



**SUMMARIZED MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
OF THE TOWN OF CLARKDALE
TUESDAY, JUNE 25, 2024 AT 3:00 PM**

(To listen to the full audio of the meeting, please visit www.clarkdale.az.gov – agendas & minutes)

Members Present: Mayor Robyn Prud'homme-Bauer, Vice Mayor Debbie Hunseder, and Council Members, Lisa O'Neill, Marney Babbitt-Pierce and Laura Jones

Other Municipal Officials Present: Susan Guthrie, Town Manager; Charity Brooks, Town Clerk; Julie Goucher, Finance Director; Ruth Mayday, Assistant Town Manager; Chief Taylor, Police Chief; Spencer Jones, Project Manager; Joni Westcott, Parks and Recreation Director; Chell Smart, Town Public Information Officer; Lou Andersen, Public Works Director; Joe Candelaria, Police Lieutenant; Sean Guth, Sergeant; Angela Benavides, Human Resources Director (via zoom)

Zoom: Two members of the public were present.

Audience: Approximately five members of the public were present.

1. CALL TO ORDER - *Mayor Prud'homme-Bauer called the meeting to order at 3 p.m.*

2. ROLL CALL – *All members present.*

3. STAFF INTRODUCTIONS

A. Swearing-in of new Police Officer James Cox

Town Manager Susan Guthrie swore in new officer James Cox.

4. PUBLIC COMMENT

Joni Westcott, Parks and Recreation Director, recognized Chell Smart for her role and for being elected President of Verde Valley Leadership.

5. REPORTS

Departmental Reports (submitted with Council packet) –

Summary of written reports from Town Departments and other agencies:

- Building Permit Report
- Magistrate Court Report
- Water and Wastewater Report

- Police Department Report
- Verde Valley Humane Society
- Finance Report

6. CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the Town Council at a work session or during a New Business discussion. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

A. Approval of Minutes of the Common Council

Consider and act upon the draft minutes from the regular meeting held on June 11, 2024.

B. Resolution #1712 - Designating the Chief Fiscal Officer for 2025

Consider and act upon Resolution #1712 - Designating the Chief Fiscal Officer for officially submitting the Fiscal Year 2025 Expenditure Limitation Report to the Arizona Auditor General.

C. Emergency Dispatch Services Agreement with the City of Cottonwood

Consider and act upon a request by staff to approve the City of Cottonwood Emergency Dispatch Services Agreement.

D. New National Opioid Settlement - Kroger Co.

Consider and act upon the One Arizona Distribution of Opioid Settlement Funds Agreement (the "One Arizona Agreement"), a state subdivision allocation agreement for the distribution of funds from the national opioid settlements with Kroger Co.

E. Yavapai County Community Health Services Memorandum of Understanding

Consider and act upon the Yavapai County Community Health Services Memorandum of Understanding regarding the AARP Community Challenge Grant for the Verde Connection Route.

Action: Approve consent agenda item A thru E as presented:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud’homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O’Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

7. NEW BUSINESS

A. Public Hearing Regarding the Annual Budget for the Fiscal Year Ending June 30, 2025

The Town Council will hold a public hearing to take comments on the proposed annual budget for the fiscal year ending June 30, 2025.

Town Manager Susan Guthrie and Finance Director Julie Goucher gave a presentation on the fiscal year 24-25 budget. No action taken. Public hearing only. Public comment: Jeannie Baird – What a wonderful budget presentation!

B. Resolution #1713 - Adoption of the Final Budget for Fiscal Year 2024-2025

Discuss, consider and act upon Resolution #1713, adopting the fiscal year 2024-2025 Final Budget per A.R.S. 42-17105 (A) as published.

Action: Approve Resolution #1713, adopting the fiscal year 2024-2025 final budget per A.R.S 42-17105(A) as published and authorize the Mayor and Town Clerk to execute all documents:

Motion: Council Member Babbitt-Pierce

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

C. Ordinance #429 - Making Amendments to Town Code

Discuss, consider and act upon Ordinance #429, making amendments to Town Code Section 3-3-2 - Purchasing in General; 3-3-3 - Purchasing Bidding; 3-3-8 - Purchase or Contracts to be approved by the Town Council; and 3-3-9 - Purchase Exceptions.

Action: Approve Ordinance #429, making amendments to Town Code Section 3-3-2 – Purchasing in General; 3-3-3 – Purchasing Bidding; 3-3-8 – Purchase or Contracts to be approved by the Town Council; and 3-3-9 – Purchase Exceptions and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Council Member Jones

Second: Vice Mayor Hunseder

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

D. Third Amendment to the Re-Statement of Development Agreement - The Crossroads at Mingus

Discuss, consider and act upon the Third Amendment to the Re-Statement of Development Agreement - The Crossroads at Mingus.

Action: Approve the third amendment to the re-statement of development agreement – The Crossroads at Mingus and authorize the Mayor, Town Attorney and Town Clerk to execute all documents:

Motion: Vice Mayor Hunseder

Second: Council Member Babbitt-Pierce

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

8. POSSIBLE VOTE TO ENTER EXECUTIVE SESSION - The Council may vote to discuss the following matters in executive session pursuant to A.R.S. § 38-431.03(A)(3) Legal advice from Town Attorney and § 38-431.03(A)(4) discussion or consultation for legal advice with the attorney or attorney's of the Town.

A. Water Settlements

Council did not vote to enter into executive session. This item was removed from the agenda by Mayor Prud'homme-Bauer.

9. RESUMPTION OF REGULAR MEETING - Immediately following the executive session, the Council will resume public session.

A. Water Settlements

Council did not vote to enter into executive session, therefore the Council did not

need to resume the regular meeting.

10. FUTURE AGENDA ITEMS

Town Council did not propose items to be placed on a future agenda.

11. ADJOURNMENT

Action: Motion to Adjourn:

Motion: Council Member O'Neill

Second: Council Member Jones

Vote: Approved 5-0

Voting Member	Aye/Nay
Mayor Robyn Prud'homme-Bauer	Aye
Vice Mayor Debbie Hunseder	Aye
Council Member Lisa O'Neill	Aye
Council Member Marney Babbitt-Pierce	Aye
Council Member Laura Jones	Aye

Mayor Prud'homme-Bauer adjourned the meeting without objection at 4:12 p.m.

APPROVED:

DocuSigned by:

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Robyn Prud'homme-Bauer, Mayor

ATTESTED/SUBMITTED:

DocuSigned by:

DB30AF58C12F414...

Charity Brooks, Town Clerk

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 25th day of June 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Date approved by Town Council: July 9, 2024

DocuSigned by:

DB39AE58C12F414

DS



Charity Brooks, Town Clerk