



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, MARCH 26, 2024, AT 3:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Ruth Mayday, Assistant Town Manager; Chief Taylor, Police Chief

Zoom: Zero members of the public were present.

Audience: Approximately six members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

2. ROLL CALL - *All members present.*

Clerks' Note: Mayor Prud'homme-Bauer noted that item 7b has been pulled from the agenda and will not be discussed.

3. PUBLIC COMMENT

Amanda Arnold – Clarkdale resident. Ms. Arnold suggested that meeting notices be sent to MyRadioPlace. Ms. Arnold also suggested live streaming meetings, similar to the City of Cottonwood.

Town Manager Susan Guthrie noted that the Town of Clarkdale currently live streams meetings via Zoom.

Before moving on to the next item, Mayor Prud'homme-Bauer acknowledged the success of the recent Police Department awards banquet and Jim Mast was awarded the Employee of the Year award.

4. MEMORANDUM TO COUNCIL

A. Special Event Liquor License Recommendation - Smelter Town's Party in the Street

5. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Water, Wastewater and Cottonwood Area Transit Report
- Police Department Report
- Verde Valley Humane Society
- Magistrate Court Report

A. Finance Report

List of specific budget to actual revenue and expenditures for all departments and a monthly finance report.

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on March 12, 2024.

Action: Approve consent agenda item A as presented:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Proclamation - National Vietnam War Veterans Day

Discuss, consider and act upon a proclamation declaring March 29, 2024 as National Vietnam War Veterans Day.

Action: Approve the proclamation declaring March 29, 2024, as

National Vietnam War Veterans Day:**Motion:** Council Member Jones**Second:** Council Member Babbitt-Pierce**Vote:** Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Rules of Decorum at Public Meetings

Discussion only regarding the Rules of Decorum at Public Meetings.

Clerks' Note: After roll call, Mayor Prud'homme-Bauer noted that item 7b has been pulled from the agenda and will not be discussed.

C. Acceptance of Federal Congressionally Directed Spending Grant

Discuss, consider and act upon a request by staff to authorize the Town Manager to accept a Federal Congressionally Directed Spending Grant in the amount of \$1,000,000 for design of a well, arsenic treatment system and water storage tank.

Action: Authorize the Town Manager to submit and execute all documents required to accept the award for Congressionally Directed Spending for development of a well, treatment facility and water storage:

Motion: Council Member Babbitt-Pierce**Second:** Vice Mayor Hunseder**Vote:** Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Initiate Text Amendments to Town Zoning Code

Discuss, consider and act upon initiating text amendments to the Town Zoning Code for Section 3, Zoning Districts; Subsections 3-090 Central Business District, 3-100 Commercial, 3-110 Neighborhood Commercial, 3-120 Highway Commercial, 3-130 89A Corridor Commercial Overlay District; Chapter 4, General Provisions, Section 4-030 Lots in Two Districts; Chapter 11, Design Review and Site Plan Review; Chapter 12, Subdivision Regulations, Section 12-4-030 Stage II – Preliminary Plat; Chapter 13, Enforcement, Amendments, and Penalties, Section 13-020 Procedure for Amendments.

Action: Approve to initiate text amendments to the Town Zoning Code for Section 3, Zoning Districts; Subsections 3-090 Central Business District, 3-100 Commercial, 3-110 Neighborhood Commercial, 3-120 Highway Commercial, 3-130 89A Corridor Commercial Overlay District; Chapter 4, General Provisions, Section 4-030 Lots in Two Districts; Chapter 11, Design Review and Site Plan Review; Chapter 12, Subdivision Regulations, Section 12-4-030 Stage II – Preliminary Plat; Chapter 13, Enforcement, Amendments, and Penalties, Section 13-020 Procedure for Amendments:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council proposed the following items to be placed on a future agenda:

1. *Resolution – Stay with NACOG*

9. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
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Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 3:43 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

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Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 26th day of March 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: April 9, 2024

DocuSigned by:

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Charity Brooks, Town Clerk