



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, FEBRUARY 14, 2024 AT 5:00 PM**

In Person: Clark Memorial Clubhouse, 19 N. Ninth St., Clarkdale AZ

OR

Join Zoom Meeting

<https://us02web.zoom.us/j/85998911182>

Meeting ID: 859 9891 1182

Unless otherwise stated, the public will have physical access to the meeting place 15 minutes prior to the start of the meeting.

Town of Clarkdale Vision

The Town of Clarkdale connects our unique history, proximity to the Verde River, and small-town charm to a future with a vibrant economy.

We cultivate an environment where residents and businesses can thrive; providing services and jobs for our residents and capitalizing upon tourism.

We sustainably enhance our infrastructure, support the arts and education, and develop recreational opportunities to create a bright future for our entire community.

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN that the Parks and Recreation Commission of the Town of Clarkdale will hold a Regular Meeting on Wednesday, February 14, 2024, at 5:00 PM. Members of the Parks and Recreation Commission will attend either in person, by telephone or via Zoom. A quorum of Town Council members may be present at this meeting; however, they will not deliberate or take any action on items. All members of the public are welcome to attend.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

The Parks and Recreation Commission invites the public to provide comments at this time. Members of the Parks and Recreation Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Persons interested in

making comments on a specific agenda item are asked to complete a brief form and submit it to the Clerk or liaison during the meeting. Each speaker is asked to limit their comments to five minutes.

4. UPDATES

A. Verde River RAPS

B. Caballero Park

C. Events - Santa Comes to Clarkdale

D. Town Park Bathrooms

E. Town Park Gazebo

F. Copper Penny Park

5. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the Regular Meeting held on Nov. 8, 2023.

6. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Connect Clarkdale - Trails and Active Transportation Master Plan

Discussion only regarding Connect Clarkdale - Trails and Active Transportation Master Plan.

B. 2024 Concerts in the Park

Discussion only regarding the 2024 Concerts in the Park season.

7. NEW BUSINESS

A. Parks and Recreation Youth Advisor

Discuss, consider, and act upon adding a Youth Advisory position to the Parks and Recreation Commission.

B. Selna Mongini Park Plan

Discuss, consider and act upon elements of the Selna Mongini Park project.

C. Chairperson Selection

Discuss, consider, and act upon the selection of a new Chairperson.

D. Vice Chairperson Selection

Discuss, consider, and act upon the selection of a new Vice Chairperson.

8. FUTURE AGENDA ITEMS

Parks and Recreation Commission may propose items to be placed on a future agenda. This item is

for discussion only.

9. ADJOURNMENT

Values

Values are the guiding principles that provide an organization with purpose and direction. The Town of Clarkdale's organizational values are:

COPPER

Customer focused

Open, transparent and equitable

Preserving our history, charm, and environment

Planning for a sustainable future

Economic and social resiliency

Resourceful and innovative

Mission

The Town of Clarkdale serves the community by providing amenities, infrastructure, services, and public safety to enhance quality of life. We are stewards of our history while we sustainably and resiliently plan for the future with an emphasis on community engagement and transparency.

Persons with a disability may request reasonable accommodations by contacting the Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Item Number: 5.A.

<u>Agenda Item:</u>	Approval of Minutes Consider and act upon the draft minutes from the Regular Meeting held on Nov. 8, 2023.
<u>Staff Contact:</u>	Joni Westcott, Parks and Recreation Director
<u>Meeting Date:</u>	February 14, 2024
<u>Strategic Goal:</u>	Not applicable.
<u>Background:</u>	Review of the draft minutes from the Regular Meeting held on Nov. 8, 2023.
<u>Budget Impact:</u>	No budget impact.
<u>Recommendation:</u>	Not applicable.



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, NOVEMBER 8, 2023 AT 5:00 PM**

Members Present:, *Vice Chair Cheryl Kessel; Commissioners - Ben Kramer, Becky Keck, , Robyn Aasmundstad.*

Other Municipal Officials Present: *Joni Westcott, Parks and Recreation Director; Chell Smart, Parks and Recreation Specialist and Public Information Officer.*

Audience: *One member of the public was present in the audience or on zoom.*

1. CALL TO ORDER—*Vice Chairperson Kessel called the meeting to order at 5 p.m.*

2. ROLL CALL- *All members were present except for Chairperson Backus.*

3. PUBLIC COMMENT - *No public comment.*

4. UPDATES

A. Verde River RAPs

Arizona State Parks will begin construction/resurfacing at Tuzigoot RAP and the site will be closed during construction. Outfitters have closed out their season.

B. Caballero Park Construction and Ribbon Cutting

Construction continues at Caballero Park. A thorough inspection has taken place and AZ Recreation is working on addressing the identified items. The ribbon cutting will be announced once repairs are complete.

C. Copper Penny Park Pickleball Fencing

The fence to keep the balls from falling into the berm area has been installed and positive feedback has been received by the residents nearby. Staff will address the request for painting a second pickleball court at this location.

D. Selna Mongini Park Project

The Town has signed a contract with ARDURRA to bring them on as Project Managers for this project. They are coordinating landscape architecture among other items. Staff will promote the final park plan once ARDURRA has drafted the final plan. A Grants Manager has been hired to assist with the grant compliance required for this project.

5. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the Regular Meeting held on Sept. 13, 2023.

Action: Approval of minutes from the regular meeting held on Sept. 13, 2023.

Motion: Commissioner Kramer

Second: Commissioner Aasmundstad

Vote: Approved 4-0

Voting Member	Aye/Nay
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner Becky Keck	Aye

6. NEW BUSINESS

A. Holiday Events 2023

Discuss, consider, and act upon the 2023 Holiday event plan.

The following Holiday elements are planned for 2023:

- *Santa event at Town Park on Dec. 2 (weather permitting).*
- *Santa event backup location at Clark Memorial Clubhouse.*
- *New craft to include letter writing for Santa.*
- *Game elements to be added to Santa event during line-up.*
- *Gazebo decorated with lights.*

Action: Hold Santa Comes to Clarkdale in the Park with the recommendations made today, weather permitting.

Motion: Commissioner Kramer

Second: Commissioner Aasmundstad

Vote: Approved 4-0

Voting Member	Aye/Nay
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner Becky Keck	Aye

B. Town Park Restrooms

Discuss, consider and act upon the Town Park restroom renovation project.

The Town Park Restroom project is moving forward with an automatic locking system, removal of the stalls, replacement of the doors, addition of changing stations, and signage noting that the

bathrooms are now family-style. The estimate received for the work is well within the budget.

Action: Move forward with the Town Park Restroom remodel and redesignation as family-style restrooms.

Motion: Commissioner Kramer

Second: Commissioner Keck

Vote: Approved 4-0

Voting Member	Aye/Nay
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner Becky Keck	Aye

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Halloween 2023

Discuss elements of the 2023 Halloween event.

The 2023 Halloween was a success with 1,472 children attending. Sixty homes participated this year, with over 70,000 pieces of candy. The Clarkdale Downtown Business Alliance has asked to expand the trunk-or-treat event onto Main Street during future years. Food trucks were a good addition to the event and more trucks will be pursued going forward to reduce the lines. Next year, the animatronics and decorations will be back in the gazebo.

The following recommendations were made for future years:

Costume contest:

- Consider moving costume contest to 5 p.m. if streets are closing at 4:30 p.m.*
- Emphasize 'costume parade' rather than best costume.*
- Encouraging the group to cheer while the parade participants march around three times.*
- Participants could receive a handful of candy on the third lap.*
- At the end of the third lap, stop music, ask the kids to line up straight while a judge hands out the awards.*
- The awards could all be the same amount because there often is not a big difference between the top winners.*
- A larger number of awards could be given out, like six \$10 awards rather than three \$20 awards. Ribbons may be a better award.*
- The winners could be asked to stay for a moment and wave and get a photo without being announced.*
- Consider starting with the older group because the young children don't always know how the costume contest/parade works.*
- More lights are needed on Clarkdale Parkway.*
- Consider a smart way to have an option for children with allergies/diabetic to participate. A turquoise pumpkin with non-candy treats might also be an option (Town could provide, or educate houses) as this was noted as a national campaign to serve this need.*

House decorating: Many houses participated in the house decorating this year, so a "People's Choice" self-serve voting system might be looked at for 2024. A thank you card for the participating houses might show appreciation for handing out candy and decorating.

Other: Consider Police presence to help escort the many Mountain Gate residents who walk down Clarkdale Parkway, or make sure the Police lighted sign is announcing the event and slowing traffic.

B. Clarkdale Trails

Discussion and updates regarding the Trails Master Plan and other trail related items.

Discussion was had regarding the Trails Master Plan (Connect Clarkdale Plan). Trails have now been prioritized by Staff using a criteria system noted on the matrix in the packet for this meeting.

Commissioners reviewed the current matrix and visuals to be included in the Clarkdale Trails Master Plan (See below Clarkdale visuals and Project Matrix attached to 11.8.2023 Minutes).

Three visuals were shared including:

- 1. School trails near Clarkdale Jerome Elementary School – This includes trails near Mountain Gate down Clarkdale Parkway, Cement Plant Road and the street right next to the bus barn, as well as trails behind the school connecting surrounding neighborhoods safely to Clarkdale Jerome School.*



2. *Roundabout near #1 Food Store – This project includes elements to increase safety at the roundabout at 89A and Clarkdale Parkway as people turn up towards Jerome. Some elements include a colored overlay and connections to multi use pathways around the roundabout. This will require coordination with the Arizona Department of Transportation and much consultation with Community Development to determine next steps.*



3. *Sample trailhead along Benatz Trail at Wastewater Treatment Plant – This sample includes bicycle parking, a restroom, parking, signage, and a drinking fountain with a dog drinking station. This is only a draft, and the final project is not restricted to this visual draft.*



Items discussed included:

- *Trails listed in the matrix under "Multi-Use Paths (Concrete – 10ft. wide)" have been costed as*

this type of trail. The trail material may change depending on changing budget or needs.

- *Discussion was had regarding the need for lighting along Clarkdale Parkway.*
- *A Commissioner asked if the speed limit would be reconsidered on Cement Plant Road when trails improvements are made in that area.*
- *Commissioner Kramer noted the need to relabel Third South Street, rather than 16th Street on the school trails visual.*

The Commission appreciated the visuals and prioritized list of projects. Director Westcott mentioned that the Town is going to apply to participate in the Bicycle Friendly America program, which the City of Cottonwood is also working on. Felicia Coates is working on the application to see how Clarkdale would rank. This would guide best practices for safer bicycling in Clarkdale.

An update was given regarding large landowners in Clarkdale cooperating on the Clarkdale Trails Master Plan. These conversations are ongoing. National Park Service offers planning/ facilitation support by their staff to assist with trails planning after the Trails plan is complete. Parks and Recreation will pursue this assistance in the coming year.

8. FUTURE AGENDA ITEMS

Parks and Recreation Commission did not propose items to be placed on a future agenda.

9. ADJOURNMENT – Vice Chairperson Kessel adjourned the meeting without objection at 6:34 p.m.

Vice Chairperson, Cheryl Kessel

SUBMITTED BY:

Parks and Recreation Specialist and Public Information Officer, Chell Smart

Connect Clarkdale near-term Projects Matrix											
Project Name	Project Details	Start Point	End Point	User Groups	Major Bridges	Minor Bridges	Major Rd. Crossings	Minor St. Crossings	Approx. Miles	Approx. Linear Feet	Total Estimated Cost ¹
Off-Street Connector Trails (Decomposed Granite - 6ft. wide)											
TAPCO RAP Loop Trails	Figure-8 loop located outside of floodplain	TAPCO RAP	TAPCO RAP	Multi-use; ADA compliant where grade & terrain allow	0	0	0	0	1.0	5,305	\$176,441.47
Benatz Trail NW Extension	Crosses Bitter Creek	Northern terminus of existing Benatz Trail	North Broadway	Multi-use; ADA compliant where grade & terrain allow	0	0	0	0	0.5	2,445	\$88,220.73
Broadway to Big Springs Connector	North side of Tuzigoot Road	Tuzigoot Rd. west of bridge	West side of South Broadway	Multi-use; ADA compliant where grade & terrain allow	0	0	1	0	0.2	1,030	\$90,288.29
Clarkdale-Jerome School Trails	Trail network connecting to school from multiple locations	Clarkdale Pkwy., Cement Plant Rd., 16th St.	Clarkdale-Jerome School	Multi-use; ADA compliant where grade & terrain allow	0	0	0	0	0.85	4,510	\$149,975.25
AZ Central Rail Trail	Former AZ Central Railroad corridor	Bent River Road	Taakwaki Inn Access Rd. or Trail	Multi-use; ADA compliant where grade & terrain allow	0	0	1	0	0.8	4,224	\$196,153.17
Centerville Connector West	Formalizes existing social trail network	Centerville Road	Centerville Park	Multi-use; ADA compliant where grade & terrain allow	0	0	0	1	1.2	6,156	\$231,729.76
Centerville Connector East	Formalizes existing social trail network	Centerville Connector West near S. Broadway	Centerville Park	Multi-use; ADA compliant where grade & terrain allow	0	1	0	0	1.1	5,709	\$215,460.61
Centerville to Mountain Gate Estates Connector	Utilizes Town ROW, existing social trail, Mtn. Gate Estates ROW	Centerville Connector West north of Park	Existing Mountain Gate Estates Trail	Multi-use; ADA compliant where grade & terrain allow	0	0	0	0	0.25	1,236	\$44,110.37
Centerville Park to Mingus Shadows Connector	Formalizes existing social trail	Centerville Park	Mingus Shadows Dr.	Multi-use; ADA compliant where grade & terrain allow	0	0	0	0	0.1	269	\$50,622.00
Multi-use Paths (Concrete - 10ft. wide)											
Clarkdale Parkway Multi-use Path	Both sides of road	11th Street	89A Roundabout	Multi-use; ADA compliant	0	2	1	3	1.20	6,366	\$1,538,648.93
Cement Plant Road Multi-use Path	North/east side of Cement Plant Rd.	Hawk Hollow Way & Hood Street	Clarkdale Parkway/89A Roundabout	Multi-use; ADA compliant	0	0	1	1	0.62	3,270	\$788,464.45
West Main St. Multi-Use Path	South side of Main St.	Clarkdale-Jerome School	Cement Plant Road	Multi-use; ADA compliant	0	0	0	0	0.25	1,412	\$287,687.28
South 89A Multi-use Path	South side of South 89A	89A Roundabout	Old Jerome Highway	Multi-use; ADA compliant	0	0	1	0	0.20	865	\$285,149.82
On-Street Pedestrian Sidewalk (Concrete - 5ft. wide)											
North Broadway Sidewalk	East side of N. Broadway	Terminus of existing sidewalk at VCRR line	Siesta Street	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	2	0.15	811	\$126,306.18

Tuzigoot Rd. Sidewalk	North side of Tuzigoot Rd.; connects Tuzigoot RAP to Big Springs NA via Tuzigoot Rd. Bridge	Terminus of existing trail at Tuzigoot Rd., east of bridge	Broadway to Big Springs Connector terminus at Tuzigoot Rd.	Pedestrians & Mobility Devices; ADA Compliant	0	0	1	0	0.17	873	\$152,813.67
South Broadway Sidewalk	Planned Project	existing MUP terminus near Rain Spirit RV	Grey Fox Ridge existing sidewalk	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	4	0.80	4,268	\$540,299.64
Centerville Road Sidewalk	Double-loaded as properties develop	Miners Gulch Dr.	S. Broadway	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	2	0.45	2,337	\$258,918.55
West Main St. Sidewalk	North side of W. Main Street	Terminus of existing sidewalk	Cement Plant Road	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	0	0.3	1,533	\$172,612.37
North Old Jerome Highway Sidewalk	Double-loaded	South 89A	Lanny Lane	Pedestrians & Mobility Devices; ADA Compliant	0	1	0	3	0.6	2,938	\$426,619.73
Mescal Spur Rd, Sidewalk	Double-loaded as properties develop	North 89A	S. Old Jerome Highway	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	1	0.2	915	\$135,074.91
South Old Jerome Highway Sidewalk	East side of S. Old Jerome Highway within ROW	Terminus of existing sidewalk near Sky Dr. / Rogers Place	Black Hills Drive	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	1	0.35	1,794	\$221,381.09
Northside Black Hills Drive Sidewalks	North side of Black Hills Dr.	Old Jerome Highway	Haskell Spring Road	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	0	1	5,280	\$575,374.56
Southside Black Hills Drive Sidewalks	South side of Black Hills Dr.	Yavapai Community College Verde Valley Campus	Haskell Spring Road	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	0	0.3	1,584	\$172,612.37
On-Street Bicycle Facilities											
Sycamore Canyon Bike Route	Bike Route with signs and sharrows on Tuzigoot Rd. and Sycamore Canyon Road	South Broadway	Coconino NF	Cyclists and other micro-mobility devices	0	0	0	0	5	26,769	\$78,650.00
North Broadway Bike Route	Bike Route with signs and sharrows	Main Street	Siesta Street	Cyclists and other micro-mobility devices	0	0	0	0	0.75	3,776	\$11,797.50
South Broadway Bike Lanes	Planned Bike Lanes	existing MUP terminus near Rain Spirit RV	Grey Fox Ridge existing sidewalk	Cyclists and other micro-mobility devices	0	0	0	0	0.80	4,268	\$34,606.40
Old Jerome Highway Bike Route	Bike Route with signs and sharrows	South 89A	Mescal Spur Road	Cyclists and other micro-mobility devices	0	0	0	0	1.42	7,498	\$22,336.60
Lisa Street Bike Route	Bike Route with signs and sharrows	North 89A Lisa St./Lincoln Dr. Roundabout	Lanny Ave (northbound) or Old Jerome Highway Bike Route (southbound)	Cyclists and other micro-mobility devices	0	0	0	0	0.5	7,846	\$7,865.00

Black Hills Drive Bike Lanes	Both sides of road	Old Jerome Highway	Haskell Spring Road	Cyclists and other micro-mobility devices	0	0	0	0	1	5,280	\$43,258.00
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¹Including: Bridges, Crossings, and 43% for contingency, inflation, survey/design/permitting, bonds, geotech, construction admin., mobilization. Does NOT include cost of acquisition, retaining walls, road pavement restoration if required.

Trail and Pathway Costs per Mile			
Path/Trail Type	Construction Cost (including contingency)	Estimated Annual Maintenance per Mile	Maintenance Assumptions
Off-Street Connector Trail (6ft. Wide, DG)	\$176,441.47	\$5,000.00	Manage vegetation, trash removal, mitigate minor stormwater damage
Multi-use Path (10ft. Wide Concrete)	\$1,150,749.11	\$2,500.00	Manage vegetation, trash removal, monthly sweeping, mitigate minor stormwater damage
Pedestrian Sidewalk (5ft. Concrete)	\$575,374.56	\$1,000.00	Manage vegetation, trash removal, monthly sweeping

Feature Unit Costs	
Feature Type	Construction cost per unit
Major Bridge (100 LF x 10ft. Wide)	\$250,000.00
Minor Bridge or Large Culvert (80 LF)	\$21,375.00
Major Rd. Crossing (some form of signalization)	\$55,000.00

TOTALS	
Pathway/ Trail Type	Miles
Miles of Off-Street Connector Trails	6.0
Miles of Multi-Use Path	2.27
Miles of Pedestrian Sidewalk	4.32

Standard Bike Lane (Not buffered, no parking, striped on both sides of road, 20 bike symbols per mile)	\$43,258.00	\$408.00	\$34 per month to sweep. Total replacement & restripe every 6 years.
Bike Route (No parking, 20 sharrows per mile, 10 signs per mile, both sides of road; 40 symbols and 20 signs total)	\$15,730.00	\$408.00	\$34 per month to sweep; \$3400 every 10 years to replace signs; \$7800 to replace symbols every 6 years

Minor St. Crossing (unsignalized crosswalk)	\$20,000.00
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Miles of On-Street Bike Infrastructure	9.47
Total Near-term Network	22.1



Staff Report

Item Number: 6.A.

Agenda Item: **Connect Clarkdale - Trails and Active Transportation Master Plan**
Discussion only regarding Connect Clarkdale - Trails and Active Transportation Master Plan.

Staff Contact: Joni Westcott, Parks and Recreation Director

Meeting Date: February 14, 2024

Strategic Goal:

- Goal Area 1 – Preserve and celebrate Clarkdale’s unique, complex history.
- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background: Logan Simpson completed the Draft Connect Clarkdale - Trails and Active Transportation Master Plan. Options to view the draft plan have been presented to the public on the website, through the Small Talk newsletter, weekly updates from the Town Manager, social media applications and in a public meeting on Feb. 8. The meeting was well attended by more than 50 interested community members. Feedback was received on many areas of the plan:

Comment - These comments are represented exactly as they were written.

- We live at Mountain Gate – 288 Whistle Stop Rd. right next to a wide trail that ends on Miners Gulch Rd, right next to the gulch that often has spring water coming from Jerome. There is a lot of wildlife here and we do not want any additional trails added to this small trail.
Because there is water here, we see a lot of wildlife and strongly do not want this to change. Please consider the wildlife in this area.
- After an explanation of the proposed trails & bridge, we respectfully oppose the proposed trail by the Elks Lodge and strongly do not like the idea of a bridge from Mountain Gate to the Town of Clarkdale. We live in Mountain Gate next to a wide trail on Whistle Stop Rd. and we would not like additional foot traffic through here. There is a lot of

wildlife in the gulch that is between Mountain Gate and Town of Clarkdale. We do not want this disturbed.

- When designing the equestrian trailhead, keep in mind the amount of space needed for trailers. And so an access point for equestrians to connect to DHSP, etc.
- For horses. I realize there will only be a few trails for horses – we need a large trailhead for trailer parking. Please include us in your plans. Copper Canyon and Grief Hill THs: good to look at for reference
- Wow. Great work. This is a great example of the public process working well! It takes a vision and here it is! Nice work.
- GREAT PRESENTATION!! Good priorities. One more top priority is Old Jerome Highway – dangerous pedestrian traffic. Benatz trail will need a better design to keep granite in place as chips in the past washed away. Water system for plants on Benatz also.
- On Scenic Rd, between Old Jerome Hwy and 89A, there are two extra lanes on each side of the driving lanes bordered by solid white lines. What are they for? Pedestrians in one, bikes in the other? They are unmarked and need to be.
- Awareness of ADA issues re: elevation gain or loss, slippery surfaces, e.g., compressed gravel (downhill especially) for those with joint replacement, balance issues. A short area that is steep could discourage an individual from using an otherwise perfectly useful trail. Example: west side of #28 Mescal Wash.
- Del Webb open space park and trails have stairs in certain areas that are not well maintained, especially after storms. Handrails would be useful – Quail Trail, Angel Trail (steep), etc. Thanks for all your hard work and enthusiasm and soliciting community input!!
- I was involved in begining [beginning?] of the Big Spring Trail, and would like to see access to the trail improved. The long-term plans are spot on and will be happy to see them implemented.
- Fantastic job! Please move forward with all aspects of the plan as time, resources and money permit. I am particularly interested in the

trail up 'C' Mountain, a trail to Jerome, a trail around Pecks Lake, safe bike lanes and sidewalks to Old Town, and the trail at the base of the slag pile. All long-term projects, but in my mind, top priorities for fit, active and adventurous residents that prefer not to have to drive to get to real hikes! Thanks for all you do and keep up the good work! P.S. Would love to see the RR bridge on the Benatz trail re-opened.

- What an exciting project! I'm especially looking forward to the multi-use path – that will be a great way to commute via walking/biking without worrying about road traffic. Thank you for all the work you are doing – the community really appreciates it!
- I assume trails are part of the Parks Dept. If so, spending money on trails when the Town Park ground are in such bad condition seems odd to leave the Town's centerpiece so unkempt. Every crushed granite area in park has black frayed landscape showing.
- I am a Clarkdale resident. I am so excited for the upgrades. Our family appreciates it.
- I like the bridge from Mt. Gate community to Clarkdale downtown (safety). Over 700 homes. Priority is sideways down Centerville [Rd] to Broadway (safety).
- Mescal Wash Trail by Copper Penn[y] is too steep & slipping is a problem.
- I appreciate the plan is broken up into multiple phases and addresses both short term and long term planning. Thank you to staff and volunteers for working to create a durable, usable document to guide growth and progress. A+
- My hope & request is focus on rail trail & multi-use path with bike safety in mind. I'm 77 & not so steady on a bike (which I love doing) to go anywhere near roads & next to cars. Also would not walk-hike on roads or close to cars.
- Crital [critical?] habitat for all washes. Mention birding. Great plan!
- Walkability from Mountain Gate to Old Town Clarkdale and Tuzigoot would make quality of life so much better for many residents. Thank you for working so hard to make this a better community.

Staff will be meeting with Logan Simpson to discuss these items. The final document will be ready for Commission approval at the April meeting. A presentation on the current status of the plan will be presented.

Budget Impact: To be determined.

Recommendation: Discussion only, no action required.

A person wearing a hat and a light-colored shirt is walking away from the camera on a dirt trail. The trail is surrounded by green desert shrubs and leads towards a vast, flat landscape under a blue sky with some clouds. The overall scene is bright and sunny.

connect
CLARKDALE
arizona

TRAILS & ACTIVE TRANSPORTATION
MASTER PLAN



BACKGROUND

- Trails were identified in a 2020 Town of Clarkdale survey as a top recreational need.
- The 2021 Clarkdale General Plan identifies several actions related to trail development to achieve the goal of *“Providing access to Linkages Between Open Space, Parks, and User-Specific Destinations.”*



PLAN PURPOSE

Connect Clarkdale is a guidebook for accomplishing the General Plan's goal and establishing an interconnected trails and active transportation system that links Clarkdale's many unique assets.

Active Transportation

Walking, bicycling, micromobility (scooters, skateboards, rollerblades, etc.), mobility devices such as a wheelchair, and in the case of trails, even equestrian uses.



Connect Clarkdale proposes an active transportation system of various types of paths and trails, including connector trails, multi-use paths, pedestrian sidewalks, bike lanes and routes and nature trails, all combined into a unified network of routes.



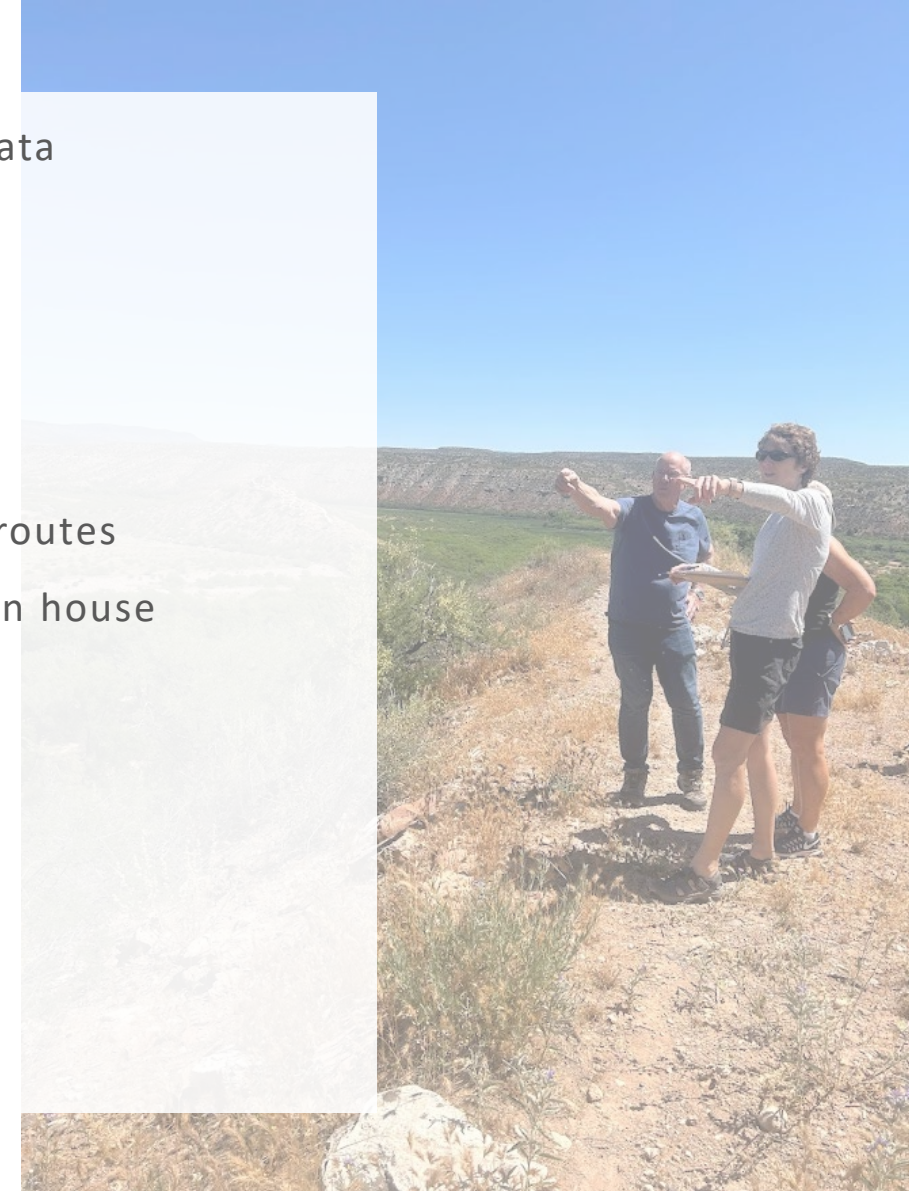
How did we get here?

PROJECT TIMELINE



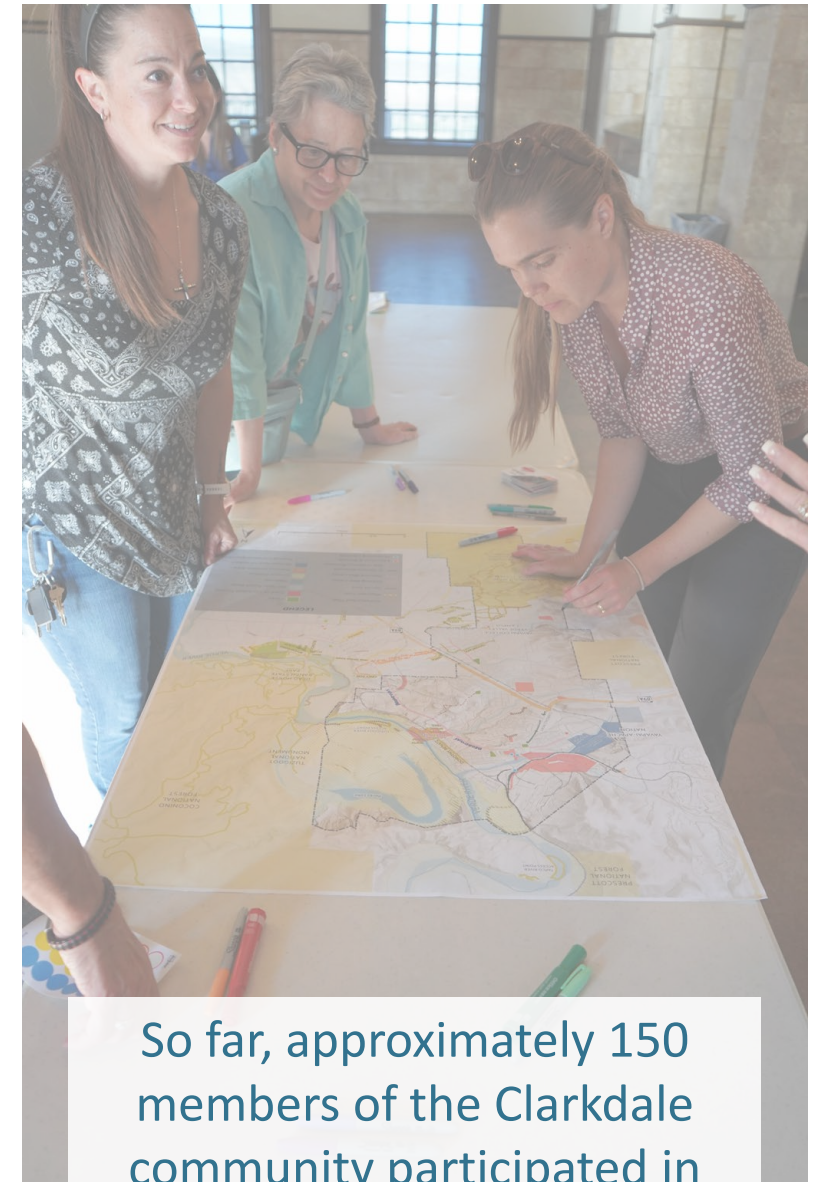
Route INPUTS

- Previous/existing trail planning data
- Historic tribal routes
- Development plans & proposals
- Historic rail corridors
- Existing social trails
- Trail agency/advocate-identified routes
- Public-identified routes from open house
- “Ground-truthed” routes
- Large landowner outreach
- Environmental constraints
- Safety
- Connectivity



Community Engagement

- Focus Groups
- Town Council 1:1
- Open House, Kick Off
- Preliminary route review
- Parks & Recreation Commission
- Landowner outreach
- Interactive Map
- Online Plan Review
- Open House, Draft Plan
- Social Media Engagement
- Press Release on Open House
- Small Talk and Weekly Newsletter



So far, approximately 150 members of the Clarkdale community participated in this process.

PROJECT HIGHLIGHTS



Project Highlights

PUBLIC ENGAGEMENT

Approximately 150 members of the Clarkdale community were engaged through the following:

- Town Council 1:1
- Focus Groups
- Open House, Kick Off
- Preliminary route review
- Parks and Recreation Commission
- Landowner outreach
- Interactive Map
- Online Plan Review
- Open House, Draft Plan

Approximately *150 members* of the community participated in this process.

CONNECT CLARKDALE: BY THE NUMBERS

47 » TOTAL MILES

47 » TOTAL NUMBER OF PROJECTS

9 » TRAILHEADS

36 » ROAD CROSSINGS

5 » MAJOR BRIDGES

Total Cost of
Top 11 Projects:
\$6,146,650

Total Cost of all 47 Projects:
\$12,215,701



SYSTEM OVERVIEW

Pathway/Trail Type	TOTAL MILES
Connector Trail	11.5
Multi-use Path	3.3
Pedestrian Sidewalk	5.8
On-Street Bike Lane or Route	11
Nature Trails	15.2
TOTAL	46.8

PATHWAY AND TRAIL TYPES

Setting Standards for Trail Types

MULTI-USE PATH

Multi-use paths are multi-purpose paved trails located at-grade within or adjacent to street right-of-way. They require physical separation between vehicle lanes and the trail in the form of curb and gutter (with or without landscaped verge) bollards or other physical barriers. They accommodate the greatest number of users including: cyclists, walkers/runners, bike commuters, and other non-vehicular wheeled devices.



South Lake Tahoe Multi-use Path

NATURE TRAIL

Nature trails have a natural surface and river corridor or backcountry context. Nature trails in Clarkdale are volunteer-maintained and many require reconstruction after flood events. The primary user groups are hikers, trail runners, equestrians, and mountain bikers.



Big Spring Trail

SIDEWALK

Sidewalks provide dedicated space for pedestrians that is safe, comfortable, and accessible. Sidewalks are physically separated from the roadway by a curb or unpaved buffer space. Sidewalks should be constructed according to the Town's standards and specifications.



SR 89A

CONNECTOR TRAIL

Connector trails connect local neighborhoods to adjacent communities, parks, schools, civic destinations, and downtown commercial districts for commuting or recreation. Trail tread is decomposed granite or compacted natural soil. The primary user groups are cyclists, walkers/runners, and equestrians.



Mescal Wash Trail

BIKE LANE

Bike lanes designate an exclusive space for bicyclists through pavement markings and signs. A bike lane is located directly adjacent to vehicle travel lanes and follows the same direction as vehicle traffic. Bike lanes should be delineated from the adjacent travel lanes with a solid white line and may be painted a different color than the adjacent vehicle travel lane. Bike lanes can be protected with a striped buffer zone, bollards, or other barrier. Bike lanes should be constructed according to the Town's standards and specifications.



AZ Highway 179

RAIL-WITH-TRAIL

Rails-with-trails are multi-use paths that are located within or immediately adjacent to active railroad ROW. The primary user groups are cyclists, walkers, runners, and equestrians.



Santa Fe Rail Trail

BIKE ROUTE

Bike routes are low-stress series of continuous street segments that have received minor improvements to function as a through street for bicyclists. Bicyclists share the low-traffic, low-speed roadway with other traffic. Bike routes should have signs and pavement markings to provide wayfinding for cyclists and to notify vehicle drivers of the shared-use street.



Bike Route in California

SOURCES: AASHTO Guide for the Development of Bicycle Facilities 2012; FHWA Rural And Small Town Multimodal Networks Guide, 2016; NACTO Designing for Things With Small Wheels Working Paper 2023; Uniform Standard Specifications and Details for Public Works Construction, Maricopa Association of Governments, 2023; Accessibility Guidelines for Pedestrian Facilities, 36 CFR Part 1190, Architectural and Transportation Barriers Compliance Board, 2023; Forest Service Trail Accessibility Guidelines, USFS 2013



HOW TO READ THE MASTER PLAN SYSTEM MAP

TIME FRAME

Near-Term System	Implementation within 10 years
Long-Term Build Out	Implementation beyond 10 years

OFF-STREET

Connector Trail	Decomposed granite or compacted natural soil (6 ft. wide)
Nature Trail	Natural soil (5 ft. wide); not maintained by Town
Alternate Trail Route	Alternative alignment in the event the preferred route cannot be constructed

ON-STREET

Bicycle	Bike route (low-traffic roadway shared with vehicles and wayfinding signage) OR Bike lane (on roadway in cyclist exclusive space)
Pedestrian	Concrete sidewalk (5 ft. wide)
Multi-Use Path	Shared use for cyclists, pedestrians, and wheelchairs/mobility devices. Adjacent to street. Concrete (10 ft. wide)

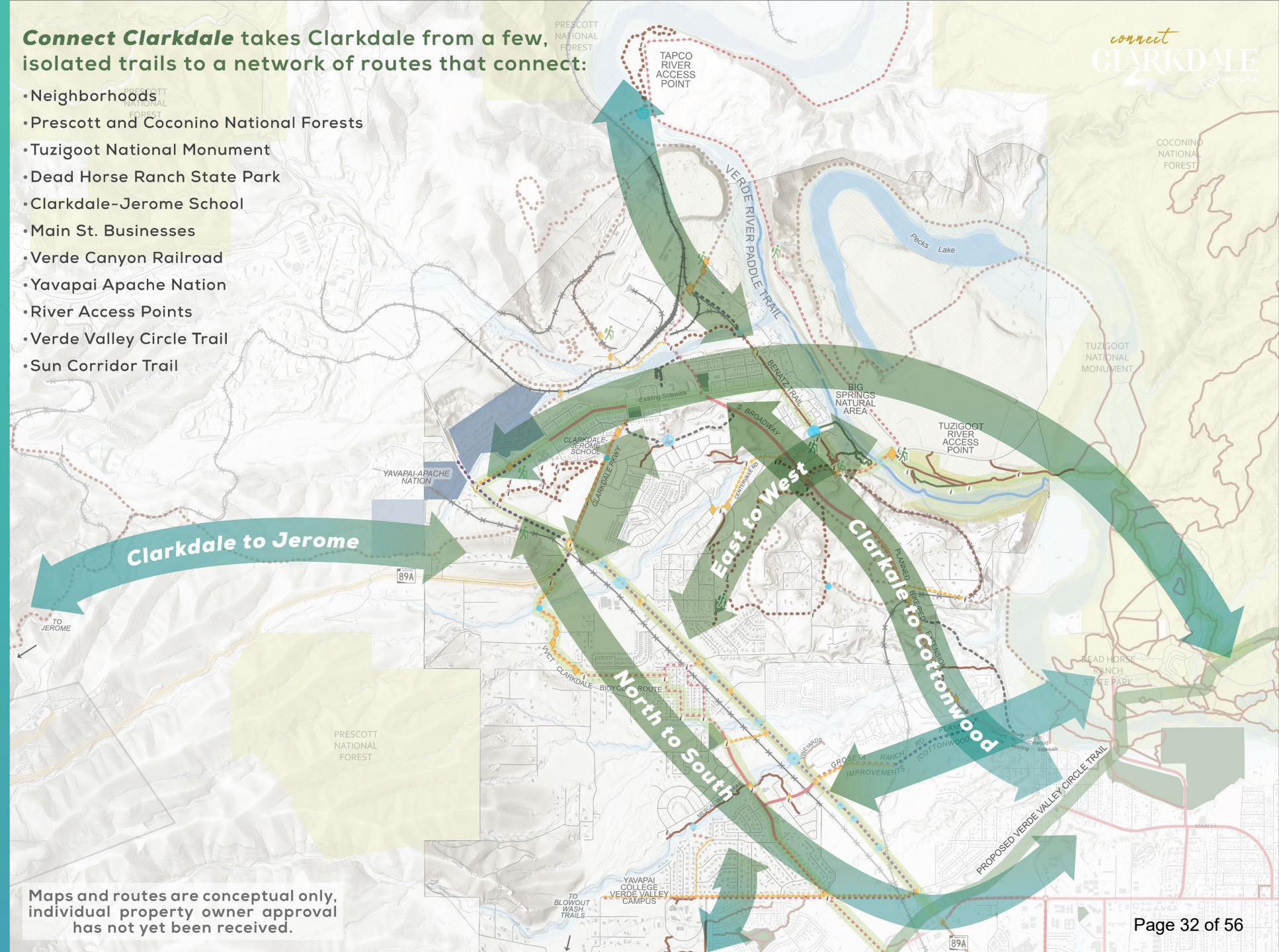
FEATURES

Trailheads	Location providing trail access, trail signage, parking, and possibly other amenities such as restrooms
Crossings	Locations where alignment intersects a street or railroad (crosswalk, flash beacon, etc.)
Bridges	Locations where alignment requires a structure to cross a waterway (wash, river)

Master Plan System Map

Connect Clarkdale takes Clarkdale from a few, isolated trails to a network of routes that connect:

- Neighborhoods
- Prescott and Coconino National Forests
- Tuzigoot National Monument
- Dead Horse Ranch State Park
- Clarkdale-Jerome School
- Main St. Businesses
- Verde Canyon Railroad
- Yavapai Apache Nation
- River Access Points
- Verde Valley Circle Trail
- Sun Corridor Trail



Maps and routes are conceptual only, individual property owner approval has not yet been received.

- Review large print map here
- Review online here or at home

MASTER PLAN SYSTEM MAP

- NEAR-TERM SYSTEM**

 - Off-Street Connector Trails
 - On-Street Facilities
 - Bicycle
 - Pedestrian
 - Multi-Use Path
 - Crossings
 - Major
 - Minor
 - Bridges
 - Major
 - Minor
 - Trailheads

LONG-TERM BUILD-OUT

 - Off-Street Connector Trails
 - On-Street Facilities
 - Bicycle
 - Multi-Use Path
 - Crossings
 - Bridges
 - Major
 - Minor
 - Trailheads
 - Wayfinding Signs

Legend

 - Alternate Trail Routes
 - Existing Trails
 - Nature Trail
 - Existing Bicycle Infrastructure
 - VVCT Clarkdale Spur
 - In-Service Railroad
 - Out-of-Service Railroad
 - Yavapai-Apache Nation
 - Other Public Land
 - Critical Habitat
 - Wetland
 - 100-Year Floodplain
 - Parks

TIME FRAME

Near-Term System	Implementation within 10 years
Long-Term Build Out	Implementation beyond 10 years

OFF-STREET

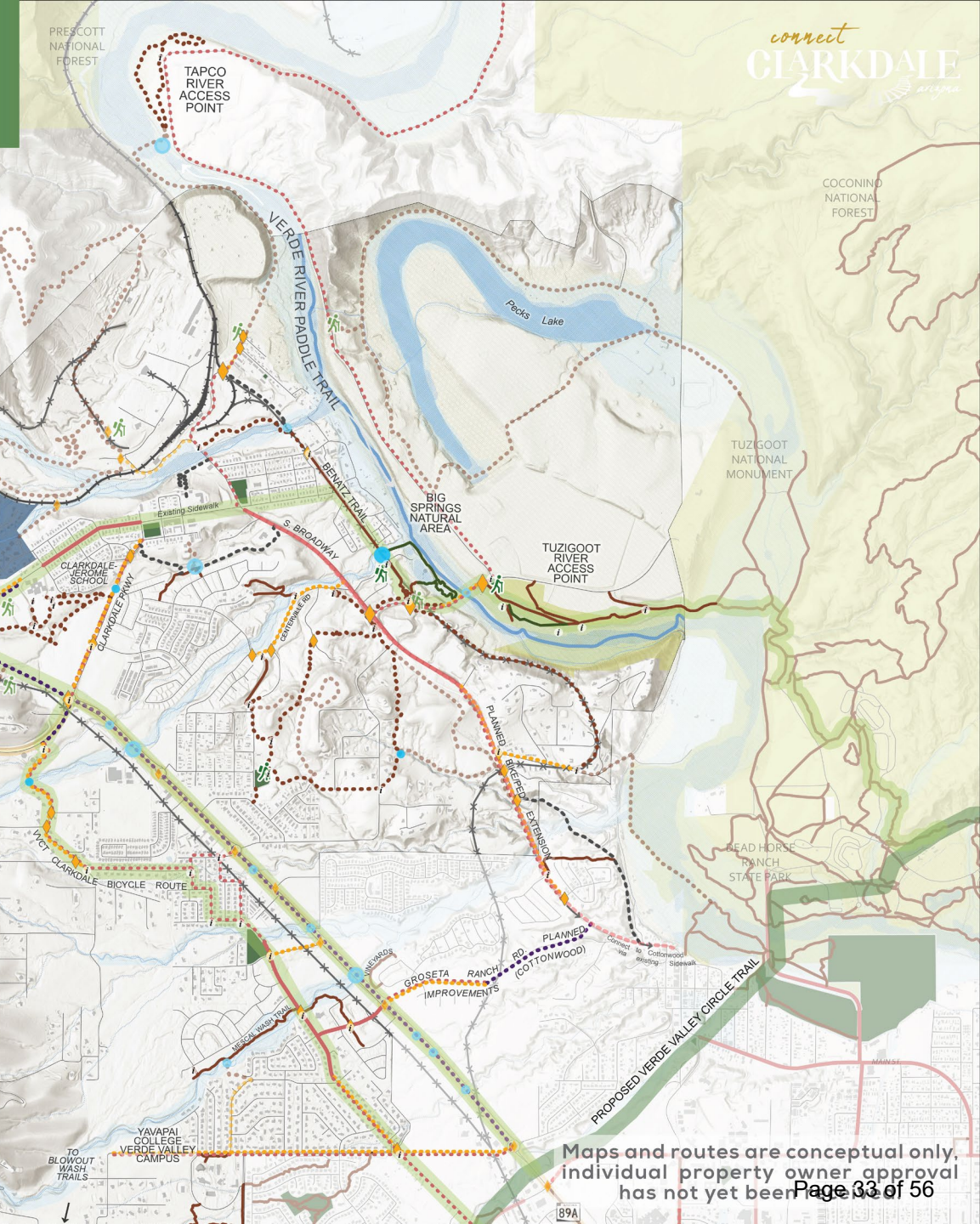
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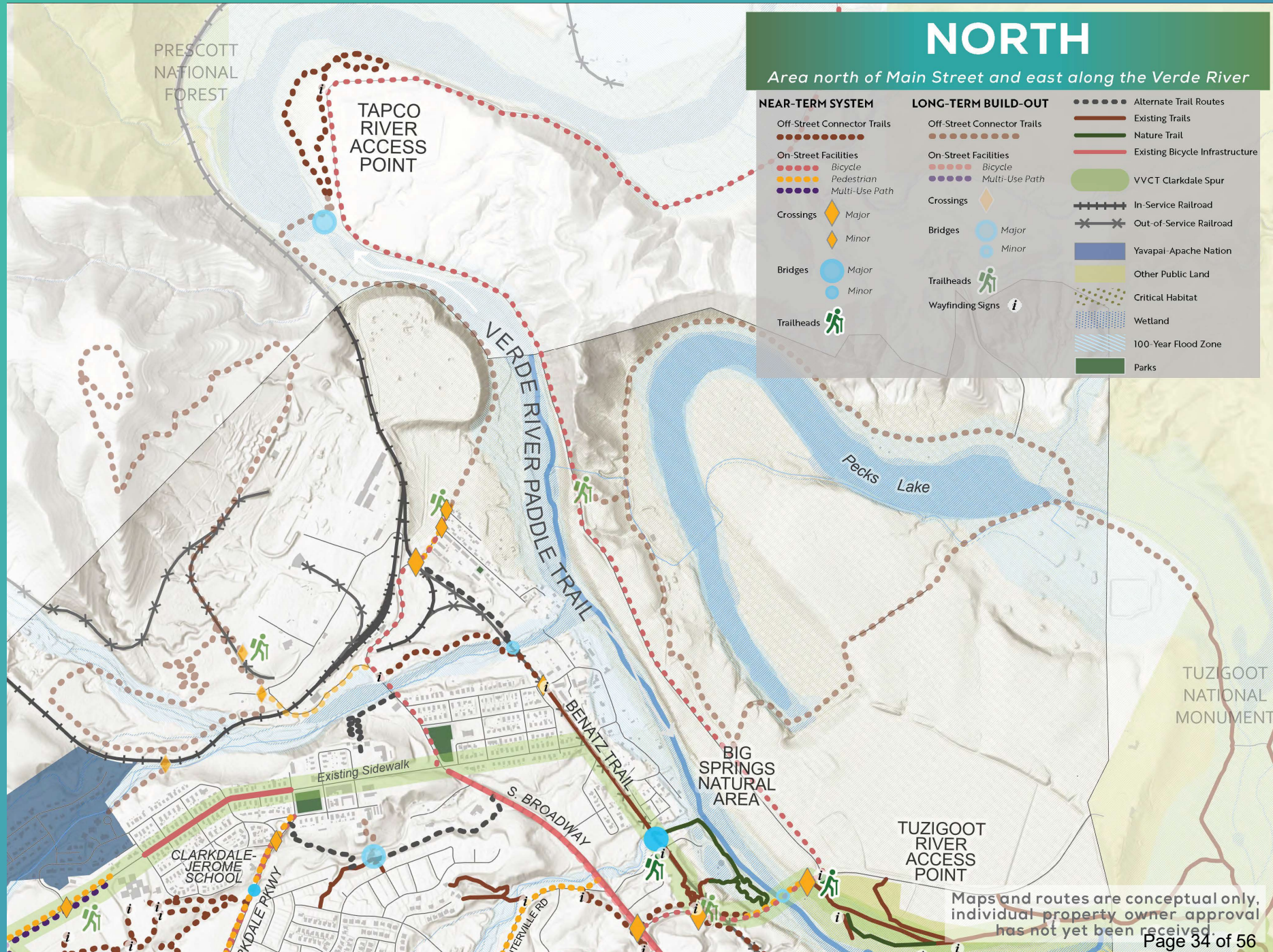
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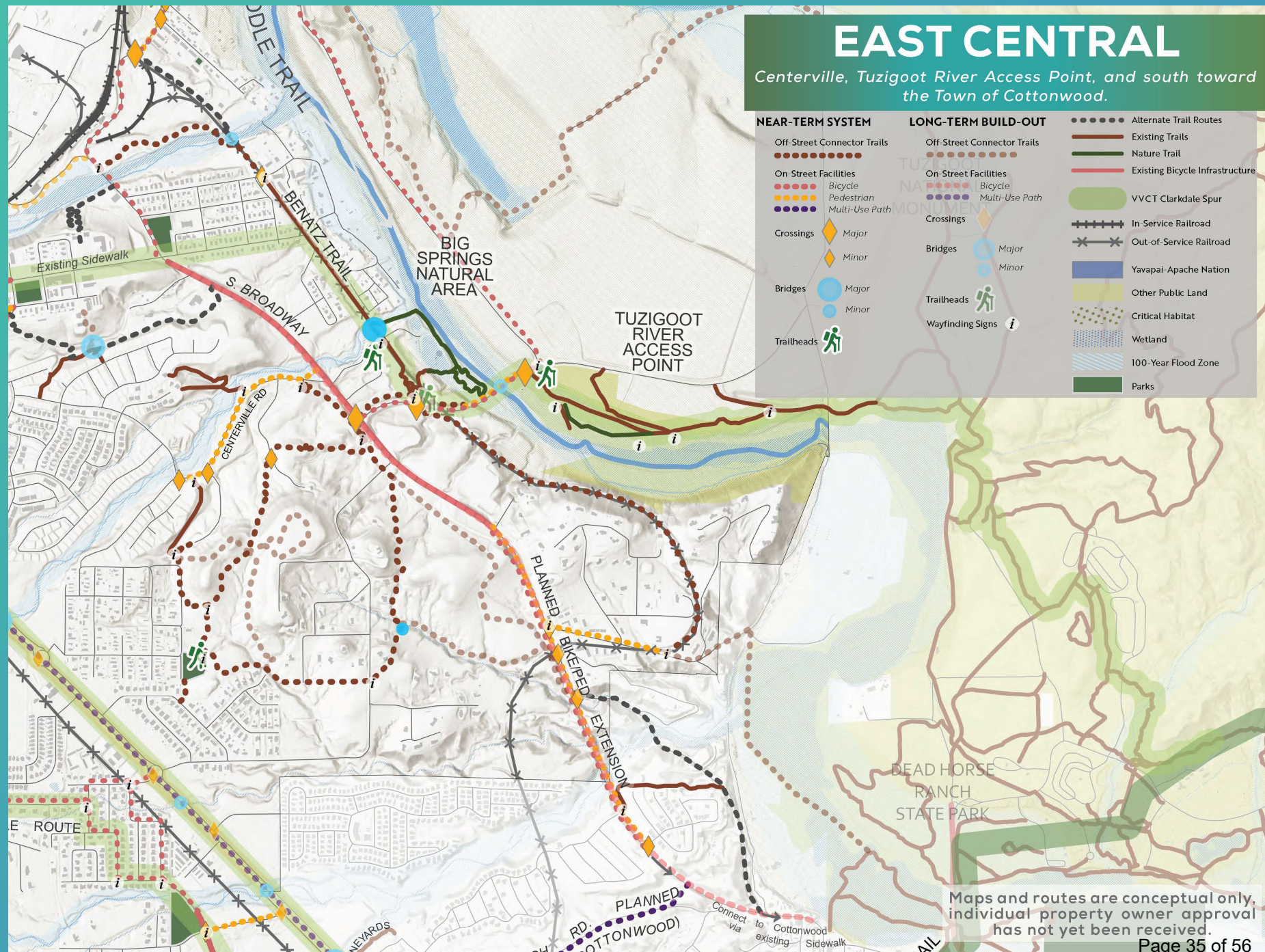
SYSTEM MAP WAS SPLIT INTO QUARTERS

- Help residents find their neighborhood
- Simplify communication



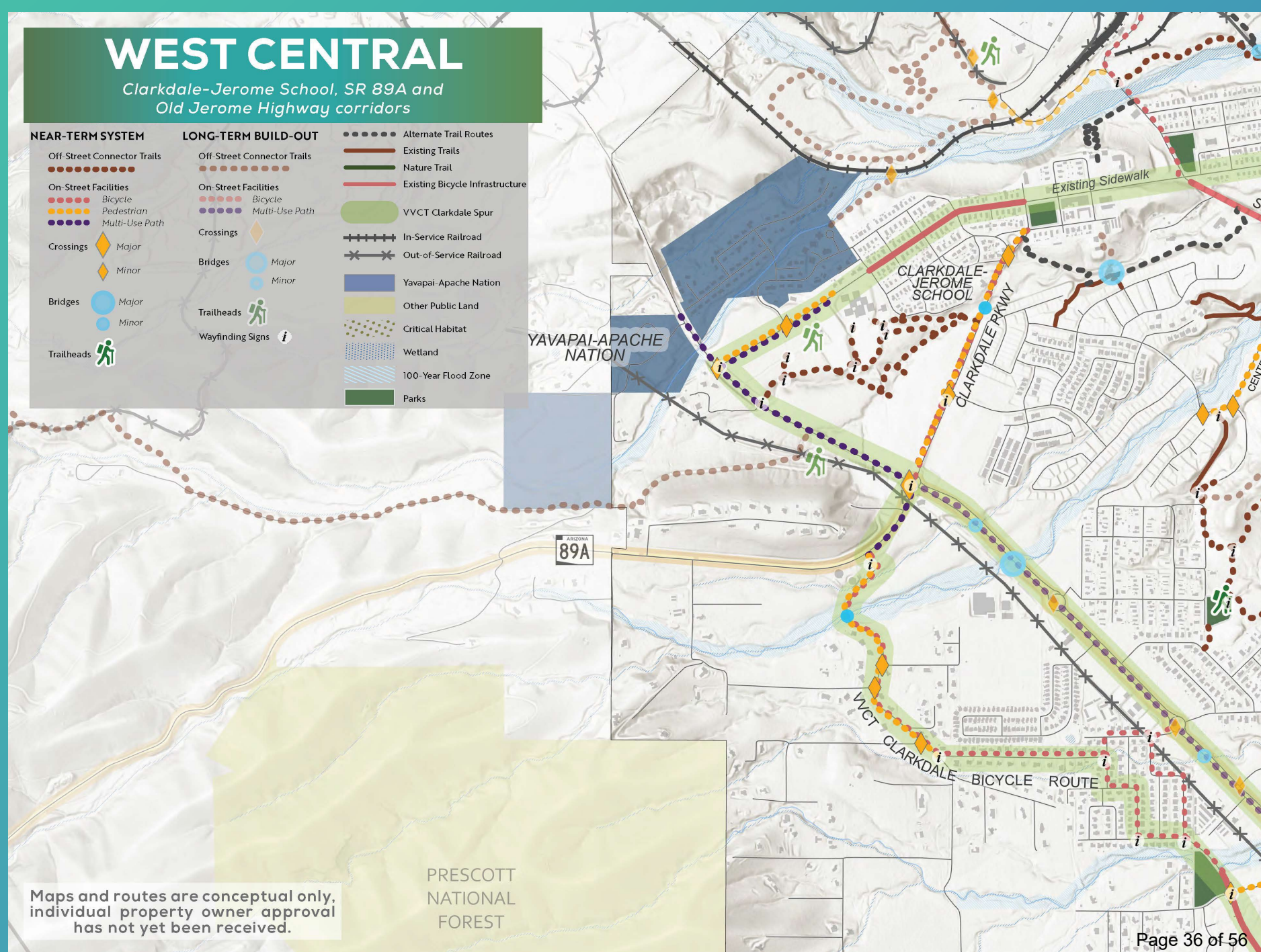
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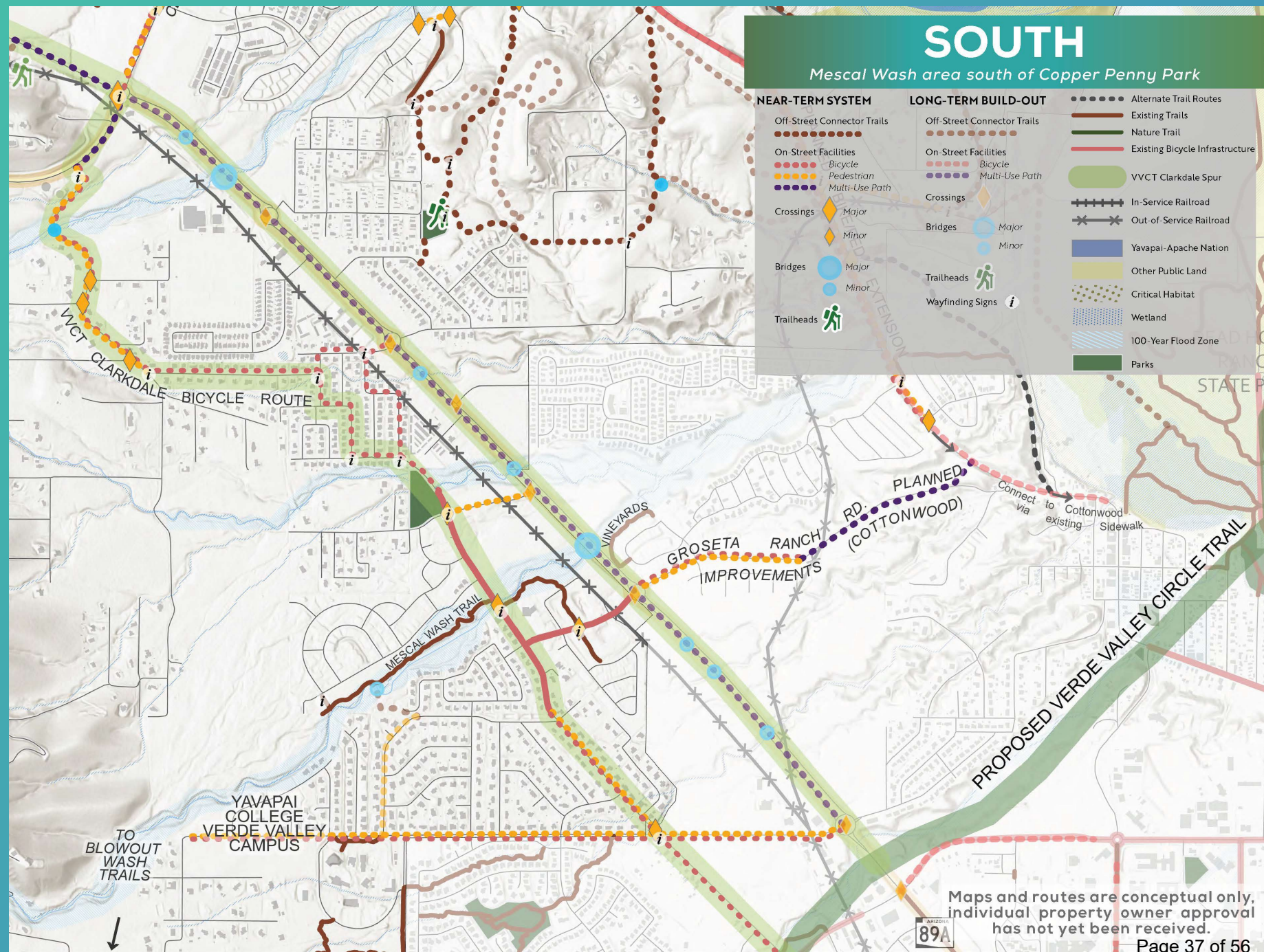
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SYSTEM MAP WAS SPLIT INTO QUARTERS

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- Simplify communication





Project Prioritization Criteria

- Financially viable?
- Satisfy an immediate need?
- Provide additional benefits?
- Especially significant to the Community?
- Opportunity-driven?



TOP 11 PROJECTS	
Project	Phase
North Broadway Bike Route	Near-Term
South Broadway Bike Lanes	Near-Term
Northside Clarkdale Parkway Bike Lanes (both sides)	Near-Term
Northside Clarkdale Parkway Bike Lanes	Near-Term
South Broadway Sidewalk	Near-Term
Cement Plant Road Multi-use Path	Near-Term
Clarkdale-Jerome School Trails	Near-Term
West Main Street Multi-use Path	Near-Term
Tuzigoot RAP ADA Path	Near-Term
Centerville Road Sidewalk	Near-Term
State Route 89A Multi-use Path	Long-Term
TOTAL COST OF PRIORITY PROJECTS	\$6,146,650

CLARKDALE-JEROME SCHOOL TRAILS



Trail connectivity to the school was consistently vocalized as a high priority for residents. Just over one mile of off-street connector trails are proposed to formalize many of the existing social trails currently used as safe routes to school from surrounding residential areas. A looped network of trails also creates a recreational destination for young hikers and mountain bikers. Trail construction should leverage new residential development at the corner of Clarkdale Parkway and Cement Plant Road to ensure bicycle and pedestrian connectivity to the school is maintained.



Visuals For Public



BENATZ/BIG SPRINGS TRAILHEAD

A future trailhead on town-owned land adjacent to the Waste Water Treatment Plant would provide trail users with access to the Benatz Trail and Big Springs Natural Area, located south of this trailhead. The trailhead would provide parking for 12-15 vehicles and have several amenities including restrooms, shade, and a waterfill station.



Visuals For Public



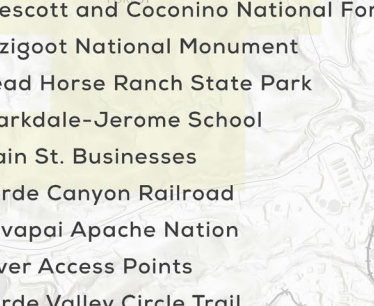
#1 STORE SR 89A ROUNDABOUT

The roundabout adjacent to the #1 Store, a local landmark in the Clarkdale community, represents the convergence of planned multi-use paths on Cement Plant Road, Clarkdale Parkway, and SR 89A toward Cottonwood and toward Jerome. The ability to safely and comfortably navigate this major intersection as a pedestrian or cyclist is of preeminent importance to the community. Change in pavement color provides a visual signal to approaching motor vehicles and a clearly defined path for pedestrians and cyclists.

Visuals For Public



Visuals For Public



• Neighborhoods

• Prescott and Coconino National Forests

• Tuzigoot National Monument

• Dead Horse Ranch State Park

• Clarkdale-Jerome School

• Main St. Businesses

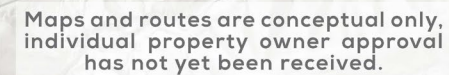
• Verde Canyon Railroad

• Yavapai Apache Nation

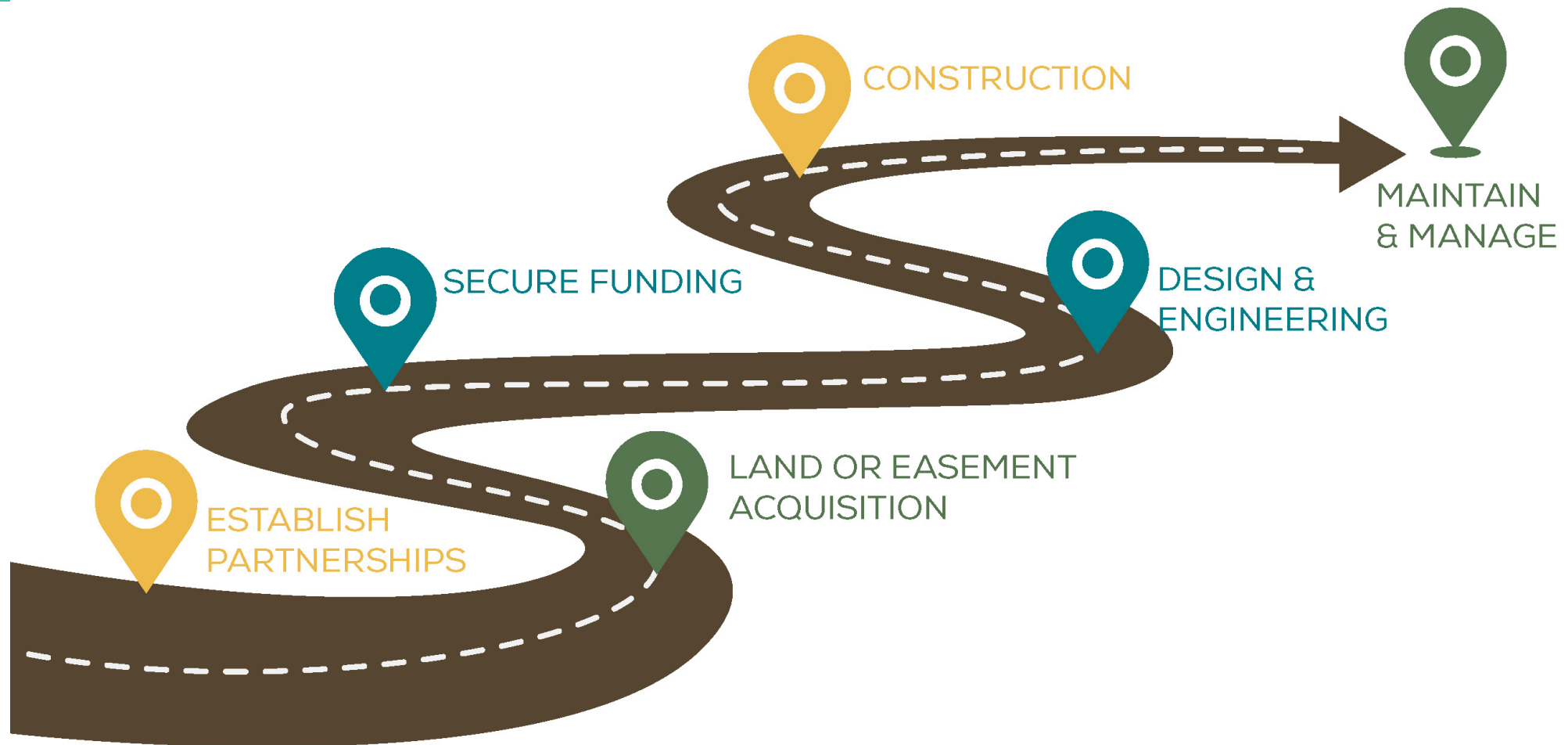
• River Access Points

• Verde Valley Circle Trail

• Sun Corridor Trail



The Path to implementation



Questions?



Staff Report

Item Number: 7.A.

Agenda Item:**Parks and Recreation Youth Advisor**

Discuss, consider, and act upon adding a Youth Advisory position to the Parks and Recreation Commission.

Staff Contact:

Joni Westcott, Parks and Recreation Director

Meeting Date:

February 14, 2024

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

The Parks and Recreation staff is interested in introducing a Youth Advisory position to the Parks and Recreation Commission. It is an excellent initiative that can bring numerous benefits to the community. Here are some reasons why this addition could be valuable:

- **Representation** - Including a Youth Advisory position ensures that the perspectives and needs of younger members of the community are represented in discussions and decisions regarding recreation, events, and programming. This helps in creating a more inclusive and diverse approach to planning and implementing activities within the parks and recreation department.
- **Engagement and Participation** - Young people often have unique insights, interests, and ideas that can enrich recreational programs and events. By involving them directly in the decision-making process, you can tap into their creativity, energy, and enthusiasm, leading to more engaging and relevant activities for the community.
- **Empowerment and Leadership Development** - Offering young individuals a seat at the table not only empowers them to voice their opinions but also fosters their leadership skills and civic engagement. Serving as youth advisors allows them to gain valuable experience in advocacy, collaboration, and problem-solving, preparing them to become future leaders in their communities.
- **Enhanced Program Effectiveness** - By consulting with youth advisors, the Parks and Recreation Commission can gain insights into

the preferences, interests, and needs of younger demographics, enabling them to tailor programs and events more effectively. This can lead to higher participation rates and increased satisfaction among young people and families utilizing recreational facilities and services.

- **Community Building** - Incorporating youth perspectives into decision-making processes helps to strengthen connections between different generations within the community. It promotes intergenerational understanding, cooperation, and solidarity, fostering a sense of belonging and unity among residents of all ages.
- **Demonstration of Commitment to Youth** - Establishing a Youth Advisory position sends a clear message that the Parks and Recreation Commission values the input and involvement of young people in shaping the future of the community. It demonstrates a commitment to youth empowerment and ensures that their voices are heard and respected in matters that affect them directly.

Overall, adding a Youth Advisory position to the Parks and Recreation Commission is a proactive step towards building a more inclusive and vibrant community, allowing a diverse range of ideas on recreation, events and programming for the entire community.

If approved, staff will take the recommendation to the Town Council for final approval.

Budget Impact: No budget impact.

Recommendation: Staff recommends approval of a Youth Advisory position to the Parks and Recreation Commission. This item will go to Council as a recommendation for final approval.

Town of Clarkdale
Parks and Recreation Commission
Youth Advisor Application

Before you begin....

Thank you for considering joining the Parks and Recreation Commission as a Youth Advisor. Some things to keep in mind before you complete your application:

- Applicants must be between the ages of 14 and 17 and reside in the Town of Clarkdale.
- The Parks and Recreation Commission is an advisory commission that makes recommendations to the Town Council on park development, recreational activities, programming, and community services.
- This is a volunteer position.
- If selected, you will be required to attend a minimum of one (1) meeting a month located at the Clark Memorial Clubhouse on the second Wednesday of each month at 5 p.m. Youth Advisors are encouraged to attend and assist with Town sponsored events.
- Youth Advisors will join the Commission at the Council dias for meetings and participate in discussions and make official recommendations to the Commission.
- Applicants will go through an interview process like all Commissioners and if selected will begin a two (2) year advisory period once approved by the Council.
- Applicants are required to have a minimum of two (2) letters of recommendation from school staff stating why the applicant would be a good candidate for the Youth Parks and Recreation Commission Advisor.

Contact Information

Applicant Contact Information

Name: _____ Date: _____

Physical Address: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

What is your preferred way of communication:

Email _____

Phone Call _____

Phone Text _____

Parent Contact Information:

Name: _____ Email Address: _____

Phone Number: _____

Required Information

Are you now or have you ever volunteered with the Town of Clarkdale? Yes_____ No_____

If yes, please share what your position was and who you worked with. _____

Are any of your relatives employed by the Town of Clarkdale? Yes_____ No_____

Do you understand fully the commitment required for the position (i.e. attending monthly meetings, assisting with events)? Yes_____ No_____

Will you have the time to read over materials before the meeting each month? Yes _____ No _____

Why are you interested in the Parks and Recreation Commission?

Do you have any specific qualifications that would benefit the Parks and Recreation Commission?

Please list any groups or organizations that you have been or are currently involved with and why you enjoy that group or organization.

What previous volunteer or community service projects or activities have you participated in (does not have to be in Clarkdale)? Please provide contact information.

References

Please attach a minimum of two (2) recommendation letters.

Parental Commitment

The Town of Clarkdale is taking this position very seriously and it is essential that parents/guardians are committed to the child's role as a Youth Advisor for the Parks and Recreation Commission. By signing below, you understand that your child will need transportation to and from Commission meetings that take place on the second Wednesday of each month at 5 p.m. as well as occasional events throughout the year. The period for this position is two (2) years with the option to reapply at the end of the term.

Signature

By signing below, I understand and agree that:

1. Any material misrepresentation or deliberate omission of a fact in my application may be justification for refusal of application, or if appointed, removal from the commission.
2. The Town of Clarkdale has my permission to verify all data given in this application, related papers, or oral interviews. I authorize such verification and the giving and receiving of any information requested by the Town of Clarkdale, and I release from liability any person giving or receiving any such information. I understand that falsification of data so given or other derogatory information discovered may prevent my being appointed, or if appointed, may subject me to removal as the Youth Advisor.
3. I have the time available to attend meetings and prepare for meetings by reading written material provided by staff.
4. This application is a public record, and as such may be disclosed to the public under Arizona's Public Records Laws. The applicant's name may also appear on the Town's website. Please call the Town Clerk at 928-639-2400 if you have any questions or concerns about the disclosure of specific information.

The Town Council makes the final selection based on the recommendation from the interview panel. The Town of Clarkdale does not discriminate against candidates based on race, color, creed, sex, national origin, age, handicap, or other protected groups under state, federal or local equal opportunity laws.

Applicant Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Where to send your application

Mail your application to:

Town Clerk, Town of Clarkdale, Post Office Box 308,
Clarkdale, Arizona 86324

or

Email your application to:

townclerk@clarkdale.az.gov

or

Deliver your application to:

Town Hall, 39 N. Ninth Street, Clarkdale, AZ 86324



Staff Report

Item Number: 7.B.

Agenda Item:**Selna Mongini Park Plan**

Discuss, consider and act upon elements of the Selna Mongini Park project.

Staff Contact:

Joni Westcott, Parks and Recreation Director

Meeting Date:

February 14, 2024

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

The Town of Clarkdale was awarded a \$500,000 Heritage Fund grant through Arizona State Parks for improvements to Selna-Mongini Park in 2022 and a \$1 million Land and Water Conservation Grant in 2023. Staff has secured the Town engineering firm, Ardurra, to finalize the park design and complete construction drawings.

Changes were required to the most recent park rendering due to the removal of the educational water feature. Although the feature would have been a water conservation learning opportunity, it was a very expensive endeavor and the Town did not feel it was a responsible use of water. The alternative was to present other water conserving education throughout the park such as water collection tanks, drainage and irrigation projects, and other sustainable learning elements. In addition, the new plan decreases the lawn area to reduce water consumption. The park continues to be full of active recreational features with basketball and pickleball courts, playgrounds, and walking paths throughout, as well as a large gathering pavilion and ADA accessible picnic area. It also honors the historical integrity of the ballfield that was once the hub of Clarkdale with a special home plate memorial plaque and renovation of an existing dugout for historical/educational purposes.

Design selections for the pavilion, ADA Ramada and playground equipment need to be finalized. Staff will present options for these items and an update on the current park plan draft for discussion and consideration.

Budget Impact: Grant Funding - \$1.5 million.

Recommendation: Provide staff with guidance on Selna Mongini Park feature selections.



Staff Report

Item Number: 7.C.

Agenda Item:**Chairperson Selection**

Discuss, consider, and act upon the selection of a new Chairperson.

Staff Contact:

Joni Westcott, Parks and Recreation Director

Meeting Date:

February 14, 2024

Strategic Goal:

- Goal Area 2 – Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 – Enhance the quality and availability of parks, recreation and cultural opportunities.

Background:

Each year the Commission as a whole selects a chairperson for the group.

The role of the Chairperson is:

- Ensure that meetings operate efficiently, and that decorum is maintained.
- Work closely with the staff liaison to develop agendas and review the requested agenda items.
- Ensure that the meetings are run as closely as practical by Robert's Rules of Order and that they move along without delay.
- Be open enough to allow individuals to speak without being unfairly restricted.
- Make sure that items that are not on the agenda are not discussed.
- See that the Commission considers the major issues and does not become sidetracked by insignificant concerns.
- Attempt to educate the public as to the process and policies of the Town.
- Attempt to bridge the differences that may exist among the opinions of the Commissioners to reach a consensus.
- Build an atmosphere where it is okay to disagree, as long as you are not disagreeable.
- Be the last representative to give his/her opinion after all others have spoken.

Commissioners will discuss and select a new Chairperson for the Parks and Recreation Commission.

Budget Impact: No budget impact.

Recommendation: Staff recommends that the Commission select a Chair for the Parks and Recreation Commission.



Staff Report

Item Number: 7.D.

Agenda Item: **Vice Chairperson Selection**
Discuss, consider, and act upon the selection of a new Vice Chairperson.

Staff Contact: Joni Westcott, Parks and Recreation Director

Meeting Date: February 14, 2024

Strategic Goal:

- Goal Area 2 - Enhance the quality of life for residents, businesses, and visitors to Clarkdale.
- Goal Area 3 - Enhance the quality and availability of parks, recreation and cultural opportunities.

Background: Each year the Commission selects a Vice Chairperson.

The Vice Chairperson's role is to complete the tasks of the Chairperson if they are not available.

Budget Impact: No budget impact.

Recommendation: Staff recommends that the Commission select a Vice Chair for the Parks and Recreation Commission.