



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, DECEMBER 12, 2023, AT 6:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce (via Zoom), and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Lou Andersen, Public Works Director; Joni Westcott, Parks and Recreation Director; Ruth Mayday, Assistant Town Manager; Angela Benavides, Human Resources Director; Virginia Smith, Public Works Administration Manager; Randy Taylor, Police Chief; Joe Candelaria, Lieutenant; Jordan Taylor, Police Officer; Derek Johnston, Police Officer

Zoom: Seven members of the public were present.

Audience: Approximately 25 members of the public were present.

1. CALL TO ORDER - Mayor Prud'homme-Bauer called the meeting to order at 6:01 p.m.

2. ROLL CALL - - All members present. Councilmember Babbitt-Pierce present via Zoom.

3. STAFF INTRODUCTIONS

A. Swearing-In of new Police Officer Gabidson Boisrond

4. PUBLIC COMMENT

The following members of the public came forward to voice their concerns regarding air traffic coming and going from Cottonwood Airport and the amount of noise generated from the continuous flights: Diane Schnieder, Joe, Art Alfaro, Steve Ashcroft, John Jones, Carla Hill, Leslie Evans, Debbie McNally, Mary Lou Roso, Christine, and David Evans.

5. REPORTS

A. Current Events - Mayor and Council

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report

- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit – *No meeting.*
- VVTPO – Verde Valley Transportation Planning Organization – *Meeting cancelled.*
- NACOG - Northern Arizona Council of Governments – *Executive meeting on Dec. 7.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *No meeting.*
- TPAC – Transportation Policy Advisory Council – *Meeting cancelled.*
- VFLC – Verde Front Leadership Council – *Quarterly meeting held on Dec. 7. Reviewed strategic plan.*
- Greater AZ Mayor's Organizational Report – *Meeting last week with two LD1 representatives.*
- Sustaining Flows Committee – *Two webinars in last two days regarding distinction between ground and surface water and the Yavapai Adjudication.*
- Yavapai Communities for Young Children – *Will meet in new year.*

C. Finance Report (submitted with Council packet)

List of specific budget to actual revenue and expenditures for all departments and a monthly finance report.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on Nov. 14, 2023.

B. Southwest Wine Center Liquor License Application: Series 18 In-State Craft Distiller

Consider and act upon an application submitted by Paula Woolsey on behalf of the Southwest Wine Center for a Series 18 In-State Craft Distiller liquor license.

Clerk Notes: Item B pulled from the consent agenda by Mayor Prud'homme-Bauer and voted on separately.

Councilmember Babbitt-Pierce recused herself from voting due to a conflict of interest.

Action: Approve consent agenda items A, C and D as written:

Motion: Vice Mayor Hunseder

Second: Councilmember O'Neill

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Abstain
Council Member Laura Jones	Aye

C. Ordinance #423: Amendment to Clarkdale Town Code Article 2-4-1, Council Procedure Regular Meetings

Consider and act upon Ordinance #423, making an amendment to the Clarkdale Town Code Article 2-4-1, Council Procedure Regular Meetings, to add the day and time of the second Council meeting of the month to the code.

D. Strategic Alliance for Volume Expenditures Cooperative Purchasing Agreement

Consider and act upon the Strategic Alliance for Volume Expenditures (SAVE) Cooperative Purchasing Agreement allowing other agencies to utilize each other's contracts.

Action: Approve consent agenda items A, C and D as written:

Motion: Vice Mayor Hunseder

Second: Councilmember Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Cellular Water Meters

Discussion only regarding a possible opt-out policy and related fees regarding cellular water meters. No action taken.

B. Bitter Creek Bridge Design

Discuss, consider and act upon a proposal from Ardurra Group Inc. for the design and engineering of the secondary Bitter Creek Bridge project in an amount not to exceed \$1,402,500.

Action: Approve the Additional Services Agreement with Ardurra Group Inc for the design and engineering of Bitter Creek Bridge, not to exceed the proposal amount of \$1,402,500 and authorize the Town Manager to execute all documents necessary:

Motion: Councilmember O'Neill

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council did not propose any items to be placed on a future agenda.

9. ADJOURNMENT

Action: Motion to adjourn:

Motion: Vice Mayor Hunseder

Second: Councilmember Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:19 p.m.

APPROVED:

DocuSigned by:

Robyn Prud'homme-Bauer

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

Charity Brooks

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 12th day of December 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Jan. 9, 2024

DocuSigned by:

Charity Brooks

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DS



Charity Brooks, Town Clerk