



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE**

TUESDAY, JUNE 11, 2024 AT 6:00 PM

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce, and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Joni Westcott, Parks and Recreation Director; Angela Benavides, Human Resources Director; Ruth Mayday, Assistant Town Manager; Spencer Jones, Project Manager; Britania Esparza, Associate Planner; Joe Candelaria, Police Lieutenant

Zoom: Four members of the public were present.

Audience: Approximately seven members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 6:00 p.m.*

2. ROLL CALL - *All members present.*

3. PUBLIC COMMENT

No public comment.

Town Manager Susan Guthrie announced that several requests that were submitted for Congressionally Directed Spending will now move forward to the Senate Appropriations Committee.

4. DEDICATION

A. Dedication of Painting

Acceptance and hanging of a 1986 painting by artist David Boles that has been donated to the Town of Clarkdale by Greg Jiede and Dana Tantillo-Jiede.

The painting was unveiled in the Reading Room of the Clark Memorial Clubhouse.

5. REPORTS

A. Current Events – (submitted electronically)

A brief summary of current events. The Council will not propose, discuss, deliberate, or take

legal action on any matter in the summary. Reports submitted electronically:

- Mayor’s Report
- Vice-Mayor’s Report
- Councilmembers’ Reports

B. Organizational Reports – (submitted electronically)

Reports regarding regional organizations submitted electronically:

- VVTPO – Verde Valley Transportation Planning Organization – *Meeting next week.*
- NACOG - Northern Arizona Council of Governments – *No meeting.*
- NAMWUA - Northern Arizona Municipal Water Users Association – *No meeting.*
- TPAC – Transportation Policy Advisory Council – *Meeting cancelled.*
- VFLC – Verde Front Leadership Council – *Meeting in August.*
- Sustaining Flows Committee – *Meeting next week.*
- Yavapai Communities for Young Children – *Meeting next week.*
- Cottonwood Airport Noise Working Group – *Two-hour, productive meeting. Airport Manager resigned. City of Cottonwood determined working group would not meet again until new Airport Manager hired.*

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes

Consider and act upon the draft minutes from the regular meeting held on May 28, 2024.

B. Initiate Approval Process for Ordinance #427

Consider and act upon the initiation of the approval process for Ordinance #427, adding definitions of words and terms related to Chapter 2, Definitions; and adding Article 4-250 Flagpole Regulations, to Chapter 4, General Provisions, of the Town of Clarkdale Zoning Code.

C. Clarkdale Historical Society and Museum Annual Facility Use Reimbursement Agreement

Consider and act upon the 2024-2025 Reimbursement Agreement for the use of Town Facilities by the Clarkdale Historical Society and Museum.

***Pulled from consent by Council Member Jones for separate consideration.*

Action: Approve the Clarkdale Historical Society and Musuem Annual Facility Agreement as it stands in current fiscal year and re-evaluate for changes in the next fiscal year:

Motion: Council Member Jones

Second: Council Member O’Neill

Vote: Approved 5-0

Voting Member	Aye/Nay
---------------	---------

Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Friends of the Library Annual Facility Use Reimbursement Agreement

Consider and act upon the 2024-2025 Reimbursement Agreement for the use of Town facilities by the Friends of Clark Memorial Library.

E. Made in Clarkdale Annual Facility Use Reimbursement Agreement

Consider and act upon the 2024-2025 Reimbursement Agreement for the use of Town facilities by Made in Clarkdale, Inc.

*** Pulled from consent by Council Member Jones for separate consideration. Mayor Prud'homme-Bauer also recused herself from the vote due to conflict of interest.*

Action: Approve consent agenda item E as presented:

Motion: Council Member O'Neill

Second: Council Member Babbitt-Pierce

Vote: Approved 4-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Recused
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

F. Mingus Gem and Mineral Club Inc. Annual Facility Use Reimbursement Agreement

Consider and act upon the 2024-2025 Reimbursement Agreement for the use of Town facilities by the Mingus Gem and Mineral Club Inc.

*** Pulled from consent by Council Member Jones for separate consideration.*

Action: Approve consent agenda item F as presented:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye

Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Action: Approve consent agenda items A, B, and D as written:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Personnel Policy Amendment

Discuss, consider and act upon the newly created Compensation Policy and subsequent notation to the Performance Management Policy.

Action: Approve the new section 3.09 – Classification and Compensation, Compensation Policy and approve the revision to 6.01 – Workplace Conduct and Discipline, Performance Management in the Town of Clarkdale's HR Policy Manual:

Motion: Vice Mayor Hunseder

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

B. Ratification of Grant Application to Arizona Department of Military Affairs

Discuss, consider and act upon a request by staff to ratify the Town of Clarkdale's application to the Arizona Department of Military Affairs (AZ DEMA) Hazard Mitigation Grant Program for a new generator for the Town's Emergency Operations Center (EOC).

Action: Approve to ratify the Town of Clarkdale's application to the Arizona Department of Military Affairs (AZ DEMA) Hazard Mitigation Grant Program for a new generator for the Town's Emergency Operations Center (EOC) and authorize the Town Manager to execute all documents necessary to accept this grant should it be awarded:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Northern Arizona Council of Governments (NACOG) Regional Project Priority List (RPPL)

Discuss, consider and act upon a request by staff to approve the Town of Clarkdale's application for the Northern Arizona Council of Governments (NACOG) Regional Project Priority List (RPPL).

Action: Approve the Town of Clarkdale's application for the Northern Arizona Council of Governments (NACOG) Regional Project Priority List (RPPL) and authorize the Town Manager to execute all documents related to this proposal:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye

Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. FUTURE AGENDA ITEMS

Town Council proposed the following items to be placed on a future agenda:

- EORP Benefit Plan

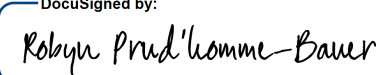
9. ADJOURNMENT

Action: Motion to Adjourn:
Motion: Vice Mayor Hunseder
Second: Council Member Babbitt-Pierce
Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 7:01 p.m.

APPROVED:

DocuSigned by:

8929FEE8DC34438...

Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

DB39AF58C12F414...

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 11th day of June 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: June 25, 2024

DocuSigned by:

DB39AF58C12F414...



Charity Brooks, Town Clerk