



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, APRIL 23, 2024 AT 3:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill and Marney Babbitt-Pierce

Members Absent: Mayor Prud'homme-Bauer and Council Member Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Julie Goucher, Finance Director; D.K. Green, Grants Manager; Ruth Mayday, Assistant Town Manager; Lou Andersen, Public Works Director; Virginia Smith, Public Works Administrative Supervisor; Chief Taylor, Police Chief

Zoom: Three members of the public were present.

Audience: Approximately five members of the public were present.

1. CALL TO ORDER – *Vice Mayor Hunseder called the meeting to order at 3 p.m.*

2. ROLL CALL - *Present: Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill and Marney Babbitt-Pierce*

Absent: Mayor Prud'homme-Bauer and Council Member Jones

3. PUBLIC COMMENT

Bonnie Lane – Clarkdale resident. Wanted to give a heartfelt 'Thank You' to the Town, staff and everyone involved for helping make the annual plant sale a huge success.

4. REPORTS

Departmental Reports (submitted with Council packet) –
Summary of written reports from Town Departments and other agencies:

- Building Permit Report
Assistant Town Manager introduced the following new employees to the Community Development Department:
Britania Esparza – Associate Planner

Spencer Jones – Project Manager

- Magistrate Court Report
- Water and Wastewater Report
- Police Department Report
- Verde Valley Humane Society

Finance Report

List of specific budget to actual revenue and expenditures for all departments and a monthly finance report.

5. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on April 9, 2024.

Action: Approve consent agenda item A as presented:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Absent
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

6. NEW BUSINESS

A. Intergovernmental Agreement with the State of Arizona for the Transportation Alternatives Program Grant

Consider and act upon a request by staff to approve the Intergovernmental Agreement between the State of Arizona and the Town of Clarkdale for the Transportation Alternatives Program (TAP) grant award for design of a sidewalk and bike lanes along Clarkdale Parkway.

Action: Approve the Intergovernmental Agreement between the State of Arizona and the Town of Clarkdale for the TAP Grant and authorize the Mayor, Vice Mayor and Town Manager to sign all required documents

related to this grant:**Motion:** Council Member O'Neill**Second:** Council Member Babbitt-Pierce**Vote:** Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Absent
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

B. Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy

Discuss, consider and act upon the annual Town of Clarkdale Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for the fiscal year ending June 30, 2025.

Action: Approve the Town of Clarkdale Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy for the fiscal year ending June 30, 2025:

Motion: Council Member Babbitt-Pierce**Second:** Council Member O'Neill**Vote:** Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Absent
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

C. Notice of Intent to Set Water and Wastewater Rates

Discuss, consider and act upon a Notice of Intent to set Water and Wastewater Rates related to cellular meter opt-outs, water meter surcharges and commissary mobile food service.

Action: Approve the Notice of Intent to set Water and Wastewater Rates

related to cellular meter opt-outs, water meter surcharges and commissary mobile food service:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Absent
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

7. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

8. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Council Member Babbitt-Pierce

Second: Council Member O'Neill

Vote: Approved 3-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Absent
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Absent

Vice Mayor Hunseder adjourned the meeting without objection at 3:33 p.m.

APPROVED:

DocuSigned by:

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ATTESTED/SUBMITTED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 23rd day of April 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: May 14, 2024

DocuSigned by:

Charity Brooks

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DS



Charity Brooks, Town Clerk