HM doors			
32	09 91 13 00 0471		SF	Paint Exterior Wood Trim, 2 Coats Paint, Brush Work	\$204.88
			Installation	Quantity 100.00 x Unit Price \$1.31 x Factor 1.5640 =	Total \$204.88
		User Note: Paint exterior surface after new door and frame install			
33	09 91 13 00 0478		SF	Paint Exterior Miscellaneous Metal Surfaces, 2 Coats Alkyd Enamel, Brush/Roller Work	\$118.24
			Installation	Quantity 60.00 x Unit Price \$1.26 x Factor 1.5640 =	Total \$118.24
		User Note: Paint new HM doors and frames			
34	09 91 23 00 0042		SF	2 Coats Paint, Brush Work, Paint Interior Concrete Block Walls	\$178.30
			Installation	Quantity 100.00 x Unit Price \$1.14 x Factor 1.5640 =	Total \$178.30
		User Note: Paint interior surfaces after new door and frame install			
35	09 91 23 00 0042	Mod		For Up To 100, Add	\$101.66
			Installation	Quantity 100.00 x Unit Price \$0.65 x Factor 1.5640 =	Total \$101.66
		User Note:			
Subtotal for Category - PAINT:					\$979.94
Category - SEALANT					
36	07 92 13 00 0019		CLF	1/4" x 3/8" Joint, Acrylic/Latex Sealant And Caulking	\$249.40
			Installation	Quantity 1.00 x Unit Price \$159.46 x Factor 1.5640 =	Total \$249.40
		User Note: Caulk new frames to existing surfaces			
37	07 92 13 00 0019	Mod		For Up To 4 CLF, Add	\$13.15
			Installation	Quantity 1.00 x Unit Price \$8.41 x Factor 1.5640 =	Total \$13.15
		User Note:			
Subtotal for Category - SEALANT:					\$262.55
Proposal Total					\$11,858.24

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.
 PO should be directly issued to the Contractor and not Gordian or The State of Arizona .

The Percent of NPP on this Proposal: 0.00%



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Job Order Contract

Price Proposal Summary - CSI

Date: October 19, 2023
Contract Number: YC-JOC 21-326 (eziQC)
Job Order Number: 24-Town of Clarkdale-0004.01
Job Order Title: Town of Clarkdale- Bathroom Remodel Supplemental
Proposal created by
Contractor: Haley Construction Company
Proposal Value: \$1,514.81
Proposal Name: Town of Clarkdale- Bathroom Remodel Supplemental
Detailed Scope: Supplemental for option to cut, demo and remove from site 48 square feet of 8" CMU wall.

01 - General Requirements:	\$1,029.85
02 - Site Work:	\$484.96
Proposal Total	\$1,514.81

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.
PO should be directly issued to the Contractor and not Gordian or The State of Arizona .

The Percent of NPP on this Proposal: 0.00%

Job Order Contract

Price Proposal Detail - CSI

Date: October 19, 2023

Contract Number: YC-JOC 21-326 (ezIQ)

Job Order Number: 24-Town of Clarkdale-0004.01

Job Order Title: Town of Clarkdale- Bathroom Remodel Supplemental

Proposal created by Contractor: Haley Construction Company

Proposal Value: \$1,514.81

Proposal Name: Town of Clarkdale- Bathroom Remodel Supplemental

Adjustment Factor(s) Used: 1.5640-Normal Working Hours - Owner Funded

Rec#	CSI Number	Mod.	UOM	Description	Line Total
01 - General Requirements					
1	01 22 23 00 1495		WK	Trailer, Full, Rear Dump, Manual Powered, 10 CY	\$989.03
				Quantity Unit Price Factor Total	
			Installation	1.00 x \$632.37 x 1.5640 =	\$989.03
2	01 74 19 00 0038		CYM	Hauling On Paved Roads, First 15 Miles	\$24.40
				Quantity Unit Price Factor Total	
			Installation	30.00 x \$0.52 x 1.5640 =	\$24.40
3	01 74 19 00 0039		CYM	Hauling On Paved Roads, Miles Over Initial 15 Miles	\$16.42
				Quantity Unit Price Factor Total	
			Installation	30.00 x \$0.35 x 1.5640 =	\$16.42
Subtotal for 01 - General Requirements:					\$1,029.85
02 - Site Work					
4	02 41 19 13 0004		LF	Concrete Block Up To 4" Depth, Saw Cut	\$293.53
				Quantity Unit Price Factor Total	
			Installation	48.00 x \$3.91 x 1.5640 =	\$293.53
5	02 41 19 16 0020		SF	Demolish 8" Thick Non Reinforced Concrete Block Interior Partition/Wall	\$191.43
				Quantity Unit Price Factor Total	
			Installation	48.00 x \$2.55 x 1.5640 =	\$191.43
Subtotal for 02 - Site Work:					\$484.96
Proposal Total					\$1,514.81

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals. PO should be directly issued to the Contractor and not Gordian or The State of Arizona .

The Percent of NPP on this Proposal: 0.00%



Staff Report

Item Number: 7.A.

<u>Agenda Item:</u>	Halloween 2023 Discuss elements of the 2023 Halloween event.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	November 8, 2023
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Staff will recap the event and open discussion for ideas to note for the 2024 Halloween event.
<u>Budget Impact:</u>	Not applicable.
<u>Recommendation:</u>	Discussion only, no action required.



Staff Report

Item Number: 7.B.

Agenda Item:

Clarkdale Trails

Discussion and updates regarding the Trails Master Plan and other trail related items.

Staff Contact:

Joni Westcott, Parks and Recreation Director

Meeting Date:

November 8, 2023

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

Staff will update the Commission on the current status of the Trails Master Plan including trail prioritization, status on large land owner conversations. They will share the three prioritized visuals presented by Logan Simpson.

Other updates will include the introduction of the Bicycle Friendly Community application and why applying for this status could be of benefit to the future of recreation in Clarkdale.

Budget Impact:

Not applicable.

Recommendation:

Discussion only, no action required.