



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, FEBRUARY 27, 2024, AT 3:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Joni Westcott, Parks and Recreation Director; Ruth Mayday, Assistant Town Manager; Angela Benavides, Human Resources Director; D.K. Green, Grants Manager; Chell Smart, Public Information Officer; Chief Taylor, Police Chief

Zoom: Two members of the public were present.

Audience: Approximately six members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 3:00 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT – *No public comment.*

4. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Magistrate Court Report
- Water, Wastewater and Cottonwood Area Transit Report
- Police Department Report
- Verde Valley Humane Society

A. Finance Report (submitted with Council packet)

5. PROCLAMATIONS

A. Proclamation - Teen Dating Violence Awareness Month

Discuss, consider and act upon a proclamation declaring February as National Teen Dating Violence Awareness and Prevention Month.

Tracy McConnell with the Verde Valley Sanctuary was in attendance to receive the proclamation.

Action: Approve the Proclamation declaring February as National Teen Dating Violence Awareness Month:

Motion: Mayor Prud’homme-Bauer

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

Clerk Note: Item 6e was pulled by Mayor Prud’homme-Bauer for separate consideration.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on Feb. 13, 2024.

B. Municipal Court Service for the Town of Clarkdale

Consider and act upon a renewal of the Intergovernmental Agreement (IGA) with the City of Cottonwood to provide for Municipal Court Services.

C. Magistrate Services for the Town of Clarkdale

Consider and act upon an agreement for Clarkdale Magistrate Services and re-appoint Catherine Kelley to serve as the Clarkdale Town Magistrate.

D. Prosecuting Attorney Services for the Town of Clarkdale

Consider and act upon the renewal of the Professional Services Agreement with Musgrove, Drutz, Kack & Gautreaux, PC to provide prosecuting attorney services for the Town of Clarkdale.

Action: Approve consent agenda items A thru D as written:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Town Wide Printing and Products Services

Consider and act upon a Professional Services Agreement with Nick of Time Productions, LLC for Town Wide Printing and Products Services.

Mayor Prud'homme-Bauer pulled this item from consent for separate consideration. Vice Mayor Hunseder recused herself from the item and left the room for the vote.

Action: Approve the Professional Services Agreement with Nick of Time Productions, LLC for Town Wide Printing and Products Services and authorize the Town Manager and Town Clerk to execute all documents:

Motion: Council Member O'Neill

Second: Council Member Jones

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Recused
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Vice Mayor Hunseder returned to the Dais upon the conclusion of the vote.

7. NEW BUSINESS

A. Town of Clarkdale Marketing Update

Presentation only to provide the Council with an update on the 2023-2024 marketing campaign with Dog Cat Mouse Media for content creation and branding guidance.

B. Patio Park Revitalization Strategy

Discuss, consider and act upon Resolution #1709 regarding the Patio Park Revitalization Strategy and authorizing the Town Manager to take all actions necessary to implement

the Strategy.

Action: Approve Resolution #1709, adopting the Patio Park Revitalization Strategy, and authorize the Town Manager to take all actions necessary to implement the Strategy:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Ratification of a Grant Application for National Night Out Funding

Discuss, consider and act upon a request to ratify the application for a grant for the Arizona Blue Cross Blue Shield Foundation for Community and Health Advancement Charitable Events in the amount of \$2,500 for Clarkdale's National Night Out event.

Action: Approve the request to ratify the application for a grant for the Arizona Blue Cross Blue Shield Foundation for Community and Health Advancement Charitable Events in the amount of \$2,500 for Clarkdale's National Night Out Funding and authorize the Town Manager to sign all documents to accept the grant should it be awarded:

Motion: Council Member O'Neill

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Ratification of a Grant Application for Firehouse Subs

Discuss, consider and act upon a request to ratify an application for the Firehouse Subs

Grant for a new Police Rescue ATV valued at \$35,759.36.

Action: Approve the request to ratify the application for the Firehouse Subs Grant for a new Police Rescue ATV valued at \$35,759.36 and authorize the Town Manager to sign all documents to accept the grant should it be awarded:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

E. Ratification of a Grant Application for Clubhouse Window Repair or Replacement

Discuss, consider and act upon a request to ratify the application for a Cynthia Woods Mitchell Fund for Historic Interiors Grant from the National Trust for Historic Preservation in the amount of \$15,000 to be used for window repair and/or replacement in the Clark Memorial Clubhouse.

Action: Approve the request to ratify the application for a Cynthia Woods Mitchell Fund for Historic Interiors Grant from the National Trust for Historic Preservation in the amount of \$15,000 to be used for window repair and/or replacement in the Clark Memorial Clubhouse and authorize the Town Manager to sign all documents to accept the grant should it be awarded:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

F. Parks and Recreation Commission Youth Advisory Member

Discuss, consider and act upon the recommendation from the Parks and Recreation Commission to add a Youth Advisory Member to the Commission.

Action: Approve the Park and Recreation's request to add a Youth Advisory member to the Commission:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

G. Clarkdale Historical Society and Museum Facilities Use Agreement

Discuss, consider and act upon the 2023-2024 Reimbursement Agreement for the use of Town Facilities by the Clarkdale Historical Society and Museum.

Action: Approve the proposed Facility Use Agreement for the Clarkdale Historical Society and Museum with an expiration date of June 30, 2024:

Motion: Council Member O'Neill

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. POSSIBLE VOTE TO ENTER EXECUTIVE SESSION - The Council voted to discuss the

following matters in executive session pursuant to A.R.S. § 38-431.03 (A)(3) discussion or consultation for legal advice with the attorney or attorneys of the public body and/or A.R.S. § 38-431.03(A)(4) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation:

A. YAN Water Rights Settlement

Action: Enter into Executive Session:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

9. RESUMPTION OF REGULAR MEETING - Immediately following the executive session, the Council resumed public session at 6:21 p.m.

A. YAN Water Rights Settlement

No action taken by the Council.

10. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

11. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye

Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 6:23 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 27th day of February 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: March 12, 2024

DocuSigned by:

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Charity Brooks, Town Clerk