



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, APRIL 9, 2024, AT 6:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Joni Westcott, Parks and Recreation Director; Lou Andersen, Public Works Director; Julie Goucher, Finance Director; D.K. Green, Grants Manager; Chief Taylor, Police Chief

Zoom: Two members of the public were present.

Audience: Approximately nine members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6:00 p.m.*

2. ROLL CALL - *All members present.*

Mayor Prud'homme-Bauer acknowledged the recent passing of Paul Babbitt Jr., the father of Council Member Babbitt-Pierce.

3. PUBLIC COMMENT

Carla Erickson thanked staff for being a part of the Cottonwood Airport Noise Working Group. Would like to see more public meetings held for zoning changes if the text amendments go into effect.

4. DEDICATION

A. Dedication of Painting

Acceptance and hanging of a 1986 painting by artist David Boles that has been donated to the Town of Clarkdale by Greg Jiede and Dana Tantillo-Jiede.

Mayor Prud'homme-Bauer pulled this item from the agenda due to the painting being repaired.

5. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take

legal action on any matter in the summary. Reports submitted electronically:

- Mayor's Report
- Vice-Mayor's Report
- Councilmembers' Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VTPO – Verde Valley Transportation Planning Organization – *Met 2 weeks ago.*
- NACOG - Northern Arizona Council of Governments – *Meeting later this month.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *Meeting next week.*
- TPAC – Transportation Policy Advisory Council – *Meeting on Thursday. Changes will be made to Smart fund.*
- VFLC – Verde Front Leadership Council – *No meeting.*
- Greater AZ Mayor's Organizational Report – *No meeting.*
- Sustaining Flows Committee – *No meeting.*
- Yavapai Communities for Young Children – *Will meet in April.*

Cottonwood Airport Noise Working Group – First meeting last Thursday. Set main objectives for the group.

6. PROCLAMATIONS

A. National Volunteer Appreciation Week

Discuss, consider and act upon the proclamation declaring April 21 - 27, 2024 National Volunteer Appreciation Week.

Vice Mayor Hunseder read the proclamation aloud.

Action: Approve the proclamation declaring April 21-27, 2024 as National Volunteer Appreciation Week:

Motion: Vice Mayor Hunseder

Second: Councilmember Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Stand With Me, Be Drug Free Week

Discuss, consider and act upon the proclamation declaring April 15-20, 2024, to be Stand With Me, Be Drug Free Week.

Council Member Babbitt-Pierce read the proclamation aloud. Representatives from MATFORCE, Toby Chan and Ivy Chamberlin were present to receive the proclamation and urged community support for drug prevention efforts.

Action: Approve the proclamation declaring April 15-20, 2024, as Stand With Me, Be Drug Free Week:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Sexual Assault Awareness Month

Discuss, consider and act upon the proclamation declaring April as Sexual Assault Awareness Month.

Council Member O'Neill read the proclamation aloud. Nadia Alvarez with Verde Valley Sanctuary was present to receive the proclamation and emphasized sexual assault prevention and community involvement.

Action: Approve the proclamation declaring April as Sexual Assault Awareness Month:

Motion: Council Member O'Neill

Second: Councilmember Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Fair Housing Month

Discuss, consider and act upon the proclamation declaring April as Fair Housing Month in the Town of Clarkdale.

Council Member Jones explains why this proclamation is dear to her heart and read it aloud.

Action: Approve the proclamation declaring April as Fair Housing Month in the Town of Clarkdale:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. STAFF UPDATE**A. Firehouse Subs Public Safety Foundation Grant**

Grants Manager D.K. Green provided an update to the Council on the grant award for the Police Rescue SUV - Polaris Ranger XP 1000 with Poly Sport Roof, Emergency Light Kit, Compact Rescue Skid & Accessories valued at up to \$34,859.36.

8. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the approval of the draft minutes from the regular meeting held on March 26, 2024.

B. Resolution #1711 - Adopting a Fair Housing Policy

Consider and act upon Resolution #1711, adopting a Fair Housing Policy, making known our commitment to the Principle of Fair Housing and describing actions we shall undertake to affirmatively further Fair Housing, amending the previous Fair Housing Resolution #1693.

Action: Approve consent agenda items A and B as written:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

9. NEW BUSINESS

A. Ratification of Grant Applications for Congressionally Directed Spending Funds

Discuss, consider and act upon a request by staff to ratify the Town of Clarkdale's applications to Senators Kelly and Sinema for Congressionally Directed Spending Funds.
Grants Manager D.K. Green spoke on the topic.

Action: Approve the ratification of the submission of the Congressionally Directed Spending Requests for the Town and authorize the Town Manager to sign all required documents related to these grants should they be awarded:

Motion: Vice Mayor Hunseder

Second: Council Member O'Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. APS Community Impact Grant

Discuss, consider and act upon a request from staff to apply for the APS Community Impact Grant in the amount of \$3,500 for the Concerts in the Park series in Town Park.
Parks and Recreation Director Joni Westcott spoke on the topic.

Action: Authorize staff to apply for the APS Community Impact Grant in the amount of \$3,500 and authorize the Town Manager to sign all required documents related to this grant should it be awarded:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Ordinance #424 - Amendments to Town Code Chapter 11, Section 3-5.5: Initial Service for Existing Developed Properties

Discuss, consider and act upon Ordinance #424, making amendments to Town Code Chapter 11, Section 3-5.5: Initial Service for Existing Developed Properties.

Mayor Prud'homme-Bauer noted that the Ordinance number needed to be updated to Ordinance #425 due to an administrative error. The Town Clerk presented Council with copies of the updated Ordinance to review.

Public Works Director Lou Andersen spoke on the topic.

Action: Approve Ordinance #425, making amendments to Town Code Chapter 11, Section 3-5.5: Initial Service for Existing Developed Properties and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Connect Clarkdale - Trails and Active Transportation Master Plan

Discuss, consider and act upon the adoption of the Connect Clarkdale - Trails and Active Transportation Master Plan.

Parks and Recreation Director Joni Westcott introduced Taylor Broyhill with Logan Simpson

(via Zoom) to present on the Connect Clarkdale – Trails and Active Transportation Master Plan. Following the presentation, Mrs. Westcott introduced Town Volunteer Felicia Coates and thanked Ms. Coates for her hard work and dedication in making this project come to life.

Action: Approve the Connect Clarkdale – Trails and Active Transportation Master Plan:

Motion: Council Member Babbitt-Pierce

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

10. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

11. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:25 p.m.

APPROVED:

DocuSigned by:
Debbie Hunseider on behalf of
9C8BBF968CB744D...

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:
Charity Brooks
DB39AF58C12F414...

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 9th day of April 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: April 23, 2024

DocuSigned by:
Charity Brooks
DB39AF58C12F414

DS


Charity Brooks, Town Clerk