



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, NOVEMBER 14, 2023, AT 6:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Lou Andersen, Public Works Director; Joni Westcott, Parks and Recreation Director; Ruth Mayday, Assistant Town Manager; Angela Benavides, Human Resources Director; Virginia Smith, Public Works Administration Manager; Randy Taylor, Police Chief; Joe Candelaria, Lieutenant; Jordan Taylor, Police Officer; Derek Johnston, Police Officer

Zoom: Seven members of the public were present.

Audience: Approximately 25 members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

Ruth Wicks introduced local author, Lesley Pecharich, that wrote several children's books based on her dog, Pepper. Lesley shared her story and a few books with Council.

Public Works Director Lou Andersen thanked everyone for all of the community's support in helping with the Panorama Booster Station.

4. STAFF INTRODUCTIONS

A. D.K. Green - Grants Manager

5. REPORTS

A. Current Events – (submitted with Council packet)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report

- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- CAT – Cottonwood Area Transit
- VVTPO – Verde Valley Transportation Planning Organization
- NACOG - Northern Arizona Council of Governments
- NAMWUA - Northern Arizona Municipal Water Users Association
- TPAC – Transportation Policy Advisory Council
- VFLC – Verde Front Leadership Council
- Greater AZ Mayor's Organizational Report
- Sustaining Flows Committee
- Yavapai Communities for Young Children

C. Finance Report (submitted with Council packet)

List of specific budget to actual revenue and expenditures for all departments and a monthly finance report.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the Special Meeting held on Oct. 24, 2023.

B. Request to Ratify the State of Arizona Mutual Aid Compact

Consider and act upon a request by staff to ratify the State of Arizona Mutual Aid Compact (AZMAC) with the Arizona Department of Emergency and Military Affairs.

C. Resolution #1705 - IGA with Arizona Department of Revenue for Transaction Privilege Tax Transmission

Consider and act upon Resolution #1705, authorizing the Mayor to execute the 2023 Intergovernmental Agreement (IGA) with the Arizona Department of Revenue Providing for Uniform Administration of the Town's Transaction Privilege Tax.

Action: Approve consent agenda items A thru C as written:

Motion: Councilmember Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Purchase of New Equipment by the Public Works Department

Discuss, consider and act upon the purchase of a backhoe, mower, mini-excavator and trailer from RDO Equipment Co. for the total amount of \$268,982.85.

Action: Approve the purchase of a backhoe, mower, mini-excavator and trailer from RDO Equipment Co. for the total amount of \$268,982.85 and authorize the Town Manager to execute all documents necessary to complete the purchase:

Motion: Councilmember Babbitt-Pierce

Second: Councilmember Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Sidewalk Repairs and Funding

Discuss, consider and act upon the transfer of \$15,000 from the Unrestricted Streets Contingency line item to the Sidewalks line item to complete the outstanding sidewalk work-orders and other sidewalk repairs identified through the end of the fiscal year.

Action: Approve the transfer of \$22,000 from the unrestricted streets contingency line item to the sidewalks line item to complete the outstanding sidewalk work-orders and other sidewalk repairs identified through the end of the fiscal year:

Motion: Vice Mayor Hunseder

Second: Councilmember O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
---------------	---------

Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Third North Sewer Realignment

Discuss, consider and act upon a proposal for \$104,225 from Ardurra Engineering for design of the realignment of the 6" sewer main along Third North Street, and other services.

Action: Approve the proposal from Ardurra Group Inc. for the design of the Third North Sewer Realignment, not to exceed \$104,225, and authorize the Town Manager to execute all documents necessary:

Motion: Vice Mayor Hunseder

Second: Councilmember Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Notice of Intent to Set Water and Wastewater Rates

Discuss, consider and act upon a Notice of Intent to set water and wastewater rates for the Town of Clarkdale.

Action: Approve the Notice of Intent to set water and wastewater rates for the Town of Clarkdale:

Motion: Councilmember O'Neill

Second: Councilmember Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
---------------	---------

Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council proposed the following items to be placed on a future agenda:

- Have other organizations, such as NACOG, report on their activities.

9. ADJOURNMENT

Action: Motion to adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:01 p.m.

APPROVED:

DocuSigned by:

 8929FEE8DC34438...

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

 DB39AF58C12F414...

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 14th day of November 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: Dec. 12, 2023

DocuSigned by:

Charity Brooks

DB39AF58C12F414...



Charity Brooks, Town Clerk