



**MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION
OF THE TOWN OF CLARKDALE
TUESDAY, JANUARY 17, 2023, AT 4:30 PM**

Members Present: *Tina Andres, Ellen Taylor, Vice Chair Carol Johnson, Chair Ida de Blanc*

Other municipal officials present: *Community Development Director Ruth Mayday, Senior Planner Tom Blanchard, Community Development Technician Guss Espolt*

Audience: *One member of the public present on Zoom.*

- 1. CALL TO ORDER** - *Chair de Blanc called the meeting to order at 4:30 p.m.*
- 2. ROLL CALL** – *Arico absent, Andres present, Taylor present, Johnson present, De Blanc present.*
- 3. PUBLIC COMMENT** – *No public comment.*

4. MINUTES

A. Approval of Minutes

Discuss, consider and act upon the draft minutes from the regular meeting held on Oct. 18, 2022.

Motion: *Approve the meeting minutes from Oct. 18, 2022.*

First motion: *Andres* **Second:** *Johnson*

Approved 5-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Commissioner Johnson	Aye
Commissioner Andres	Aye
Commissioner Arico	Absent
Ellen Taylor	Aye

5. STAFF REPORTS

A. Broadway Road Improvement Update

Community Development Director Ruth Mayday provided an update on the Broadway Road project. Phase 1 is done, including roadway, shoulder, curb, and multi-use asphalt path. Issues with drainage require additional design before resuming construction.

B. Taawaki Inn Update

Community Development Director Ruth Mayday provided an update on the site plans and construction plans for the Taawaki Inn. We are reviewing civil engineering plans. A pressure valve will be installed to assure proper water pressure. Building plans are in design.

C. Newstand Update

Community Development Director Ruth Mayday provided an update on the progress of the Newstand on Main Street. Demolition is ongoing and building plans are in design.

D. Plateau Update

Community Development Director Ruth Mayday provided an update on the Plateau project.

6. ACTION ITEMS - NOT REQUIRING A PUBLIC HEARING**A. Selection of Chair**

Discuss, consider and act upon the selection of a Chair for the Planning Commission.

Motion: *Retain de Blanc as the Chair*

First motion: *Andres* **Second:** *Taylor*

Approved 5-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Commissioner Johnson	Aye
Commissioner Andres	Aye
Commissioner Arico	Absent
Ellen Taylor	Aye

B. Selection of Vice Chair

Discuss, consider and act upon the selection of a Vice Chair for the Planning Commission.

Motion: *Retain Johnson as the Vice Chair*

First motion: *Andres* **Second:** *Taylor*

Approved 5-0

Board Member	Ayes/Nays
Chair de Blanc	Aye
Commissioner Johnson	Aye
Commissioner Andres	Aye
Commissioner Arico	Absent
Ellen Taylor	Aye

7. DISCUSSION ITEMS ONLY - NO ACTION TAKEN**A. Historic Preservation Ordinance: Role and Responsibilities of the Planning Commission.**

Discussion only regarding the Historic Preservation Ordinance and the roles and responsibilities of the Planning Commission. Under the direction of the Town Council, a Historic Preservation Ordinance (HPO) is desirable to support the preservation of the downtown commercial historic

structures. Once the Historic Preservation Commission (HPC) agrees with the language and requirements of the HPO, the Planning Commission (PC) will review and grant final approval. A kick-off meeting is scheduled for Feb. 7 at 2 p.m. to meet the HPO consultant and is open to the public followed by a regular HPC meeting at 6:30 p.m. with HPO consultant, Jon Froke, who will present the outline and timeline of the HPO, followed by discussion with the Commissioners. All commissioners and board members are invited to the meeting.

8. FUTURE AGENDA ITEMS

Planning Commission *did not* propose items to be placed on a future agenda.

9. ADJOURNMENT - Chair Ida De Blanc adjourned the meeting without objection at 5:34 p.m.

DocuSigned by:

Ida de Blanc

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Ida Meri de Blanc, Chair

DocuSigned by:

Ruth Mayday

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Ruth Mayday, Community Development Director