



**NOTICE OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE TOWN OF CLARKDALE
WEDNESDAY, NOVEMBER 8, 2023 AT 5:00 PM**

Members Present:, *Vice Chair Cheryl Kessel; Commissioners - Ben Kramer, Becky Keck, , Robyn Aasmundstad.*

Other Municipal Officials Present: *Joni Westcott, Parks and Recreation Director; Chell Smart, Parks and Recreation Specialist and Public Information Officer.*

Audience: *One member of the public was present in the audience or on zoom.*

1. CALL TO ORDER—*Vice Chairperson Kessel called the meeting to order at 5 p.m.*

2. ROLL CALL- *All members were present except for Chairperson Backus.*

3. PUBLIC COMMENT - *No public comment.*

4. UPDATES

A. Verde River RAPs

Arizona State Parks will begin construction/resurfacing at Tuzigoot RAP and the site will be closed during construction. Outfitters have closed out their season.

B. Caballero Park Construction and Ribbon Cutting

Construction continues at Caballero Park. A thorough inspection has taken place and AZ Recreation is working on addressing the identified items. The ribbon cutting will be announced once repairs are complete.

C. Copper Penny Park Pickleball Fencing

The fence to keep the balls from falling into the berm area has been installed and positive feedback has been received by the residents nearby. Staff will address the request of painting of a second pickleball court at this location.

D. Selna Mongini Park Project

The Town has signed a contract with ARDURRA to bring them on as Project Managers for this project. They are coordinating landscape architecture among other items. Staff will promote the final park plan once ARDURA has drafted the final plan. A Grants Manager has been hired to assist with the grant compliance required for this project.

5. MINUTES

A. Approval of Minutes

Consider and act upon the draft minutes from the Regular Meeting held on Sept. 13, 2023.

Action: Approval of minutes from the regular meeting held on Sept. 13, 2023.

Motion: *Commissioner Kramer*

Second: *Commissioner Aasmundstad*

Vote: Approved 4-0

Voting Member	Aye/Nay
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner Becky Keck	Aye

6. NEW BUSINESS

A. Holiday Events 2023

Discuss, consider, and act upon the 2023 Holiday event plan.

The following Holiday elements are planned for 2023:

- *Santa event at Town Park on Dec. 2 (weather permitting).*
- *Santa event backup location at Clark Memorial Clubhouse.*
- *New craft to include letter writing for Santa.*
- *Game elements to be added to Santa event during line-up*
- *Gazebo decorated with lights.*

Action: Hold Santa Comes to Clarkdale in the Park with the recommendations made today, weather permitting.

Motion: *Commissioner Kramer*

Second: *Commissioner Aasmundstad*

Vote: Approved 4-0

Voting Member	Aye/Nay
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner Becky Keck	Aye

B. Town Park Restrooms

Discuss, consider and act upon the Town Park restroom renovation project.

The Town Park Restroom project is moving forward with an automatic locking system, removal of the stalls, replacement of the doors, addition of changing stations, and signage noting that the

bathrooms are now family-style. The estimate received for the work is well within the budget.

Action: Move forward with the Town Park Restroom remodel and redesignation as family-style restrooms.

Motion: Commissioner Kramer

Second: Commissioner Keck

Vote: Approved 4-0

Voting Member	Aye/Nay
Vice Chairperson Cheryl Kessel	Aye
Commissioner Ben Kramer	Aye
Commissioner Robyn Aasmundstad	Aye
Commissioner Becky Keck	Aye

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN

A. Halloween 2023

Discuss elements of the 2023 Halloween event.

The 2023 Halloween was a success with 1,472 children attending. Sixty homes participated this year, with over 70,000 pieces of candy. The Clarkdale Downtown Business Alliance has asked to expand the trunk-or-treat event onto Main Street during future years. Food trucks were a good addition to the event and more trucks will be pursued going forward to reduce the lines. Next year, the animatronics and decorations will be back in the gazebo.

The following recommendations were made for future years:

Costume contest:

- Consider moving costume contest to 5 p.m. if streets are closing at 4:30 p.m.*
- Emphasize 'costume parade' rather than best costume.*
- Encouraging the group to cheer while the parade participants march around three times.*
- Participants could receive a handful of candy on the third lap.*
- At the end of the third lap, stop music, ask the kids to line up straight while a judge hands out the awards.*
- The awards could all be the same amount because there often is not a big difference between the top winners.*
- A larger number of awards could be given out, like six \$10 awards rather than three \$20 awards. Ribbons may be a better award.*
- The winners could be asked to stay for a moment and wave and get a photo without being announced.*
- Consider starting with the older group because the young children don't always know how the costume contest/parade works.*
- More lights are needed on Clarkdale Parkway.*
- Consider a smart way to have an option for children with allergies/diabetic to participate. A turquoise pumpkin with non-candy treats might also be an option (Town could provide, or educate houses) as this was noted as a national campaign to serve this need.*

House decorating: Many houses participated in the house decorating this year, so a "People's Choice" self-serve voting system might be looked at for 2024. A thank you card for the participating houses might show appreciation for handing out candy and decorating.

Other: Consider police presence to help escort the many Mountain Gate residents who walk down Clarkdale Parkway, or make sure the police lighted sign is announcing the event and slowing traffic.

B. Clarkdale Trails

Discussion and updates regarding the Trails Master Plan and other trail related items.

Discussion was had regarding the Trails Master Plan (Connect Clarkdale Plan). Trails have now been prioritized by Staff using a criteria system noted on the matrix in the packet for this meeting.

Commissioners reviewed the current matrix and visuals to be included in the Clarkdale Trails Master Plan (See below Clarkdale visuals and Project Matrix attached to 11.8.2023 Minutes).

Three visuals were shared including:

- 1. School trails near Clarkdale Jerome Elementary School – This includes trails near Mountain Gate down Clarkdale Parkway, Cement Plant Road and the street right next to the bus barn, as well as trails behind the school connecting surrounding neighborhoods safely to Clarkdale Jerome School.*



2. *Roundabout near #1 Food Store – This project includes elements to increase safety at the roundabout at 89A and Clarkdale Parkway as people turn up towards Jerome. Some elements include a colored overlay and connections to multi use pathways around the roundabout. This will require coordination with the Arizona Department of Transportation and much consultation with Community Development to determine next steps.*



3. *Sample trailhead along Benatz Trail at Wastewater Treatment Plant – This sample includes bicycle parking, a restroom, parking, signage, and a drinking fountain with a dog drinking station. This is only a draft, and the final project is not restricted to this visual draft.*



Items discussed included:

- *Trails listed in the matrix under "Multi-Use Paths (Concrete – 10ft. wide)" have been costed as*

this type of trail. The trail material may change depending on changing budget or needs.

- *Discussion was had regarding the need for lighting along Clarkdale Parkway.*
- *A Commissioner asked if the speed limit would be reconsidered on Cement Plant Road when trails improvements are made in that area.*
- *Commissioner Kramer noted the need to relabel Third South Street, rather than 16th Street on the school trails visual.*

The Commission appreciated the visuals and prioritized list of projects. Director Westcott mentioned that the Town is going to apply to participate in the Bicycle Friendly America program which the City of Cottonwood is also working on. Felicia Coates is working on the application to see how Clarkdale would rank. This would guide best practices for safer bicycling in Clarkdale.

An update was given regarding large landowners in Clarkdale cooperating on the Clarkdale Trails Master Plan. These conversations are ongoing. National Park Service offers planning/ facilitation support by their staff to assist with trails planning after the Trails plan is complete. Parks and Recreation will pursue this assistance in the coming year.

8. FUTURE AGENDA ITEMS

Parks and Recreation Commission did not propose items to be placed on a future agenda.

9. ADJOURNMENT – Vice Chairperson Kessel adjourned the meeting without objection at 6:34 p.m.



Vice Chairperson, Cheryl Kessel

SUBMITTED BY:



Parks and Recreation Specialist and Public Information Officer, Chell Smart

Project Matrix - Additional document supplied to Commissioners during meeting

Connect Clarkdale near-term Projects Matrix

Project Name	Project Details	Start Point	End Point	User Groups	Major Bridges	Minor Bridges	Major Rd. Crossings	Minor St. Crossings	Approx. Miles	Approx. Linear Feet	Total Estimated Cost ¹
Off-Street Connector Trails (Decomposed Granite - 6ft. wide)											
TAPCO RAH Loop Trails	Figure-8 loop located outside of floodplain	TAPCO RAH	TAPCO RAH	Multi-user; ADA compliant where grade & terrain allow	0	0	0	0	1.0	5,305	\$176,441.47
Benatz Trail NW Extension	Crosses Bitter Creek	Northern terminus of existing Benatz Trail	North Broadway	Multi-user; ADA compliant where grade & terrain allow	0	0	0	0	0.5	2,445	\$88,220.73
Broadway to Big Springs Connector	North side of Turigoot Road	Turigoot Rd. west of bridge	West side of South Broadway	Multi-user; ADA compliant where grade & terrain allow	0	0	1	0	0.1	1,030	\$33,268.29
Clarkdale-Jerome School Trails	Trail network connecting to school from multiple locations	Clarkdale Pkwy., Cement Plant Rd., 16th St.	Clarkdale-Jerome School	Multi-user; ADA compliant where grade & terrain allow	0	0	0	0	0.85	4,510	\$149,975.25
AL Central Rail Trail	Former AL Central Railroad corridor	Bent River Road	Tsakwaki Inn Access Rd. or Trail	Multi-user; ADA compliant where grade & terrain allow	0	0	1	0	0.8	4,224	\$136,155.17
Centerville Connector West	Formalizes existing social trail network	Centerville Road	Centerville Park	Multi-user; ADA compliant where grade & terrain allow	0	0	0	1	1.2	6,156	\$231,729.76
Centerville Connector East	Formalizes existing social trail network	Centerville Connector West near S. Broadway	Centerville Park	Multi-user; ADA compliant where grade & terrain allow	0	1	0	0	1.1	5,700	\$215,400.61
Centerville to Mountain Gate Estates Connector	Utilizes Town ROW, existing social trail, Mtn. Gate Estates ROW	Centerville Connector West north of Park	Existing Mountain Gate Estates Trail	Multi-user; ADA compliant where grade & terrain allow	0	0	0	0	0.25	1,236	\$44,110.37
Centerville Park to Mingo Shadows Connector	Formalizes existing social trail	Centerville Park	Mingo Shadows Dr.	Multi-user; ADA compliant where grade & terrain allow	0	0	0	0	0.1	269	\$50,022.00
Multi-use Paths (Concrete - 10ft. wide)											
Clarkdale Parkway Multi-use Path	Both sides of road	11th Street	89A Roundabout	Multi-use; ADA compliant	0	2	1	3	1.20	6,366	\$1,538,648.93
Cement Plant Road Multi-use Path	North/east side of Cement Plant Rd.	Hawk Hollow Way & Hood Street	Clarkdale Parkway/89A Roundabout	Multi-user; ADA compliant	0	0	1	1	0.42	3,270	\$786,464.45
West Main St. Multi-Use Path	South side of Main St.	Clarkdale-Jerome School	Cement Plant Road	Multi-user; ADA compliant	0	0	0	0	0.25	1,412	\$287,687.28
South 89A Multi-use Path	South side of South 89A	89A Roundabout	Old Jerome Highway	Multi-user; ADA compliant	0	0	1	0	0.20	665	\$285,145.02
On-Street Pedestrian Sidewalk (Concrete - 5ft. wide)											
North Broadway Sidewalk	East side of N. Broadway	Terminus of existing sidewalk at VCRS line	110th Street	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	1	0.15	811	\$126,304.18

Turigoot Rd. Sidewalk	North side of Turigoot Rd.; connects Turigoot RAP to Big Springs via Turigoot Rd.	Terminus of existing trail at Turigoot Rd., east of bridge	Broadway to Big Springs Connector terminus at Turigoot Rd.	Pedestrians & Mobility Devices; ADA Compliant	0	0	1	0	0.17	873	\$152,813.67
South Broadway Sidewalk	Planned Project	existing MUP terminus near Rain Spirit RV	Grey Fox Ridge existing sidewalk	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	4	0.30	4,260	\$540,290.04
Centerville Road Sidewalk	Double-loaded as properties develop	Miners Gulch Dr.	S. Broadway	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	2	0.45	2,337	\$258,918.55
West Main St. Sidewalk	North side of W. Main Street	Terminus of existing sidewalk	Cement Plant Road	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	0	0.3	1,533	\$172,612.37
North Old Jerome Highway Sidewalk	Double-loaded	South 89A	Lanny Lane	Pedestrians & Mobility Devices; ADA Compliant	0	1	0	3	0.6	2,938	\$426,619.73
Mescal Spur Rd. Sidewalk	Double-loaded as properties develop	North 89A	S. Old Jerome Highway	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	1	0.2	911	\$135,074.91
South Old Jerome Highway Sidewalk	East side of S. Old Jerome Highway within ROW	Terminus of existing sidewalk near Sky Dr. / Rogers Place	Black Hills Drive	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	1	0.35	1,794	\$221,381.09
Northside Black Hills Drive Sidewalks	North side of Black Hills Dr.	Old Jerome Highway	Haskell Spring Road	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	0	1	5,280	\$575,374.56
Southside Black Hills Drive Sidewalks	South side of Black Hills Dr.	Yavapai Community College Verde Valley Campus	Haskell Spring Road	Pedestrians & Mobility Devices; ADA Compliant	0	0	0	0	0.3	1,584	\$172,612.37
On-Street Bicycle Facilities											
Sycamore Canyon Bike Route	Bike Route with signs and sharrows on Turigoot Rd. and Sycamore Canyon Road	South Broadway	Coconino NF	Cyclists and other micro-mobility devices	0	0	0	0	5	26,760	\$78,450.00
North Broadway Bike Route	Bike Route with signs and sharrows	Main Street	Siesta Street	Cyclists and other micro-mobility devices	0	0	0	0	0.75	3,776	\$11,797.50
South Broadway Bike Lanes	Planned Bike Lanes	existing MUP terminus near Rain Spirit RV	Grey Fox Ridge existing sidewalk	Cyclists and other micro-mobility devices	0	0	0	0	0.80	4,288	\$34,606.40
Old Jerome Highway Bike Route	Bike Route with signs and sharrows	South 89A	Mescal Spur Road	Cyclists and other micro-mobility devices	0	0	0	0	1.42	7,498	\$22,336.60
Lisa Street Bike Route	Bike Route with signs and sharrows	North 89A Lisa St./Lincoln Dr. Roundabout	Lanny Ave (northbound) or Old Jerome Highway Bike Route (southbound)	Cyclists and other micro-mobility devices	0	0	0	0	0.5	7,846	\$7,865.00

Black Hills Drive Bike Lanes	Both sides of road	Old Jerome Highway	Haskell Spring Road	Cyclists and other micro-mobility devices	0	0	0	0	1	5,280	\$43,258.00
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¹Including: Bridges, Crossings, and 43% for contingency, inflation, survey/design/permitting, bonds, geotech, construction admin., mobilization. Does NOT include cost of acquisition, retaining walls, road pavement restoration if required.

Trail and Pathway Costs per Mile			
Path/Trail Type	Construction Cost (including contingency)	Estimated Annual Maintenance per Mile	Maintenance Assumptions
Off-Street Connector Trail (80% ASP, 20% Concrete)	\$176,841.47	\$5,000.00	Manage vegetation, trash removal, mitigate minor stormwater damage
Multi-use Path (10ft. Wide Concrete)	\$1,150,749.11	\$2,500.00	Manage vegetation, trash removal, monthly sweeping, mitigate minor stormwater damage
Pedestrian Sidewalk (5% Concrete)	\$579,574.34	\$1,000.00	Manage vegetation, trash removal, monthly sweeping

Feature Unit Costs	
Feature Type	Construction cost per unit
Major Water Crossing (100' LF x 30% ASP)	\$150,000.00
Minor Bridge or Large Culvert (80 LF)	\$21,375.00
Minor Rd. Crossing (same form as signalization)	\$15,000.00

TOTALS	
Pathway/Trail Type	Miles
Miles of Off-Street Connector Trails	4.0
Miles of Multi-Use Path	2.27
Miles of Pedestrian Sidewalk	4.82

Standard Bike Lane (Not buffered, no parking, striped on both sides of road, 10 bike symbols per mile)	\$43,258.00	\$408.00	\$34 per month to sweep. Total replacement & repave every 6 years.
Bike Route (No parking, 20 stations per mile, 10 signs per mile, both sides of road, 10 symbols and 10 signs total)	\$15,720.00	\$408.00	\$34 per month to sweep. Repave every 50 years to replace signs and 1000 symbols every 6 years.

Minor St. Crossing (unsignalized crosswalk)	\$20,000.00
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Miles of On-Street Bike Infrastructure	5.47
Total Near-term Network	22.1